



EAST BAY DISCHARGERS AUTHORITY  
2651 Grant Avenue  
San Lorenzo, CA 94580-1841  
(510) 278-5910  
FAX (510) 278-6547

*A Joint Powers Public Agency*

NOTICE: In compliance with AB 361 (2021), the meeting scheduled below will be accessible via Zoom video conferencing.

- Members of the public may participate in the meeting by clicking on the following Zoom link: <https://us02web.zoom.us/j/88633216376>
- You may also participate via telephone by dialing 1(669) 900-6833 and entering Meeting ID number 886 3321 6376.

## **ITEM NO. 15**

### **FINANCIAL MANAGEMENT COMMITTEE AGENDA**

**Monday, December 12, 2022**

**11:00 A.M.**

**East Bay Dischargers Authority  
2651 Grant Avenue, San Lorenzo, CA 94580**

**Committee Members: Duncan (Chair); Andrews**

- FM1. Call to Order**
- FM2. Roll Call**
- FM3. Public Forum**
- FM4. Disbursements for November 2022**  
(The Committee will review the List of Disbursements.)
- FM5. Treasurer's Report for November 2022**  
(The Committee will review the Treasurer's Report.)
- FM6. Final Adjusted Treasurer's Reports for June, July, August, September, and October 2022**  
(The Committee will review the final adjusted Treasurer's Reports.)
- FM7. Motion to Accept the Audited Basic Financial Statements for Fiscal Year Ending June 30, 2022**  
(The Committee will consider the motion.)
- FM8. Resolution Approving Revisions to the Authority's Budget Policy**  
(The Committee will consider the resolution.)
- FM9. Adjournment**

Agenda Explanation  
East Bay Dischargers Authority  
Financial Management Committee  
December 12, 2022

Any member of the public may address the Committee at the commencement of the meeting on any matter within the jurisdiction of the Committee. This should not relate to any item on the agenda. Each person addressing the Committee should limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Committee on any agenda item should do so at the time the item is considered. Oral comments should be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Juanita Villasenor at [juanita@ebda.org](mailto:juanita@ebda.org) or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are also posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

<p><b>The next Financial Management Committee meeting is scheduled on Monday, January 16, 2023 at 11:00 a.m. This date may be changed due to the Martin Luther King Jr. Holiday.</b></p>
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**EAST BAY DISCHARGERS AUTHORITY**

**List of Disbursements**

**November 2022**

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
25883	11/15/2022	42785240255	GARLAND	ROOF REPLACEMENT PROJECT	131,643.20	131,643.20
25871	11/15/2022	389461	CITY OF SAN LEANDRO	O&M - SEP	31,346.04	31,346.04
25880	11/15/2022	20210105.02-9	ASCENT ENVIRONMENTAL, INC	CONSULTING SERVICES - CARGILL CEQA	29,125.00	29,125.00
25891	11/30/2022	200299	MEYERS NAVE	LEGAL SERVICES - BRINE PROJECT	24,915.00	26,919.90
25891	11/30/2022	199764	MEYERS NAVE	LEGAL SERVICES - OCT	2,004.90	
25878	11/15/2022	11464141	BROWN & CALDWELL	ENGINEERING SERVICES - BRINE ASSESSMENT	14,315.35	17,839.03
25878	11/15/2022	11463405	BROWN & CALDWELL	ENGINEERING SERVICES - BRINE ASSESSMENT	3,523.68	
25892	11/30/2022	50728698	UNIVAR	SODIUM BISULFITE - DELIVERED 11/18/2022	7,930.74	15,858.19
25892	11/30/2022	50697916	UNIVAR	SODIUM BISULFITE - DELIVERED 11/07/2022	7,927.45	
25894	11/30/2022	179628	ENVIRONMENTAL SCIENCE ASSOCIATES	FIRST MILE PROJECT WORK ORDER NO. 1	13,305.05	13,305.05
25873	11/15/2022	6624	CASA	MEMBERSHIP RENEWAL	9,450.00	9,450.00
25898	11/30/2022	2344	CROPPER ACCOUNTANCY	AUDITING SERVICES	6,000.00	6,000.00
25886	11/30/2022	52386	CALCON	MAINTENANCE SERVICES - OLEPS	2,339.55	5,426.42
25886	11/30/2022	52384	CALCON	MDF SBS BUILDING HEATING UPGRADE	1,999.37	
25886	11/30/2022	52387	CALCON	MAINTENANCE SERVICES - HEPS	637.50	
25886	11/30/2022	52385	CALCON	SCADA DATA BACKUP - OPS CENTER & MDF	300.00	
25886	11/30/2022	52408	CALCON	DATA RETRIEVAL FOR CARGILL	150.00	
25887	11/30/2022	Jul-22	DEBORAH QUINN	ACCOUNTING SERVICES - JUL	4,787.89	4,787.89
25889	11/30/2022	00013.11-14	LARRY WALKER ASSOCIATES	PROFESSIONAL SERVICES - WORK ORDER NO. 2	3,406.00	3,543.50
25889	11/30/2022	00013.14-8	LARRY WALKER ASSOCIATES	PROFESSIONAL SERVICES - WORK ORDER NO. 4	137.50	
25895	11/30/2022	22-805	BARTEL ASSOCIATES, LLC	ACTUARIAL SERVICES FOR GASB 68 REPORTING	3,075.00	3,075.00
25870	11/15/2022	6369690	MISSION SQUARE	DEFERRED COMPENSATION 11/15/2022	2,256.24	2,256.24
25890	11/30/2022	6483	CSDA	CSDA MEMBERSHIP RENEWAL	1,659.00	1,659.00
25872	11/15/2022	52205705	CITY OF HAYWARD	BENEFIT PREMIUMS - NOV	1,449.70	1,449.70
25896	11/30/2022	702326	CALTEST	LAB TESTING SERVICES	818.20	818.20
25874	11/15/2022	1000924860	SCIF	WORKERS COMPENSATION	810.00	810.00
25877	11/15/2022	4246044555687627	US BANK	PURCHASING CARD EXPENSES	794.01	794.01
25885	11/30/2022	510-483-0439-716-6	AT&T	TELEPHONE SERVICE - MDF	244.44	244.44
25881	11/15/2022	CD_000485913	RINGCENTRAL INC	DIGITAL PHONE SERVICE	205.99	205.99
25893	11/30/2022	2111875	ALPHA ANALYTICAL LABORATORIES	LAB SAMPLES FOR SKYWEST	85.00	170.00
25893	11/30/2022	2113133	ALPHA ANALYTICAL LABORATORIES	LAB SAMPLES FOR SKYWEST	85.00	
25876	11/15/2022	8377	CAYUGA INFORMATION SYSTEMS	IT SERVICES	157.50	157.50
25879	11/15/2022	51876	COMPUTER COURAGE	WEBSITE HOSTING - NOV	150.00	150.00
25882	11/15/2022	9439	MBC CUSTODIAL SERVICES INC	JANITORIAL SERVICES - OCT	130.00	130.00
25884	11/30/2022	44777800001	EBMUD	WATER, SEWER - ADMIN	128.57	128.57
25897	11/30/2022	3628036	CALTRONICS	COPIER USAGE AND MAINTENANCE	86.70	86.70

**EAST BAY DISCHARGERS AUTHORITY**

List of Disbursements

November 2022

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
25875	11/15/2022	9919480998	VERIZON WIRELESS	WIRELESS PHONE SERVICES	62.03	62.03
25888	11/30/2022	9920342966	VERIZON WIRELESS	MODEM FOR SCADA	22.02	22.02
<b>TOTAL CHECK PAYMENTS</b>					<b>307,463.62</b>	<b>307,463.62</b>
<b>ELECTRONIC PAYMENTS</b>						
	11/02/2022	100000016905471	CALPERS	HEALTH PREMIUMS - NOV	7,198.00	7,198.00
	11/17/2022	100000016834365	CALPERS	PENSION CONTRIBUTION, CLASSIC 11/1 - 15/2022	4,975.51	4,975.51
	11/02/2022	100000016864993	CALPERS	PENSION CONTRIBUTION, CLASSIC 10/16 - 31/2022	4,975.51	4,975.51
	11/17/2022	100000016834377	CALPERS	PENSION CONTRIBUTION, PEPRA 11/1 - 15/2022	162.45	162.45
	11/02/2022	100000016865026	CALPERS	PENSION CONTRIBUTION, PEPRA 10/16 - 31/2022	162.45	162.45
<b>TOTAL ELECTRONIC PAYMENTS</b>					<b>17,473.92</b>	<b>17,473.92</b>
<b>PAYROLL</b>						
	11/29/2022		ADP, LLC	PAYROLL PERIOD: 11/16-30/2022	25,543.50	25,543.50
	11/14/2022		ADP, LLC	PAYROLL PERIOD: 11/01-15/2022	22,956.44	22,956.44
	11/18/2022		ADP, LLC	PAYROLL FEES, 11/16-30/2022	93.62	93.62
	11/4/2022		ADP, LLC	PAYROLL FEES, 11/1-15/2022	77.30	77.30
<b>TOTAL PAYROLL</b>					<b>48,670.86</b>	<b>48,670.86</b>
<b>TOTAL DISBURSEMENTS</b>					<b>373,608.40</b>	<b>373,608.40</b>

**ITEM NO. FM5 TREASURER'S REPORT FOR NOVEMBER 2022**

The beginning cash balance on November 1, 2022 was \$4,993,626.71. Total receipts for the month of November were \$117,450.92 and disbursements totaled \$373,608.40, bringing the cash balance to \$4,737,469.23 at November 30. EBDA's LAIF balance is \$3,782,795.20 and the average monthly effective yield for November was 2.007%.

EBDA currently has a two-pronged investment approach that includes Local Agency Investment Fund (LAIF) and traditional bank accounts.

**Approval is recommended.**

**EAST BAY DISCHARGERS AUTHORITY  
TREASURER'S REPORT  
November 30, 2022**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	1,412,116.68		150,413.69	1,261,702.99
13	PLANNING & SPECIAL STUDIES	671,278.01	9,138.73	13,305.05	667,111.69
14	RECLAMATION O & M (SKYWEST)	67,590.99		170.00	67,420.99
15	BRINE ACCEPTANCE	(113,663.40)	108,312.19	75,572.53	(80,923.74)
31	RENEWAL & REPLACEMENT	2,956,304.43		134,147.13	2,822,157.30
TOTALS		4,993,626.71	117,450.92	373,608.40	4,737,469.23

Nov-22

12/6/2022

# SUPPLEMENTAL TREASURERS REPORT

DATE	TRANSACTION	RECEIPT	DISBURSEMENT CHECKING	DISBURSEMENT PAYROLL	PAYROLL TRANSFER	LAIF TRANSFER	WELLS FARGO CHECKING BALANCE	WELLS FARGO PAYROLL BALANCE	LAIF BALANCE	TOTAL CASH
10/31/22	BALANCE						1,179,434.10	31,397.41	3,782,795.20	4,993,626.71
11/02/22	ELECTRONIC BILL PAY		4,975.51				1,174,458.59	31,397.41	3,782,795.20	4,988,651.20
11/02/22	ELECTRONIC BILL PAY		162.45				1,174,296.14	31,397.41	3,782,795.20	4,988,488.75
11/02/22	ELECTRONIC BILL PAY		7,198.00				1,167,098.14	31,397.41	3,782,795.20	4,981,290.75
11/04/22	PAYROLL FEES			93.62			1,167,098.14	31,303.79	3,782,795.20	4,981,197.13
11/08/22	DEPOSIT	9,138.73					1,176,236.87	31,303.79	3,782,795.20	4,990,335.86
11/14/22	PAYROLL			22,956.44			1,176,236.87	8,347.35	3,782,795.20	4,967,379.42
11/15/22	DISBURSEMENT		225,418.74				950,818.13	8,347.35	3,782,795.20	4,741,960.68
11/17/22	ELECTRONIC BILL PAY		4,975.51				945,842.62	8,347.35	3,782,795.20	4,736,985.17
11/17/22	ELECTRONIC BILL PAY		162.45				945,680.17	8,347.35	3,782,795.20	4,736,822.72
11/18/22	DEPOSIT - CARGILL	108,312.19					1,053,992.36	8,347.35	3,782,795.20	4,845,134.91
11/18/22	PAYROLL FEES			77.30			1,053,992.36	8,270.05	3,782,795.20	4,845,057.61
11/22/22	PAYROLL TRANSFER				60,000.00		993,992.36	68,270.05	3,782,795.20	4,845,057.61
11/29/22	PAYROLL			25,543.50			993,992.36	42,726.55	3,782,795.20	4,819,514.11
11/30/22	DISBURSEMENT		82,044.88				911,947.48	42,726.55	3,782,795.20	4,737,469.23
	<b>TOTAL</b>	<b>117,450.92</b>	<b>324,937.54</b>	<b>48,670.86</b>	<b>60,000.00</b>	<b>-</b>	<b>911,947.48</b>	<b>42,726.55</b>	<b>3,782,795.20</b>	<b>4,737,469.23</b>
	<b>CURRENT BALANCE</b>						<sup>①</sup>	<sup>②</sup>	<sup>③</sup>	

Reconciliation

① Per Bank Statement @ 11/30/22	\$ 1,005,309.56
Less: Outstanding Checks	93,362.08
	\$ 911,947.48
② Per Bank Statement @ 11/30/22	\$ 42,726.55
③ Per LAIF Statement @ 11/30/22	\$ 3,782,795.20

The Supplemental Treasurer's Report is prepared monthly by the General Manager. It also serves as EBDA's cash and investments reconciliation.



**ITEM NO. FM6 FINAL ADJUSTED TREASURER'S REPORTS FOR JUNE, JULY, AUGUST, SEPTEMBER, AND OCTOBER 2022**

**Recommendation**

Approve the Final Adjusted Treasurer's Reports for June, July, August, September, and October 2022.

**Background**

The Final Adjusted Treasurer's Reports for June through October 2022 are attached for the Committee's review. Preliminary reports were presented previously. Changes occur through the course of reviewing all accounts in preparation for the annual financial audit.

**EAST BAY DISCHARGERS AUTHORITY  
FINAL (ADJUSTED)  
TREASURER'S REPORT  
June 30, 2022**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	1,258,441.61	61,925.76	263,462.37	1,056,905.00
13	PLANNING & SPECIAL STUDIES	196,998.78	318,453.48	44,965.52	470,486.74
14	RECLAMATION O & M (SKYWEST)	61,648.78	18,000.00	15,615.63	64,033.15
15	BRINE ACCEPTANCE	231,730.44	31,348.90	399,597.68	(136,518.34)
31	RENEWAL & REPLACEMENT	2,292,502.45		16,444.44	2,276,058.01
TOTALS		4,041,322.06	429,728.14	740,085.64	3,730,964.56

**EAST BAY DISCHARGERS AUTHORITY  
FINAL (ADJUSTED)  
TREASURER'S REPORT  
July 31, 2022**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	1,056,905.00	955,167.80	249,487.10	1,762,585.70
13	PLANNING & SPECIAL STUDIES	470,486.74	297,163.00	52,613.50	715,036.24
14	RECLAMATION O & M (SKYWEST)	64,033.15		255.00	63,778.15
15	BRINE ACCEPTANCE	(136,518.34)	67,898.18	48,476.45	(117,096.61)
31	RENEWAL & REPLACEMENT	2,276,058.01	628,787.87	3,150.00	2,901,695.88
TOTALS		3,730,964.56	1,949,016.85	353,982.05	5,325,999.36

**EAST BAY DISCHARGERS AUTHORITY  
FINAL (ADJUSTED)  
TREASURER'S REPORT  
August 31, 2022**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	1,762,585.70	608,760.00	465,102.33	1,906,243.37
13	PLANNING & SPECIAL STUDIES	715,036.24	341,131.00	246,263.73	809,903.51
14	RECLAMATION O & M (SKYWEST)	63,778.15	9,000.00	85.00	72,693.15
15	BRINE ACCEPTANCE	(117,096.61)	66,205.06	100,806.27	(151,697.82)
31	RENEWAL & REPLACEMENT	2,901,695.88	128,840.77	60,551.97	2,969,984.68
TOTALS		5,325,999.36	1,153,936.83	872,809.30	5,607,126.89

**EAST BAY DISCHARGERS AUTHORITY  
FINAL (ADJUSTED)  
TREASURER'S REPORT  
September 30, 2022**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	1,906,243.37	110,483.50	277,429.87	1,739,297.00
13	PLANNING & SPECIAL STUDIES	809,903.51	44,763.50	173,532.00	681,135.01
14	RECLAMATION O & M (SKYWEST)	72,693.15		3,691.60	69,001.55
15	BRINE ACCEPTANCE	(151,697.82)	98,539.58	126,110.92	(179,269.16)
31	RENEWAL & REPLACEMENT	2,969,984.68		5,628.42	2,964,356.26
TOTALS		5,607,126.89	253,786.58	586,392.81	5,274,520.66

**EAST BAY DISCHARGERS AUTHORITY  
FINAL (ADJUSTED)  
TREASURER'S REPORT  
October 31, 2022**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	1,739,297.00	2,600.00	329,780.32	1,412,116.68
13	PLANNING & SPECIAL STUDIES	681,135.01		9,857.00	671,278.01
14	RECLAMATION O & M (SKYWEST)	69,001.55		1,410.56	67,590.99
15	BRINE ACCEPTANCE	(179,269.16)	79,945.26	14,339.50	(113,663.40)
31	RENEWAL & REPLACEMENT	2,964,356.26	11,168.66	19,220.49	2,956,304.43
TOTALS		5,274,520.66	93,713.92	374,607.87	4,993,626.71

**ITEM NO. FM7 MOTION TO ACCEPT THE AUDITED BASIC FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING JUNE 30, 2022**

**Recommendation**

Accept, by motion, the audited basic financial statements for fiscal year ending June 30, 2022.

**Background**

Consistent with the Authority's Audit Policy, each year, a financial audit be performed by an independent public accounting firm. The audit consists of review of EBDA's financial records and procedures in accordance with Generally Accepted Accounting Principles (GAAP).

**Discussion**

The Authority's audited basic financial statements for the fiscal year ending June 30, 2022 are attached as a separate document for the Committee's review and full Commission acceptance. Staff and the Authority's accountant reviewed the report and made changes that were incorporated into the report. No deficiencies in internal controls considered to be material weaknesses were identified during the audit.

In compliance with the Authority's Audit Policy, the Authority changed auditing firms in Fiscal Year 2020/2021. Following a Request for Proposals process, staff selected Cropper Accountancy to perform the Authority's audits for the next several years. The Commission approved Cropper's contract in June 2021.

John Cropper, Managing Shareholder at Cropper Accountancy, conducted the field work along with his colleagues. Mr. Cropper will participate in the December 12 Financial Management Committee meeting. Mr. Cropper will also present the audited financial statements to the Commission at the Thursday, December 15 meeting.

Acceptance of the basic financial statements authorizes their publication. Copies will be provided to the State Controller's Office, the Alameda County Auditor-Controller, member agencies and other interested parties. The document will also be posted on the EBDA website.

The basic financial statements will be sent under separate cover.

**ITEM NO. FM8 RESOLUTION APPROVING REVISIONS TO THE AUTHORITY'S BUDGET POLICY**

**Recommendation**

Adopt the resolution to approve revisions to the Authority's Budget Policy.

**Background**

The Authority's Budget Policy was reviewed and adopted in October 2021. The Policy as written, dealt mainly with budget preparation. For the past several years, as a result of efficient operations and drought conditions, the Authority has spent less than was budgeted. Each year, the Committee has discussed the question of how the surplus funds collected from the Member Agencies should be handled. In October, the Committee recommended that staff develop policy language for the Committee's consideration that would address the management of surplus funds and obviate the need for annual decision-making.

**Discussion**

The Financial Management Committee reviewed proposed revisions to the Budget Policy in November. The proposed language addresses both budget over-run and under-run conditions to provide direction on how the condition is to be handled. A version of the updated Policy showing changes is attached, along with a clean version.



**POLICY NUMBER:** 1.9

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**NAME OF POLICY:** Finance – Budget

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**LAST REVISED:** ~~40/21/2021~~ 12/15/2022

**PREVIOUSLY REVISED:** 10/21/2021~~05/16/13~~

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**PURPOSE:** The budgeting function establishes control and accountability for Authority resources.

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**POLICY:** It is the policy of the Authority to prepare and adopt a budget for the fiscal year to ensure that revenues are sufficient to meet operating and capital expenditures.

The draft budget shall be reviewed by the Managers Advisory Committee (MAC) and Financial Management Committee and approved by the Commission. Adoption of the annual Budget constitutes authority to bill Member Agencies for contributions. It also constitutes approval for expenditures for programs and authorizes the General Manager to make payment for them.

Major budgetary items include:

- Operations – salaries, benefits, chemicals, supplies, maintenance, professional services
- Renewal and Replacement Fund (Capital) Projects – those included on the Commission-approved Project List
- Special Projects – studies and projects outside of normal operations
- Revenues from recycled water, brine, and grants
- Assessment for the Renewal and Replacement Fund

The Annual Budget must be completed and adopted by July 1, in accordance with the Joint Powers Agreement. The annual budget may be amended only upon approval of the Commission. The General Manager, however, has discretion of budget changes by account number.

The General Manager shall report budget-to-actual results to the Commission on at least a quarterly basis. The Member Agencies shall submit timely invoices to the Authority to enable prompt and accurate reporting of Authority expenditures.

At the end of each Fiscal Year, the General Manager shall provide year-end closing statements to each Member Agency and LAVWMA detailing that agency's share of actual expenditures, and comparing that to the amounts budgeted and collected. If an agency's share of actual expenditures exceeded the amount collected, EBDA shall invoice that agency for the additional funds owed. If the agency's share of actual expenditures was less than the amount collected, that agency shall have the option to request that EBDA hold all or a portion of the surplus funds as fulfillment of that agency's reserve contribution under the Emergency Reserves Policy, or that EBDA return the surplus funds to the agency as a credit on their next EBDA invoice.

**POLICY NUMBER:** 1.9

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**NAME OF POLICY:** Finance – Budget

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**LAST REVISED:** 12/15/2022

**PREVIOUSLY REVISED:** 10/21/2021

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**PURPOSE:** The budgeting function establishes control and accountability for Authority resources.

---

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EAST BAY DISCHARGERS COMMISSION  
EAST BAY DISCHARGERS AUTHORITY  
ALAMEDA COUNTY, CALIFORNIA

RESOLUTION NO. 22-16

INTRODUCED BY \_\_\_\_\_

**RESOLUTION APPROVING REVISIONS TO THE  
AUTHORITY'S BUDGET POLICY**

**WHEREAS**, the East Bay Dischargers Authority's Amended and Restated Joint Exercise of Powers Agreement requires the Authority to adopt a budget annually or biennially by July 1; and

**WHEREAS**, the attached Budget Policy contains the guidance and process for developing and approving the Authority's budget; and

**WHEREAS**, language has been added to the Policy outlining the annual process for reconciling Member Agency payments at the conclusion of each fiscal year; and

**WHEREAS**, the Financial Management Committee has reviewed the Budget Policy and recommends its adoption.

**NOW, THEREFORE, BE IT RESOLVED**, the Commission of the East Bay Dischargers Authority hereby adopts the Budget Policy.

SAN LORENZO, CALIFORNIA, DECEMBER 12, 2022, ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
CHAIR  
EAST BAY DISCHARGERS AUTHORITY

ATTEST: \_\_\_\_\_  
GENERAL MANAGER  
EAST BAY DISCHARGERS AUTHORITY  
EX OFFICIO SECRETARY