

**EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES**

February 15, 2024

1. Call to Order

Chair Lathi called the meeting to order at 4:00 P.M. on Thursday, February 15, 2024 at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Angela Andrews	City of Hayward
	Fred Simon	Oro Loma Sanitary District
	Ralph Johnson	Castro Valley Sanitary District
	Bryan Azevedo	City of San Leandro
	Anjali Lathi	Union Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District
	Roland Williams	Castro Valley Sanitary District

4. Public Forum

No members of the public were present.

C O N S E N T C A L E N D A R

5. Commission Meeting Minutes of January 18, 2024

6. List of Disbursements for January 2024

7. Treasurer's Report for January 2024

Commissioner Andrews moved to approve the Consent Calendar. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes:	Andrews, Simon, Johnson, Azevedo, Lathi
Noes:	None
Absent:	None
Abstain:	None

REGULAR CALENDAR

8. General Manager's Report

The General Manager (GM) acknowledged that February 15 is the 50th anniversary of EBDA. The GM also reported that EBDA, in collaboration with Oro Loma Sanitary District and San Francisco Estuary Partnership, hosted a Design Charette on the First Mile Horizontal Levee project on January 23. On February 8, the Water Board completed its annual NPDES inspection of the Marina Dechlorination Facility (MDF) and San Leandro Water Pollution Control Plant. The GM reminded the Commission that Form 700 filings are due April 2.

9. Report from the Managers Advisory Committee

The GM reported on the February 5, 2024, Managers Advisory Committee (MAC) meeting. The MAC discussed the status of the nutrients watershed permit. The Administrative Draft has been issued, and comments are due on March 6.

10. Report from the Financial Management Committee

The GM reported on the February 14, 2024, meeting of the Financial Management Committee. The Committee reviewed the disbursement list and treasurer's report and recommended approval. The Committee also reviewed the Authority's insurance program and the Financial Transactions Report submitted to the State Controller's Office.

11. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Committee met with staff on February 13, 2024. The O&M Manager provided updates on recent events, including PG&E power outages. The O&M Manager also provided project updates on the Hayward Effluent Pump Station (HEPS) Pump Replacement Project and the Oro Loma Effluent Pump Station (OLEPS) Automatic Transfer Switch Upgrade. The GM provided updates on the Cargill and Advanced Quantitative Precipitation Information (AQPI) projects. Then, the Committee reviewed the Public Access Policy and recommended approval.

12. Motion Approving the Public Access to Authority Property Policy

Commissioner Azevedo moved to approve the item. The motion was seconded by Commissioner Andrews and carried with the following roll call vote:

Ayes:	Andrews, Simon, Johnson, Azevedo, Lathi
Noes:	None
Absent:	None
Abstain:	None

13. Report from the Personnel Committee

The Personnel Committee met with staff on February 13, 2024. The Committee discussed employee benefit assumptions for the FY 2024/2025 budget. The Committee asked staff to survey other agencies for retiree health benefits and present a summary at the next Committee meeting. The Committee reviewed the proposed changes to the Rules of the Commission and recommended that the policy be brought to the Commission for adoption in March.

14. Items from Commission and Staff

Commissioner Andrews suggested combining EBDA's 50th anniversary celebration with Earth Day.

15. Closed Session

Pursuant to Government Code 54957, the Commission entered Closed Session at 4:39 pm to discuss appointment of the General Counsel.

16. Reconvene to Open Session

The Commission reconvened to Open Session at 4:55 pm. Chair Lathi noted there were no reportable actions from closed session.

17. Adjournment

Chair Lathi adjourned the meeting at 4:56 pm.



Jacqueline Zipkin
General Manager