



EAST BAY DISCHARGERS AUTHORITY
2651 Grant Avenue
San Lorenzo, CA 94580-1841
(510) 278-5910
FAX (510) 278-6547

A Joint Powers Public Agency

NOTICE: In compliance with AB 361 (2021), the meeting scheduled below will be accessible via Zoom video conferencing.

- Members of the public may participate in the meeting by clicking on the following Zoom link: <https://us02web.zoom.us/j/88633216376>
- You may also participate via telephone by dialing 1(669) 900-6833 and entering Meeting ID number 886 3321 6376.

ITEM NO. 14

FINANCIAL MANAGEMENT COMMITTEE AGENDA

Monday, September 12, 2022

9:45 A.M.

**East Bay Dischargers Authority
2651 Grant Avenue, San Lorenzo, CA 94580**

Committee Members: Duncan (Chair); Andrews

FM1. Call to Order

FM2. Roll Call

FM3. Public Forum

FM4. Disbursements for July & August 2022
(The Committee will review July and August Disbursements.)

FM5. Preliminary Treasurer's Reports for July & August 2022
(The Committee will review the Treasurer's Reports.)

FM6. Preliminary Fourth Quarter Expense Summary, Fiscal Year 2021/2022
(The Committee will review the year end expenses.)

FM7. Adjournment

Any member of the public may address the Committee at the commencement of the meeting on any matter within the jurisdiction of the Committee. This should not relate to any item on the agenda. Each person addressing the Committee should limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Committee on any agenda item should do so at the time the item is considered. Oral comments should be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate

Agenda Explanation
East Bay Dischargers Authority
Financial Management Committee
September 12, 2022

alternative format, please contact the Juanita Villasenor at juanita@ebda.org or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are also posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

**The next Financial Management Committee meeting is scheduled on
Monday, October 17, 2022 at 11:00 a.m.**

EAST BAY DISCHARGERS AUTHORITY

List of Disbursements

July 2022

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
25716	07/16/2022	388295	CITY OF SAN LEANDRO	O&M - MAY	34,014.68	34,014.68
25757	07/29/2022	20210105.02-6	ASCENT ENVIRONMENTAL, INC	CONSULTING SERVICES - CARGILL CEQA	32,966.75	32,966.75
25721	07/16/2022	7006	CSRMA	ALLIANT PROPERTY INSURANCE PROGRAM RENEWAL	27,496.97	27,496.97
25732	07/16/2022	0046041-2022-1	THE WATER RESEARCH FOUNDATION	UTILITY MEMBERSHIP	26,347.00	26,347.00
25755	07/29/2022	176151	ENVIRONMENTAL SCIENCE ASSOCIATES	FIRST MILE PROJECT WORK ORDER NO. 1	15,281.25	15,281.25
25726	07/16/2022	194510	MEYERS NAVE	LEGAL SERVICES - BRINE PROJECT	9,965.00	11,108.30
25726	07/16/2022	194509	MEYERS NAVE	LEGAL SERVICES - MAY	1,143.30	
25750	07/29/2022	EA06-0422	EOA, INC	NPDES PERMIT REISSUANCE ASSISTANCE	9,021.00	10,985.25
25750	07/29/2022	EA06-0522	EOA, INC	NPDES PERMIT REISSUANCE ASSISTANCE	1,964.25	
25744	07/29/2022	51541	CALCON	ELECTRICAL, INSTRUMENTATION, AND MAINTENANCE SERVICES - HEPS	8,462.09	9,729.27
25744	07/29/2022	51542	CALCON	ELECTRICAL, INSTRUMENTATION, AND MAINTENANCE SERVICES - ADMIN	1,267.18	
25728	07/16/2022	403124	E&M ELECTRIC & MACHINERY, INC	HISTORIAN & AVEVA REPORTS RENEWAL	8,210.00	8,210.00
25751	07/29/2022	50382859	UNIVAR	SODIUM BISULFITE - DELIVERED 06/27/2022	6,405.94	6,405.94
25738	07/16/2022	8815	UNITED FENCE SERVICES	MDF METER-VAULT FENCE AND STATION FENCE IMPROVEMENTS	6,113.70	6,398.70
25738	07/16/2022	8814	UNITED FENCE SERVICES	MDF METER-VAULT FENCE AND STATION FENCE IMPROVEMENTS	285.00	
25727	07/16/2022	40765	BA MORRISON	REPLACED A/C CONDENSER - ADMIN	5,306.00	5,502.00
25727	07/16/2022	40737	BA MORRISON	HVAC SERVICES ADMIN	196.00	
25713	07/16/2022	APR-JUN 2022	KARL D. ROYER	QUARTERLY HEALTH PREMIUM REIMBURSEMENT	3,723.36	3,723.36
25752	07/29/2022	0722-20	BEECHER ENGINEERING, INC	ELECTRICAL ENGINEERING SERVICES - WORK ORDER NO. 1	3,150.00	3,150.00
25754	07/29/2022	11450821	BROWN & CALDWELL	ENGINEERING SERVICES - BRINE ASSESSMENT	2,949.70	2,949.70
25748	07/29/2022	00013.14-7	LARRY WALKER ASSOCIATES	PROFESSIONAL SERVICES - WORK ORDER NO. 4	1,612.00	2,595.00
25748	07/29/2022	00013.12-11	LARRY WALKER ASSOCIATES	PROFESSIONAL SERVICES - WORK ORDER NO. 3	983.00	
25731	07/16/2022	901039	LOCAL GOVERNMENT COMMISSION	BAYCAN ANNUAL MEMBERSHIP	2,500.00	2,500.00
25725	07/16/2022	4246044555687627	US BANK	PURCHASING CARD EXPENSES	2,291.53	2,291.53
25746	07/29/2022	Apr-22	DEBORAH QUINN	ACCOUNTING SERVICES - APR	2,289.38	2,289.38
25715	07/16/2022	777095	VANTAGEPOINT	MISSION SQUARE DEFERRED COMPENSATION 07/15/2022	2,156.24	2,156.24
25739	07/29/2022	786709	VANTAGEPOINT	MISSION SQUARE DEFERRED COMPENSATION 07/31/2022	2,156.24	2,156.24
25717	07/16/2022	1000924856	SCIF	WORKERS COMPENSATION & PREMIUM SURCHARGES	1,386.56	1,673.59
25717	07/16/2022	1746192-21	SCIF	WORKERS COMPENSATION PREMIUM FINAL	287.03	
25740	07/29/2022	52205701	CITY OF HAYWARD	BENEFIT PREMIUMS - JUL	1,383.33	1,383.33
25730	07/16/2022	634557	CALTEST	LAB TESTING SERVICES	833.90	833.90
25724	07/16/2022	525623	R-COMPUTER	SUBSCRIPTION RENEWAL	680.00	680.00
25718	07/16/2022	T140341	BAAQMD	HEPS STANDBY GENERATOR	441.00	441.00
25749	07/29/2022	8358	CAYUGA INFORMATION SYSTEMS	IT SERVICES	420.00	420.00
25714	07/16/2022	APR-JUN 2022	CHARLES V. WEIR	QUARTERLY HEALTH PREMIUM REIMBURSEMENT	396.18	396.18
25745	07/29/2022	2022141726	UNDERGROUND SERVICE ALERT 811	CALIFORNIA STATE FEE FOR REGULATORY COSTS	300.00	300.00

EAST BAY DISCHARGERS AUTHORITY

List of Disbursements

July 2022

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
25735	07/16/2022	10110000001	EBMUD	WATER & SEWER, MDF APR-JUN	281.92	281.92
25720	07/16/2022	S2095071.001	WILLE ELECTRIC SUPPLY CO, INC	ELECTRICAL PARTS	237.06	237.06
25723	07/16/2022	230608289	ORKIN	PEST CONTROL SERVICES - MDF	217.00	217.00
25736	07/16/2022	CD_000424241	RINGCENTRAL INC	DIGITAL PHONE SERVICE	203.93	203.93
25742	07/29/2022	510-483-0439-716-6	AT&T	TELEPHONE SERVICE - MDF	203.17	203.17
25753	07/29/2022	2073094	ALPHA ANALYTICAL LABORATORIES	LAB SAMPLES FOR SKYWEST	85.00	170.00
25753	07/29/2022	2075098	ALPHA ANALYTICAL LABORATORIES	LAB SAMPLES FOR SKYWEST	85.00	
25743	07/29/2022	2218004	GFOA	ANNUAL MEMBERSHIP DUES	160.00	160.00
25733	07/16/2022	51037	COMPUTER COURAGE	WEBSITE HOSTING - JUL	150.00	150.00
25737	07/16/2022	9272	MBC CUSTODIAL SERVICES INC	JANITORIAL SERVICES - JUN	130.00	130.00
25741	07/29/2022	44777800001	EBMUD	WATER & SEWER, ADMIN MAY-JUL	122.09	122.09
25756	07/29/2022	3541141	CALTRONICS	COPIER USAGE AND MAINTENANCE	111.80	111.80
25722	07/16/2022	2003538	ALLIANT INSURANCE SERVICES, INC	AMVP - POLICY RENEWAL	93.00	93.00
25729	07/16/2022	2065565	ALPHA ANALYTICAL LABORATORIES	LABORATORY TESTING FOR SKYWEST	85.00	85.00
25719	07/16/2022	9910082405	VERIZON WIRELESS	WIRELESS PHONE SERVICES	62.15	62.15
25734	07/16/2022	04678	CALGOV HR	ANNUAL MEMBERSHIP FEE	60.00	60.00
25747	07/29/2022	9910922500	VERIZON WIRELESS	MODEM FOR SCADA	22.02	22.02
TOTAL CHECK PAYMENTS					226,694.70	226,694.70
ELECTRONIC PAYMENTS						
	07/13/2022		PG&E	GAS & ELECTRIC SERVICE	31,448.00	31,448.00
	07/21/2022	100000016852439	CALPERS	CalPERS CLASSIC UAL CONTRIBUTION	29,513.00	29,513.00
	07/06/2022	100000016777106	CALPERS	HEALTH PREMIUMS - JUL	7,190.87	7,190.87
	07/19/2022	100000016834365	CALPERS	PENSION CONTRIBUTION, CLASSIC 7/1 - 15/2022	4,975.51	4,975.51
	07/07/2022	100000016772045	CALPERS	PENSION CONTRIBUTION, CLASSIC 6/16 - 30/2022	4,781.77	4,781.77
	07/19/2022	100000016834377	CALPERS	PENSION CONTRIBUTION, PEPRA 7/1 - 15/2022	162.45	162.45
	07/07/2022	100000016772083	CALPERS	PENSION CONTRIBUTION, PEPRA 6/16 - 30/2022	157.51	157.51
	07/11/2022	119026698	WELLS FARGO	CLIENT ANALYSIS SERVICE CHARGE	125.31	125.31
	7/21/2022	100000016852450	CALPERS	CalPERS PEPRA UAL CONTRIBUTION	65.00	65.00
TOTAL ELECTRONIC PAYMENTS					78,419.42	78,419.42
PAYROLL						
	7/28/2022		ADP, LLC	PAYROLL PERIOD: 07/16-31/2022	25,643.50	25,643.50
	7/14/2022		ADP, LLC	PAYROLL PERIOD: 07/01-15/2022	23,058.88	23,058.88
	7/22/2022		ADP, LLC	PAYROLL FEES, 07/01-15/2022	77.30	77.30
	7/8/2022		ADP, LLC	PAYROLL FEES, 06/16-30/2022	88.25	88.25
TOTAL PAYROLL					48,867.93	48,867.93
TOTAL DISBURSEMENTS					353,982.05	353,982.05

EAST BAY DISCHARGERS AUTHORITY

List of Disbursements

August 2022

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
25763	08/15/2022	10074006	BACWA	BACWA MEMBERSHIP	432,575.00	432,575.00
25790	08/29/2022	9326218400	GRAYBAR ELECTRIC COMPANY, INC	OLEPS MAIN ELECTRICAL SWITCHBOARD UPGRADE	53,922.01	53,922.01
25790	08/29/2022	9326251908	GRAYBAR ELECTRIC COMPANY, INC	OLEPS MAIN ELECTRICAL SWITCHBOARD UPGRADE	35,999.01	
25790	08/29/2022	9326218398	GRAYBAR ELECTRIC COMPANY, INC	OLEPS MAIN ELECTRICAL SWITCHBOARD UPGRADE	8,957.85	
25790	08/29/2022	9328245384	GRAYBAR ELECTRIC COMPANY, INC	OLEPS MAIN ELECTRICAL SWITCHBOARD UPGRADE	(44,956.86)	
25771	08/15/2022	195650	MEYERS NAVE	LEGAL SERVICES - BRINE PROJECT	46,025.00	47,477.30
25771	08/15/2022	195649	MEYERS NAVE	LEGAL SERVICES - JUN	1,452.30	
25759	08/15/2022	388596	CITY OF SAN LEANDRO	O&M - JUN	38,637.04	38,637.04
25779	08/29/2022	002875	UNION SANITARY DISTRICT	O&M - JUN	33,533.25	33,533.25
25793	08/29/2022	20210105.02-6	ASCENT ENVIRONMENTAL, INC	CONSULTING SERVICES - CARGILL CEQA	32,403.81	32,403.81
25761	08/15/2022	350010	CITY OF HAYWARD	O&M - QUARTERLY APR-JUN	29,879.04	29,879.04
25767	08/15/2022	FB25102	CAROLLO ENGINEERS	ENGINEERING SERVICES - WORK ORDER NO. 1	8,967.00	17,781.50
25767	08/15/2022	FB25945	CAROLLO ENGINEERS	ENGINEERING SERVICES - WORK ORDER NO. 1	7,197.50	
25767	08/15/2022	FB25970	CAROLLO ENGINEERS	ENGINEERING SERVICES - WORK ORDER NO. 4	1,617.00	
25772	08/15/2022	50437257	UNIVAR	SODIUM BISULFITE - DELIVERED 07/11/2022	7,904.39	15,808.78
25772	08/15/2022	50432275	UNIVAR	SODIUM BISULFITE - DELIVERED 07/22/2022	7,904.39	
25788	08/29/2022	50488486	UNIVAR	SODIUM BISULFITE - DELIVERED 08/06/2022	7,904.39	15,067.74
25788	08/29/2022	50507316	UNIVAR	SODIUM BISULFITE - DELIVERED 08/19/2022	7,163.35	
25789	08/29/2022	177306	ENVIRONMENTAL SCIENCE ASSOCIATES	FIRST MILE PROJECT WORK ORDER NO. 1	9,138.73	9,138.73
25760	08/15/2022	6667	ORO LOMA SANITARY DISTRICT	ADMIN BUILDING LAND RENT, JANITORIAL SUPPLIES, & RECYCLING SERVICES	8,880.00	8,880.00
25765	08/15/2022	May-22	DEBORAH QUINN	ACCOUNTING SERVICES - MAY	4,331.25	4,331.25
25781	08/29/2022	17980	DW NICHOLSON	OLEPS MAIN ELECTRICAL SWITCHBOARD UPGRADE	3,793.17	3,793.17
25783	08/29/2022	Jun-22	DEBORAH QUINN	ACCOUNTING SERVICES - JUN	3,753.75	3,753.75
25774	08/15/2022	11451889	BROWN & CALDWELL	ENGINEERING SERVICES - BRINE ASSESSMENT	3,532.96	3,532.96
25782	08/29/2022	51720	CALCON	ELECTRICAL, INSTRUMENTATION, AND MAINTENANCE SERVICES - OLEPS	1,459.50	2,884.50
25782	08/29/2022	51719	CALCON	ELECTRICAL, INSTRUMENTATION, AND MAINTENANCE SERVICES - HEPS	1,275.00	
25782	08/29/2022	51786	CALCON	ELECTRICAL, INSTRUMENTATION, AND MAINTENANCE SERVICES - ADMIN	150.00	
25785	08/29/2022	00013.11-11	LARRY WALKER ASSOCIATES	PROFESSIONAL SERVICES - WORK ORDER NO. 2	2,680.00	2,680.00
25758	08/15/2022	792614	VANTAGEPOINT	MISSION SQUARE DEFERRED COMPENSATION 08/15/2022	2,156.24	2,156.24
25778	08/29/2022	801218	VANTAGEPOINT	MISSION SQUARE DEFERRED COMPENSATION 08/31/2022	2,156.24	2,156.24
25795	08/29/2022	31000	INTEC SOLUTIONS	OLEPS PUMP NO.4 FAN REPLACEMENT & PM	1,833.96	1,833.96
25762	08/15/2022	52205702	CITY OF HAYWARD	BENEFIT PREMIUMS - AUG	1,383.33	1,383.33
25791	08/29/2022	635631	CALTEST	LAB TESTING SERVICES	903.90	903.90
25764	08/15/2022	1000924857	SCIF	WORKERS COMPENSATION	810.00	810.00
25786	08/29/2022	4164	DAVISON SYSTEMS, LLC	ANNUAL SUBSCRIPTION	500.00	500.00
25770	08/15/2022	4246044555687627	US BANK	PURCHASING CARD EXPENSES	468.78	468.78

EAST BAY DISCHARGERS AUTHORITY

List of Disbursements

August 2022

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
25769	08/15/2022	32792574	PITNEY BOWES INC	DIGITAL MAILING SYSTEM POSTAGE ACCOUNT	300.00	300.00
25768	08/15/2022	8366	CAYUGA INFORMATION SYSTEMS	IT SERVICES	262.50	262.50
25777	08/29/2022	AUG-22	JACQUELINE ZIPKIN	REIMBURSABLE EXPENSES	246.26	246.26
25787	08/29/2022	236222145	ORKIN	PEST CONTROL SERVICES - MDF	217.00	217.00
25776	08/15/2022	CD_000438529	RINGCENTRAL INC	DIGITAL PHONE SERVICE	207.01	207.01
25780	08/29/2022	510-483-0439-716-6	AT&T	TELEPHONE SERVICE - MDF	206.95	206.95
25775	08/15/2022	51242	COMPUTER COURAGE	WEBSITE HOSTING - AUG	150.00	150.00
25794	08/29/2022	9310	MBC CUSTODIAL SERVICES INC	JANITORIAL SERVICES - JUL	130.00	130.00
25773	08/15/2022	2083356	ALPHA ANALYTICAL LABORATORIES	LAB SAMPLES FOR SKYWEST	85.00	85.00
25792	08/29/2022	3561846	CALTRONICS	COPIER USAGE AND MAINTENANCE	56.92	71.92
25792	08/29/2022	3566488	CALTRONICS	FREIGHT	15.00	
25766	08/15/2022	9912408789	VERIZON WIRELESS	WIRELESS PHONE SERVICES	62.15	62.15
25784	08/29/2022	3313251999	VERIZON WIRELESS	MODEM FOR SCADA	22.02	22.02
				TOTAL CHECK PAYMENTS	768,253.09	768,253.09
				ELECTRONIC PAYMENTS		
	08/02/2022		PG&E	GAS & ELECTRIC SERVICE	40,151.71	40,151.71
	08/03/2022	100000016871566	CALPERS	HEALTH PREMIUMS - AUG	7,198.00	7,198.00
	08/17/2022	100000016864972	CALPERS	PENSION CONTRIBUTION, CLASSIC 8/1 - 15/2022	4,975.51	4,975.51
	08/02/2022	100000016772045	CALPERS	PENSION CONTRIBUTION, CLASSIC 7/16 - 31/2022	4,975.51	4,975.51
	08/17/2022	100000016885998	CALPERS	GASB 68 REPORTS AND SCHEDULES	700.00	700.00
	08/17/2022	100000016865009	CALPERS	PENSION CONTRIBUTION, PEPRA 8/1 - 15/2022	162.45	162.45
	08/02/2022	100000016834382	CALPERS	PENSION CONTRIBUTION, PEPRA 7/16 - 31/2022	162.45	162.45
				TOTAL ELECTRONIC PAYMENTS	58,325.63	58,325.63
				PAYROLL		
	8/12/2022		ADP, LLC	PAYROLL PERIOD: 08/01-15/2022	23,058.88	23,058.88
	8/30/2022		ADP, LLC	PAYROLL PERIOD: 08/16-31/2022	23,003.50	23,003.50
	8/5/2022		ADP, LLC	PAYROLL FEES, 07/16-31/2022	90.90	90.90
	8/19/2022		ADP, LLC	PAYROLL FEES, 08/01-15/2022	77.30	77.30
				TOTAL PAYROLL	46,230.58	46,230.58
				TOTAL DISBURSEMENTS	872,809.30	872,809.30

**ITEM NO. FM5 PRELIMINARY TREASURER'S REPORTS FOR JULY AND AUGUST
2022**

The beginning cash balance on July 1, 2022 was \$3,730,964.56. Total receipts for the month of July were \$1,949,016.85 and disbursements totaled \$353,982.05, bringing the cash balance to \$5,325,999.36 at July 31. In August, receipts totaled \$1,153,936.83 and disbursements equaled \$872,809.30 for a cash balance of \$5,607,126.89 on August 31. EBDA's LAIF balance is \$3,271,626.54 and the average monthly effective yield for August was 1.276%.

EBDA currently has a two-pronged investment approach that includes Local Agency Investment Fund (LAIF) and traditional bank accounts.

Approval is recommended.

**EAST BAY DISCHARGERS AUTHORITY
PRELIMINARY
TREASURER'S REPORT
July 31, 2022**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	994,979.24	955,167.80	249,487.10	1,700,659.94
13	PLANNING & SPECIAL STUDIES	195,848.65	297,163.00	52,613.50	440,398.15
14	RECLAMATION O & M (SKYWEST)	76,137.55		255.00	75,882.55
15	BRINE ACCEPTANCE	180,019.42	67,898.18	48,476.45	199,441.15
31	RENEWAL & REPLACEMENT	2,283,979.70	628,787.87	3,150.00	2,909,617.57
TOTALS		3,730,964.56	1,949,016.85	353,982.05	5,325,999.36

Jul-22
9/6/2022

SUPPLEMENTAL TREASURERS REPORT

DATE	TRANSACTION	RECEIPT	DISBURSEMENT CHECKING	DISBURSEMENT PAYROLL	PAYROLL TRANSFER	LAIF TRANSFER	WELLS FARGO CHECKING BALANCE	WELLS FARGO PAYROLL BALANCE	LAIF BALANCE	TOTAL CASH
06/30/22	BALANCE						438,872.41	27,503.48	3,264,588.67	3,730,964.56
07/06/22	ELECTRONIC BILL PAY		7,190.87				431,681.54	27,503.48	3,264,588.67	3,723,773.69
07/07/22	ELECTRONIC BILL PAY		157.51				431,524.03	27,503.48	3,264,588.67	3,723,616.18
07/07/22	ELECTRONIC BILL PAY		4,781.77				426,742.26	27,503.48	3,264,588.67	3,718,834.41
07/08/22	PAYROLL FEES			88.25			426,742.26	27,415.23	3,264,588.67	3,718,746.16
07/11/22	ANALYSIS FEE		125.31				426,616.95	27,415.23	3,264,588.67	3,718,620.85
07/11/22	PAYROLL TRANSFER				25,000.00		401,616.95	52,415.23	3,264,588.67	3,718,620.85
07/13/22	DEPOSIT - OLSD	510,567.00					912,183.95	52,415.23	3,264,588.67	4,229,187.85
07/13/22	ELECTRONIC BILL PAY		31,448.00				880,735.95	52,415.23	3,264,588.67	4,197,739.85
07/14/22	PAYROLL			23,058.88			880,735.95	29,356.35	3,264,588.67	4,174,680.97
07/15/22	INTEREST	7,037.87				7,037.87	880,735.95	29,356.35	3,271,626.54	4,181,718.84
07/16/22	DISBURSEMENT		135,293.51				745,442.44	29,356.35	3,271,626.54	4,046,425.33
07/19/22	ELECTRONIC BILL PAY		162.45				745,279.99	29,356.35	3,271,626.54	4,046,262.88
07/19/22	ELECTRONIC BILL PAY		4,975.51				740,304.48	29,356.35	3,271,626.54	4,041,287.37
07/21/22	ELECTRONIC BILL PAY		65.00				740,239.48	29,356.35	3,271,626.54	4,041,222.37
07/21/22	ELECTRONIC BILL PAY		29,513.00				710,726.48	29,356.35	3,271,626.54	4,011,709.37
07/22/22	DEPOSIT - CVSAN	246,399.00					957,125.48	29,356.35	3,271,626.54	4,258,108.37
07/22/22	PAYROLL FEES			77.30			957,125.48	29,279.05	3,271,626.54	4,258,031.07
07/25/22	DEPOSIT - CERBT	63,621.80					1,020,747.28	29,279.05	3,271,626.54	4,321,652.87
07/25/22	DEPOSIT - CARGILL	67,898.18					1,088,645.46	29,279.05	3,271,626.54	4,389,551.05
07/26/22	PAYROLL TRANSFER				31,000.00		1,057,645.46	60,279.05	3,271,626.54	4,389,551.05
07/28/22	DEPOSIT - USD	1,053,493.00					2,111,138.46	60,279.05	3,271,626.54	5,443,044.05
07/28/22	PAYROLL			25,643.50			2,111,138.46	34,635.55	3,271,626.54	5,417,400.55
07/29/22	DISBURSEMENT		91,401.19				2,019,737.27	34,635.55	3,271,626.54	5,325,999.36
	TOTAL	1,949,016.85	305,114.12	48,867.93	56,000.00	7,037.87				
	CURRENT BALANCE						2,019,737.27	34,635.55	3,271,626.54	5,325,999.36

① ② ③

Reconciliation

① Per Bank Statement @ 7/31/22	\$ 2,138,955.43
Less: Outstanding Checks	119,218.16
	\$ 2,019,737.27
② Per Bank Statement @ 7/31/22	\$ 34,635.55
③ Per LAIF Statement @ 7/31/22	\$ 3,271,626.54

The Supplemental Treasurer's Report is prepared monthly by the General Manager. It also serves as EBDA's cash and investments reconciliation.

**EAST BAY DISCHARGERS AUTHORITY
PRELIMINARY
TREASURER'S REPORT
August 31, 2022**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	1,700,659.94	608,760.00	465,102.33	1,844,317.61
13	PLANNING & SPECIAL STUDIES	440,398.15	341,131.00	246,263.73	535,265.42
14	RECLAMATION O & M (SKYWEST)	75,882.55	9,000.00	85.00	84,797.55
15	BRINE ACCEPTANCE	199,441.15	66,205.06	100,806.27	164,839.94
31	RENEWAL & REPLACEMENT	2,909,617.57	128,840.77	60,551.97	2,977,906.37
TOTALS		5,325,999.36	1,153,936.83	872,809.30	5,607,126.89

Aug-22

9/6/2022

SUPPLEMENTAL TREASURERS REPORT

DATE	TRANSACTION	RECEIPT	DISBURSEMENT CHECKING	DISBURSEMENT PAYROLL	PAYROLL TRANSFER	LAIF TRANSFER	WELLS FARGO CHECKING BALANCE	WELLS FARGO PAYROLL BALANCE	LAIF BALANCE	TOTAL CASH
07/31/22	BALANCE						2,019,737.27	34,635.55	3,271,626.54	5,325,999.36
08/01/22	DEPOSIT - COH	555,157.00					2,574,894.27	34,635.55	3,271,626.54	5,881,156.36
08/02/22	ELECTRONIC BILL PAY		4,975.51				2,569,918.76	34,635.55	3,271,626.54	5,876,180.85
08/02/22	ELECTRONIC BILL PAY		162.45				2,569,756.31	34,635.55	3,271,626.54	5,876,018.40
08/02/22	ELECTRONIC BILL PAY		40,151.71				2,529,604.60	34,635.55	3,271,626.54	5,835,866.69
08/03/22	ELECTRONIC BILL PAY		7,198.00				2,522,406.60	34,635.55	3,271,626.54	5,828,668.69
08/05/22	PAYROLL FEES			90.90			2,522,406.60	34,544.65	3,271,626.54	5,828,577.79
08/08/22	DEPOSIT - LAVWMA	465,512.50					2,987,919.10	34,544.65	3,271,626.54	6,294,090.29
08/12/22	PAYROLL			23,058.88			2,987,919.10	11,485.77	3,271,626.54	6,271,031.41
08/15/22	DISBURSEMENT		604,787.88				2,383,131.22	11,485.77	3,271,626.54	5,666,243.53
08/17/22	ELECTRONIC BILL PAY		700.00				2,382,431.22	11,485.77	3,271,626.54	5,665,543.53
08/17/22	ELECTRONIC BILL PAY		4,975.51				2,377,455.71	11,485.77	3,271,626.54	5,660,568.02
08/17/22	ELECTRONIC BILL PAY		162.45				2,377,293.26	11,485.77	3,271,626.54	5,660,405.57
08/19/22	DEPOSIT - ABAG	57,471.50					2,434,764.76	11,485.77	3,271,626.54	5,717,877.07
08/19/22	PAYROLL FEES			77.30			2,434,764.76	11,408.47	3,271,626.54	5,717,799.77
08/25/22	PAYROLL TRANSFER				100,000.00		2,334,764.76	111,408.47	3,271,626.54	5,717,799.77
08/26/22	DEPOSIT - HAYWARD	9,000.00					2,343,764.76	111,408.47	3,271,626.54	5,726,799.77
08/29/22	DEPOSIT - CARGILL	66,205.06					2,409,969.82	111,408.47	3,271,626.54	5,793,004.83
08/29/22	DISBURSEMENT		163,465.21				2,246,504.61	111,408.47	3,271,626.54	5,629,539.62
08/30/22	PAYROLL			23,003.50			2,246,504.61	88,404.97	3,271,626.54	5,606,536.12
08/31/22	DEPOSIT	590.77					2,247,095.38	88,404.97	3,271,626.54	5,607,126.89
	TOTAL	1,153,936.83	826,578.72	46,230.58	100,000.00	-	2,247,095.38	88,404.97	3,271,626.54	5,607,126.89
	CURRENT BALANCE						^①	^②	^③	

Reconciliation

① Per Bank Statement @ 8/31/22	\$ 2,441,882.96
Less: Outstanding Checks	194,787.58
	\$ 2,247,095.38
② Per Bank Statement @ 8/31/22	\$ 88,404.97
③ Per LAIF Statement @ 8/31/22	\$ 3,271,626.54

The Supplemental Treasurer's Report is prepared monthly by the General Manager. It also serves as EBDA's cash and investments reconciliation.

ITEM NO. FM6 PRELIMINARY FOURTH QUARTER EXPENSE SUMMARY, FISCAL YEAR 2021/2022

Recommendation

Review year end expenses and provide direction to staff on use of unspent budget.

Background

This report presents a preliminary final expense summary for Fiscal Year 2021/2022.

Discussion

Overall, EBDA's annual expenses were 28% under budget. The O&M Fund was 16% under budget, thanks largely to optimization of operations and maintenance and a dry winter, resulting in decreased chemical and energy costs. In addition, reimbursement for labor hours spent on the Cargill project further offset salary and benefit costs.

The Special Projects Fund ended the year 22% under budget. All consultant expenses incurred for the EPA-funded Nature-based Solutions Project are reimbursable. Work on several projects is continuing in FY 2022/2023, including AQPI, and the Biosolids and Solar Feasibility Studies. Per the adopted FY 2022/2023 Budget, funds will be carried over for ongoing projects.

The Brine Acceptance Fund is fully externally-funded, including reimbursements from Cargill for labor and professional services in support of their brine project, as well as Dublin-San Ramon Services District's annual payment for acceptance of brine from Zone 7 Water District's demineralization facility.

The Year End Expense Summary for FY 2021/2022 is attached for the Committee's review. Expenses are presented by Program and by Account Number. These categories have been grouped to provide a summary overview of Authority expenses. The tables include discussion of particular items that varied significantly (>10%) from the budget. Staff notes that this is a preliminary summary, and additional expenses may come in before the fiscal year is officially closed.

Accounting for the carryover of \$200,000 in project funds as approved in the FY 2022/2023 Budget, the FY 2021/2022 credit available to the agencies is approximately \$1,400,000. Staff is seeking direction on distribution of these funds. Historically, funds have been returned to the Member Agencies as a credit against the subsequent fiscal year's bills, and this would be the default approach for this year. In recent years, funds were used to prefund OPEB and pension liabilities, however the Authority's OPEB trust and CalPERS pension fund now exceed the target funding levels. The Commission could also consider moving unspent funds into the Renewal and Replacement Fund or other reserve fund to offset future costs.

East Bay Dischargers Authority

EXPENSE SUMMARY BY PROGRAM

FY 2021/2022 THROUGH JUNE 30, 2022 (100% of YEAR)

	YTD Expenses	Budget	Revenues Cargill, Grant, & Skywest	Variance	% of Budget	Explanations for Variance Over 10%
O&M EFFLUENT DISPOSAL						
General Administration	\$969,928	\$1,293,380		(\$323,452)	75%	Budget for Commissioner compensation assumes maximum number of meetings and several Committees are currently on reduced schedules. Also, some salary and benefits savings resulted from Q2 hire of Admin Support Specialist, who declined EBDA health benefits.
Outfall & Force mains	\$157,730	\$181,977		(\$24,247)	87%	Low due to minimal wet weather and optimization of operations.
Marina Dechlor Facility	\$392,518	\$510,454		(\$117,936)	77%	Low due to minimal wet weather and optimization of operations.
Oro Loma Pump Station	\$449,394	\$514,954		(\$65,560)	87%	Low due to minimal wet weather.
Hayward Pump Station	\$148,027	\$170,977		(\$22,950)	87%	Low due to minimal wet weather.
Union Pump Station	\$347,293	\$363,233		(\$15,940)	96%	
Bay & Effluent Monitoring	\$499,766	\$506,382		(\$6,616)	99%	
TOTAL O&M EFFLUENT DISPOSAL	\$2,964,655	\$3,541,357		(\$576,702)	84%	
SPECIAL PROJECTS						
NPDES Permit Fees	\$602,837	\$593,473		\$9,364	102%	
NPDES Permit Issues	\$44,904	\$100,000		(\$55,096)	45%	NPDES permit negotiation went smoothly. Additional support from EOA to plan monitoring under the new permit is occurring in FY 2022/2023.
Regional Monitoring Program	\$283,454	\$280,000		\$3,454	101%	
Nutrient Surcharge	\$285,346	\$285,346		\$0	100%	
Water Research Foundation	\$23,407	\$25,580		(\$2,173)	92%	
Transport System Evaluation	\$12,049	\$20,000		(\$7,951)	60%	Work will be completed in FY 2022/2023.
JPA Legal Support	\$6,165	\$10,000		(\$3,835)	62%	Work is complete.
AQPI	\$0	\$29,000		(\$29,000)	0%	EBDA will be invoiced next year by Sonoma Water due to project delays.
Operator Training Modules	\$16,000	\$16,000		\$0	100%	
Strategic Planning	\$0	\$10,000		(\$10,000)	0%	Work has begun, but external funds have not yet been needed.
Disinfection Master Plan	\$44,037	\$45,726		(\$1,689)	96%	
Nature-Based Solutions Study	\$167,474	\$150,000	\$167,474	(\$150,000)	112%	All costs are reimbursed by EPA grant.
Biosolids Feasibility Study	\$0	\$100,000		(\$100,000)	0%	Work has begun, but external funds have not yet been needed.
Solar Feasibility Study	\$0	\$20,000		(\$20,000)	0%	Work is beginning in collaboration with USD and will be billed next FY.
Bruce Wolfe Memorial	\$1,000	\$5,000		(\$4,000)	20%	Commission committed \$1k. The remainder will be carried over to future years.
OLSD Outreach Support	\$1,455	\$0	\$1,896	(\$440)	0%	Staff support for OLSD project, which is reimbursed at the burdened labor rate.
NPDES Testing - CSL	\$1,500	\$1,500		\$0	100%	
NPDES Testing - OLSD	\$1,500	\$1,500		\$0	100%	
NPDES Testing - HAY	\$1,500	\$1,500		\$0	100%	
NPDES Testing - USD	\$1,500	\$1,500		\$0	100%	
TOTAL SPECIAL PROJECTS	\$1,494,129	\$1,696,125	\$169,370	(\$371,366)	78%	
TOTAL AGENCY-FUNDED PROGRAMS	\$4,458,784	\$5,237,482	\$169,370	(\$948,068)	82%	
WATER RECYCLING						
Skywest Golf Course	\$26,923	\$36,000	\$36,000			Operations spending reduced due to efficiencies, and capital deferred.
TOTAL WATER RECYCLING	\$26,923	\$36,000	\$36,000			
BRINE ACCEPTANCE						
Brine Acceptance	\$693,594	\$480,000	\$854,507			All work performed is reimbursed by Cargill.
TOTAL BRINE ACCEPTANCE	\$693,594	\$480,000	\$854,507			
TOTAL ALL PROGRAMS	\$5,179,301	\$5,753,482	\$1,059,878	(\$1,634,058)	72%	

East Bay Dischargers Authority

EXPENSE SUMMARY BY ACCOUNT

FY 2021/2022 THROUGH JUNE 30, 2022 (100% OF YEAR)

	YTD Expenses	Budget	Revenues Cargill, Grant, & Skywest	Variance	% of Budget	Explanations for Variance Over 10%
4010 - Salary	\$601,599	\$586,101	\$48,988	(\$33,490)	94%	
4020 - Benefits	\$171,211	\$269,324		(\$98,113)	64%	Admin Support Specialist opted to decline benefits. Also, because the Authority's CERBT is overfunded, the annual contribution was not made and a disbursement was taken to reimburse OPEB expenses.
4030 - Commissioner Compensation	\$28,800	\$45,000		(\$16,200)	64%	Budget assumes maximum number of meetings and several Committees are currently on reduced schedules.
4070 - Insurance	\$64,122	\$65,000	\$5,000	(\$5,878)	91%	
4080 - Memberships & Subscriptions	\$144,175	\$147,702		(\$3,527)	98%	
4100 - Supplies, Variable	\$259,345	\$312,000		(\$52,655)	83%	Dry weather led to reduced chemical and energy demands.
4100 - Supplies, Fixed	\$7,481	\$22,000		(\$14,519)	34%	Office supply needs were lower than budgeted.
4110 - Contract Services	\$75,457	\$104,280		(\$28,823)	72%	Limited contract support for O&M was required.
4120 - Professional Services	\$1,221,831	\$1,294,976	\$821,322	(\$894,466)	31%	External support for certain Special Studies (e.g. biosolids) was deferred while preliminary work proceeds.
4140 - Rents & Fees	\$1,183,826	\$1,161,099		\$22,727	102%	
4141 - NPDES Fines	\$0	\$109,000		(\$109,000)	0%	Reserve funds in case of enforcement.
4150 - Maintenance & Repair	\$575,713	\$676,500	\$10,304	(\$111,091)	84%	Low due to minimal wet weather.
4160 - Monitoring	\$161,509	\$175,000	\$1,615	(\$15,106)	91%	
4170 - Travel	\$1,837	\$18,000		(\$16,163)	10%	Reduced travel due to COVID pandemic.
4190 - Utility, Fixed	\$13,441	\$17,500	\$761	(\$4,821)	72%	Negotiated more favorable telecom packages, including decreased costs for Verizon and switching phone service to RingCentral.
4191 - Utility, Variable (PG&E)	\$666,473	\$660,000		\$6,473	101%	
4200 - Acquisitions & Other	\$2,480	\$90,000	\$171,887	(\$259,407)	-188%	Budget includes DSRSD brine payment, for which no direct costs are incurred.
TOTAL ALL ACCOUNTS	\$5,179,301	\$5,753,482	\$1,059,878	(\$1,634,058)	72%	