

**EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES**

January 16, 2020

1. Call to Order

Chair Cutter called the meeting to order at 9:30 A.M. on Thursday, January 16, 2020, at the Oro Loma Sanitary District Boardroom, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

PRESENT: Al Mendall	City of Hayward
Dan Walters	Oro Loma Sanitary District
Thomas Handley	Union Sanitary District
Ralph Johnson	Castro Valley Sanitary District
Pauline Cutter	City of San Leandro

ABSENT: None

OTHERS

PRESENT: Jacqueline Zipkin	East Bay Dischargers Authority
Eric Casher	Legal Counsel
Howard Cin	East Bay Dischargers Authority
Kalena Yambao	East Bay Dischargers Authority
Alex Ameri	City of Hayward
Jan Lee	City of Hayward
Sara Lamnin	City of Hayward
Justin Jenson	City of San Leandro
Jason Warner	Oro Loma Sanitary District
Roland Williams	Castro Valley Sanitary District

4. Public Forum

No member of the public requested to address the Commission at the meeting.

C O N S E N T C A L E N D A R

5. Commission Meeting Minutes of December 19, 2019

6. List of Disbursements for December 2019

7. Treasurer's Report for December 2019

Commissioner Johnson moved to approve the consent calendar. The motion was seconded by Commissioner Walters and carried 5-0 (Mendall, Walters, Handley, Johnson, Cutter; ayes).

REGULAR CALENDAR

8. General Manager's Report

The General Manager (GM) reported that EBDA will continue to electronically send Commission Agenda packets but will only mail paper packets to parties that request them. The GM then reviewed potential funding opportunities contained in a pending bill that would put a bond on the November 2020 ballot for climate resilience and wildfire protection projects. The GM also reported on her attendance at the BACWA Annual Meeting, highlighting breakthroughs on the Basin Plan Amendment for Total Residual Chlorine. If approved, the Amendment would remove the requirement to meet an instantaneous 0.0 mg/L chlorine residual limit, which would result in less dechlorinating chemicals released into the Bay and also save agency funds.

Lastly, the GM reported that she will distribute a formal rating sheet for her annual review. Comments will be compiled and used for her evaluation at the next Commission Meeting during closed session.

9. Report from the Managers Advisory Committee (MAC)

The MAC met on January 9, 2020. One point of discussion was the approach to capital payments approved in last year's RRF Resolution. Line items include San Leandro's electrical upgrade project, refurbishing two SLEPS pumps, and the purchase of couplings for faster response to a transport system failure. The MAC supported staff's recommendation that EBDA pay San Leandro the pre-approved amounts for the electrical upgrade, pumps, and coupling purchase. The GM will bring them forward for the Commission's consideration.

10. Report from the Financial Management Committee

The Financial Management Committee met on January 13, 2020, where they reviewed the List of Disbursements and Treasurer's Report for December. The GM noted that EBDA transferred funds from its Local Agency Investment Funds (LAIF) account to address short-term cash constraints. The Committee also reviewed and gave feedback on EBDA's website rebuild, which the GM reviewed for the Commission, requesting any comments or feedback on the site be submitted within the next few weeks. The Finance Committee also reviewed next steps for the LAVWMA agreement.

Commissioner Mendall motioned to approve the report from Financial Management. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 (Mendall, Walters, Handley, Johnson, Cutter; ayes).

11. Report from the Regulatory Affairs Committee

The Regulatory Affairs Committee met on January 15, 2020. The GM reviewed the NPDES Status Report, referencing graphs and tables showing compliance for CBOD, TSS and bacteria limits. The GM provided an update on engaging independent consulting experts on bacterial regrowth, noting a meeting is taking place in the coming week to discuss developing a scope for managing bacteria system-wide.

The GM reviewed an update from the Nutrient Management Strategy Science Program included in the agenda, which gives an update on the state of the science upon completion of the first five years of study and the start of the next five-year program. The document highlights current data on nutrients in the various regions of the Bay, noting regions for concern and further study.

Lastly, the GM recapped the California Water Resilience Portfolio Draft, released by Governor Newsom's administration, which outlines a climate-resilient water portfolio for the state. Comments to the draft are due February 7th and the GM plans to submit feedback as part of collaborative comment letters with the AQPI project and CASA.

Commissioner Handley moved to approve the report from the Regulatory Affairs Committee. The motion was seconded by Commissioner Mendall and carried unanimously, 5-0 (Mendall, Walters, Handley, Johnson, Cutter; ayes).

12. Report from the Operations and Maintenance Committee (O&M)

The Operations and Maintenance Committee met on January 14, 2020, and discussed the status of the EBDA facilities. The O&M Manager provided an update on current projects. For AEPS, Pump No. 6's temporarily repaired impeller was installed, and the Variable Frequency Drive (VFD) failed after installation. A purchase order was issued for a new impeller, and a resolution will be brought to the Commission for the VFD repair. At HEPS, the O&M manager reviewed recently completed fencing, and current painting projects. At OLEPS, the underground portion of the conduit and water line installation was completed prior to the start of paving and the paving between OLEPS and OLSD was completed. The O&M Manager reviewed for the Commission an annual recap of recycled water use at Skywest, and reported there will be a quarterly Cyber Security meeting later in the day.

For the AQPI project, the GM attended a ribbon-cutting ceremony for the first permanent X-band radar installation at the Penitencia Water Treatment Plant at Santa Clara Valley Water District. A regional Planning Agreement was signed which commits the participating agencies to outline an operational plan and work on increasing media attention with the intention of securing additional funding post-grant. The goal is to have a regional O&M agreement by July 2020. On January 24th, there will be a user training session for the participating agencies conducted by NOAA on how to view and download the data from the radar system. An upcoming project will be finding a site for installation of a C-band radar, which enhances and completes the regional radar system.

Commissioner Walters moved to approve the report from the Operations and Maintenance Committee. The motion was seconded by Commissioner Mendall and carried unanimously, 5-0 (Mendall, Walters, Handley, Johnson, Cutter; ayes).

13. Resolution Authorizing the General Manager to Enter into a Cooperative Agreement to Provide Funding for Shared Temporary Deployment of Precipitation Forecasting System with Sonoma County Water Agency

Commissioner Walters moved to adopt the Resolution authorizing the GM to enter into a cooperative agreement with Sonoma County Water Agency. The motion was seconded by Commissioner Handley and carried unanimously, 5-0 by roll call vote.

Ayes: Commissioners Mendall, Walters, Handley, Johnson, Chair Cutter.
Noes: None
Absent: None
Abstain: None

14. Resolution Approving Amendments to the Personnel Policy.

Commissioner Mendall moved to adopt the Resolution approving amendments to the Personnel Policy. The motion was seconded by Commissioner Handley and carried unanimously, 5-0 by roll call vote.

Ayes: Commissioners Mendall, Walters, Handley, Johnson, Chair Cutter.
Noes: None
Absent: None
Abstain: None

15. Resolution of Appreciation for Al Mendall

The Commission thanked Commissioner Mendall for his many individual contributions and his aid with successfully negotiating and adopting the JPA renewal.

Commissioner Handley moved to adopt the Resolution of Appreciation for Al Mendall. The motion was seconded by Commissioner Johnson and carried unanimously, 5-0 by roll call vote.

Ayes: Commissioners Mendall, Walters, Handley, Johnson, Chair Cutter.
Noes: None
Absent: None
Abstain: None

16. Items from Commission and Staff

The Commission relayed there will be an alternate for the coming month.

17. Adjournment

With no further business, Chair Cutter adjourned the meeting at 10:29 A.M.



Jacqueline Zipkin
General Manager