

# EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

November 17, 2022

## 1. Call to Order

Chair Andrews called the telephonic meeting to order in compliance with AB 361 (2021) at 9:30 A.M. on Thursday, November 17, 2022. Dial-in information for the meeting was provided in the agenda for public attendees.

## 2. Pledge of Allegiance – Deferred

## 3. Roll Call

Present: Pauline Russo Cutter City of San Leandro  
Anjali Lathi Union Sanitary District  
Rita Duncan Oro Loma Sanitary District  
Ralph Johnson Castro Valley Sanitary District  
Angela Andrews City of Hayward

Absent: None

Attendees: Jacqueline Zipkin East Bay Dischargers Authority  
Howard Cin East Bay Dischargers Authority  
Juanita Villasenor East Bay Dischargers Authority  
Bert Manzo East Bay Dischargers Authority  
Eric Casher Legal Counsel  
Alex Ameri City of Hayward  
David Donovan City of Hayward  
Hayes Morehouse City of San Leandro  
Paul Eldredge Union Sanitary District

## 4. Public Forum

No members of the public requested to address the Commission.

## C O N S E N T C A L E N D A R

5. Commission Meeting Minutes of October 20, 2022

6. List of Disbursements for October 2022

7. Preliminary Treasurer's Report for October 2022

8. First Quarter Expense Summary, Fiscal Year 2022/2023

9. Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361

Commissioner Cutter moved to approve the consent calendar with changes. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Cutter, Lathi, Duncan, Johnson, Chair Andrews

Noes: None

Absent: None

Abstain: None

## REGULAR CALENDAR

### **10. General Manager's Report**

The General Manager (GM) discussed the Strategic Planning process. The first EBDA Commission Strategic Planning workshop will be held on December 16<sup>th</sup>. The GM also provided an update on the First Mile Horizontal Levee Project. A recent site tour for the Bay Restoration Regulatory Integration Team (BRRIT) was well received.

### **11. Report from the Manager's Advisory Committee (MAC)**

The GM reported that the MAC discussed succession planning and challenges associated with backfilling retirees.

### **12. Report from the Financial Management Committee**

The GM reported on the November 14 meeting of the Financial Management Committee. The Committee reviewed the List of Disbursements, Preliminary Treasurer's Report and First Quarter Expense Summary and recommended approval. Lastly, the Committee reviewed proposed revisions to the Budget Policy. With the exception of the last sentence, the Committee supports the proposed revisions. Staff will bring the revised policy to the Commission for consideration.

### **13. Report from the Operations and Maintenance Committee**

The Operations and Maintenance (O&M) Manager and GM reported on the November 14 meeting of the Operations and Maintenance Committee. The O&M Manager updated the Commission on EBDA projects including the HEPS Pumps Replacement Project and the Roof Replacement Project. The GM provided an update on the Cargill project.

### **14. Report from the Personnel Committee**

The GM reported on the November 15 meeting of the Personnel Committee. The GM reviewed legislation regarding teleconference meetings and the Brown Act. The Commission directed staff to continue to bring resolutions pursuant to AB 361, allowing the Commission to continue meeting remotely, as long as the Governor's State of Emergency remains in effect. The Committee also reviewed Commissioner compensation and recommended leaving EBDA's rate at \$240 per day. The Committee further directed staff to pursue the Commissioner classification option with least impact to EBDA.

### **15. Items from Commission and Staff**

Commissioner Johnson remembered Ed Philips and his contributions to Hayward's development. Commissioner Duncan and Chair Andrews wished everyone a happy and safe Thanksgiving holiday.

### **16. Adjournment**

Chair Andrews adjourned the meeting at 10:16 a.m.



Jacqueline Zipkin  
General Manager