

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

July 20, 2023

1. Call to Order

Chair Lathi called the meeting to order at 4:00 P.M. on Thursday, July 20, 2023 at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Angela Andrews	City of Hayward
	Fred Simon	Oro Loma Sanitary District
	Ralph Johnson	Castro Valley Sanitary District
	Bryan Azevedo	City of San Leandro
	Anjali Lathi	Union Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	David Donovan	City of Hayward
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District
	Roland Williams	Castro Valley Sanitary District

4. Public Forum

No members of the public were present.

CONSENT CALENDAR

5. Commission Meeting Minutes of June 15, 2023

6. List of Disbursements for June 2023

7. Treasurer's Report for June 2023

Commissioner Andrews moved to approve the Consent Calendar. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes:	Commissioners Andrews, Simon, Johnson, Azevedo, Lathi
Noes:	None
Absent:	None
Abstain:	None

REGULAR CALENDAR

8. General Manager's Report

The General Manager (GM) discussed actions being considered by state and regional

water and wastewater associations in response to rising chemical costs. The GM also advised the Commission that the Bay Area Clean Water Agencies (BACWA) has contracted with Civic Edge Consulting to develop a public communication strategy for the regional wastewater community, including how best to leverage agencies' public outreach efforts. The GM reported that EBDA will provide letters of support for three grant proposals to EPA's Water Quality Improvement Fund that would benefit Member Agencies' nature-based solutions projects. The GM will attend an EPA Workshop in August focused on removing regulatory barriers to wastewater innovation. Lastly, the GM discussed next steps to finalize EBDA's Strategic Plan.

9. Report from the Financial Management Committee

The GM reported on the July 17 meeting of the Financial Management Committee. The Committee reviewed the List of Disbursements and Preliminary Treasurer's Report and recommended approval. The Committee reviewed the Authority's Investment Policy and Strategy, and there are no recommended changes. The Committee supports the Authority becoming a participant in California Asset Management Program (CAMP). Staff will bring the item to the Commission for consideration in September. Lastly, the Committee discussed banking alternatives and asked staff to expand the search to additional institutions.

10. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the July 17 Operations and Maintenance Committee meeting. The O&M Manager reviewed NPDES compliance data and updated the Commission on EBDA's facilities and the status of current projects. The GM advised that Cargill is re-evaluating the pipeline route with the connection at the Marina Dechlorination Facility.

11. Motion Authorizing the General Manager to Execute a Force Main Maintenance Services Agreement with Union Sanitary District

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Johnson and carried unanimously 4-0-1, by roll call vote.

Ayes: Commissioners Andrews, Simon, Johnson, Azevedo
Noes: None
Absent: None
Abstain: Chair Lathi

12. Motion Authorizing the General Manager to Execute an Agreement with Nate Kauffman for Horizontal Levee Visioning and Communications in the Amount of \$30,000

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Azevedo and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

13. Motion Authorizing the General Manager to Execute a Task Order-Based Agreement with GSE, Inc., Task Order Number 1 for As-Needed Services in an Amount Not to Exceed \$25,000 and Task Order Number 2 OLEPS Wet Well Sluice Gate Repairs in the Amount of \$75,000

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Johnson and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

14. Motion Authorizing the General Manager to Execute a Work Order-Based Agreement with D.W. Nicholson Corporation, Task Order Number 1 for As-Needed Services in an Amount Not to Exceed \$25,000 and Task Order Number 2 for OLEPS Emergency Outfall Weir Improvement in the Amount of \$55,822

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Azevedo and carried unanimously 5-0, by roll call vote.

Ayes: Commissioners Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

15. Report from the Personnel Committee

The GM reported on the July 18 meeting of the Personnel Committee. The Committee discussed staffing changes and possible work flow improvements. The Committee then met in closed session to discuss the GM position.

16. Items from Commission and Staff

No additional items noted from the Commission or Staff. The GM advised that the EBDA Commission is on recess until September.

17. Closed Session

Pursuant to Government Code 54957, the Commission entered Closed Session at 4:55 p.m. to discuss public employment of the General Manager.

18. Reconvene Open Session

The Commission reconvened to Open Session at 6:40 p.m. Chair Lathi noted there were no reportable actions from closed session.

19. Adjournment

Chair Lathi adjourned the meeting at 6:45 p.m.



Jacqueline Zipkin
General Manager