

## **SUPPLEMENTAL COMMITTEE REPORTS**

### MANAGERS' ADVISORY COMMITTEE (MAC)

At the MAC meeting of April 8, 2021, the managers reviewed the scope and process for the Disinfection Master Plan with Carollo Engineers and discussed next steps. The Commissioners discussed the brine project due diligence work, and then reviewed the Commission agenda packet. The MAC recommended adding two Special Studies to the FY 2021/2022 Budget for biosolids and solar feasibility studies, and also reallocating O&M labor to the pump stations. The MAC also recommended that the Commission adopt the 2% cost-of-living-adjustment (COLA) in next year's Compensation Plan.

### PERSONNEL COMMITTEE (Commissioners Lamnin and Toy present by teleconference)

The Personnel Committee met with staff on April 12, 2021 and discussed Brown Act provisions. The Committee recommended retaining the option to conduct Committee meetings remotely, to the extent that remains consistent with Brown Act provisions. The Committee also recommended that Brown Act provisions related to use of social media be incorporated into the Rules of the Commission. The Committee reviewed and supports the General Manager (GM)'s performance plan, including incorporation of stretch goals. The Committee recommended approval of the FY 2020/2021 Compensation Plan, with one revision – the salary for the new Administrative Support Specialist is to be adjusted downward by 2% such that upon adoption of a 2% COLA, the salary would reach staff's recommended level. With that adjustment, the Committee also recommends the FY 2021/2022 Compensation Plan for adoption next month.

### OPERATIONS AND MAINTENANCE COMMITTEE (Commissioners Cutter and Johnson present by teleconference)

The Operations and Maintenance (O&M) Committee met on April 13, 2021 and discussed the status of EBDA facilities. The O&M Manager updated the Committee on hypochlorite system upgrades at the Oro Loma Effluent Pump Station (OLEPS) and on a successful test of the bypass system at OLEPS. The GM provided updates on COVID-19 operations, including vaccination status of EBDA staff, and on the Advanced Quantitative Precipitation Information (AQPI) Project. Sonoma Water will approve the East Bay AQPI contracts on April 20, and installation of the East Bay radar is planned for May. Finally, the GM provided updates on the Cargill brine project, and the Committee recommended approval of the contract amendment for Brown and Caldwell.

### FINANCIAL MANAGEMENT COMMITTEE (Commissioners Toy and Duncan present by teleconference)

The Financial Management Committee met with staff on April 13, 2021 and reviewed the March List of Disbursements and Treasurer's Report, and recommended approval. The Committee reviewed the Authority's current pension fund status and recommended making an Additional Discretionary Payment to the pension fund using FY 2020/2021 disbursements from the Authority's California Employers' Retiree Benefit Trust (CERBT) Fund. This payment is expected to move the Authority's funded status from its current 92.3% about halfway toward the policy goal of 95%. The Committee reviewed the draft budget and supported the MAC's recommendations. Finally, the Committee discussed options for reserves and recommended a hybrid approach, whereby Member Agencies could dedicate reserves in their own funds for EBDA emergencies, or could contribute to an EBDA reserve fund. The Committee also requested that the cash flow diagram be augmented with the timing of significant annual payments.