

# EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

April 21, 2022

## 1. Call to Order

Chair Cutter called the telephonic meeting to order in compliance with AB 361 (2021) at 9:33 A.M. on Thursday, April 21, 2022. Dial-in information for the meeting was provided in the agenda for public attendees.

## 2. Pledge of Allegiance – Deferred

## 3. Roll Call

Present:	Ralph Johnson	Castro Valley Sanitary District
	Angela Andrews	City of Hayward
	Jennifer Toy	Union Sanitary District
	Rita Duncan	Oro Loma Sanitary District
	Pauline Russo Cutter	City of San Leandro

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Bert Manzo	East Bay Dischargers Authority
	Alex Mog	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Dean Wilson	City of San Leandro
	Hayes Morehouse	City of San Leandro
	Anjali Lathi	Union Sanitary District
	Paul Eldredge	Union Sanitary District
	Jason Warner	Oro Loma Sanitary District
	Roland Williams	Castro Valley Sanitary District

## 4. Public Forum

No members of the public requested to address the Commission.

## C O N S E N T C A L E N D A R

## 5. Commission Meeting Minutes of March 17, 2022

## 6. List of Disbursements for March 2022

## 7. Treasurer's Report for March 2022

## 8. Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361

Commissioner Duncan moved to approve the consent calendar. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes:	Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter
Noes:	None
Absent:	None
Abstain:	None

## REGULAR CALENDAR

### 9. General Manager's Report

The General Manager (GM) congratulated Hayes Morehouse on his appointment as Plant Manager of the San Leandro Water Pollution Control Facility. The GM provided an update on the Hayward Area Shoreline Planning Agency (HASPA) Joint Powers Authority (JPA) renewal process. The GM updated the Commission on EBDA's NPDES permit renewal status. Additional detail will be provided as part of next month's Regulatory Affairs Committee meeting.

### 10. Report from the Managers Advisory Committee (MAC)

The GM informed the Commission that the MAC meeting has been rescheduled for Wednesday, April 27, 2022.

### 11. Report from the Financial Management Committee

The GM reported that the Financial Management Committee reviewed the March List of Disbursements and Treasurer's Report and recommended approval of the items. The Committee discussed the CERBT fund status and agrees with staff's recommendation to request a disbursement this fiscal year. The Committee reviewed the draft budget for FY 2022/2023 and supports bringing it to the Commission for approval in May. Lastly, the Committee discussed the pros and cons of changing banks and deferred to staff's recommendation to remain with Wells Fargo Bank.

### 12. Report from the Operations and Maintenance Committee

The Operations and Maintenance Manager reported on the O&M Committee meeting and provided updates on current projects. The O&M Manager informed the Commission that the breakers for the OLEPS Main Electrical Switchboard Upgrade Project have arrived at the contractor's warehouse in Livermore, and an electrical shutdown is scheduled for June 23 to install the new breakers. The O&M Manager discussed the benefits of contracting with The Garland Company for the EBDA roofing project. The GM advised of a video produced by the California Special Districts Association for the Advanced Quantitative Precipitation Information (AQPI) Project that is posted on Sonoma Water's website. <https://www.sonomawater.org/aqpi/>

### 13. Report from the Personnel Committee

The GM reported that the Personnel Committee met on April 19, 2022 and discussed the GM performance plan, which in future years will be linked to the Strategic Plan that will be developed next fiscal year. The Committee reviewed the State Controllers Government Compensation Report and the FY 2022/2023 Compensation Plan. The Committee supports bringing the FY 2022/2023 Compensation Plan to the Commission for approval in May.

### 14. Items from Commission and Staff

No items to report.

### 15. Adjournment

Chair Cutter adjourned the meeting at 10:11 a.m.



Jacqueline Zipkin  
General Manager