

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

February 17, 2022

1. Call to Order

Chair Cutter called the telephonic meeting to order in compliance with AB 361 (2021) at 9:31 A.M. on Thursday, February 17, 2022. Dial-in information for the meeting was provided in the agenda for public attendees.

2. Pledge of Allegiance – Deferred

3. Roll Call

Present:	Ralph Johnson	Castro Valley Sanitary District
	Angela Andrews	City of Hayward
	Jennifer Toy	Union Sanitary District
	Rita Duncan	Oro Loma Sanitary District
	Pauline Russo Cutter	City of San Leandro

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Bert Manzo	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Dean Wilson	City of San Leandro
	Anjali Lathi	Union Sanitary District
	Paul Eldredge	Union Sanitary District
	Roland Williams	Castro Valley Sanitary District
	Jason Warner	Oro Loma Sanitary District

4. Public Forum

No members of the public requested to address the Commission.

C O N S E N T C A L E N D A R

5. Commission Meeting Minutes of January 26, 2022

6. List of Disbursements for January 2022

7. Treasurer's Report for January 2022

8. Second Quarter Expense Summary, Fiscal Year 2021/2022

9. Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361

Commissioner Toy moved to approve the consent calendar. The motion was seconded by Commissioner Andrews and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter

Noes: None

Absent: None

Abstain: None

REGULAR CALENDAR

10. General Manager's Report

The General Manager (GM) discussed Assembly Bill 361. The GM advised that EBDA is now using Netfile to electronically submit Form 700 filings, which are due on April 1. The GM noted the Bruce Wolfe Memorial Scholarship is now available, and information can be found on the CASA Education Foundation [website](#).

11. Report from the Managers Advisory Committee (MAC)

The GM updated the Commission on the status of the National Pollutant Discharge Elimination System (NPDES) permit renewal. The GM also provided an update on the biosolids management project.

12. Report from the Financial Management Committee

The GM reported that the Financial Management Committee reviewed the list of disbursements, treasurer's reports, and 2nd quarter expense summary and recommended approval of the items. The Committee also reviewed the Authority's insurance program and the Financial Transactions Report submitted to the State Controller's Office.

13. Report from the Operations and Maintenance Committee

The O&M Manager discussed the status of EBDA facilities and provided updates on the OLEPS emergency outfall project and the MDF PLC programming. The O&M Manager informed the Commission of a proposed development near the EBDA force main easement in Hayward and the steps being taken to prevent impacts to EBDA's infrastructure. The GM updated the Commission on the Disinfection Master Plan and Cargill project. The GM advised that Cargill staff has been invited to present a project overview to the Commission in March.

14. Report from the Personnel Committee

The Personnel Committee reviewed the assumptions for Fiscal Year 2022/2023 wages and benefits and supports staff's proposed assumptions. Additionally, the Committee recommended a 3% increase to the Authority's contribution under the Public Employees' Medical and Hospital Care Act (PEMHCA). The Commission Chair directed staff to prepare a CalPERS change resolution for the increase.

17. Items from Commission and Staff

The General Manager suggested the Commission take Item No. 17 before entering Closed Session. With no further discussion, the Chair proceeded to take Item No. 17 out of order.

There were no items to report from Commission or staff.

15. Closed Session

The Commission entered Closed Session at 10:14 a.m. to discuss the General Manager's annual performance evaluation.

16. Reconvene Open Session

The Commission returned to Open Session at 10:34 a.m. Chair Cutter noted there were no reportable actions from closed session.

18. Adjournment

Chair Cutter adjourned the meeting at 10:35 a.m.



Jacqueline Zipkin
General Manager