

## **SUPPLEMENTAL COMMITTEE REPORTS**

### MANAGERS' ADVISORY COMMITTEE (MAC)

At the MAC meeting of February 11, 2021, the managers reviewed the Commission agenda packet and discussed the brine project due diligence work and discussed concepts related to development of an Authority Reserve Policy. The managers also discussed ideas for future strategic planning as well as responses to several wastewater agency surveys.

### PERSONNEL COMMITTEE (Commissioners Lamnin and Toy present by teleconference)

The Personnel Committee met on February 12, 2021 and discussed the draft Classification Plan. The Committee supports adoption of the Plan with minor modifications related to education and experience requirements for the Administrative Technician. The Committee also supports moving forward with recruitment for the Administrative Technician position as soon as relevant Plans are adopted. The Committee reviewed budget assumptions for next fiscal year and noted that the Commission may wish to consider cost-of-living-adjustments in the context of other planned salary increases. The Committee discussed the Commission Chair Rotation Policy and recommended a discussion among the full Commission. The Committee leans toward not reopening the Joint Powers Agreement, and recommends that the Chair and Committee rotation timeframes remain aligned.

### OPERATIONS AND MAINTENANCE COMMITTEE (Commissioners Cutter and Johnson present by teleconference)

The Operations and Maintenance Committee met on February 16, 2021 and discussed the status of EBDA facilities. The O&M Manager updated the Committee on data communications upgrades for the Union Effluent Pump Station, as well as hypochlorite system upgrades at the Oro Loma Effluent Pump Station and wet weather operations in January. The GM provided updates on the Cargill brine project, as well as regional efforts related to wastewater-based epidemiology and on the Advanced Quantitative Precipitation Information (AQPI) Project. The Committee reviewed and recommends approval of the work orders for Carollo Engineers.

### FINANCIAL MANAGEMENT COMMITTEE (Commissioners Toy and Duncan present by teleconference)

The Financial Management Committee met with staff on February 16, 2021, and reviewed the January List of Disbursements and Treasurer's Report, as well as the annual State Controller's Office Report. The Committee reviewed the Records Management Policy and Retention Schedule and recommends approval. The Committee also recommends approval of the CEQA agreement with Cargill, Inc., including the proposed billing rates.