



ITEM NO. 12

FINANCIAL MANAGEMENT COMMITTEE AGENDA

Monday, June 12, 2023

8:00 A.M.

**East Bay Dischargers Authority
2651 Grant Avenue, San Lorenzo, CA 94580**

Committee Members: Simon (Chair); Andrews

- FM1. Call to Order**
- FM2. Roll Call**
- FM3. Public Forum**
- FM4. Disbursements for May 2023**
(The Committee will review the List of Disbursements.)
- FM5. Treasurer's Report for May 2023**
(The Committee will review the Treasurer's Report.)
- FM6. Motion Setting the City of Hayward Recycled Water Fee for Fiscal Year 2023/2024 at \$9000 per Quarter**
(The Committee will consider the motion.)
- FM7. Motion Authorizing the General Manager to Execute Amendment No. 11 to the Fee Contract by and Between East Bay Dischargers Authority and Meyers Nave, a Professional Corporation**
(The Committee will consider the motion.)
- FM8. Resolution Adopting the East Bay Dischargers Authority's Fiscal Year 2023/2024 Budget**
(The Committee will consider the resolution.)
- FM9. Adjournment**

Any member of the public may address the Committee at the commencement of the meeting on any matter within the jurisdiction of the Committee. This should not relate to any item on the agenda. Each person addressing the Committee should limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Committee on any agenda item should do so at the time the item is considered. Oral comments should be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available and are to be completed prior to speaking.

Agenda Explanation
East Bay Dischargers Authority
Financial Management Committee
June 12, 2023

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Juanita Villasenor at juanita@ebda.org or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are also posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

<p>Next Scheduled Financial Management Committee: Monday, July 17, 2023 at 9:00 a.m.</p>

ITEM NO. FM4 DISBURSEMENTS FOR MAY 2023

Disbursements for the month of May were a total of \$539,661.01.

Reviewed and Approved by:

Fred Simon, Chair Financial Management Committee	Date
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Jacqueline T. Zipkin Treasurer	Date
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EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
May 2023

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
26106	05/31/2023	3023071	REGIONAL MONITORING PROGRAM C/O SFEI	SEMI-ANNUAL PARTICIPANT FEE FOR THE RMP 2023 BUDGET	158,925.50	158,925.50
26092	05/16/2023	002963	UNION SANITARY DISTRICT	O&M - MAR	38,669.49	70,001.49
26092	05/16/2023	002962	UNION SANITARY DISTRICT	O&M - FEB	31,332.00	
26083	05/16/2023	392014	CITY OF SAN LEANDRO	O&M - MAR	34,552.90	34,552.90
26095	05/31/2023	20210105.02-15	ASCENT ENVIRONMENTAL, INC	CONSULTING SERVICES - CARGILL CEQA	30,127.50	30,127.50
26107	05/31/2023	WTR-00002975	SONOMA COUNTY WATER AGENCY	AQPI COOPERATIVE AGREEMENT	29,000.00	29,000.00
26108	05/31/2023	51143710	UNIVAR	SODIUM BISULFITE - DELIVERED 05/10/2023	7,934.03	23,749.40
26108	05/31/2023	51180198	UNIVAR	SODIUM BISULFITE - DELIVERED 05/24/2023	7,920.86	
26108	05/31/2023	51107654	UNIVAR	SODIUM BISULFITE - DELIVERED 04/26/2023	7,894.51	
26077	05/16/2023	20210105.02-14	ASCENT ENVIRONMENTAL, INC	CONSULTING SERVICES - CARGILL CEQA	18,860.00	18,860.00
26079	05/16/2023	11481920	BROWN & CALDWELL	ENGINEERING SERVICES - BRINE ASSESSMENT	11,375.15	11,375.15
26087	05/16/2023	184321	ENVIRONMENTAL SCIENCE ASSOCIATES	HAYWARD FEASIBILITY STUDY WORK ORDER NO. 3	3,804.00	6,955.25
26087	05/16/2023	184320	ENVIRONMENTAL SCIENCE ASSOCIATES	FIRST MILE PROJECT WORK ORDER NO. 1	3,151.25	
26078	05/16/2023	INV-0000283502	BLACKBAUD	ACCOUNTING SOFTWARE TRAINING SUBSCRIPTION RENEWAL	3,794.76	3,794.76
26098	05/31/2023	INV-0000283502	BLACKBAUD	ACCOUNTING SOFTWARE TRAINING SUBSCRIPTION RENEWAL	3,794.76	3,794.76
26085	05/16/2023	Jan-23	DEBORAH QUINN	ACCOUNTING SERVICES - JAN	2,273.70	2,273.70
26099	05/31/2023	53572	CALCON	SCADA WET WEATHER PROGRAMMING & ROOFING PROJECT ANTENNA	1,603.98	1,962.78
26099	05/31/2023	53554	CALCON	SKYWEST ANTENNA	358.80	
26080	05/16/2023	708350	CALTEST	LAB TESTING SERVICES	1,551.70	1,551.70
26082	05/16/2023	52205711	CITY OF HAYWARD	BENEFIT PREMIUMS - MAY	1,369.42	1,369.42
26091	05/16/2023	4246044555687620	US BANK	PURCHASING CARD EXPENSES	1,344.27	1,344.27
26081	05/16/2023	FB35913	CAROLLO ENGINEERS	ENGINEERING SERVICES - WORK ORDER NO. 5	1,284.00	1,284.00
26105	05/31/2023	SW240189432	PETERSON POWER SYSTEMS	OLEPS DIESEL PUMP #3	1,139.04	1,139.04
26103	05/31/2023	00013.11-18	LARRY WALKER ASSOCIATES	PROFESSIONAL SERVICES - WORK ORDER NO. 2	950.50	950.50
26090	05/16/2023	1000924866	STATE COMPENSATION INSURANCE FUND	WORKERS COMPENSATION PREMIUM	810.00	810.00
26076	05/16/2023	10000101	ARROW FIRE PROTECTION CO	ANNUAL FIRE EXTINGUISHER INSPECTION & SERVICE - MDF	547.09	547.09
26101	05/31/2023	8397	CAYUGA INFORMATION SYSTEMS	IT SERVICES	472.50	472.50
26096	05/31/2023	51048304397166	AT&T	TELEPHONE SERVICE - MDF	231.28	231.28
26086	05/16/2023	10110000001	EBMUD	WATER & SEWER, MDF	222.24	222.24
26089	05/16/2023	CD_000582771	RINGCENTRAL INC	DIGITAL PHONE SERVICE	210.48	210.48
26097	05/31/2023	0523-21	BEECHER ENGINEERING, INC	ELECTRICAL ENGINEERING SERVICES - WORK ORDER NO. 1	210.00	210.00
26104	05/31/2023	9658	MBC CUSTODIAL SERVICES INC	JANITORIAL SERVICES - MAR	190.00	190.00
26100	05/31/2023	3779938	CALTRONICS	COPIER USAGE AND MAINTENANCE	178.35	178.35
26094	05/31/2023	3054408	ALPHA ANALYTICAL LABORATORIES	LAB SAMPLES FOR SKYWEST	85.00	170.00

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
May 2023

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
26094	05/31/2023	3054497	ALPHA ANALYTICAL LABORATORIES	LAB SAMPLES FOR SKYWEST	85.00	
26084	05/16/2023	53229	COMPUTER COURAGE	WEBSITE HOSTING - MAY	150.00	150.00
26088	05/16/2023	9700	MBC CUSTODIAL SERVICES INC	JANITORIAL SERVICES - APR	130.00	130.00
26093	05/16/2023	9933818596	VERIZON WIRELESS	WIRELESS PHONE SERVICES	102.91	102.91
26102	05/31/2023	44777800001	EBMUD	WATER - ADMIN	73.22	73.22
TOTAL CHECK PAYMENTS					406,710.19	406,710.19
ELECTRONIC PAYMENTS						
	05/02/2023		PG&E	GAS & ELECTRIC SERVICE	62,124.65	62,124.65
	05/02/2023	100000017145786	CALPERS	HEALTH PREMIUMS - MAY	7,570.99	7,570.99
	05/03/2023	100000017113205	CALPERS	PENSION CONTRIBUTION, CLASSIC 04/16 - 30/2023	4,975.51	4,975.51
	05/17/2023	100000017140518	CALPERS	PENSION CONTRIBUTION, CLASSIC 05/1 - 15/2023	4,975.51	4,975.51
	05/03/2023	6595467	MISSION SQUARE	DEFERRED COMPENSATION 04/30/2023	2,167.35	2,167.35
	05/17/2023	6553355	MISSION SQUARE	DEFERRED COMPENSATION 05/15/2023	2,167.35	2,167.35
	05/03/2023	100000017113244	CALPERS	PENSION CONTRIBUTION, PEPRA 04/16 - 30/2023	162.45	162.45
	05/17/2023	100000017140560	CALPERS	PENSION CONTRIBUTION, PEPRA 05/1 - 15/2023	162.45	162.45
TOTAL ELECTRONIC PAYMENTS					84,306.26	84,306.26
PAYROLL						
	05/30/2023		ADP, LLC	PAYROLL PERIOD: 05/16-31/2023	25,408.64	25,408.64
	05/12/2023		ADP, LLC	PAYROLL PERIOD: 05/01-15/2023	23,065.00	23,065.00
	05/05/2023	230505	ADP, LLC	PAYROLL FEES, 04/16-30/2023	93.62	93.62
	05/19/2023	230519	ADP, LLC	PAYROLL FEES, 05/01-15/2023	77.30	77.30
TOTAL PAYROLL					48,644.56	48,644.56
TOTAL DISBURSEMENTS					539,661.01	539,661.01

ITEM NO. FM5 TREASURER'S REPORT FOR MAY 2023

The beginning cash balance on May 1, 2023 was \$3,954,002.19. Total receipts for the month were \$32,538.33 and disbursements totaled \$539,661.01, bringing the cash balance to \$3,446,879.51 at May 31. EBDA's LAIF balance is \$2,820,413.18 and the average monthly effective yield for May was 2.993%.

EBDA currently has a two-pronged investment approach that includes Local Agency Investment Fund (LAIF) and traditional bank accounts.

Approval is recommended.

**EAST BAY DISCHARGERS AUTHORITY
TREASURER'S REPORT
May 31, 2023**

FUND	DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	803,102.99		277,415.22	525,687.77
13	PLANNING & SPECIAL STUDIES	600,117.80	9,611.11	194,880.75	414,848.16
14	RECLAMATION O & M (SKYWEST)	76,568.90		528.80	76,040.10
15	BRINE ACCEPTANCE	(206,941.94)	19,132.46	61,313.15	(249,122.63)
31	RENEWAL & REPLACEMENT	2,681,154.44		1,728.33	2,679,426.11
TOTALS		3,954,002.19	28,743.57	535,866.25	3,446,879.51

May-23

6/8/2023

SUPPLEMENTAL TREASURERS REPORT

DATE	TRANSACTION	RECEIPT	DISBURSEMENT CHECKING	DISBURSEMENT PAYROLL	PAYROLL TRANSFER	LAIF TRANSFER	WELLS FARGO CHECKING BALANCE	WELLS FARGO PAYROLL BALANCE	LAIF BALANCE	TOTAL CASH
04/30/23	BALANCE						1,117,518.97	16,070.04	2,820,413.18	3,954,002.19
05/02/23	ELECTRONIC BILL PAY		7,570.99				1,109,947.98	16,070.04	2,820,413.18	3,946,431.20
05/02/23	ELECTRONIC BILL PAY		62,124.65				1,047,823.33	16,070.04	2,820,413.18	3,884,306.55
05/03/23	ELECTRONIC BILL PAY		4,975.51				1,042,847.82	16,070.04	2,820,413.18	3,879,331.04
05/03/23	ELECTRONIC BILL PAY		2,167.35				1,040,680.47	16,070.04	2,820,413.18	3,877,163.69
05/03/23	ELECTRONIC BILL PAY		162.45				1,040,518.02	16,070.04	2,820,413.18	3,877,001.24
05/05/23	PAYROLL FEES			93.62			1,040,518.02	15,976.42	2,820,413.18	3,876,907.62
05/12/23	PAYROLL TRANSFER				100,000.00		940,518.02	115,976.42	2,820,413.18	3,876,907.62
05/12/23	PAYROLL			23,065.00			940,518.02	92,911.42	2,820,413.18	3,853,842.62
05/15/23	DEPOSIT - CARGILL	19,132.46					959,650.48	92,911.42	2,820,413.18	3,872,975.08
05/16/23	DISBURSEMENT		155,535.36				804,115.12	92,911.42	2,820,413.18	3,717,439.72
05/17/23	ELECTRONIC BILL PAY		4,975.51				799,139.61	92,911.42	2,820,413.18	3,712,464.21
05/17/23	ELECTRONIC BILL PAY		162.45				798,977.16	92,911.42	2,820,413.18	3,712,301.76
05/17/23	ELECTRONIC BILL PAY		2,167.35				796,809.81	92,911.42	2,820,413.18	3,710,134.41
05/19/23	DEPOSIT - ABAG	9,611.11					806,420.92	92,911.42	2,820,413.18	3,719,745.52
05/19/23	PAYROLL FEES			77.30			806,420.92	92,834.12	2,820,413.18	3,719,668.22
05/30/23	PAYROLL			25,408.64			806,420.92	67,425.48	2,820,413.18	3,694,259.58
05/30/23	VOID CHECK	3,794.76					810,215.68	67,425.48	2,820,413.18	3,698,054.34
05/31/23	DISBURSEMENT		251,174.83				559,040.85	67,425.48	2,820,413.18	3,446,879.51
	TOTAL	32,538.33	491,016.45	48,644.56	100,000.00	-	559,040.85	67,425.48	2,820,413.18	3,446,879.51
	CURRENT BALANCE						559,040.85 ^①	67,425.48 ^②	2,820,413.18 ^③	3,446,879.51

Reconciliation

① Per Bank Statement @ 5/31/23	\$ 819,696.43
Less: Outstanding Checks	260,655.58
	\$ 559,040.85
② Per Bank Statement @ 5/31/23	\$ 67,425.48
③ Per LAIF Statement @ 5/31/23	\$ 2,820,413.18

The Supplemental Treasurer's Report is prepared monthly by the General Manager. It also serves as EBDA's cash and investments reconciliation.

ITEM NO. FM6 MOTION SETTING THE CITY OF HAYWARD RECYCLED WATER FEE FOR FISCAL YEAR 2023/2024 AT \$9000 PER QUARTER

Recommendation

Approve the motion setting recycled water fees at \$9000 per quarter (\$3000 per month) for FY 2023/2024.

Background

Since 1982, EBDA has been providing recycled water to Skywest Golf Course. The golf course property is owned by the City of Hayward (City) and was historically operated by Hayward Area Recreation and Park District (HARD). EBDA's goal for Skywest has always been for revenues to meet expenses so that the Member Agencies do not subsidize the project. From 2017-2020, EBDA charged HARD \$10,000 per month, which allowed for offset of expenses, as well as build-up of a small fund for capital needs.

In March 2020, the golf course was closed to the public due to COVID-19 restrictions, and it has not reopened. Since the course closed, EBDA has continued to provide recycled water at reduced quantities. The water is no longer used for irrigation; water levels are maintained in the ponds to provide for local wildlife.

At the end of September 2020, HARD elected to allow their lease to expire, and management of the property was taken over by the City, which is currently undertaking a facility-planning process to determine future land uses.

In May 2021 and May 2022, the Commission adopted motions setting the City of Hayward recycled water fee at \$9000 per quarter.

Discussion

The balance in EBDA's water reclamation fund, which is currently set aside for the Skywest project, is \$76,040.

Based on expenses incurred over the past year, staff recommends extending the recycled water price of \$9000 per quarter for continued reduced service to Skywest. This amount covers operational costs and allows the remaining funds in the account to be retained for the ultimate decommissioning or disposition of the system.

Staff believes that supplying EBDA's recycled water to the City's Skywest property provides financial benefits to the City, whose cost for potable water would be much higher, and environmental benefits to EBDA and its Member Agencies. Staff will continue to work with the City to identify future recycled water needs as their plans for the property take shape. One likely scenario is that the City provides recycled water from their Water Pollution Control Plant to the site in the future. That would allow the existing Skywest system to be decommissioned or repurposed for supply of recycled water to a horizontal levee.

ITEM NO. FM7 MOTION AUTHORIZING THE GENERAL MANAGER TO EXECUTE AMENDMENT NO. 11 TO THE FEE CONTRACT BY AND BETWEEN EAST BAY DISCHARGERS AUTHORITY AND MEYERS NAVE, A PROFESSIONAL CORPORATION

Recommendation

Approve a motion authorizing execution of Amendment No. 11 to the fee contract with Meyers Nave that extends the contract for FY 2023/2024 and increases the hourly rates by 4.5%.

Background

EBDA first selected Meyers Nave in March 2010 through a competitive bidding process to replace its retiring General Counsel. The compensation rate determined through that competitive bid has been adjusted historically by the Commission to correspond with inflation. The existing compensation rate is \$328 per hour for general services and \$361 per hour for litigation services, and was adopted in June 2022. The proposed 4.5% increase for inflation is consistent with prior years' adjustments and was incorporated in the FY 2023/2024 Budget (see Item No. FM8). These lower-than-market rates are specific to public agencies and apply to work directly for EBDA. Hours associated with the Cargill project are billed at Meyers Nave's commercial rates, with those costs passed through to Cargill.

Discussion

Staff recommends the extension of the Meyers Nave contract for another year based on the excellent support that has been provided to EBDA under this contract to date. EBDA benefits from the strength of Eric Casher, EBDA's primary counsel on public contracting and procurement law. In addition, Meyers Nave's regulatory team, led by Greg Newmark, has been providing significant support on the Cargill project. In the past, Meyers Nave's employment law experts, led by Jesse Lad, have also provided helpful support on personnel policy and management issues.

Meyers Nave has historically billed EBDA for approximately 100 hours annually as General Counsel. For the current fiscal year through April 2023, Meyers Nave has billed 90 hours for General Counsel work and 457 hours for the Cargill project. All Cargill-related work is fully reimbursable.

ITEM NO. FM8 RESOLUTION ADOPTING THE EAST BAY DISCHARGERS AUTHORITY'S FISCAL YEAR 2023/2024 BUDGET

Recommendation

Adopt a resolution approving the Authority's FY 2023/2024 Budget.

Background

The Authority's Amended and Restated JPA states the following:

The Commission will adopt an annual or biennial budget for the ensuing Fiscal Year(s) prior to July 1. The budget will include sufficient detail to constitute a fiscal control guideline, specify cash flow requirements from each Agency, grant reimbursements, and cash receipts and expenditures to be made for Operation and Maintenance Costs, Planning and Special Studies Costs, and Capital Costs for the Facilities, and other necessary and appropriate expenditures.

Driving factors and considerations for the FY 2023/2024 budget were discussed with the Financial Management Committee in March 2023, and a draft Budget was reviewed in April 2023.

Discussion

The proposed FY 2023/2024 Budget is presented in the following format:

1. By Program
2. By Account Number
3. Allocation to Member Agencies

Outside revenues are shown in a separate column to more accurately represent the portion of the budget that the Member Agencies and LAVWMA will be responsible for. This includes revenues associated with the EPA grant for Nature Based Solutions, the Skywest water recycling project, and the Cargill brine project.

Overall, agency expenses are projected to increase by 14%, as compared to the FY 2022/2023 budget. Details of changes by line item are provided in the attached budget tables. As discussed with the Committee previously, the increases are driven by a 4.9% cost of living adjustment for salaries, a 9% increase in National Pollutant Discharge Elimination System (NPDES) Permit Fees, significant increases in chemical costs (100% for sodium hypochlorite and 25% for sodium bisulfite), delayed implementation of the permit amendment for chlorine residual, and increases in PG&E rates.

Minor adjustments have been made to the budget from the draft reviewed by the Committee in April:

- Meyers Nave fee was increased by 4.5% (see Item No. FM7).
- Maintenance and Repair of Outfall and Force Mains was increased to reflect additional staffing.

- \$20,000 was added to the sodium hypochlorite budget for additional bacteria control.
- NPDES Permit Fee increase was adjusted from an 8.8% increase to a 9% increase based on updated information from the State Water Resources Control Board.

The agencies' Renewal and Replacement Fund (RRF) contribution remains flat at \$750k. This includes \$330k for ongoing asset management and \$420k in credit to USD to fulfill the annual JPA obligation for UEPS capital. Note that because San Leandro and LAVWMA contributions are specific to certain facilities, they pay their share of RRF expenses at the end of each fiscal year.

FISCAL YEAR 2023/2024 BUDGET BY PROGRAM

FUND NO	PROGRAM DESCRIPTION	BUDGET FY 2023/2024	OUTSIDE REVENUES	AGENCY REVENUES FY 2023/2024	AGENCY REVENUES FY 2022/2023	% FY 23/24 to 22/23	\$ Change	Explanations for Changes over 10%
12	O&M EFFLUENT DISPOSAL							
12 06	General Administration	\$ 1,487,812	\$ -	\$ 1,487,812	\$ 1,383,713	108%	\$ 104,099	
12 10	Outfall & Force mains	\$ 269,800	\$ -	\$ 269,800	\$ 181,300	149%	\$ 88,500	Projected increase in staffing needs.
12 14	Marina Dechlor Facility	\$ 614,100	\$ -	\$ 614,100	\$ 389,100	158%	\$ 225,000	Significant increase in sodium bisulfite (SBS) cost due to indefinite delay in implementation of chlorine residual limit change and chemical cost increase.
12 16	Oro Loma Pump Station	\$ 613,000	\$ -	\$ 613,000	\$ 531,000	115%	\$ 82,000	Increase in PG&E rates and diesel fuel.
12 18	Hayward Pump Station	\$ 186,000	\$ -	\$ 186,000	\$ 173,000	108%	\$ 13,000	
12 20	Union Pump Station	\$ 466,000	\$ -	\$ 466,000	\$ 390,000	119%	\$ 76,000	Increase in PG&E rates.
12 21	Bay & Effluent Monitoring	\$ 729,867	\$ -	\$ 729,867	\$ 593,450	123%	\$ 136,417	Increase in unit cost of hypo.
	TOTAL FUND # 12	\$ 4,366,579		\$ 4,366,579	\$ 3,641,563	120%	\$ 725,016	
13	SPECIAL PROJECTS							
13 36	NPDES Permit Fees	\$ 693,023	\$ -	\$ 693,023	\$ 656,019	106%	\$ 37,004	
13 37	NPDES Permit Issues	\$ -	\$ -	\$ -	\$ -		\$ -	
13 48	Regional Monitoring Program	\$ 293,760	\$ -	\$ 293,760	\$ 292,320	100%	\$ 1,440	
13 49	Nutrient Surcharge	\$ 240,143	\$ -	\$ 240,143	\$ 237,114	101%	\$ 3,029	
13 46	Alternative Monitoring & Reporting	\$ 32,314	\$ -	\$ 32,314	\$ 32,155	100%	\$ 158	
13 53	Water Research Foundation	\$ 27,665	\$ -	\$ 27,665	\$ 25,580	108%	\$ 2,085	
13 77	Nature-based Solutions	\$ 200,000	\$ 200,000	\$ -	\$ -		\$ -	
13 78	Biosolids Feasibility Study	\$ -	\$ -	\$ -	\$ -		\$ -	Implementing with previously allocated funds.
13 79	Solar Feasibility Study	\$ 5,000	\$ -	\$ 5,000	\$ 8,000	63%	\$ (3,000)	Supplement to previously allocated funds.
13 82	Bruce Wolfe Memorial	\$ 1,000	\$ -	\$ 1,000	\$ -		\$ 1,000	
	TOTAL FUND # 13	\$ 1,492,905	\$ 200,000	\$ 1,292,905	\$ 1,251,188	103%	\$ 41,716	
	TOTAL OPERATING BUDGET	\$ 5,859,484	\$ 200,000	\$ 5,659,484	\$ 4,892,751	116%	\$ 766,733	
31 99	CONTRIBUTION TO R&R FUND	\$ 750,000	\$ -	\$ 750,000	\$ 750,000	100%	\$ -	
	TOTAL AGENCY FUNDING			\$ 6,409,484	\$ 5,642,751	114%	\$ 766,733	
	PROGRAMS WITH OTHER FUNDING							
14 00	WATER RECYCLING							
14 80	Skywest	\$ 36,000	\$ 36,000	\$ -	\$ -			
	TOTAL FUND # 14	\$ 36,000	\$ 36,000	\$ -	\$ -			
15 00	BRINE ACCEPTANCE							
15 68	Mixed Sea Salt Brine (Cargill)	\$ 500,000	\$ 500,000	\$ -	\$ -			
	TOTAL FUND # 15	\$ 500,000	\$ 500,000	\$ -	\$ -			
	TOTAL EXPENDITURES	\$ 7,145,484	\$ 736,000	\$ 6,409,484	\$ 5,642,751	114%	\$ 766,733	

FISCAL YEAR 2023/2024 BUDGET BY ACCOUNT

ACCT NUMBER	ACCT TITLE	BUDGET FY 2023/2024	OUTSIDE REVENUES	AGENCY REVENUES	AGENCY REVENUES		% FY 23/24 to 22/23	\$ Change	Explanations for Changes over 10%
					FY 22/23	FY 23/24			
4010	Salary	\$ 663,595		\$ 663,595	\$ 632,367		105%	\$ 31,228	
4020	Benefits	\$ 257,217		\$ 257,217	\$ 264,960		97%	\$ (7,742)	
4030	Commissioner Compensation	\$ 45,000		\$ 45,000	\$ 45,000		100%	\$ -	
4070	Insurance	\$ 75,900	\$ 5,000	\$ 70,900	\$ 72,900		97%	\$ (2,000)	
4080	Memberships & Subscriptions	\$ 166,472		\$ 166,472	\$ 149,475		111%	\$ 16,997	Addition of National Association of Clean Water Agencies and East Bay Leadership Council memberships.
4100	Supplies, Fixed	\$ 23,000		\$ 23,000	\$ 22,000		105%	\$ 1,000	
4100	Supplies, Variable	\$ 670,000		\$ 670,000	\$ 269,000		249%	\$ 401,000	Significant increase in sodium bisulfite (SBS) cost due to indefinite delay in implementation of chlorine residual limit change and chemical cost increase.
4110	Contract Services	\$ 60,841		\$ 60,841	\$ 57,611		106%	\$ 3,230	
4120	Professional Services	\$ 1,098,831	\$ 700,000	\$ 398,831	\$ 326,150		122%	\$ 72,681	Addition of outside support for accounting function.
4140	Rents & Fees	\$ 939,446		\$ 939,446	\$ 895,413		105%	\$ 44,033	
4141	NPDES Fines	\$ 9,000		\$ 9,000	\$ 9,000		100%	\$ -	
4150	Maintenance & Repair	\$ 937,100	\$ 17,000	\$ 920,100	\$ 816,600		113%	\$ 103,500	Projected increase in staffing needs for Force Main.
4160	Monitoring	\$ 558,282	\$ 5,000	\$ 553,282	\$ 574,475		96%	\$ (21,194)	
4170	Travel & Training	\$ 18,000		\$ 18,000	\$ 18,000		100%	\$ -	
4191	Utility, Variable (PG&E)	\$ 864,800	\$ 1,000	\$ 863,800	\$ 739,800		117%	\$ 124,000	Increase in PG&E rates.
4200	Acquisitions & Other	\$ 8,000	\$ 8,000	\$ -	\$ -		0%	\$ -	
SUBTOTAL ALL ACCOUNTS		\$ 6,395,484	\$ 736,000	\$ 5,659,484	\$ 4,892,751		116%	\$ 766,733	
CONTRIBUTION TO R&R FUND		\$ 750,000		\$ 750,000	\$ 750,000		750,000	\$ -	
TOTAL EXPENDITURES		\$ 7,145,484		\$ 6,409,484	\$ 5,642,751		114%	\$ 766,733	

ESTIMATED ANNUAL BILLS TO THE EBDA MEMBER AGENCIES FOR FISCAL YEAR 2023/2024

		<i>Rates for various agencies</i>								
	San Leandro	O.L.S.D.	C.V.S.D.	Hayward	U.S.D.	LAVVMA				
Special Study Rate	13%	18%	6%	30%	33%	varies				
Variable Rate	10.1%	14.0%	7.1%	22.0%	46.7%	16.3%				
Variable Rate - MAs w/o CSL	-	15.6%	7.9%	24.5%	52.0%	17.8%				
Fixed Rate	13.7%	19.1%	10.3%	14.7%	42.1%	26.10%				
Fixed Rate - MAs w/o CSL	-	22.2%	11.9%	17.1%	48.8%	-				
RRF	varies	22.2%	11.9%	17.1%	48.8%	varies				
Regional Monitoring Program	9.3%	7.0%	3.5%	28.1%	22.0%	30.1%				
Nutrient Surcharge	9.3%	2.8%	1.3%	18.2%	48.1%	20.3%				
NPDES	7.1%	12.1%	6.5%	17.2%	30.6%	26.6%				
Alternative Monitoring and Reporting	17%	11%	6%	17%	17%	33%				
	San Leandro	O.L.S.D.	C.V.S.D.	Hayward	U.S.D.	LAVVMA	REVENUES	MA Total	Grand Total	
O&M										
O&M Fixed Charges w/CSL	\$ 187,903	\$ 261,751	\$ 140,859	\$ 201,305	\$ 575,743	\$ 482,995		\$ 1,367,560	\$ 1,850,555	
O&M Fixed Charges w/o CSL	\$ -	\$ 11,743	\$ 6,294	\$ 9,045	\$ 25,813	\$ 9,229		\$ 52,894	\$ 62,124	
O&M Variable Charges w/CSL	\$ 78,229	\$ 108,406	\$ 55,151	\$ 170,418	\$ 361,218	\$ 166,677		\$ 773,423	\$ 940,100	
O&M Variable Charges w/o CSL	\$ -	\$ 219,363	\$ 111,600	\$ 344,846	\$ 730,933	\$ 107,058		\$ 1,406,742	\$ 1,513,800	
Total O&M	\$ 266,132	\$ 601,263	\$ 313,905	\$ 725,614	\$ 1,693,707	\$ 765,959		\$ 3,600,620	\$ 4,366,579	
Last year	\$ 220,967	\$ 567,037	\$ 254,222	\$ 571,355	\$ 1,381,833	\$ 646,148		\$ 2,995,414	\$ 3,641,563	
Special Projects										
NPDES Permit Fee	\$ 48,859	\$ 83,574	\$ 45,001	\$ 118,933	\$ 212,150	\$ 184,506		\$ 508,517	\$ 693,023	
Regional Monitoring Program	\$ 27,393	\$ 20,498	\$ 10,242	\$ 82,678	\$ 64,503	\$ 88,445		\$ 205,315	\$ 293,760	
Nutrient Surcharge	\$ 22,305	\$ 6,604	\$ 3,084	\$ 43,767	\$ 115,524	\$ 48,859		\$ 191,284	\$ 240,143	
Alternative Monitoring and Reporting	\$ 5,386	\$ 3,501	\$ 1,885	\$ 5,386	\$ 5,386	\$ 10,771		\$ 21,542	\$ 32,314	
Water Research Foundation	\$ 2,798	\$ 3,878	\$ 1,973	\$ 6,096	\$ 12,921	\$ -		\$ 27,665	\$ 27,665	
Special Studies Fee	\$ 780	\$ 1,080	\$ 360	\$ 1,800	\$ 1,980	\$ -		\$ 6,000	\$ 6,000	
Total Special Projects	\$ 107,521	\$ 119,134	\$ 62,545	\$ 258,659	\$ 412,464	\$ 332,582		\$ 960,323	\$ 1,292,905	
Last Year	\$ 89,527	\$ 121,097	\$ 60,076	\$ 282,459	\$ 413,153	\$ 284,877		\$ 966,312	\$ 1,251,188	
Total Operating Budget								\$ 4,560,943	\$ 5,659,484	
Last Year								\$ 3,961,726	\$ 4,892,751	
Programs with Other Funding										
Skywest							\$ 36,000		\$ 36,000	
Mixed Sea Salt Brine (Cargill)							\$ 500,000		\$ 500,000	
EPA Grant for Nature-based Solutions							\$ 200,000		\$ 200,000	
Total							\$ 536,000		\$ 736,000	
Last Year							\$ 1,156,000		\$ 1,156,000	
							Total Outside Funding		\$ 736,000	
Renewal and Replacement Fund										
RRF Contribution		\$ 166,500	\$ 89,250	\$ 128,250	\$ 366,000	\$ -		\$ 750,000	\$ 750,000	
Total RRF	\$ -	\$ 166,500	\$ 89,250	\$ 128,250	\$ 366,000	\$ -		\$ 750,000	\$ 750,000	
							Total Capital Contribution	\$ 750,000	\$ 750,000	
Overall Total for FY 2023/2024	\$ 373,652	\$ 886,897	\$ 465,700	\$ 1,112,523	\$ 2,472,171	\$ 1,098,541		\$ 5,310,943	\$ 6,409,484	
Total FY 2022/2023	\$ 310,494	\$ 854,634	\$ 403,547	\$ 982,064	\$ 2,160,986	\$ 931,025				

EAST BAY DISCHARGERS COMMISSION
EAST BAY DISCHARGERS AUTHORITY
ALAMEDA COUNTY, CALIFORNIA

RESOLUTION NO. 23-07

INTRODUCED BY _____

**RESOLUTION ADOPTING THE EAST BAY DISCHARGERS AUTHORITY'S
FISCAL YEAR 2023/2024 BUDGET**

WHEREAS, the East Bay Dischargers Authority Joint Exercise of Powers Agreement (“JPA”) requires that a Fiscal Year Budget be adopted annually, to provide an operating guideline and authorize expenditure of funds; and

WHEREAS, the General Manager has prepared a budget for Fiscal Year 2023/2024 which is attached to the accompanying Staff Report and reflects the anticipated need for the effective management of the East Bay Dischargers Authority (“Authority”) during the ensuing fiscal year; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee reviewed the proposed FY 2023/2024 Budget and recommend adoption by the Commission; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee further recommend that unspent FY 2022/2023 funds for ongoing Special Projects shall be carried over into FY 2023/2024; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee further recommend that the Authority bill the Member Agencies for their allocated contributions on a semi-annual basis; and

NOW, THEREFORE, BE IT RESOLVED, the Commission of the East Bay Dischargers Authority hereby adopts the Fiscal Year 2023/2024 Budget for the Authority, as outlined in the accompanying Staff Report.

BE IT FURTHER RESOLVED, that the sums set forth in the Fiscal Year 2023/2024 Budget for the Authority, as outlined in the accompanying Staff Report are hereby appropriated for expenditure as detailed, and that any and all expenditures for or relating to the Budget, when expended or entered into under authority of or by the General Manager, are hereby approved and authorized, and warrants therefore may be drawn by the General Manager/Treasurer, commencing July 1, 2023, and ending June 30, 2024.

SAN LORENZO, CALIFORNIA, JUNE 15, 2023, ADOPTED BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSENT:
ABSTAIN:

CHAIR
EAST BAY DISCHARGERS COMMISSION

ATTEST: _____
GENERAL MANAGER
EAST BAY DISCHARGERS AUTHORITY
EX OFFICIO SECRETARY