

EAST BAY DISCHARGERS COMMISSION
EAST BAY DISCHARGERS AUTHORITY
ALAMEDA COUNTY, CALIFORNIA

RESOLUTION NO. 19-16

INTRODUCED BY Commissioner Mendall

**RESOLUTION ADOPTING THE EAST BAY DISCHARGERS AUTHORITY'S
FISCAL YEAR 2019/20 BUDGET**

WHEREAS, the East Bay Dischargers Authority Joint Exercise of Powers Agreement requires that a Fiscal Year Budget be adopted annually, to provide an operating guideline and authorize expenditure of funds; and

WHEREAS, the General Manager has prepared the attached FY2019/20 Budget, which reflects the anticipated need for the effective management of the East Bay Dischargers Authority during the ensuing fiscal year; and

WHEREAS, the proposed budget was reviewed by the Managers Advisory Committee and the Financial Management Committee and both committees recommend approval.

NOW, THEREFORE, BE IT RESOLVED, the Commission of the East Bay Dischargers Authority hereby adopts the aforementioned FY2019/20 Budget.


BE IT FURTHER RESOLVED, that the sums set forth in the attached FY2019/20 Budget are hereby appropriated for expenditure as detailed, and that any and all expenditures for or relating to the Budget, when expended or entered into under authority of or by the General Manager, are hereby approved and authorized, and warrants therefore may be drawn by the Treasurer/Controller, commencing July 1, 2019, and ending June 30, 2020.

SAN LORENZO, CALIFORNIA, MAY 16, 2019, ADOPTED BY THE FOLLOWING VOTE:

AYES: Commissioners Mendall, Cutter, Walters, Johnson, Chair Handley
NOES: None
ABSENT: None
ABSTAIN: None



CHAIR
EAST BAY DISCHARGERS COMMISSION

ATTEST: 

GENERAL MANAGER
EAST BAY DISCHARGERS AUTHORITY
EX OFFICIO SECRETARY

FISCAL YEAR 19/20 BUDGET BY PROGRAM

FUND NO	PROGRAM DESCRIPTION	BUDGET FY 19/20	BUDGET FY 18/19	% FY 19/20 to 18/19	\$ Change FY 18/19 to 19/20	Explanations for Changes over \$10,000
12 00	O&M EFFLUENT DISPOSAL					
12 06	General Administration	1,204,602	1,062,032	113%	142,570	Increases in salaries related to COLA, GM step change, and temporary part time admin assistant.
12 10	Outfall & Forcemains	181,181	182,394	99%	(1,213)	
12 12	San Leandro Pump Station	110,636	101,718	109%	8,917	
12 14	Marina Dechlor Facility	479,771	479,676	100%	95	
12 16	Oro Loma Pump Station	480,726	483,915	99%	(3,189)	
12 18	Hayward Pump Station	142,181	127,394	112%	14,787	Hayward staff has historically undercharged EBDA for O&M of this station. Also, Hayward staff will increase the frequency of certain maintenance activities when station improvements are completed.
12 20	Alvarado Pump Station	358,181	376,694	95%	(18,513)	Decrease will bring the budget projection for PG&E costs more in line with recent actual costs.
12 21	Bay & Effluent Monitoring	500,090	565,515	88%	(65,425)	Reduction in Caltest analytical estimate based on actual costs. Adjustment of BACWA Clean Estuary Partnership fees to match actual.
TOTAL FUND # 12		3,457,368	3,379,338	102%	78,030	
13 00	SPECIAL PROJECTS					
13 36	NPDES Permit Fees	500,000	450,000	111%	50,000	State Water Board projecting significant increases to NPDES permit fees.
13 48	Regional Monitoring Program	280,000	280,000	100%	-	
13 49	Nutrient Surcharge	273,000	107,000	255%	166,000	Increasing with implementation of the second Nutrients Watershed Permit to meet BACWA commitment to increased science funding.
13 52	LAVWMA				-	
13 53	Water Research Foundation	25,000	25,000	100%	-	
13 58	Transport System Inspection	70,000	125,000	56%	(55,000)	Study is largely complete. Remaining funds are to complete the Seismic Reliability Plan.
13 60	JPA Strategic Projects	50,000	200,000	25%	(150,000)	Likely need for strategic projects is decreased as we near completion of JPA negotiations.
13	JPA Legal Support	150,000			150,000	Funds to cover outside counsel for agreement drafting, as well as additional funding for Meyers Nave to provide review and input (pending COI waiver).
13	Website Update	20,000			20,000	Revamp of EBDA's website to improve user experience and regulatory compliance.
13	AQPI	29,000			29,000	Participation in regional project to improve prediction of precipitation. This cost covers 2 years and is down from \$37,500 previously predicted.
13	Disaster Cost Recovery Plan Implementation	50,000			50,000	Implementation of recommendations stemming from Disaster Cost Recovery Plan. May include on-call/retainer contracts.
13	Operator Training Modules	32,000			32,000	Development of operator training tools for OLEPS, building on modules OLSD is developing for other facilities.
13 91	NPDES Testing - CSL	16,500	21,250		(4,750)	
13 92	NPDES Testing - OLSD	15,500	23,250	67%	(7,750)	
13 93	NPDES Testing - HAY	18,500	25,250	73%	(6,750)	
13 94	NPDES Testing - USD	18,500	29,250	63%	(10,750)	Reduction in Caltest analytical estimate based on actual costs.
TOTAL FUND # 13		1,548,000	1,286,000	120%	262,000	
14 00	WATER RECYCLING					
14 80	Skywest Golf Course	120,000	120,000	100%	-	
TOTAL FUND # 14		120,000	120,000	100%	-	
TOTAL MEMBER AGENCY PROGRAMS		5,125,368	4,785,338	107%	340,030	
31 99	CONTRIBUTION TO R&R FUND	225,000	450,000	50%	(225,000)	Reduction in contribution reflects compromise associated with JPA expiration.
TOTAL EXPENDITURES		5,350,368	5,235,338	102%	115,030	
PROGRAMS WITH OTHER FUNDING						
14 00	WATER RECYCLING					
14 80	Skywest Golf Course	120,000	120,000	100%	-	
TOTAL FUND # 14		120,000	120,000	100%	-	
TOTAL AGENCY FUNDING		5,230,368	5,115,338	102%	115,030	

FISCAL YEAR 19/20 BUDGET BY ACCOUNT NUMBER

ACCT NUMBER	ACCT TITLE	BUDGET FY 19/20	BUDGET FY 18/19	BUDGET FY 19/20 to 18/19	\$ Change	Explanations for Changes over \$10,000
4010	Salary	546,019	480,748	114%	\$ 65,271	4.5% COLA, GM step change, inclusion of temporary part time admin assistant
4020	Benefits	285,649	226,390	126%	\$ 59,259	Inclusion of CalPERS unfunded actuarial liability payment (UAL), which has previously been paid but not budgeted
4030	Commissioner Compensation	45,000	45,000	100%	\$ -	
4070	Insurance	54,000	54,000	100%	\$ -	
4080	Memberships & Subscriptions	171,550	139,000	123%	\$ 32,550	2% increase in BACWA dues, new memberships in Isle Technology Advisory Group (TAG) and Bay Climate Adaptation Network (BayCAN), and moderate increases in dues for other memberships
4100	Supplies, Fixed	24,000	24,000	100%	\$ -	
4100	Supplies, Variable	274,000	254,000	108%	\$ 20,000	More granular accounting for diesel and hypochlorite purchases in addition to sodium bisulfite
4110	Contract Services	76,000	68,000	112%	\$ 8,000	
4120	Professional Services	905,750	953,000	95%	\$ (47,250)	Decrease in Bay & Effluent Monitoring costs
4140	Rents & Fees	1,105,400	888,300	124%	\$ 217,100	Increase in NPDES permit fes and more than doubling of nutrient surcharge under new watershed permit
4141	NPDES Fines	9,000	10,000	90%	\$ (1,000)	
4150	Maintenance & Repair	752,500	735,500	102%	\$ 17,000	Member Agency COLAs, offset somewhat by optimization of labor efforts
4160	Monitoring	170,000	177,600	96%	\$ (7,600)	
4170	Travel & Training	18,000	18,000	100%	\$ -	
4190	Utility, Fixed	21,500	21,500	100%	\$ -	
4191	Utility, Variable (PG&E)	627,000	645,300	97%	\$ (18,300)	Alignment of OLEPS and AEPS utility budgets with previous actual costs for peak wet weather
4200	Acquisitions & Other	40,000	45,000	89%	\$ (5,000)	
SUB TOTAL ALL ACCOUNTS		5,125,368	4,785,338	107%	\$ 340,030	
CONTRIBUTION TO R&R FUND		225,000	450,000	50%		
TOTAL EXPENDITURES		5,350,368	5,235,338	102%	\$ 115,030	
Deduct Skywest		120,000	120,000	0%		
TOTAL AGENCY FUNDING		5,230,368	5,115,338	102%	\$ 115,030	

ESTIMATED ANNUAL BILLS TO THE EBDA MEMBER AGENCIES FOR FISCAL YEAR 19/20

Rates for various agencies

	San Leandro	O.L.S.D.	C.V.S.D.	Hayward	U.S.D.	LAVWMA
Special Study Rate	13%	18%	6%	30%	33%	varies
Variable Rate	9.5%	16.8%	6.8%	21.6%	45.3%	17.7%
Dechlor Rate	9.5%	16.8%	6.8%	21.6%	45.3%	4.1%
Fixed Rate (1st Half)	13.2%	26.5%	14.3%	20.7%	25.3%	17.34%
Fixed Rate (2nd Half)	13.2%	26.5%	14.3%	20.7%	25.3%	18.60%
RRF Rate	13.2%	26.5%	14.3%	20.7%	25.3%	0.0%
RWQCB RMP Rate	7.0%	9.3%	3.8%	32.2%	30.9%	16.8%
Nutrient Rate	7.4%	12.4%	6.7%	16.3%	40.8%	16.5%
NPDES Fee	7.1%	12.1%	6.5%	17.2%	30.6%	26.6%

	San Leandro	O.L.S.D.	C.V.S.D.	Hayward	U.S.D.	LAVWMA	HARD	MA Total	Grand Total
O&M									
O&M Fixed Charges (1st Half)	\$ 101,807	\$ 204,385	\$ 110,291	\$ 159,652	\$ 195,130	\$ 156,669		\$ 771,265	\$ 927,934
O&M Fixed Charges (2nd Half)	\$ 100,304	\$ 201,368	\$ 108,663	\$ 157,295	\$ 192,250	\$ 168,053		\$ 759,881	\$ 927,934
O&M Dechlor Charges	\$ 27,071	\$ 47,795	\$ 19,493	\$ 61,456	\$ 129,083	\$ 12,101		\$ 284,899	\$ 297,000
O&M Variable Charges	\$ 111,370	\$ 196,628	\$ 80,195	\$ 252,829	\$ 531,043	\$ 132,435		\$ 1,172,065	\$ 1,304,500
Total O&M	\$ 340,552	\$ 650,177	\$ 318,642	\$ 631,233	\$ 1,047,506	\$ 469,258		\$ 2,988,110	\$ 3,457,368
Last year	\$ 323,915	\$ 645,823	\$ 310,616	\$ 602,618	\$ 987,248	\$ 509,118		\$ 2,870,220	\$ 3,379,338

	San Leandro	O.L.S.D.	C.V.S.D.	Hayward	U.S.D.	LAVWMA	HARD	MA Total	Grand Total
Special Projects									
NPDES Permit Fee	\$ 35,250	\$ 60,297	\$ 32,468	\$ 85,807	\$ 153,061	\$ 133,117		\$ 366,883	\$ 500,000
RMP Fee	\$ 19,552	\$ 25,985	\$ 10,540	\$ 90,238	\$ 86,614	\$ 47,072		\$ 232,928	\$ 280,000
Nutrient Fee	\$ 20,295	\$ 33,851	\$ 18,227	\$ 44,394	\$ 111,319	\$ 44,914		\$ 228,086	\$ 273,000
WERF Fee	\$ 2,375	\$ 4,194	\$ 1,711	\$ 5,393	\$ 11,327	\$ -		\$ 25,000	\$ 25,000
Special Studies Fee	\$ 50,719	\$ 70,227	\$ 23,409	\$ 117,045	\$ 128,749	\$ 10,851		\$ 390,149	\$ 401,000
Member Agency Testing	\$ 16,500	\$ 10,075	\$ 5,425	\$ 18,500	\$ 18,500	\$ -		\$ 69,000	\$ 69,000
Total Special Projects	\$ 144,692	\$ 204,628	\$ 91,779	\$ 361,376	\$ 509,570	\$ 235,954		\$ 1,312,046	\$ 1,548,000
Last Year	\$ 123,118	\$ 170,110	\$ 75,748	\$ 336,785	\$ 397,170	\$ 183,070		\$ 1,102,930	\$ 1,286,000
Total Operating Budget	\$ 4,300,156	\$ 4,300,156	\$ 4,300,156	\$ 4,300,156	\$ 4,300,156	\$ 4,300,156		\$ 4,300,156	\$ 5,005,368

	San Leandro	O.L.S.D.	C.V.S.D.	Hayward	U.S.D.	LAVWMA	HARD	MA Total	Grand Total
Skywest									
Skywest Expenses									\$ 120,000
Total Skywest									\$ 120,000
Last Year									\$ 120,000
Total Skywest Budget									\$ 120,000

	San Leandro	O.L.S.D.	C.V.S.D.	Hayward	U.S.D.	LAVWMA	HARD	MA Total	Grand Total
Renewal and Replacement Fund									
RRF Contribution	\$ 29,700	\$ 59,625	\$ 32,175	\$ 46,575	\$ 56,925	\$ -		\$ 225,000	\$ 225,000
Total RRF	\$ 29,700	\$ 59,625	\$ 32,175	\$ 46,575	\$ 56,925	\$ -		\$ 225,000	\$ 225,000
Total Capital Contribution								\$ 225,000	\$ 225,000

Overall Total	\$ 514,944	\$ 914,430	\$ 442,596	\$ 1,039,184	\$ 1,614,002	\$ 705,212	\$ 120,000	\$ 4,525,156	\$ 5,350,368
								Total for MAs plus LAVWMA	\$ 5,230,368