

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

June 16, 2022

1. Call to Order

Chair Cutter called the telephonic meeting to order in compliance with AB 361 (2021) at 9:38 A.M. on Thursday, June 16, 2022. Dial-in information for the meeting was provided in the agenda for public attendees.

2. Pledge of Allegiance – Deferred

3. Roll Call

Present:	Ralph Johnson	Castro Valley Sanitary District
	Angela Andrews	City of Hayward
	Anjali Lathi	Union Sanitary District
	Rita Duncan	Oro Loma Sanitary District
	Pauline Russo Cutter	City of San Leandro

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Bert Manzo	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Dean Wilson	City of San Leandro
	Paul Eldredge	Union Sanitary District
	Jason Warner	Oro Loma Sanitary District
	Jimmy Dang	Oro Loma Sanitary District
	Roland Williams	Castro Valley Sanitary District

4. Public Forum

No members of the public requested to address the Commission.

CONSENT CALENDAR

5. Commission Meeting Minutes of May 19, 2022

6. List of Disbursements for May 2022

7. Treasurer's Report for May 2022

8. Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361

Commissioner Lathi moved to approve the consent calendar. The motion was seconded by Commissioner Andrews and carried unanimously 5-0, by roll call vote.

Ayes:	Commissioners Johnson, Andrews, Lathi, Duncan, Chair Cutter
Noes:	None
Absent:	None
Abstain:	None

REGULAR CALENDAR

9. General Manager's Report

The General Manager (GM) provided updates on the Hayward Area Shoreline Planning Agency (HASPA) Joint Powers Agreement (JPA) extension, biosolids management, and the Authority's Strategic Planning framework. The GM reported that the Regional Water Board recently inspected EBDA's facilities and the inspection report will be shared at a future meeting.

10. Report from the Financial Management Committee

The GM reported on the June 13 meeting of the Financial Management Committee. The Committee reviewed the May List of Disbursements and Treasurer's Report and recommended approval of the items. The Committee also reviewed Amendment No. 10 to the Authority's contract with Meyers Nave and recommended approval.

11. Motion Authorizing the General Manager to Execute Amendment No. 10 to the Fee Contract By and Between East Bay Dischargers Authority and Meyers Nave, a Professional Corporation

Commissioner Duncan moved to approve the item. The motion was seconded by Commissioner Andrews and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Lathi, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

12. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the Operations and Maintenance Committee meeting of June 14. The O&M Manager discussed the status of EBDA facilities and provided updates on the OLEPS Emergency Outfall Upgrade, OLEPS Switchboard Upgrade, and Roof Replacement Projects. The GM updated the Commission on the Cargill project and the Advanced Quantitative Precipitation Information (AQPI) Project.

13. Motion to Approve the Renewal and Replacement Fund Project List for Fiscal Year 2022/2023

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Lathi and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Lathi, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

14. Motion Authorizing the General Manager to Issue a Purchase Order to Univar Solutions USA, Inc. for Sodium Bisulfite 25% Solution for Fiscal Year 2022/2023 in the Amount of \$125,000

Chair Cutter moved to approve the item. The motion was seconded by Commissioner Duncan and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Lathi, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

15. Report from the Personnel Committee

The GM reported on the June 14 meeting of the Personnel Committee. The Committee reviewed proposed revisions to the Authority's Conflict of Interest Code and supports bringing it to the Commission for approval. The Committee also discussed pending legislation that would amend the Brown Act.

16. Motion to Approve Fiscal Year 2022/2023 Commission Chairperson and Vice Chairperson

Chair Cutter moved to approve the item. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Lathi, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

17. Motion to Accept Fiscal Year 2022/2023 Committee Appointments and Schedule

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Duncan and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Lathi, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

18. Resolution of Appreciation for Jason Warner

Chair Cutter moved to approve the item. The resolution was seconded by Commissioner Lathi and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Andrews, Lathi, Duncan, Chair Cutter
Noes: None
Absent: None
Abstain: None

19. Items from Commission and Staff

Commissioners Andrews and Duncan announced a Juneteenth Wellness Festival taking place at the Hayward Heritage Plaza on Saturday, June 18.

23. Adjournment

Chair Cutter adjourned the meeting at 10:50 a.m.



Jacqueline Zipkin
General Manager