



ITEM NO. 13

FINANCIAL MANAGEMENT COMMITTEE AGENDA

Wednesday, May 15, 2024 at 8:00 AM

**East Bay Dischargers Authority
2651 Grant Avenue, San Lorenzo, CA**

Committee Members: Simon (Chair); Andrews

FM1. Call to Order

FM2. Roll Call

FM3. Public Forum

FM4. Disbursements for April 2024
(The Committee will review the Lists of Disbursements.)

FM5. Treasurer's Report for April 2024
(The Committee will review the Treasurer's Report.)

FM6. Third Quarter Expense Summary, Fiscal Year 2023/2024
(The Committee will review the third quarter expenses for FY 2023/2024.)

FM7. Resolution Adopting the East Bay Dischargers Authority's Fiscal Year 2024/2025 Budget
(The Committee will consider the resolution.)

FM8. Adjournment

Any member of the public may address the Committee at the commencement of the meeting on any matter within the jurisdiction of the Committee. This should not relate to any item on the agenda. Each person addressing the Committee should limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Committee on any agenda item should do so at the time the item is considered. Oral comments should be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Juanita Villasenor at juanita@ebda.org or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Agenda Explanation
East Bay Dischargers Authority
Financial Management Committee
May 15, 2024

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are also posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

**Next Scheduled Financial Management Committee is
Wednesday, June 19, 2024 at 8:00 am**

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
April 2024

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
26429	04/15/2024	8042011	BACWA	BACC PARTICIPATION FEE	399.60	399.60
26430	04/15/2024	3536	BAY POWER LLC	OLEPS GENERATOR TROUBLESHOOTING & FUEL PUMP RELAY REPLACEMENT	3,653.76	3,653.76
26431	04/15/2024	8428	CAYUGA INFORMATION SYSTEMS	IT SERVICES	1,050.00	1,050.00
26432	04/15/2024	JAN-MAR 2024	CHARLES V. WEIR	QUARTERLY HEALTH PREMIUM REIMBURSEMENT	442.74	442.74
26433	04/15/2024	395764	CITY OF SAN LEANDRO	MDF O&M - FEB	19,073.85	19,073.85
26434	04/15/2024	55836	COMPUTER COURAGE	WEBSITE HOSTING	150.00	150.00
26435	04/15/2024	Nov-23	DEBORAH QUINN	ACCOUNTING SERVICES - NOV	6,032.56	8,211.62
26435	04/15/2024	Dec-23	DEBORAH QUINN	ACCOUNTING SERVICES - DEC	2,179.06	
26436	04/15/2024	194911	ENVIRONMENTAL SCIENCE ASSOCIATES	FIRST MILE PROJECT WORK ORDER NO. 3	28,432.75	28,432.75
26437	04/15/2024	JAN-MAR 2024	KARL D. ROYER	QUARTERLY HEALTH PREMIUM REIMBURSEMENT	4,622.46	4,622.46
26438	04/15/2024	215838	MEYERS NAVE	LEGAL SERVICES - FEB	2,023.70	4,275.00
26438	04/15/2024	216490	MEYERS NAVE	LEGAL SERVICES - BRINE PROJECT	2,251.30	
26439	04/15/2024	CD_000764812	RINGCENTRAL INC	DIGITAL PHONE SERVICE	212.73	425.46
26439	04/15/2024	CD_000786835	RINGCENTRAL INC	DIGITAL PHONE SERVICE	212.73	
26440	04/15/2024	4246-0445-5568-7627	U.S. BANK	PURCHASING CARD EXPENSES	1,728.46	1,728.46
26441	04/15/2024	003063	UNION SANITARY DISTRICT	UEPS & FORCE MAIN O&M AND PG&E - FEB	45,114.44	45,114.44
26442	04/30/2024	56236	CALCON	HEPS NEW WATER LINE & PLC PROGRAMMING	1,630.40	6,949.70
26442	04/30/2024	56237	CALCON	MDF ELECTRICAL UPGRADE NEW MAIN BREAKER	2,052.76	
26442	04/30/2024	56297	CALCON	MDF ANALYZER UPGRADE	3,266.54	
26443	04/30/2024	718713	CALTEST	LAB TESTING SERVICES - MAR	1,633.96	1,633.96
26444	04/30/2024	4055674	CALTRONICS	COPIER USAGE AND MAINTENANCE	66.51	66.51
26445	04/30/2024	754884	CORRPRO COMPANIES, INC	FORCE MAIN DEPOLARIZATION SURVEY	1,665.00	1,665.00
26446	04/30/2024	10154	MBC CUSTODIAL SERVICES INC	JANITORIAL SERVICES - MAR	130.00	130.00
26447	04/30/2024	16587	REGIONAL GOVERNMENT SERVICES	MANAGEMENT AND ADMINISTRATIVE SERVICES	13,968.20	13,968.20
					141,993.51	141,993.51

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
April 2024

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
ELECTRONIC PAYMENTS						
	04/03/2024	5105948980-0	PG&E	GAS & ELECTRIC SERVICE	65,110.31	65,110.31
	04/09/2024	100000017486787	CALPERS	HEALTH PREMIUMS - APR	8,249.51	8,249.51
	04/03/2024	100000017454726	CALPERS	PENSION CONTRIBUTION, CLASSIC 3/16 - 31/2024	5,710.87	5,710.87
	04/23/2024	100000017482623	CALPERS	PENSION CONTRIBUTION, CLASSIC 4/01 - 15/2024	5,710.87	5,710.87
	04/04/2024	6281596	MISSION SQUARE	DEFERRED COMPENSATION CONTRIBUTION 3/31/2024	2,106.70	2,106.70
	04/17/2024	6047839	MISSION SQUARE	DEFERRED COMPENSATION CONTRIBUTION 4/15/2024	2,106.70	2,106.70
	04/19/2024	1001649292	STATE COMPENSATION INSURANCE FUND	WORKERS COMPENSATION PREMIUM - APR	878.00	878.00
	04/10/2024	51048304397166	AT&T	MDF TELEPHONE SERVICE	277.92	277.92
	04/04/2024	2404031744	INTERMEDIA.NET INC	EMAIL EXCHANGE HOSTING	101.53	101.53
	04/01/2024	9958026979	VERIZON WIRELESS	WIRELESS PHONE SERVICES - FEB	63.04	63.04
	04/18/2024	9960523690	VERIZON WIRELESS	WIRELESS PHONE SERVICES - MAR	63.03	63.03
TOTAL ELECTRONIC PAYMENTS					90,378.48	90,378.48
PAYROLL						
	04/29/2024		ADP, LLC	PAYROLL PERIOD: 04/16-30/2024	27,452.24	27,452.24
	04/12/2024		ADP, LLC	PAYROLL PERIOD: 04/01-15/2024	23,940.24	23,940.24
	04/05/2024		ADP, LLC	PAYROLL FEES, 3/16-31/2024	102.06	102.06
	04/19/2024		ADP, LLC	PAYROLL FEES, 4/01-15/2024	87.86	87.86
TOTAL PAYROLL					51,582.40	51,582.40
TOTAL DISBURSEMENTS					283,954.39	283,954.39

ITEM NO. FM5 TREASURER'S REPORT FOR APRIL 2024

The cash balance as of April 30, 2024 is \$4,500,447.44. EBDA's LAIF balance is \$1,299,193.19, and the average monthly effective yield for April is 4.272%. EBDA's CAMP balance is \$1,554,473.64, and CAMP's 7-day yield is 5.44%.

Approval is recommended.

EAST BAY DISCHARGERS AUTHORITY

TREASURER'S REPORT

April 2024

FUND	FUND DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	\$ 1,815,755.08	\$ (53,450.81)	\$ 247,951.04	\$ 1,514,353.23
13	PLANNING & SPECIAL STUDIES	337,587.42	45,722.35	28,432.75	354,877.02
14	RECLAMATION O & M (SKYWEST)	74,971.81	9,000.00	0.00	83,971.81
15	BRINE ACCEPTANCE	141,285.00	-11,961.44	2,251.30	127,072.26
31	RENEWAL & REPLACEMENT	2,241,212.80	184,279.62	5,319.30	2,420,173.12
TOTALS		\$ 4,610,812.11	\$ 173,589.72	\$ 283,954.39	\$ 4,500,447.44

ITEM NO. FM6 THIRD QUARTER EXPENSE SUMMARY, FISCAL YEAR 2023/2024

Recommendation

Approve the Third Quarter Expense Summary for Fiscal Year 2023/2024.

Background

The Third Quarter Expense Summary for FY 2023/2024 is attached for the Committee's review. Expenses are presented by Program and by Account Code. These categories have been grouped to provide an overview of Authority expenses. The tables include discussion of particular items that varied significantly (>10%) from the budget.

Discussion

At the end of the third quarter, 75% through the fiscal year, EBDA's spending is under budget, at 67% spent. This wet season, the storms were spaced out in such a way that systems were able to recover, and flows rarely peaked at levels requiring extra pumping capacity. Additionally, the January 1 effective date of the new permit limit for chlorine residual has significantly decreased use of sodium bisulfite for dechlorination.

Staff also notes that the Authority's most significant annual fees including BACWA dues, Nutrient Surcharge, Water Research Foundation, and NPDES permit fee have been paid, and therefore those line items are expected to revert to budget at year end.

East Bay Dischargers Authority

EXPENSE SUMMARY BY PROGRAM

FY 2023/2024 THROUGH MARCH 31, 2024 (75% of YEAR)

	YTD Expenses	Budget	Revenues Cargill, Grant, & Skywest	Variance	% of Budget	Explanations for Variance Over 10%
O&M EFFLUENT DISPOSAL						
General Administration	\$959,845	\$1,487,812		(\$527,967)	65%	
Outfall & Forcemains	\$86,648	\$269,800		(\$183,152)	32%	Budget was conservative as we transitioned service providers.
Marina Dechlor Facility	\$325,846	\$614,100		(\$288,254)	53%	Decrease in chemical costs due to permit change.
Oro Loma Pump Station	\$448,375	\$613,000		(\$164,625)	73%	
Hayward Pump Station	\$134,713	\$186,000		(\$51,287)	72%	
Union Pump Station	\$329,591	\$466,000		(\$136,409)	71%	
Bay & Effluent Monitoring	\$558,558	\$729,867		(\$171,309)	77%	
TOTAL O&M EFFLUENT DISPOSAL	\$2,843,575	\$4,366,579	\$0	(\$1,523,004)	65%	
SPECIAL PROJECTS						
NPDES Permit Fees	\$685,195	\$693,023		(\$7,828)	99%	Permit fee paid for FY.
Regional Monitoring Program	\$142,611	\$293,760		(\$151,150)	49%	Fees paid for two quarters.
Alternative Monitoring and Reporting	\$16,315	\$32,314		(\$15,999)	50%	Fees paid for two quarters.
Nutrient Surcharge	\$240,143	\$240,143		\$0	100%	Fee paid for FY.
Water Research Foundation	\$27,553	\$27,665		(\$112)	100%	Fee paid for FY.
Strategic Planning	\$363	\$0		\$363	-	
Nature-Based Solutions Study	\$158,620	\$200,000	\$158,620	(\$200,000)	79%	
Solar Feasibility Study	\$3,944	\$5,000		(\$1,056)	79%	
Bruce Wolfe Memorial	\$0	\$1,000		(\$1,000)	0%	Contribution will be made later this year.
TOTAL SPECIAL PROJECTS	\$1,274,743	\$1,492,905	\$158,620	(\$376,782)	75%	
TOTAL AGENCY-FUNDED PROGRAMS	\$4,118,318	\$5,859,484	\$158,620	(\$1,899,786)	68%	
WATER RECYCLING						
Skywest Golf Course	\$27,735	\$36,000	\$27,000		77%	
TOTAL WATER RECYCLING	\$27,735	\$36,000	\$27,000		77%	
BRINE ACCEPTANCE						
Brine Acceptance	\$50,428		\$50,428			All work performed is reimbursed by Cargill.
TOTAL BRINE ACCEPTANCE	\$50,428		\$50,428			
TOTAL ALL PROGRAMS	\$4,196,480	\$5,895,484	\$236,047	(\$1,935,051)	67%	

East Bay Dischargers Authority

PRELIMINARY EXPENSE SUMMARY BY ACCOUNT

FY 2023/2024 THROUGH MARCH 31, 2024 (75% OF YEAR)

	YTD Expenses	Budget	Revenues Cargill, Grant, & Skywest	Variance	% of Budget	Explanations for Variance Over 10%
4010 - Salary	\$477,647	\$663,595	\$14,558	(\$200,505)	70%	
4020 - Benefits	\$193,522	\$257,217		(\$63,695)	75%	
4030 - Commissioner Compensation	\$25,200	\$45,000		(\$19,800)	56%	Budget assumes maximum number of meetings.
4070 - Insurance	\$85,031	\$75,900	\$5,000	\$4,131	105%	Premiums paid for the FY and have increased.
4080 - Memberships & Subscriptions	\$161,886	\$166,472		(\$4,586)	97%	BACWA & WRF dues paid for the FY.
4100 - Supplies, Variable	\$335,290	\$670,000		(\$334,710)	50%	Decrease in chemical costs due to permit change.
4100 - Supplies, Fixed	\$7,981	\$23,000		(\$15,019)	35%	Deferred replacement of several computers.
4110 - Contract Services	\$39,289	\$60,841		(\$21,552)	65%	
4120 - Professional Services	\$466,812	\$598,831	\$202,145	(\$334,164)	44%	Revenues from Cargill and grant bring item under budget overall.
4140 - Rents & Fees	\$938,467	\$939,446		(\$979)	100%	Fees paid for FY.
4141 - NPDES Fines	\$0	\$9,000		(\$9,000)	0%	Reserve funds in case of enforcement.
4150 - Maintenance & Repair	\$480,680	\$937,100	\$12,774	(\$469,194)	50%	Force Main budget was conservative as we transitioned service providers.
4160 - Monitoring	\$301,120	\$558,282	\$1,570	(\$258,732)	54%	RMP paid for two quarters.
4170 - Travel	\$7,338	\$18,000		(\$10,662)	41%	Reduced travel due to many meetings transitioning to video conference.
4191 - Utility, Variable	\$674,461	\$864,800	-	(\$190,339)	78%	
4200 - Acquisitions & Other	\$1,756	\$8,000	-	(\$6,244)	22%	Allowance for Skywest capital projects.
TOTAL ALL ACCOUNTS	\$4,196,480	\$5,895,484	\$236,047	(\$1,935,051)	67%	

ITEM NO. FM7 RESOLUTION ADOPTING THE EAST BAY DISCHARGERS AUTHORITY'S FISCAL YEAR 2024/2025 BUDGET

Recommendation

Adopt a resolution approving the Authority's FY 2024/2025 Budget.

Strategic Plan Linkage

3. **Financial:** Develop financial strategies and practice sound fiscal management to ensure wise use of ratepayers' resources.
 - b. Proactively manage expenditures to stay within adopted budget.

Background

The Authority's Amended and Restated JPA states the following:

The Commission will adopt an annual or biennial budget for the ensuing Fiscal Year(s) prior to July 1. The budget will include sufficient detail to constitute a fiscal control guideline, specify cash flow requirements from each Agency, grant reimbursements, and cash receipts and expenditures to be made for Operation and Maintenance Costs, Planning and Special Studies Costs, and Capital Costs for the Facilities, and other necessary and appropriate expenditures.

Driving factors and considerations for the Fiscal Year (FY) 2024/2025 budget were discussed with the Financial Management Committee in March 2024, and a draft budget was reviewed in April 2024.

Discussion

The proposed FY 2024/2025 Budget is presented in the following format:

1. By Program
2. By Account Number
3. Allocation to Member Agencies

Staff expects the FY 2024/2025 to be very similar to the FY 2023/2024 budget total, with a current projection of a 0.6% increase. Only minor revisions were made to the draft budget presented in April. Specifically, electricity projections were updated based on the most recent PG&E bills, and a slight increase was made to the level of effort for Azyura (see Item No. RA7).

While chemicals costs continue to rise on a unit cost basis, staff is proposing a significant decrease in EBDA's chemical budget due to implementation of the new effluent limit for chlorine residual. The budget for sodium bisulfite for dechlorination is being lowered from \$350,000 in FY 2023/2024 to \$50,000 in FY2024/2025. This decrease in chemical cost will offset expected increases in other areas. These expected increases include the following:

- At the recommendation of the MAC, staff has added \$100,000 to the NPDES

Permit Issues budget to provide flexibility in responding to the Nutrient Watershed Permit – see Item No. RA6. While staff is hopeful that negotiation prior to adoption will result in a workable permit, budgeting funds will provide flexibility for retaining technical and/or legal support in the event that EBDA decides to appeal the permit.

- A new pass-through cost has been added to fund a CASA-led effort to estimate air toxic emissions from wastewater treatment plants – see Item No. RA5 for additional detail. This new item is shown in Fund 13 and totals \$80,797 across the agencies.
- Per industry trends, staff is projecting a 14.7% increase to insurance costs.
- As in previous years, PG&E costs are expected to increase. Staff has assumed an overall budgetary increase in electrical costs of 5.7%.
- Consistent with prior direction from the Personnel Committee, the proposed budget assumes a 2.6% cost of living adjustment for salaries.
- The State Water Resources Control Board is currently expecting to increase National Pollutant Discharge Elimination System (NPDES) Permit Fees by 2%. This is significantly less than the 8.8% and 11.8% increases implemented in the past two years.
- Dues for the Bay Area Clean Water Agencies (BACWA) are increasing by 3%. EBDA receives tremendous value from its participation in BACWA, including group reporting and other compliance activities, as well as advocacy on regulatory issues.

Staff expects to continue efforts associated with the Cargill project in FY 2024/2025, including potentially performing additional CEQA analysis on the new proposed pipeline route. This project will continue to be shown as part of a separate brine fund that recognizes the revenue associated with Cargill's complete reimbursement of EBDA's expenditures.

The agencies' Renewal and Replacement Fund (RRF) contribution remains flat at \$750k. This includes \$330k for ongoing asset management and \$420k in credit to USD to fulfill the annual JPA obligation for UEPS capital. Note that because San Leandro and LAVWMA contributions are specific to certain facilities, they pay their share of RRF expenses at the end of each fiscal year.

FISCAL YEAR 2024/2025 BUDGET BY FUND

FUND NO	PROGRAM DESCRIPTION	EBDA'S TOTAL PROPOSED BUDGET FY 2024/2025	OUTSIDE REVENUES and CARRYOVER FY 2024/2025	AGENCY-FOCUSED BUDGET INFORMATION				Explanations for Changes Over 10%
				AGENCY REVENUES for FY 2024/2025	AGENCY REVENUES for FY 2023/2024	PERCENTAGE CHANGE from FY 23/24 to FY 24/25	DOLLAR CHANGE from FY 23/24 to FY 24/25	
12	O&M EFFLUENT DISPOSAL							
12 06	General Administration	\$ 1,571,346	\$ -	\$ 1,571,346	\$ 1,487,812	5.3%	\$ 83,534	
12 10	Outfall & Force mains	\$ 220,000	\$ -	\$ 220,000	\$ 269,800	-22.6%	\$ (49,800)	FY 23/24 budget was conservative to cover staffing transition.
12 14	Marina Dechlor Facility	\$ 310,000	\$ -	\$ 310,000	\$ 614,100	-98.1%	\$ (304,100)	Significant decrease in sodium bisulfite (SBS) cost due to implementation of chlorine residual limit change.
12 16	Oro Loma Pump Station	\$ 650,000	\$ -	\$ 650,000	\$ 613,000	5.7%	\$ 37,000	
12 18	Hayward Pump Station	\$ 194,000	\$ -	\$ 194,000	\$ 186,000	4.1%	\$ 8,000	
12 20	Union Pump Station	\$ 465,000	\$ -	\$ 465,000	\$ 466,000	-0.2%	\$ (1,000)	
12 21	Bay & Effluent Monitoring	\$ 772,494	\$ -	\$ 772,494	\$ 729,867	5.5%	\$ 42,627	
	TOTAL FUND # 12	\$ 4,182,840	\$ -	\$ 4,182,840	\$ 4,366,579	-4.4%	\$ (183,739)	
13	SPECIAL PROJECTS							
13 36	NPDES Permit Fees	\$ 707,899	\$ -	\$ 707,899	\$ 693,023	2.1%	\$ 14,876	
13 37	NPDES Permit Issues	\$ 100,000	\$ -	\$ 100,000	\$ -	100.0%	\$ 100,000	Placeholder for nutrients permit response.
13 48	Regional Monitoring Program	\$ 293,778	\$ -	\$ 293,778	\$ 293,760	0.0%	\$ 18	
13 49	Nutrient Surcharge	\$ 270,608	\$ -	\$ 270,608	\$ 240,143	11.3%	\$ 30,465	Decrease in subsidy from BACWA reserves.
13 46	Alternative Monitoring & Reporting	\$ 33,609	\$ -	\$ 33,609	\$ 32,314	3.9%	\$ 1,295	
13 53	Water Research Foundation	\$ 28,494	\$ -	\$ 28,494	\$ 27,665	2.9%	\$ 829	
13 77	Nature-Based Solutions	\$ 200,000	\$ 200,000	\$ -	\$ -	0.0%	\$ -	
13 78	Biosolids Feasibility Study	\$ 100,000	\$ 100,000	\$ -	\$ -	0.0%	\$ -	Funds collected in prior period.
13 79	Solar Feasibility Study	\$ -	\$ -	\$ -	\$ 5,000	-100.0%	\$ (5,000)	Study complete.
13 82	Bruce Wolfe Memorial	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	0.0%	\$ -	
13 XX	Air Toxics Pooled Emissions Study	\$ 80,797	\$ -	\$ 80,797	\$ -	100.0%	\$ 80,797	New study required by regulation.
	TOTAL FUND # 13	\$ 1,816,184	\$ 300,000	\$ 1,516,184	\$ 1,292,905	14.7%	\$ 223,280	
	TOTAL OPERATING BUDGET	\$ 5,999,024	\$ 300,000	\$ 5,699,024	\$ 5,659,484	0.7%	\$ 39,541	
31	RENEWAL & REPLACEMENT							
	Contribution to R&R Fund	750,000	-	750,000	750,000	0.0%	-	
	TOTAL AGENCY FUNDING	\$ 6,749,024	\$ 300,000	\$ 6,449,024	\$ 6,409,484	0.6%	\$ 39,541	
14	WATER RECYCLING							
14 80	Skywest	36,000	36,000	-	-	0.0%	-	
	TOTAL FUND # 14	\$ 36,000	\$ 36,000	\$ -	\$ -	0.0%	\$ -	
15	BRINE ACCEPTANCE							
15 68	Mixed Sea Salt Brine (Cargill)	200,000	200,000	-	-	0.0%	-	
15 83	Zone 7 Brine (DSRSD)	-	-	-	-	0.0%	-	
	TOTAL FUND # 15	\$ 200,000	\$ 200,000	\$ -	\$ -	0.0%	\$ (200,000)	
	TOTAL EXPENDITURES	\$ 6,985,024	\$ 536,000	\$ 6,449,024	\$ 6,409,484	0.6%	\$ 39,541	

FISCAL YEAR 2024/2025 BUDGET BY ACCOUNT

ACCOUNT NUMBER	ACCOUNT TITLE	EBDA'S TOTAL PROPOSED BUDGET FY 2024/2025	OUTSIDE REVENUES and CARRYOVER FY 2024/2025	AGENCY-FOCUSED BUDGET INFORMATION				Explanations for Changes over 10%
				AGENCY REVENUES for FY 2024/2025	AGENCY REVENUES for FY 2023/2024	PERCENTAGE CHANGE from FY 23/24 to FY 24/25	DOLLAR CHANGE from FY 23/24 to FY 24/25	
4010	Salary	\$ 684,820	-	\$ 684,820	\$ 663,595	3.1%	\$ 21,225	
4020	Benefits	\$ 315,100	-	\$ 315,100	\$ 257,217	18.4%	\$ 57,883	Increase in medical premiums.
4030	Commissioner Compensation	\$ 45,000	-	\$ 45,000	\$ 45,000	0.0%	\$ -	
4070	Insurance	\$ 88,000	5,000	\$ 83,000	\$ 70,900	14.6%	\$ 12,100	Premiums expected to increase, per industry trends.
4080	Memberships & Subscriptions	\$ 170,528	-	\$ 170,528	\$ 166,472	2.4%	\$ 4,056	
4100	Supplies, Fixed	\$ 12,000	-	\$ 12,000	\$ 23,000	-91.7%	\$ (11,000)	Lowered to better reflect recent actual expenditures.
4100	Supplies, Variable	\$ 380,000	-	\$ 380,000	\$ 670,000	-76.3%	\$ (290,000)	Significant decrease in sodium bisulfite (SBS) cost due to implementation of chlorine residual limit change.
4110	Contract Services	\$ 78,898	8,000	\$ 70,898	\$ 60,841	14.2%	\$ 10,057	Increases in software costs.
4120	Professional Services	\$ 1,070,297	500,000	\$ 570,297	\$ 398,831	30.1%	\$ 171,466	New air toxics study required by regulation, added placeholder for response to nutrients permit.
4140	Rents & Fees	\$ 984,787	-	\$ 984,787	\$ 939,446	4.6%	\$ 45,341	
4141	NPDES Fines	\$ 9,000	-	\$ 9,000	\$ 9,000	0.0%	\$ -	
4150	Maintenance & Repair	\$ 897,000	17,000	\$ 880,000	\$ 920,100	-4.6%	\$ (40,100)	
4160	Monitoring	\$ 564,595	5,000	\$ 559,595	\$ 553,282	1.1%	\$ 6,313	
4170	Travel & Training	\$ 18,000	-	\$ 18,000	\$ 18,000	0.0%	\$ -	
4191	Utility, Variable (PG&E)	917,000	1,000	\$ 916,000	\$ 863,800	5.7%	\$ 52,200	
SUBTOTAL ALL ACCOUNTS		\$ 6,235,024	\$ 536,000	\$ 5,699,024	\$ 5,659,484	0.7%	\$ 39,541	
CONTRIBUTION TO R&R FUND		\$ 750,000		\$ 750,000	\$ 750,000	0.0%	\$ -	
TOTAL EXPENDITURES		\$ 6,985,024		\$ 6,449,024	\$ 6,409,484	0.6%	\$ 39,541	

ESTIMATED ANNUAL BILLS TO THE EBDA MEMBER AGENCIES FOR FISCAL YEAR 2024/2025

	Agency Allocations					
	San Leandro	Oro Loma	CVSan	Hayward	USD	LAVWMA
Special Study Rate	13.0%	18.0%	6.0%	30.0%	33.0%	varies
Variable Rate	9.5%	17.2%	7.3%	22.0%	43.9%	19.3%
Variable Rate - MAs w/o CSL	-	19.0%	8.1%	24.4%	48.5%	20.9%
Fixed Rate	13.7%	19.1%	10.3%	14.7%	42.1%	26.1%
Fixed Rate - MAs w/o CSL	-	22.2%	11.9%	17.1%	48.8%	-
RRF	varies	22.2%	11.9%	17.1%	48.8%	varies
Regional Monitoring Program	6.2%	10.8%	4.6%	30.9%	28.1%	19.4%
Nutrient Surcharge	8.1%	5.5%	2.8%	16.9%	46.4%	20.3%
NPDES	7.1%	12.1%	6.5%	17.2%	30.6%	26.6%
Alternative Monitoring and Reporting	16.7%	10.8%	5.8%	16.7%	16.7%	33.3%

	REVENUES AND CARRYOVERS						MEMBER TOTAL	AGENCY TOTAL	GRAND TOTAL	
	SAN LEANDRO	ORO LOMA	CVSAN	HAYWARD	USD	LAVWMA				
O&M										
O&M Fixed Charges w/San Leandro	\$ 197,310	\$ 274,856	\$ 147,911	\$ 211,383	\$ 604,567	\$ 507,176	\$ 1,436,027	\$ 1,943,203	\$ 1,943,203	
O&M Fixed Charges w/o San Leandro	-	12,038	6,453	9,272	26,461	9,414	54,223	63,637	63,637	
O&M Variable Charges w/San Leandro	50,055	90,293	38,421	115,598	230,071	143,561	524,439	668,000	668,000	
O&M Variable Charges w/o San Leandro	-	261,914	111,448	335,318	667,371	131,949	1,376,051	1,508,000	1,508,000	
Total O&M	\$ 247,365	\$ 639,099	\$ 304,233	\$ 671,572	\$ 1,528,471	\$ 792,100	\$ -	\$ 3,390,739	\$ 4,182,840	\$ 4,182,840
Last year	\$ 266,132	\$ 601,263	\$ 313,905	\$ 725,614	\$ 1,693,707	\$ 765,959	\$ -	\$ 3,600,620	\$ 4,366,579	\$ 4,366,579
Special Projects										
NPDES Permit Fee	56,958	97,428	52,461	138,647	247,316	215,090	592,809	807,899	807,899	
Regional Monitoring Program	18,197	31,842	13,516	90,804	82,416	57,003	236,775	293,778	293,778	
Nutrient Surcharge	21,968	15,006	7,503	45,636	125,573	54,922	215,686	270,608	270,608	
Alternative Monitoring and Reporting	5,601	3,641	1,961	5,601	5,601	11,203	33,609	33,609	33,609	
Water Research Foundation	2,720	4,906	2,088	6,281	12,500	-	28,494	28,494	28,494	
EPA Grant for Nature-based Solutions	-	-	-	-	-	-	200,000	-	200,000	
Biosolids Feasibility Study	-	-	-	-	-	-	100,000	-	100,000	
Air Toxics Study	6,030	10,873	3,624	13,047	27,580	19,643	61,154	80,797	80,797	
Special Studies Fee	130	180	60	300	330	-	1,000	1,000	1,000	
Total Special Projects	\$ 111,604	\$ 163,875	\$ 81,212	\$ 300,315	\$ 501,317	\$ 357,861	\$ 300,000	\$ 1,169,527	\$ 1,516,184	\$ 1,816,184
Last Year	\$ 107,521	\$ 119,134	\$ 62,545	\$ 258,659	\$ 412,464	\$ 332,582	\$ 200,000	\$ 960,323	\$ 1,292,905	\$ 1,492,905
Total Operating Budget								\$ 4,560,266	\$ 5,699,024	\$ 5,999,024
Last Year								\$ 4,560,943	\$ 5,659,484	\$ 5,859,484
Programs with Other Funding										
Skywest							36,000	-	-	36,000
Mixed Sea Salt Brine (Cargill)							200,000	-	-	200,000
Total							\$ 236,000	\$ -	\$ -	\$ 236,000
Last Year							\$ 536,000	\$ -	\$ -	\$ 536,000
Renewal and Replacement Fund										
RRF Contribution		166,500	89,250	128,250	366,000	-	750,000	750,000	750,000	
Total RRF	\$ -	\$ 166,500	\$ 89,250	\$ 128,250	\$ 366,000	\$ -	\$ 750,000	\$ 750,000	\$ 750,000	
Last Year		\$ 166,500	\$ 89,250	\$ 128,250	\$ 366,000	\$ -	\$ 750,000	\$ 750,000	\$ 750,000	
Grand Total for FY 2024/2025	\$ 358,969	\$ 969,474	\$ 474,695	\$ 1,100,137	\$ 2,395,788	\$ 1,149,961	\$ 536,000	\$ 5,310,266	\$ 6,449,024	\$ 6,985,024
Grand Total FY 2023/2024	\$ 373,652	\$ 886,897	\$ 465,700	\$ 1,112,523	\$ 2,472,171	\$ 1,098,541	\$ 736,000	\$ 5,310,943	\$ 6,409,484	\$ 7,145,484

EAST BAY DISCHARGERS COMMISSION
EAST BAY DISCHARGERS AUTHORITY
ALAMEDA COUNTY, CALIFORNIA

RESOLUTION NO. 24-01

INTRODUCED BY _____

**RESOLUTION ADOPTING THE EAST BAY DISCHARGERS AUTHORITY'S
FISCAL YEAR 2024/2025 BUDGET**

WHEREAS, the East Bay Dischargers Authority Joint Exercise of Powers Agreement (“JPA”) requires that a Fiscal Year Budget be adopted annually, to provide an operating guideline and authorize expenditure of funds; and

WHEREAS, the General Manager has prepared a budget for Fiscal Year 2024/2025 which is attached to the accompanying Staff Report and reflects the anticipated need for the effective management of the East Bay Dischargers Authority (“Authority”) during the ensuing fiscal year; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee reviewed the proposed FY 2024/2025 Budget and recommend adoption by the Commission; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee further recommend that unspent FY 2023/2024 funds for ongoing Special Projects shall be carried over into FY 2024/2025; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee further recommend that the Authority bill the Member Agencies for their allocated contributions on a semi-annual basis; and

NOW, THEREFORE, BE IT RESOLVED, the Commission of the East Bay Dischargers Authority hereby adopts the Fiscal Year 2024/2025 Budget for the Authority, as outlined in the accompanying Staff Report.

BE IT FURTHER RESOLVED, that the sums set forth in the Fiscal Year 2024/2025 Budget for the Authority, as outlined in the accompanying Staff Report are hereby appropriated for expenditure as detailed, and that any and all expenditures for or relating to the Budget, when expended or entered into under authority of or by the General Manager, are hereby approved and authorized, and warrants therefore may be drawn by the General Manager/Treasurer, commencing July 1, 2024, and ending June 30, 2025.

SAN LORENZO, CALIFORNIA, MAY 16, 2024, ADOPTED BY THE FOLLOWING VOTE:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

CHAIR
EAST BAY DISCHARGERS COMMISSION

ATTEST: _____
GENERAL MANAGER
EAST BAY DISCHARGERS AUTHORITY
EX OFFICIO SECRETARY

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