

# EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

July 21, 2022

## 1. Call to Order

Chair Andrews called the telephonic meeting to order in compliance with AB 361 (2021) at 9:30 A.M. on Thursday, July 21, 2022. Dial-in information for the meeting was provided in the agenda for public attendees.

## 2. Pledge of Allegiance – Deferred

## 3. Roll Call

Present: Pauline Russo Cutter City of San Leandro  
Anjali Lathi Union Sanitary District  
Rita Duncan Oro Loma Sanitary District  
Ralph Johnson Castro Valley Sanitary District (arrived at 9:42 a.m.)  
Angela Andrews City of Hayward

Absent: None

Attendees: Jacqueline Zipkin East Bay Dischargers Authority  
Howard Cin East Bay Dischargers Authority  
Juanita Villasenor East Bay Dischargers Authority  
Bert Manzo East Bay Dischargers Authority  
Eric Casher Legal Counsel  
Alex Ameri City of Hayward  
David Donovan City of Hayward  
Hayes Morehouse City of San Leandro  
Jimmy Dang Oro Loma Sanitary District  
Paul Eldredge Union Sanitary District

## 4. Public Forum

No members of the public requested to address the Commission.

## CONSENT CALENDAR

### 5. Commission Meeting Minutes of June 16, 2022

### 6. List of Disbursements for June 2022

### 7. Preliminary Treasurer's Report for June 2022

### 8. Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361

Commissioner Cutter moved to approve the consent calendar. The motion was seconded by Commissioner Lathi and carried unanimously 4-0, by roll call vote.

Ayes: Commissioners Cutter, Lathi, Duncan, Chair Andrews  
Noes: None  
Absent: Commissioner Johnson  
Abstain: None

## REGULAR CALENDAR

### 9. General Manager's Report

The General Manager (GM) provided an update on the Bruce Wolfe Memorial Scholarship.

**10. Report from the Manager's Advisory Committee (MAC)**

The GM reported that the MAC discussed the Authority's Emergency Reserves Policy. The MAC will develop a process for the Member Agencies to comply with the reporting requirement contained in the Policy.

**11. Report from the Regulatory Affairs Committee**

The GM reported on the July 20 meeting of the Regulatory Affairs Committee. The GM announced the Regional Water Quality Control Board's adoption of the Authority's reissued NPDES permit. The GM also discussed status of negotiations related to the Nutrients Watershed Permit that will expire in 2024.

**12. Report from the Financial Management Committee**

The GM reported on the July 18 meeting of the Financial Management Committee. The Committee reviewed the June List of Disbursements and Preliminary Treasurer's Report and recommended approval of the items. In addition, the Committee reviewed and recommended approval of amendments to the Authority's Conflict of Interest Code.

**13. Resolution Approving Amendments to the Authority's Conflict of Interest Code**

Commissioner Duncan moved to approve the item. The resolution was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Cutter, Lathi, Duncan, Johnson, Chair Andrews  
Noes: None  
Absent: None  
Abstain: None

**14. Report from the Operations and Maintenance Committee**

The Operations and Maintenance (O&M) Manager and GM reported on the July 14 meeting of the Operations and Maintenance Committee. The O&M Manager discussed the status of EBDA facilities and provided project updates, including the OLEPS Switchboard Upgrade, MDF meter-vault fence replacement, HEPS pump replacement project, Administration Building air conditioning repair, and Roof Replacement projects. The O&M Manager discussed the new approach to controlling bacterial numbers in the transport system. The GM updated the Commission on the Cargill project and the Advanced Quantitative Precipitation Information (AQPI) project.

**15. Items from Commission and Staff**

Staff and Commissioner Andrews announced the Keep Hayward Clean and Green Task Force Clean-up Event taking place at the Hayward Heritage Plaza on Saturday, July 23. Commissioner Duncan welcomed Oro Loma Sanitary District's Interim General Manager Jimmy Dang.

**16. Adjournment**

Chair Andrews adjourned the meeting at 10:14 a.m.

  
Jacqueline Zipkin  
General Manager