

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

May 19, 2022

1. Call to Order

Chair Cutter called the telephonic meeting to order in compliance with AB 361 (2021) at 9:34 A.M. on Thursday, May 19, 2022. Dial-in information for the meeting was provided in the agenda for public attendees.

2. Pledge of Allegiance – Deferred

3. Roll Call

Present:	Ralph Johnson	Castro Valley Sanitary District
	Angela Andrews	City of Hayward
	Jennifer Toy	Union Sanitary District
	Rita Duncan	Oro Loma Sanitary District
	Pauline Russo Cutter	City of San Leandro

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Bert Manzo	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Dean Wilson	City of San Leandro
	Hayes Morehouse	City of San Leandro
	Anjali Lathi	Union Sanitary District
	Paul Eldredge	Union Sanitary District
	Jason Warner	Oro Loma Sanitary District
	Mark Lindley	Environmental Science Associates
	James Jackson	Environmental Science Associates

4. Public Forum

No members of the public requested to address the Commission.

C O N S E N T C A L E N D A R

5. Commission Meeting Minutes of April 21, 2022

6. List of Disbursements for April 2022

7. Treasurer's Report for April 2022

8. Third Quarter Expense Summary, Fiscal Year 2021/2022

9. Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361

Commissioner Toy moved to approve the consent calendar. The motion was seconded by Commissioner Andrews and carried unanimously 5-0, by roll call vote.

Ayes:	Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter
Noes:	None
Absent:	None
Abstain:	None

REGULAR CALENDAR

10. Presentation on Nature-based Solutions

Mark Lindley and James Jackson of Environmental Science Associates and the General Manager provided a presentation on Nature-based Solutions studies underway at Member Agencies' sites.

11. General Manager's Report

The General Manager (GM) advised the consensus is to keep the EBDA Commission meeting time at 9:30 a.m. Additionally, the GM discussed the increase in COVID-19 case numbers in the Authority's jurisdiction. The EBDA Commission will continue to meet remotely due to the imminent risk of spreading COVID-19.

12. Report from the Managers Advisory Committee (MAC)

The GM discussed next steps regarding biosolids management. The MAC continues to explore various options including land application, facility development, and a rail spur.

13. Report from the Regulatory Committee

The GM discussed efforts advocating for relief from NPDES fee increases and the status of the NPDES permit renewal. The Authority's draft NPDES permit was released for public comment. Written comments are due on June 20, 2022. The Committee recommended approval of the motion authorizing a professional services agreement with Pacific EcoRisk.

14. Motion Authorizing the General Manager to Execute a Professional Services Agreement with Pacific EcoRisk in the Amount of \$119,619 for Effluent Toxicity Testing

Commissioner Duncan moved to approve the item. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

15. Report from the Financial Management Committee

The GM reported that the Financial Management Committee reviewed the April List of Disbursements, Treasurer's Report, and Third Quarter Expense Summary and recommended approval of the items. The Committee recommended approval of the FY 2022/2023 Recycled Water Fee for the City of Hayward. Additionally, the Committee recommended adoption of the 2022/2023 Budget.

16. Motion Setting the City of Hayward Recycled Water Fee for FY 2022/2023 at \$9000 per Quarter

Commissioner Duncan moved to approve the item. The motion was seconded by Commissioner Andrews and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

17. Resolution Adopting the East Bay Dischargers Authority's Fiscal Year 2022/2023 Budget

Chair Cutter moved to approve the item. The resolution was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

18. Report from the Operations and Maintenance Committee

The Operations and Maintenance Manager discussed the status of EBDA facilities and provided an update on the OLEPS Switchboard Upgrade. The GM provided an update on the Laboratory Information Management System (LIMS) and thanked staff from the City of San Leandro and USD for their assistance with the project. The GM then provided updates on the Cargill brine project and Advanced Quantitative Precipitation Information project. The O&M Manager reviewed the FY 2022/2023 Renewal & Replacement Fund (RRF) project list. The O&M Committee recommended approval of the Carollo Engineers, Inc. work orders.

19. Motion Authorizing the General Manager to Execute Amendment 1 to Work Order No. 3 and Work Order No. 5 with Carollo Engineers, Inc. for Engineering Services, for a Total Contract amount of \$194,452

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Toy and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

20. Resolution Adopting the Authority's Fiscal Year 2022/2023 Compensation Plan

Commissioner Johnson moved to approve the item. The resolution was seconded by Commissioner Duncan and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Toy, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

21. Committee Preference Form for Fiscal Year 2022/2023

The Commissioners were provided with the Committee Preference Form and asked to return them to Juanita Villasenor by June 1.

22. Items from Commission and Staff

No items to report.

23. Adjournment

Chair Cutter adjourned the meeting at 10:48 a.m.



Jacqueline Zipkin
General Manager