

SUPPLEMENTAL COMMITTEE REPORTS

OPERATIONS AND MAINTENANCE COMMITTEE (Commissioners Johnson and Lathi present)

The Operations and Maintenance (O&M) Committee met with staff on December 19, 2023, and discussed the status of EBDA facilities. The O&M Manager updated the Committee on current activities, including the Hayward Effluent Pump Station Pump Replacement Project; replacement of the emergency outfall weir at the Oro Loma Effluent Pump Station; programming to prepare for the new chlorine effluent limit, which goes into effect in January; and ventilation improvements at the EBDA Administration Building. The General Manager (GM) updated the Committee on the Cargill brine project and the Advanced Quantitative Precipitation Information (AQPI) project.

PERSONNEL COMMITTEE (Commissioners Azevedo and Simon present)

The Personnel Committee met with staff on December 19, 2023. The Committee discussed the General Manager's recommendation to add Administrative Leave for managers to EBDA's Personnel Policy. The Committee supported the recommendation and suggested that staff be allocated sixteen days of Administrative Leave per fiscal year (2.5 hours per week), to better approach the actual labor hours that staff are working in excess of 40 hours per week.

FINANCIAL MANAGEMENT COMMITTEE (Commissioners Simon and Andrews present)

The Financial Management Committee met with staff on December 20, 2023. The Committee discussed the November List of Disbursements and Treasurer's Report and recommended approval. The Committee also reviewed and recommended approval of the First Quarter Expense Summary for FY 2023/2024, which shows the Authority 24% spent at 25% of the year. The Committee then reviewed proposed changes to the Electronic Signature Policy and recommended that the revised Policy be brought to the Commission for approval.