

SUPPLEMENTAL COMMITTEE REPORTS

MANAGERS' ADVISORY COMMITTEE (MAC)

At the MAC meeting of October 14, 2021, the group welcomed back Dean Wilson, who is serving as San Leandro's Plant Manager on a temporary basis following the departure of Justin Jenson. The managers discussed the Cargill brine project, including updates on cost and constructability of in-pipe corrosion protection options for the transport system, as well as the parallel pipe option, which would extend the Cargill brine line north to connect at Oro Loma. The managers then had a facilitated discussion on next steps for biosolids collaboration, including requesting initial proposals from potential private sector partners. The MAC members also shared info on current operations and approaches to addressing chemical shortages.

FINANCIAL MANAGEMENT COMMITTEE (Commissioners Duncan and Andrews present by teleconference)

The Financial Management Committee met with staff on October 18, 2021 and reviewed the September List of Disbursements and Treasurer's Reports, and recommended approval. The Committee then reviewed and discussed the latest draft of the Emergency Reserve Policy and supported bringing it forward for adoption. Finally, the Committee recommends approval of the Budget Policy.

OPERATIONS AND MAINTENANCE COMMITTEE (Commissioners Toy and Cutter present by teleconference)

The Operations and Maintenance (O&M) Committee met on October 19, 2021 and discussed the status of EBDA facilities. The O&M Manager updated the Committee on recent projects, including the HEPS pump replacement project, OLEPS Main Electrical Switchboard upgrade, and a successful test of the OLEPS bypass system at high flow and high tide, as well as paving improvements at MDF. The GM provided updates on the Disinfection Master Plan, Cargill due diligence work, and the Advanced Quantitative Precipitation Information (AQPI) project. The Committee reviewed the draft Administrative Appeals Policy and recommended adding clarification on the timelines for submittal of information at the various stages in the process. The Committee also reviewed and recommends approval of the amendment to the agreement with Carollo Engineers.

PERSONNEL COMMITTEE (Commissioners Johnson and Duncan present by teleconference)

The Personnel Committee met with staff on October 19, 2021 and received an update on the recruitment of the Administrative Support Specialist. Staff has extended an offer to a candidate who has accepted in concept, and details are being finalized. The Committee then reviewed the list of EBDA accomplishments for this past year and discussed the need to link accomplishments to a Strategic Plan with specific metrics in the future. The Committee recommended starting the strategic planning process, even if it means conducting all or portions of it via remote meetings. The Committee then discussed the proposed Compensation Plan updates. The Committee recommended that staff return with updates to the Classification Plan to align the O&M Manager position description with the proposed salary increase.