

# EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

June 17, 2021

## 1. Call to Order

Chair Johnson called the telephonic meeting to order pursuant to the Governor's Executive Order N-25-20 at 9:35 A.M. on Thursday, June 17, 2021. Dial-in information for the meeting was provided in the agenda for public attendees.

## 2. Pledge of Allegiance – Deferred

## 3. Roll Call

Present:	Jennifer Toy	Union Sanitary District
	Rita Duncan	Oro Loma Sanitary District
	Pauline Russo Cutter	City of San Leandro
	Sara Lamnin	City of Hayward
	Ralph Johnson	Castro Valley Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Alex Mog	Legal Counsel
	Anjali Lathi	Union Sanitary District
	Paul Eldredge	Union Sanitary District
	Justin Jenson	City of San Leandro
	Balraj Hehar	City of San Leandro
	Angela Andrews	City of Hayward
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Roland Williams	Castro Valley Sanitary District

## 4. Public Forum

No members of the public requested to address the Commission.

## CONSENT CALENDAR

### 5. Commission Meeting Minutes of May 20, 2021

### 6. List of Disbursements for May 2021

### 7. Treasurer's Report for May 2021

Commissioner Cutter moved to approve the consent calendar. The motion was seconded by Commissioner Duncan and carried unanimously 5-0, by roll call vote.

Ayes:	Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson
Noes:	None
Absent:	None
Abstain:	None

## REGULAR CALENDAR

### **8. General Manager's Report**

The General Manager (GM) provided an update on the Bruce Wolfe memorial options. The GM mentioned a SF Chronicle series regarding sea level rise that will include a story on the Hayward Shoreline. At the July Commission Meeting, Angela Stiegler will give a presentation on the Oro Loma Horizontal Levee project. The Regional Water Board adopted a basin plan amendment removing the requirement to maintain 0.0 mg/L chlorine residual. Regional Water Board staff is currently in the process of developing a blanket NPDES permit amendment to implement this change. When adopted, this will greatly reduce EBDA's SBS dosing. Lastly, the General Manager thanked Commissioner Lamnin for her contributions to the EBDA Commission.

### **9. Report from the Managers Advisory Committee (MAC)**

The GM provided updates on the draft Reserve Policy and the biosolids management discussion.

### **10. Report from the Financial Management Committee**

The GM reported on the Financial Management Committee, which met on June 15, 2021, noting that the Treasurer's Report no longer includes CD data. EBDA has redeemed the last of its laddered CDs, and given the current investment climate there is no intention to invest in CDs at this time. The Committee reviewed the proposed agreements with Meyers Nave and Cropper Accountancy and recommended approval.

### **11. Motion Authorizing the General Manager to Execute Amendment No. 9 to the Fee Contract By and Between East Bay Dischargers Authority and Meyers Nave, a Professional Corporation**

Commissioner Cutter moved to approve the item. The motion was seconded by Commissioner Lamnin and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson  
Noes: None  
Absent: None  
Abstain: None

### **12. Motion Authorizing the General Manager to Execute an Agreement with Cropper Accountancy Corporation for Financial Audit Services in the Amount of \$36,750**

Commissioner Toy moved to approve the item. The motion was seconded by Commissioner Cutter and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson  
Noes: None  
Absent: None  
Abstain: None

### **13. Report from the Operations and Maintenance Committee**

The O&M Manager reported on the Operations and Maintenance Committee, which met on June 15, 2021, and discussed the status of EBDA facilities. The O&M Manager reviewed NPDES compliance data and provided an overview of current projects. The scheduled shutdown for the OLEPS Electrical System Upgrade successfully took place on June 3. Balraj Hehar was congratulated on his upcoming retirement from the City of San Leandro and thanked for his dedication to the EBDA force main. The Committee reviewed the Renewal and Replacement Fund project list for FY 2021/2022 and the proposed purchase order for Univar and recommended approval. Additionally, the Committee reviewed the Ascent Environmental agreement and recommended approval.

**14. Motion to Approve the Renewal and Replacement Fund Project List for Fiscal Year 2021/2022**

Commissioner Cutter moved to approve the item. The motion was seconded by Commissioner Toy and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson  
Noes: None  
Absent: None  
Abstain: None

**15. Motion Authorizing the General Manager to Issue a Purchase Order to Univar Solutions USA, Inc. for Sodium Bisulfite 25% Solution for Fiscal Year 2021/2022 in the Amount of \$235,000**

Commissioner Duncan moved to approve the item. The motion was seconded by Commissioner Cutter and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson  
Noes: None  
Absent: None  
Abstain: None

**16. Motion Authorizing the General Manager to Execute an Agreement with Ascent Environmental for CEQA Consulting Services for the Cargill Mixed Sea Salt Brine Discharge Project in the Amount of \$54,540**

Commissioner Lamnin moved to approve the item. The motion was seconded by Commissioner Toy and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson  
Noes: None  
Absent: None  
Abstain: None

**17. Report from the Personnel Committee**

The GM reported on the Personnel Committee, which met on June 14, 2021, and provided an update on the Administrative Support Specialist recruitment. The GM advised that USD reappointed Jennifer Toy to the EBDA Commission for the next fiscal year. Staff provided an updated schedule, reflecting proposed Committee assignments.

**18. Motion to Accept Fiscal Year 2021/2022 Committee Appointments and Schedule**

Commissioner Cutter moved to approve the item. The motion was seconded by Commissioner Lamnin and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson  
Noes: None  
Absent: None  
Abstain: None

**19. Motion to Approve Fiscal Year 2021/2022 Commission Chairperson and Vice Chairperson**

Commissioner Cutter moved to approve the item, with Commissioner Cutter as Chair and incoming Commissioner Andrews as Vice Chair. The motion was seconded by Commissioner Toy and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Toy, Duncan, Cutter, Lamnin, Chair Johnson

Noes: None  
Absent: None  
Abstain: None

**20. Items from Commission and Staff**

Commissioner Lamnin expressed her thanks to the Commission and staff and welcomed Angela Andrews as Hayward's incoming Commissioner.

Chair Johnson thanked Balraj Hehar and wished him well in retirement. He also wished Eric Casher and Pauline Cutter the best with their health. Lastly, Chair Johnson welcomed incoming Commissioner Angela Andrews.

**21. Adjournment**

Chair Johnson adjourned the meeting at 10:34 A.M.



Jacqueline Zipkin  
General Manager