

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

April 20, 2023

1. Call to Order

Chair Andrews called the meeting to order at 4:00 P.M. on Thursday, April 20, 2023 at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Bryan Azevedo	City of San Leandro
	Anjali Lathi	Union Sanitary District
	Fred Simon	Oro Loma Sanitary District
	Ralph Johnson	Castro Valley Sanitary District
	Angela Andrews	City of Hayward

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Bert Manzo	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Paul Eldredge	Union Sanitary District
	Roland Williams	Castro Valley Sanitary District

4. Public Forum

No members of the public were present.

CONSENT CALENDAR

5. Commission Meeting Minutes of March 17, 2023

6. Special Commission Meeting Minutes of March 30, 2023

7. List of Disbursements for March 2023

8. Treasurer's Report for March 2023

Commissioner Lathi moved to approve the Consent Calendar. The motion was seconded by Commissioner Simon and carried unanimously 5-0, by roll call vote.

Ayes:	Commissioners Johnson, Lathi, Simon, Azevedo, Andrews
Noes:	None
Absent:	None
Abstain:	None

REGULAR CALENDAR

9. General Manager's Report

The General Manager (GM) noted the [Bruce Wolfe Memorial Scholarship](#) application period is open through Sunday, May 14, 2023. The GM then reported she participated in a session on nutrients at the California Water Environment Association (CWEA) Annual Conference, where she discussed Nature-based Solutions opportunities at the EBDA member agency facilities.

10. Management Advisory Committee

The GM reported the MAC discussed the Strategic Planning timeline and suggested postponing the next workshop until Summer 2023.

11. Report from the Regulatory Affairs Committee

The GM reported on the April 18 meeting of the Regulatory Affairs Committee. The Committee discussed recent developments in regulations, research, and legislation related to per- and poly-fluoroalkyl substances (PFAS). The Commission appreciated the PFAS synopsis provided in the report and asked staff to share a stand-alone pdf.

12. Report from the Financial Management Committee

The GM reported on the April 17 meeting of the Financial Management Committee. The Committee reviewed the List of Disbursements and Treasurer's Report and recommended approval. The Committee then discussed the Draft 2023/2024 Budget. Lastly, the Committee supported the adoption of Resolution 23-03 updating the Records Retention Schedule.

13. Resolution to Adopt the Updated Records Retention Schedule

Commissioner Azevedo moved to approve the item. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Lathi, Simon, Azevedo, Andrews
Noes: None
Absent: None
Abstain: None

14. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the April 17 meeting of the Operations and Maintenance Committee. The O&M Manager updated the Commission on EBDA's facilities and the status of current projects. The O&M Manager discussed system efficiencies when requesting extra wet weather flow during the March storm events and thanked the member agencies for their cooperation. The GM provided an update on the Cargill project noting that the completion of the Environmental Impact Report target date is June 2023.

15. Review of Revisions to the Commission Compensation Policy

The Commission reviewed the Commissioner Compensation Policy and recommended revising the compensable activities by removing the words "*Commission Chair*" from the last bullet. The Commission also noted the reference to GCC 61047 had not been removed as previously discussed. Staff apologized for not carrying through the deletion

of GCC 61047 to the latest version and will incorporate noted changes and bring the Policy to the Commission in May for adoption.

16. Items from Commission and Staff

USD's General Manager offered to share a feasibility study on the use of reclaimed water. The Commissioners shared details on Earth Day events taking place throughout the jurisdiction on Saturday, April 22. Chair Andrews announced that Bert "Bubba" Manzo will be recognized at the Hearts of Hayward Volunteer Awards and Recognition Event for his service on the Keep Hayward Clean & Green Task Force.

17. Adjournment

Chair Andrews adjourned the meeting at 4:47 p.m.



Jacqueline Zipkin
General Manager