

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

May 18, 2023

1. Call to Order

Chair Andrews called the meeting to order at 4:00 P.M. on Thursday, May 18, 2023 at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Ralph Johnson	Castro Valley Sanitary District
	Anjali Lathi	Union Sanitary District
	Fred Simon	Oro Loma Sanitary District
	Bryan Azevedo	City of San Leandro
	Angela Andrews	City of Hayward

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Bert Manzo	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District
	Roland Williams	Castro Valley Sanitary District

4. Public Forum

No members of the public were present.

CONSENT CALENDAR

5. Commission Meeting Minutes of April 20, 2023

6. List of Disbursements for April 2023

7. Treasurer's Report for April 2023

8. Third Quarter Expense Summary, Fiscal Year 2022/2023

Vice-Chair Lathi requested removal of Item No. 7 from the Consent Calendar. Commissioner Johnson moved to approve Items No. 5, 6, and 8. The motion was seconded by Commissioner Lathi and carried unanimously 5-0, by roll call vote.

Ayes:	Commissioners Johnson, Lathi, Simon, Azevedo, Andrews
Noes:	None
Absent:	None
Abstain:	None

7. Treasurer's Report for April 2023

The Commission discussed the Authority's Investment Policy and Investment Strategy. The Commission asked staff to review the Investment Strategy and consider additional investment options. After this discussion, Commissioner Lathi moved to approve Item No. 7. The motion was seconded by Commissioner Simon and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Lathi, Simon, Azevedo, Andrews
Noes: None
Absent: None
Abstain: None

REGULAR CALENDAR

9. General Manager's Report

The General Manager (GM) and Commissioner Johnson discussed efforts by the Alameda Local Agency Formation Commission (LAFCO) on recycled water planning and collaboration, including a presentation at the May 11 LAFCO Meeting. LAFCO's work complements the Bay Area Clean Water Agencies (BACWA)'s water reuse efforts, including a water collaboration workshop planned for Fall 2023. The GM raised the question of changing the meeting time of the monthly Commission Meeting. The Commission agreed to meet at noon on June 15. They will further discuss a suitable time for future meetings in June.

10. Management Advisory Committee

The GM reported the MAC discussed the Cargill draft contract and allocation of Cargill revenues to Member Agencies. The GM anticipates bringing the Cargill Project Environmental Impact Report to the Commission for approval in June.

11. Report from the Financial Management Committee

The GM reported on the May 15 meeting of the Financial Management Committee. The Committee reviewed the List of Disbursements, Treasurer's Report, and 3rd Quarter Expense report and recommended approval. The Committee then discussed the status of the Draft 2023/2024 Budget, which will be brought to the Commission for consideration in June.

12. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the May 15 meeting of the Operations and Maintenance Committee. The O&M Manager updated the Commission on EBDA's facilities and the status of current projects and compliance data. The O&M Manager also discussed the draft List of FY 2023/2024 Renewal and Replacement Fund Projects. The Committee reviewed the list and supports bringing it to the Commission for consideration next month.

13. Report from the Personnel Committee

The GM reported on the May 17 meeting of the Personnel Committee. The Committee discussed the Committee preference form for the next fiscal year and reviewed updates to the Rules of the Commission pertaining primarily to remote participation in meetings. The Committee did not recommend any changes, so the Rules will be brought to the

Commission for consideration in June. Next, the Committee reviewed and supports the proposed revisions to the Personnel Policy, which will also be brought to the Commission for approval. The Committee then reviewed the resolutions adopting the FY 2023/2024 Compensation Plan and the updated Commissioner Compensation Policy and recommended adoption. Finally, the Committee recommended approval of the motion to appoint the FY 2023/2024 Commission Chairperson from Union Sanitary District and Vice Chairperson from Oro Loma Sanitary District.

14. Resolution Adopting the Authority's Fiscal Year 2023/2024 Compensation Plan

Commissioner Lathi moved to approve the item. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Lathi, Simon, Azevedo, Andrews
Noes: None
Absent: None
Abstain: None

15. Resolution Adopting the Updated Commissioner Compensation Policy

Commissioner Azevedo moved to approve the item. The motion was seconded by Commissioner Simon and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Lathi, Simon, Azevedo, Andrews
Noes: None
Absent: None
Abstain: None

16. Motion to Approve Fiscal Year 2023/2024 Commission Chairperson and Vice Chairperson

Chair Andrews moved to approve the item. The motion was seconded by Commissioner Lathi and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Johnson, Lathi, Simon, Azevedo, Andrews
Noes: None
Absent: None
Abstain: None

17. Items from Commission and Staff

The Commission and staff congratulated staff member Bert "Bubba" Manzo on the birth of his daughter, Emma Manzo.

18. Adjournment

Chair Andrews adjourned the meeting at 4:49 p.m.



Jacqueline Zipkin
General Manager