

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

June 20, 2024

1. Call to Order

Chair Lathi called the meeting to order at 4:00 P.M. on Thursday, June 20, 2024 at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Angela Andrews	City of Hayward
	Fred Simon	Oro Loma Sanitary District
	Ralph Johnson	Castro Valley Sanitary District
	Bryan Azevedo	City of San Leandro (arrived at 4:30 p.m.)
	Anjali Lathi	Union Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	Alex Ameri	City of Hayward
	Hayes Morehouse	City of San Leandro
	Paul Eldredge	Union Sanitary District
	Roland Williams	Castro Valley Sanitary District

4. Public Forum

No members of the public were present.

Motion to allow a member of the Commission to participate remotely pursuant to AB 2449

Commissioner Simon requested to participate in the meeting remotely pursuant to AB 2449 on the basis of "emergency circumstances" as pursuant to Government Code section 54954.2(b)(4). This provision allows the Commission to consider a request for remote appearance at the start of the meeting for an emergency circumstance if the request does not allow sufficient time to place the proposed action on the posted agenda. The request for remote appearance, and subsequent vote, was consistent with government code and EBDA's Rules of the Commission. Commissioner Simon disclosed that no individuals over the age of 18 were present at the remote location.

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes:	Andrews, Johnson, Lathi
Noes:	None
Absent:	Azevedo
Abstain:	Simon

CONSENT CALENDAR

5. Commission Meeting Minutes of May 16, 2024

6. List of Disbursements for May 2024

7. Treasurer's Report for May 2024

Commissioner Johnson moved to approve the Consent Calendar. The motion was seconded by Commissioner Andrews and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Lathi
Noes: None
Absent: Azevedo
Abstain: None

REGULAR CALENDAR

8. General Manager's Report

The General Manager (GM) advised the Commission that she will assume role of Chair of Bay Area Clean Water Agencies (BACWA) for a two-year term.

9. Report from the Managers Advisory Committee

The GM provided an update on the status of the Nutrients Watershed Permit.

10. Feedback on Conceptual Logo Designs

The Commission discussed the logo designs and provided feedback for the graphic artist.

11. Report from the Financial Management Committee

The GM reported on the June 19, 2024, meeting of the Financial Management Committee. The recommended edits to the Authority's Audit Policy are supported, and staff will bring the policy to the Commission for approval in July. The Financial Management Committee supports motions to amend the Cropper Accountancy Corporation agreement and set the FY 2024/2025 City of Hayward recycled water fee.

12. Motion Authorizing the General Manager to Execute Amendment No. 1 to the Professional Services Agreement with Cropper Accountancy Corporation for Financial Audit Services in the Amount of \$38,000, for a Total Not to Exceed Amount of \$74,750

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Lathi
Noes: None
Absent: Azevedo
Abstain: None

13. Motion Setting the City of Hayward Recycled Water Fee for Fiscal Year 2024/2025 at \$9,000 per Quarter

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Azevedo, Lathi

Noes: None
Absent: None
Abstain: None

14. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the June 18, 2024 meeting. The O&M Manager discussed compliance and provided project updates. The GM discussed the status of the Cargill draft project approval agreement. The Committee supports the Commission's approval of Items 15, 16, and 17.

15. Motion to Approve the Renewal and Replacement Fund Project List for Fiscal Year 2024/2025

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Andrews and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

16. Motion Authorizing the General Manager to Issue a Purchase Order to Thatcher Company of California, Inc. for Sodium Bisulfite 25% Solution for Fiscal Year 2024/2025 in the Amount of \$50,000

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Azevedo and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

17. Motion Authorizing the General Manager to Enter Into a Professional Services Agreement With Calcon Systems, Inc. in the Amount of \$450,000 for Electrical, Instrumentation, and Emergency Services in Fiscal Years 2024/2025, 2025/2026, and 2026/2027

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Andrews and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

18. Report from the Personnel Committee

The GM deferred the Committee report to the specific Agenda Items.

19. Motion Adopting the Authority's Fiscal Year 2024/2025 Compensation Plan

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Azevedo and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

20. Motion Approving Fiscal Year 2024/2025 Commission Chairperson and Vice Chairperson

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Azevedo and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

21. Motion Accepting Fiscal Year 2024/2025 Committee Appointments and Schedule

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes: Andrews, Simon, Johnson, Azevedo, Lathi
Noes: None
Absent: None
Abstain: None

22. Items from Commission and Staff

Commissioner Andrews announced the City of Hayward's Juneteenth celebration, which will take place at Heritage Plaza on June 22. The GM expressed her appreciation for Chair Lathi's service. A celebration of life for former Commissioner Thomas Handley will also take place on June 22.

23. Closed Session

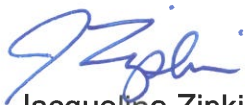
Pursuant to Government Code 54957(b)(1), the Commission entered a Closed Session at 5:03 p.m. to discuss the general manager's public employee performance evaluation.

24. Reconvene Open Session

The Commission reconvened to Open Session at 5:35 p.m. Chair Lathi noted there were no reportable actions from closed session.

25. Adjournment in Memory of Thomas Handley.

Chair Lathi adjourned the meeting at 5:35 pm.



Jacqueline Zipkin
General Manager