

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

January 18, 2024

1. Call to Order

Chair Lathi called the meeting to order at 4:00 P.M. on Thursday, January 18, 2024 at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Angela Andrews	City of Hayward (arrived at 4:40 p.m.)
	Fred Simon	Oro Loma Sanitary District
	Ralph Johnson	Castro Valley Sanitary District
	Bryan Azevedo	City of San Leandro
	Anjali Lathi	Union Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District

4. Public Forum

No members of the public were present.

CONSENT CALENDAR

5. Commission Meeting Minutes of December 21, 2023

6. List of Disbursements for December 2023

7. Treasurer's Report for December 2023

Commissioner Johnson moved to approve the Consent Calendar. The motion was seconded by Commissioner Simon and carried with the following roll call vote:

Ayes:	Simon, Johnson, Azevedo, Lathi
Noes:	None
Absent:	Andrews
Abstain:	None

REGULAR CALENDAR

8. General Manager's Report

The General Manager (GM) asked the Commission if the current schedule was suitable. The Commission prefer to keep the current meeting time. An updated Commission Handbook will be shared via Dropbox. A printed handbook will be provided as requested.

9. Report from the Managers Advisory Committee

The GM deferred discussion to specific agenda items.

10. Motion Approving Revisions to the Authority's Personnel Policy

Commissioner Simon moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes: Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: Andrews
Abstain: None

11. Report from the Regulatory Affairs Committee

The Regulatory Affairs Committee met on January 12, 2024. The General Manager provided an update on negotiations of the Watershed Permit for nutrients. The Committee discussed direct potable reuse regulations and a White Paper on Regulatory Pathway Priorities for Nature-based Shoreline Adaptation Projects.

12. Report from the Financial Management Committee

The Financial Management Committee meeting was cancelled due to a lack of quorum.

13. Motion Approving Revisions to the Authority's Electronic Signature Policy

Commissioner Azevedo moved to approve the item. The motion was seconded by Commissioner Simon and carried with the following roll call vote:

Ayes: Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: Andrews
Abstain: None

14. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Committee met with staff on January 16, 2024. The O&M Manager provided updates on current activities including the Hayward Effluent Pump Station (HEPS) Pump Replacement Project, the Oro Loma Effluent Pump Station (OLEPS) Automatic Transfer Switch Upgrade, and the implementation of the new chlorine effluent limit that went into effect on January 1. The O&M Manager reviewed the Renewal and Replacement Fund recap. Lastly, the Committee reviewed the draft Public Access Policy and recommended edits to the definition of Authority Official. The policy will be brought to the Commission for adoption in February.

15. Items from Commission and Staff

Nothing to report from Commission and Staff.

16. Adjournment

Chair Lathi adjourned the meeting at 4:46 p.m.



Jacqueline Zipkin
General Manager