

# EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

July 15, 2021

## 1. Call to Order

Chair Cutter called the telephonic meeting to order pursuant to the Governor's Executive Order N-25-20 at 9:31 A.M. on Thursday, July 15, 2021. Dial-in information for the meeting was provided in the agenda for public attendees.

## 2. Pledge of Allegiance – Deferred

## 3. Roll Call

Present:	Ralph Johnson	Castro Valley Sanitary District
	Angela Andrews	City of Hayward
	Pauline Russo Cutter	City of San Leandro
	Jennifer Toy	Union Sanitary District
	Rita Duncan	Oro Loma Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Alex Mog	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Justin Jenson	City of San Leandro
	Paul Eldredge	Union Sanitary District
	Anjali Lathi	Union Sanitary District
	Angela Stiegler	U.C. Berkeley
	Ian Wren	Consultant
	Mark Lindley	Environmental Science Associates

## 4. Public Forum

No members of the public requested to address the Commission.

## CONSENT CALENDAR

### 5. Commission Meeting Minutes of June 17, 2021

### 6. List of Disbursements for June 2021

### 7. Preliminary Treasurer's Report for June 2021

Commissioner Johnson moved to approve the consent calendar. The motion was seconded by Commissioner Toy and carried unanimously 5-0, by roll call vote.

Ayes:	Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter
Noes:	None
Absent:	None
Abstain:	None

## REGULAR CALENDAR

### **8. General Manager's Report**

The General Manager (GM) provided a reminder that the Commission will be on hiatus in August and that the September 23 Commission meeting is scheduled to be in-person. Staff will be requesting the Commissioners provide proof of full vaccination prior to resuming in-person meetings.

### **9. Report from the Managers Advisory Committee (MAC)**

The GM deferred to the specific agenda items.

### **10. Presentation on Nature-based Solutions**

Presentations were given by Angela Stiegler of U.C. Berkeley, Consultant Ian Wren, and the EBDA General Manager on Nature-based Solutions studies underway at Member Agencies' sites.

Chair Cutter expressed interest in having access to the slides for use in the City of San Leandro Council's consideration of their Climate Action Plan.

### **11. Report from the Regulatory Affairs Committee**

The GM reported on the Regulatory Affairs Committee, which met on July 12, 2021. The GM provided an update on PFAS and reviewed the Memorandum of Agreement with the Army Corps of Engineers.

### **12. Motion Authorizing the General Manager to Execute the Restated and Amended Memorandum of Agreement Between the San Francisco Bay Restoration Authority, Funding Entity/Entities, and the United States Army Corps of Engineers, San Francisco District**

Commissioner Duncan moved to approve the item. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter  
Noes: None  
Absent: None  
Abstain: None

### **13. Report from the Financial Management Committee**

The GM reported on the Financial Management Committee, which met on July 12, 2021, and discussed the draft Emergency Reserves Policy and pension funding. The Committee supports the framework of the draft Emergency Reserves Policy but directed staff to reassess the recommended reserve amount. The Committee recommended approval of the additional discretionary payment to the Authority's pension plan.

### **14. Motion Authorizing the General Manager to Make an Additional Discretionary Payment of \$65,861 to Reduce the Unfunded Accrued Liability of the Authority's Pension Plan**

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Cutter and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter  
Noes: None  
Absent: None  
Abstain: None

**15. Report from the Operations and Maintenance Committee**

The O&M Manager reviewed the proposed agreements for Beecher Engineering, Inc and Currie Engineers. The O&M Committee recommended approval of both agreements.

**16. Motion Authorizing the General Manager to Execute a Professional Services Agreement with Beecher Engineering, Inc. in the Amount of \$75,000 for Electrical Engineering Services in Fiscal Years 2021/2022, 2022/2023, and 2023/2024**

Commissioner Toy moved to approve the item. The motion was seconded by Commissioner Duncan and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter  
Noes: None  
Absent: None  
Abstain: None

**17. Motion Authorizing the General Manager to Execute a Professional Services Agreement with Currie Engineers, Inc. in the Amount of \$75,000 for Project and Construction Management Services in Fiscal Years 2021/2022, 2022/2023, and 2023/2024**

Commissioner Cutter moved to approve the item. The motion was seconded by Commissioner Toy and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter  
Noes: None  
Absent: None  
Abstain: None

**18. Bruce Wolfe Memorial**

The Commission directed staff to proceed with the establishment of the Bruce Wolfe Memorial Scholarship for women on a STEM and/or water/wastewater career path. The Commission supports making a total contribution of \$6,000 to the following programs: Project satHERate will be given a one-time award of \$1,000, and the CASA Education Foundation will be awarded \$1,000 per year for five years. The EBDA Personnel Committee will recommend a representative to serve on the CASA Education Foundation's selection committee.

**19. Items from Commission and Staff**

Commissioner Andrews announced a Keep Hayward Clean and Green event will take place at Giuliani Plaza on Saturday, July 24 between the hours of 8:30 a.m. – 12:00 p.m.

Commissioner Duncan has been nominated to the CASA Board at the upcoming meeting in San Diego. Chair Cutter expressed EBDA's support.

Chair Cutter reminded everyone that no meetings will take place in August. Additionally, the September Commission and Committee meetings will take place the week of September 20.

**20. Adjournment**

Chair Cutter adjourned the meeting at 11:16 A.M.



Jacqueline Zipkin  
General Manager