



EAST BAY DISCHARGERS AUTHORITY
2651 Grant Avenue
San Lorenzo, CA 94580-1841
(510) 278-5910
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A Joint Powers Public Agency

ITEM NO. 14

FINANCIAL MANAGEMENT COMMITTEE AGENDA

Monday, September 16, 2024 at 11:00 AM

**East Bay Dischargers Authority
2651 Grant Avenue, San Lorenzo, CA**

Committee Members: Andrews (Chair); Toy

- FM1. Call to Order**
- FM2. Roll Call**
- FM3. Public Forum**
- FM4. Disbursements for July and August 2024**
(The Committee will review the Lists of Disbursements.)
- FM5. Treasurer's Reports for July and August 2024**
(The Committee will review the Treasurer's Reports.)
- FM6. Preliminary Fourth Quarter Expense Summary, Fiscal Year 2023/2024**
(The Committee will review the year end expense reports.)
- FM7. Adjournment**

Any member of the public may address the Committee at the commencement of the meeting on any matter within the jurisdiction of the Committee. This should not relate to any item on the agenda. Each person addressing the Committee should limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Committee on any agenda item should do so at the time the item is considered. Oral comments should be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Juanita Villasenor at juanita@ebda.org or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are also posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

**Next Scheduled Financial Management Committee is
Monday, October 14, 2024 at 11:00 am**

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
July 2024

| Check # | Payment Date | Invoice # | Vendor Name | Description | Invoice Amount | Disbursement Amount |
|---------|--------------|---------------------|------------------------------------|---|----------------|---------------------|
| 26519 | 07/15/2024 | 003072 | UNION SANITARY DISTRICT | UEPS & FORCE MAIN O&M AND PG&E - MAR | 46,520.29 | 92,769.83 |
| | 07/15/2024 | 003073 | UNION SANITARY DISTRICT | UEPS & FORCE MAIN O&M AND PG&E - APR | 46,249.54 | |
| 26509 | 07/15/2024 | 7352 | CSRMA | ALLIANT PROPERTY INSURANCE PROGRAM RENEWAL | 41,818.94 | 41,818.94 |
| 26533 | 07/31/2024 | 003093 | UNION SANITARY DISTRICT | UEPS & FORCE MAIN O&M AND PG&E - MAY | 41,464.07 | 41,464.07 |
| 26517 | 07/15/2024 | 0046041 | THE WATER RESEARCH FOUNDATION | UTILITY MEMBERSHIP | 28,048.00 | 28,048.00 |
| 26514 | 07/15/2024 | 197740 | ENVIRONMENTAL SCIENCE ASSOCIATES | FIRST MILE PROJECT WORK ORDER NO. 3 | 26,743.50 | 26,743.50 |
| 26507 | 07/15/2024 | 396605 | CITY OF SAN LEANDRO | MDF O&M, EFFLUENT MONITORING, FORCE MAIN - MAY | 25,291.14 | 25,291.14 |
| 26530 | 07/31/2024 | 17045 | REGIONAL GOVERNMENT SERVICES | MANAGEMENT AND ADMINISTRATIVE SERVICES | 11,680.46 | 11,680.46 |
| 26521 | 07/31/2024 | 56961 | CALCON | HEPS PM & PLC PROGRAMMING | 3,850.05 | 10,803.83 |
| | 07/31/2024 | 56956 | CALCON | MDF PM & ELECTRICAL UPGRADE | 2,109.07 | |
| | 07/31/2024 | 56960 | CALCON | OLEPS PM | 1,920.30 | |
| | 07/31/2024 | 56958 | CALCON | OPS INSTALL NEW HVAC WATER LINE | 1,644.21 | |
| | 07/31/2024 | 56959 | CALCON | OLEPS & SKYWEST SCADA & PLC PROGRAMMING | 1,280.20 | |
| 26511 | 07/15/2024 | 443854 | E&M ELECTRIC & MACHINERY, INC | CITECT SCADA RENEWAL | 9,770.32 | 9,770.32 |
| 26518 | 07/15/2024 | 4246-0445-5568-7627 | U.S. BANK | PURCHASING CARD EXPENSES | 6,237.33 | 6,237.33 |
| 26528 | 07/31/2024 | 24011576 | RAVAGO CHEMICALS NORTH AMERICA | CAPTOR | 5,050.53 | 5,050.53 |
| 26520 | 07/15/2024 | S2182728.001 | WILLE ELECTRIC SUPPLY CO, INC | ELECTRICAL PARTS | 4,364.66 | 4,364.66 |
| 26510 | 07/15/2024 | Feb-24 | DEBORAH QUINN | ACCOUNTING SERVICES - FEB | 4,289.31 | 4,289.31 |
| 26515 | 07/15/2024 | APR-JUN 2024 | KARL D. ROYER | QUARTERLY HEALTH PREMIUM REIMBURSEMENT | 3,229.22 | 3,229.22 |
| 26512 | 07/15/2024 | 13919 | EAST BAY LEADERSHIP COUNCIL | MEMBERSHIP DUES | 2,500.00 | 2,500.00 |
| 26525 | 07/31/2024 | 24215171 | JOHNSON CONTROLS | FIRE ALARM SERVICE AGREEMENT FOR INSPECTION & TESTING | 1,100.00 | 2,010.00 |
| | 07/31/2024 | 24215363 | JOHNSON CONTROLS | FIRE ALARM MONITORING AGREEMENT | 910.00 | |
| 26516 | 07/15/2024 | 531930 | R-COMPUTER | OLEPS & ADMIN UPS's | 1,404.59 | 1,404.59 |
| 26506 | 07/15/2024 | 52205701 | CITY OF HAYWARD | EMPLOYEE BENEFIT PROGRAMS - JUL | 1,377.18 | 1,377.18 |
| 26529 | 07/31/2024 | 10986 | REDWOOD PUBLIC LAW, LLP | LEGAL SERVICES - JUN | 1,269.10 | 1,269.10 |
| 26522 | 07/31/2024 | 721247 | CALTEST | LAB TESTING SERVICES - JUN | 808.96 | 808.96 |
| 26504 | 07/15/2024 | T171219 | BAY AREA AIR QUALITY MGMT DISTRICT | HEPS PERMIT TO OPERATE | 650.00 | 650.00 |
| 26524 | 07/31/2024 | 9168043645 | GRAINGER, INC | FORCE MAIN SUMP PUMP | 518.76 | 612.39 |
| | 07/31/2024 | 9163705057 | GRAINGER, INC | FORCE MAIN TOOLS | 93.63 | |
| 26505 | 07/15/2024 | APR-JUN 2024 | CHARLES V. WEIR | QUARTERLY HEALTH PREMIUM REIMBURSEMENT | 442.74 | 442.74 |
| 26527 | 07/31/2024 | 532103 | R-COMPUTER | ADMIN UPS BATTERIES | 211.51 | 418.03 |
| | 07/31/2024 | 532124 | R-COMPUTER | HEPS UPS | 206.52 | |
| 26513 | 07/15/2024 | 10110000001 | EBMUD | MDF WATER & SEWER SERVICE | 357.80 | 357.80 |
| 26503 | 07/15/2024 | 2711690 | ALLIANT INSURANCE | ALLIANT MOBILE VEHICLE PROGRAM RENEWAL | 311.00 | 311.00 |
| 26532 | 07/31/2024 | 1417262024 | UNDERGROUND SERVICE ALERT 811 | CALIFORNIA STATE FEE FOR REGULATORY COSTS | 300.00 | 300.00 |

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
July 2024

| Check # | Payment Date | Invoice # | Vendor Name | Description | Invoice Amount | Disbursement Amount |
|----------------------------------|--------------|-----------------|-----------------------------------|--|-------------------|---------------------|
| 26531 | 07/31/2024 | CD_000831115 | RINGCENTRAL INC | DIGITAL PHONE SERVICE | 211.91 | 211.91 |
| 26523 | 07/31/2024 | 4128400 | CALTRONICS | COPIER USAGE AND MAINTENANCE | 175.30 | 175.30 |
| 26508 | 07/15/2024 | 56481 | COMPUTER COURAGE | WEBSITE HOSTING | 150.00 | 150.00 |
| 26526 | 07/31/2024 | 10267 | MBC CUSTODIAL SERVICES INC | JANITORIAL SERVICES - JUN | 130.00 | 130.00 |
| | | | | | 324,690.14 | 324,690.14 |
| ELECTRONIC PAYMENTS | | | | | | |
| | 07/02/2024 | 5105948980-0 | PG&E | GAS & ELECTRIC SERVICE | 43,784.11 | 43,784.11 |
| | 07/26/2024 | 100000017591076 | CALPERS | CALPERS UAL CONTRIBUTION CLASSIC | 20,565.00 | 20,565.00 |
| | 07/09/2024 | 100000017575574 | CALPERS | HEALTH PREMIUMS - JUN | 7,797.69 | 7,797.69 |
| | 07/08/2024 | 52160431 | UNIVAR SOLUTIONS | SODIUM BISULFITE - DELIVERED 06/10/2024 | 6,542.02 | 6,542.02 |
| | 07/17/2024 | 100000017569939 | CALPERS | PENSION CONTRIBUTION, CLASSIC 7/01 - 15/2024 | 5,877.93 | 5,877.93 |
| | 07/05/2024 | 100000017544132 | CALPERS | PENSION CONTRIBUTION, CLASSIC 6/16 - 30/2024 | 5,710.87 | 5,710.87 |
| | 07/18/2024 | 6192676 | MISSION SQUARE | DEFERRED COMPENSATION CONTRIBUTION 7/15/2024 | 2,115.22 | 2,115.22 |
| | 07/08/2024 | 6867096 | MISSION SQUARE | DEFERRED COMPENSATION CONTRIBUTION 6/30/2024 | 2,106.70 | 2,106.70 |
| | 07/25/2024 | 1002368902 | STATE COMPENSATION INSURANCE FUND | WORKERS COMPENSATION PREMIUM | 1,541.29 | 1,541.29 |
| | 07/18/2024 | 51048304397166 | AT&T | MDF TELEPHONE SERVICE | 277.43 | 277.43 |
| | 07/26/2024 | 100000017590604 | CALPERS | CALPERS UAL CONTRIBUTION PEPRA | 203.00 | 203.00 |
| | 07/05/2024 | 2407310059 | INTERMEDIA.NET INC | EMAIL EXCHANGE HOSTING | 91.36 | 91.36 |
| | 07/25/2024 | 9967969957 | VERIZON WIRELESS | WIRELESS PHONE SERVICES | 63.74 | 63.74 |
| TOTAL ELECTRONIC PAYMENTS | | | | | 96,676.36 | 96,676.36 |
| PAYROLL | | | | | | |
| | 07/30/2024 | | ADP, LLC | PAYROLL PERIOD: 06/16-30/2024 | 29,314.61 | 29,314.61 |
| | 07/12/2024 | | ADP, LLC | PAYROLL PERIOD: 07/01-15/2024 | 24,569.36 | 24,569.36 |
| | 07/08/2024 | | ADP, LLC | PAYROLL FEES, 6/16-30/2024 | 104.90 | 104.90 |
| | 07/19/2024 | | ADP, LLC | PAYROLL FEES, 7/01-15/2024 | 90.94 | 90.94 |
| TOTAL PAYROLL | | | | | 54,079.81 | 54,079.81 |
| TOTAL DISBURSEMENTS | | | | | 475,446.31 | 475,446.31 |

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
August 2024

| Check # | Payment Date | Invoice # | Vendor Name | Description | Invoice Amount | Disbursement Amount |
|---------|--------------|---------------------|---------------------------------|---|----------------|---------------------|
| 26547 | 08/31/2024 | 10188299 | BACWA | MEMBERSHIP AND SPECIAL PROGRAMS FEE | 552,274.00 | 552,274.00 |
| 26537 | 08/15/2024 | 352395 | CITY OF HAYWARD | HEPS O&M APR-JUN | 45,761.10 | 45,761.10 |
| 26556 | 08/31/2024 | 6972 | ORO LOMA SANITARY DISTRICT | OLEPS O&M - MAY | 28,645.96 | 44,530.19 |
| 26556 | 08/31/2024 | 6982 | ORO LOMA SANITARY DISTRICT | OLEPS O&M - JUN | 15,884.23 | |
| 26545 | 08/15/2024 | 003097 | UNION SANITARY DISTRICT | UEPS & FORCE MAIN O&M AND PG&E - JUN | 41,453.68 | 41,453.68 |
| 26558 | 08/31/2024 | SW240199281 | PETERSON POWER SYSTEMS | OLEPS DIESEL ENGINE MAJOR SERVICE | 26,741.15 | 26,741.15 |
| 26539 | 08/15/2024 | 396973 | CITY OF SAN LEANDRO | MDF O&M, EFFLUENT MONITORING, FORCE MAIN - JUN | 23,386.05 | 23,386.05 |
| 26561 | 08/31/2024 | 17195 | REGIONAL GOVERNMENT SERVICES | MANAGEMENT AND ADMINISTRATIVE SERVICES | 15,054.38 | 15,054.38 |
| 26557 | 08/31/2024 | 7009 | ORO LOMA SANITARY DISTRICT | ADMIN LAND LEASE, JANITORIAL SUPPLIES, & RECYCLING SERVICES | 8,880.00 | 8,880.00 |
| 26548 | 08/31/2024 | 57227 | CALCON | HEPS POND 3 VALVE ACTUATOR UPGRADE | 5,483.83 | 8,095.43 |
| 26548 | 08/31/2024 | 57220 | CALCON | OPS & MDF SCADA BACKUP AND OLEPS SCADA PROGRAMMING | 1,000.20 | |
| 26548 | 08/31/2024 | 57229 | CALCON | OLEPS REPLACED PLC BATTERY & PLC PROGRAMMING | 931.20 | |
| 26548 | 08/31/2024 | 57221 | CALCON | OLEPS PLC TROUBLESHOOTING | 520.20 | |
| 26548 | 08/31/2024 | 57219 | CALCON | HEPS CAMERA SYSTEM TROUBLESHOOTING | 160.00 | |
| 26563 | 08/31/2024 | 0915591 | VINCENT ELECTRIC MOTOR CO | OLEPS PUMP NO 4 MOTOR REBUILD / GROUND FAULT | 5,780.09 | 5,780.09 |
| 26538 | 08/15/2024 | 52205702 | CITY OF HAYWARD | EMPLOYEE BENEFIT PROGRAMS - AUG | 1,377.18 | 2,747.84 |
| 26538 | 08/15/2024 | 52205712 | CITY OF HAYWARD | EMPLOYEE BENEFIT PROGRAMS - REISSUE | 1,370.66 | |
| 26560 | 08/31/2024 | 11602 | REDWOOD PUBLIC LAW, LLP | LEGAL SERVICES - JUL | 2,615.20 | 2,615.20 |
| 26546 | 08/31/2024 | 202436 | ACTERRA | BAYCAN ANNUAL MEMBERSHIP | 2,500.00 | 2,500.00 |
| 26554 | 08/31/2024 | 4069 | LAURA PATTERSON DESIGN | EBDA LOGO DESIGN | 1,518.75 | 1,518.75 |
| 26543 | 08/15/2024 | 7347001 | SAN FRANCISCO ESTUARY INSTITUTE | FIRST MILE PROJECT | 1,249.20 | 1,249.20 |
| 26535 | 08/15/2024 | Jan-01 | CASA EDUCATION FOUNDATION | BRUCE WOLFE SCHOLARSHIP | 1,000.00 | 1,000.00 |
| 26544 | 08/15/2024 | 4246-0445-5568-7627 | U.S. BANK | PURCHASING CARD EXPENSES | 953.67 | 953.67 |
| 26551 | 08/31/2024 | 8440 | CAYUGA INFORMATION SYSTEMS | IT SERVICES | 945.00 | 945.00 |
| 26549 | 08/31/2024 | 721977 | CALTEST | LAB TESTING SERVICES - JUL | 808.96 | 808.96 |
| 26553 | 08/31/2024 | 33688 | INTEC SOLUTIONS | OLEPS VFD PMS | 710.00 | 710.00 |
| 26562 | 08/31/2024 | CD_000856138 | RINGCENTRAL INC | DIGITAL PHONE SERVICE | 211.91 | 421.72 |
| 26562 | 08/31/2024 | CD_000880610 | RINGCENTRAL INC | DIGITAL PHONE SERVICE | 209.81 | |
| 26536 | 08/15/2024 | 8438 | CAYUGA INFORMATION SYSTEMS | IT SERVICES | 420.00 | 420.00 |
| 26552 | 08/31/2024 | 10110000001 | EBMUD | MDF WATER & SEWER SERVICE | 341.38 | 341.38 |
| 26542 | 08/15/2024 | 265523854 | ORKIN | MDF PEST CONTROL SERVICE | 253.99 | 253.99 |
| 26555 | 08/31/2024 | 265523854 | ORKIN | REISSUE PAYMENT | 253.99 | 253.99 |
| 26534 | 08/15/2024 | 0724-24 | BEECHER ENGINEERING, INC | ELECTRICAL ENGINEERING SERVICES | 210.00 | 210.00 |
| 26559 | 08/31/2024 | 3106793933 | PITNEY BOWES INC | DIGITAL MAILING SYSTEM QUARTERLY LEASE CHARGE | 150.55 | 150.55 |
| 26540 | 08/15/2024 | 56680 | COMPUTER COURAGE | WEBSITE HOSTING | 150.00 | 150.00 |

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
August 2024

| Check # | Payment Date | Invoice # | Vendor Name | Description | Invoice Amount | Disbursement Amount |
|---------|--------------|-----------------|----------------------------|--|-------------------|---------------------|
| 26541 | 08/15/2024 | 10303 | MBC CUSTODIAL SERVICES INC | JANITORIAL SERVICES - JUL | 130.00 | 130.00 |
| 26550 | 08/31/2024 | 4152499 | CALTRONICS | COPIER USAGE AND MAINTENANCE | 42.40 | 42.40 |
| 26494 | 08/14/2024 | -- | CITY OF HAYWARD | VOID CHECK | (1,370.66) | (1,370.66) |
| 26542 | 08/26/2024 | -- | ORKIN | VOID CHECK | (253.99) | (253.99) |
| | | | | | 787,754.07 | 787,754.07 |
| | | | | ELECTRONIC PAYMENTS | | |
| | 08/02/2024 | 5105948980-0 | PG&E | GAS & ELECTRIC SERVICE | 54,150.80 | 54,150.80 |
| | 08/06/2024 | 100000017612971 | CALPERS | HEALTH PREMIUMS - AUG | 7,790.14 | 7,790.14 |
| | 08/02/2024 | 100000017569959 | CALPERS | PENSION CONTRIBUTION, CLASSIC 7/16 - 31/2024 | 5,877.93 | 5,877.93 |
| | 08/16/2024 | 100000017609684 | CALPERS | PENSION CONTRIBUTION, CLASSIC 8/01 - 15/2024 | 5,877.93 | 5,877.93 |
| | 08/02/2024 | 6524501 | MISSION SQUARE | DEFERRED COMPENSATION CONTRIBUTION 7/31/2024 | 2,115.22 | 2,115.22 |
| | 08/16/2024 | 6336539 | MISSION SQUARE | DEFERRED COMPENSATION CONTRIBUTION 8/15/2024 | 2,115.22 | 2,115.22 |
| | 08/14/2024 | 51048304397166 | AT&T | MDF TELEPHONE SERVICE | 279.33 | 279.33 |
| | 08/05/2024 | 2408036589 | INTERMEDIA.NET INC | EMAIL EXCHANGE HOSTING | 91.36 | 91.36 |
| | 08/28/2024 | 9970395450 | VERIZON WIRELESS | WIRELESS PHONE SERVICES | 63.74 | 63.74 |
| | | | | TOTAL ELECTRONIC PAYMENTS | 78,361.67 | 78,361.67 |
| | | | | PAYROLL | | |
| | 08/14/2024 | | ADP, LLC | PAYROLL PERIOD: 08/01-15/2024 | 24,569.36 | 24,569.36 |
| | 08/29/2024 | | ADP, LLC | PAYROLL PERIOD: 08/16-31/2024 | 24,481.36 | 24,481.36 |
| | 08/09/2024 | | ADP, LLC | PAYROLL FEES, 7/16-31/2024 | 108.70 | 108.70 |
| | 08/23/2024 | | ADP, LLC | PAYROLL FEES, 8/01-15/2024 | 90.94 | 90.94 |
| | | | | TOTAL PAYROLL | 49,250.36 | 49,250.36 |
| | | | | TOTAL DISBURSEMENTS | 915,366.10 | 915,366.10 |

ITEM NO. FM5 TREASURER'S REPORTS FOR JULY AND AUGUST 2024

The cash balance as of August 31, 2024 is \$5,270,622.69. EBDA's LAIF balance is \$1,313,851.40, and the average monthly effective yield for August is 4.579%. EBDA's CAMP balance is \$1,590,085.57, and CAMP's 7-day yield is 5.41%.

Approval is recommended.

EAST BAY DISCHARGERS AUTHORITY

TREASURER'S REPORT

July 2024

| FUND | FUND DESCRIPTION | BEGINNING CASH BALANCE | DEBITS (INCREASE) | CREDITS (DECREASE) | ENDING CASH BALANCE |
|---------------|-----------------------------|---------------------------|------------------------|-----------------------|------------------------|
| 12 | OPERATIONS & MAINTENANCE | \$ 1,078,457.26 | \$ 1,479,835.19 | \$ 415,083.26 | \$ 2,143,209.19 |
| 13 | PLANNING & SPECIAL STUDIES | 109,357.79 | 511,526.25 | 54,791.50 | 566,092.54 |
| 14 | RECLAMATION O & M (SKYWEST) | 81,830.75 | - | 673.07 | 81,157.68 |
| 15 | BRINE ACCEPTANCE | 120,423.73 | 16,231.68 | - | 136,655.41 |
| 31 | RENEWAL & REPLACEMENT | 2,425,326.36 | 344,140.15 | 4,898.48 | 2,764,568.03 |
| <hr/> | | | | | |
| TOTALS | | \$ 3,815,395.89 | \$ 2,351,733.27 | \$ 475,446.31 | \$ 5,691,682.85 |

Ending Balance per STR \$ 5,691,682.85

EAST BAY DISCHARGERS AUTHORITY

TREASURER'S REPORT

August 2024

| FUND | FUND DESCRIPTION | BEGINNING CASH BALANCE | DEBITS (INCREASE) | CREDITS (DECREASE) | ENDING CASH BALANCE |
|--------|-----------------------------|---------------------------|----------------------|-----------------------|------------------------|
| 12 | OPERATIONS & MAINTENANCE | \$ 2,143,209.19 | \$ 218,724.46 | \$ 518,048.19 | \$ 1,843,885.46 |
| 13 | PLANNING & SPECIAL STUDIES | 566,092.54 | 152,172.47 | 353,737.20 | 364,527.81 |
| 14 | RECLAMATION O & M (SKYWEST) | 81,157.68 | - | 5,365.64 | 75,792.04 |
| 15 | BRINE ACCEPTANCE | 136,655.41 | 26,907.71 | - | 163,563.12 |
| 31 | RENEWAL & REPLACEMENT | 2,764,568.03 | 96,501.30 | 38,215.07 | 2,822,854.26 |
| <hr/> | | | | | |
| TOTALS | | \$ 5,691,682.85 | \$ 494,305.94 | \$ 915,366.10 | \$ 5,270,622.69 |

Ending Balance per STR \$ 5,270,622.69

Aug-24

9/12/2024

SUPPLEMENTAL TREASURER'S REPORT

| DATE | TRANSACTION | RECEIPT | DISBURSEMENT CHECKING | DISBURSEMENT PAYROLL | PAYROLL TRANSFER | LAIF | CAMP | WELLS FARGO CHECKING BALANCE | WELLS FARGO PAYROLL BALANCE | LAIF BALANCE | CAMP BALANCE | TOTAL CASH |
|----------|---------------------|------------|--------------------------|-------------------------|---------------------|------|----------|---------------------------------------|--------------------------------------|-----------------|-----------------|---------------|
| 07/31/24 | BALANCE | | | | | | | 2,669,931.78 | 132,324.67 | 1,313,851.40 | 1,575,575.00 | 5,691,682.85 |
| 08/01/24 | DIVIDENDS | 7,251.30 | | | | | 7,251.30 | 2,669,931.78 | 132,324.67 | 1,313,851.40 | 1,582,826.30 | 5,698,934.15 |
| 08/02/24 | ELECTRONIC BILL PAY | | 54,150.80 | | | | | 2,615,780.98 | 132,324.67 | 1,313,851.40 | 1,582,826.30 | 5,644,783.35 |
| 08/02/24 | ELECTRONIC BILL PAY | | 5,877.93 | | | | | 2,609,903.05 | 132,324.67 | 1,313,851.40 | 1,582,826.30 | 5,638,905.42 |
| 08/02/24 | ELECTRONIC BILL PAY | | 2,115.22 | | | | | 2,607,787.83 | 132,324.67 | 1,313,851.40 | 1,582,826.30 | 5,636,790.20 |
| 08/02/24 | DEPOSIT - DSRSD | 20,000.00 | | | | | | 2,627,787.83 | 132,324.67 | 1,313,851.40 | 1,582,826.30 | 5,656,790.20 |
| 08/05/24 | ELECTRONIC BILL PAY | | 91.36 | | | | | 2,627,696.47 | 132,324.67 | 1,313,851.40 | 1,582,826.30 | 5,656,698.84 |
| 08/06/24 | ELECTRONIC BILL PAY | | 7,790.14 | | | | | 2,619,906.33 | 132,324.67 | 1,313,851.40 | 1,582,826.30 | 5,648,908.70 |
| 08/09/24 | PAYROLL FEES | | | 108.70 | | | | 2,619,906.33 | 132,215.97 | 1,313,851.40 | 1,582,826.30 | 5,648,800.00 |
| 08/12/24 | DEPOSIT - CVSan | 281,972.62 | | | | | | 2,901,878.95 | 132,215.97 | 1,313,851.40 | 1,582,826.30 | 5,930,772.62 |
| 08/14/24 | PAYROLL | | | 24,569.36 | | | | 2,901,878.95 | 107,646.61 | 1,313,851.40 | 1,582,826.30 | 5,906,203.26 |
| 08/14/24 | ELECTRONIC BILL PAY | | 279.33 | | | | | 2,901,599.62 | 107,646.61 | 1,313,851.40 | 1,582,826.30 | 5,905,923.93 |
| 08/14/24 | VOID CHECK 26494 | | (1,370.66) | | | | | 2,902,970.28 | 107,646.61 | 1,313,851.40 | 1,582,826.30 | 5,907,294.59 |
| 08/15/24 | DISBURSEMENT | | 117,715.53 | | | | | 2,785,254.75 | 107,646.61 | 1,313,851.40 | 1,582,826.30 | 5,789,579.06 |
| 08/16/24 | ELECTRONIC BILL PAY | | 5,877.93 | | | | | 2,779,376.82 | 107,646.61 | 1,313,851.40 | 1,582,826.30 | 5,783,701.13 |
| 08/16/24 | ELECTRONIC BILL PAY | | 2,115.22 | | | | | 2,777,261.60 | 107,646.61 | 1,313,851.40 | 1,582,826.30 | 5,781,585.91 |
| 08/16/24 | DEPOSIT - CERBT | 66,608.08 | | | | | | 2,843,869.68 | 107,646.61 | 1,313,851.40 | 1,582,826.30 | 5,848,193.99 |
| 08/19/24 | DEPOSIT - CARGILL | 6,907.71 | | | | | | 2,850,777.39 | 107,646.61 | 1,313,851.40 | 1,582,826.30 | 5,855,101.70 |
| 08/23/24 | PAYROLL FEES | | | 90.94 | | | | 2,850,777.39 | 107,555.67 | 1,313,851.40 | 1,582,826.30 | 5,855,010.76 |
| 08/26/24 | DEPOSIT - ABAG | 111,566.23 | | | | | | 2,962,343.62 | 107,555.67 | 1,313,851.40 | 1,582,826.30 | 5,966,576.99 |
| 08/28/24 | ELECTRONIC BILL PAY | | 63.74 | | | | | 2,962,279.88 | 107,555.67 | 1,313,851.40 | 1,582,826.30 | 5,966,513.25 |
| 08/28/24 | VOID CHECK 26542 | | (253.99) | | | | | 2,962,533.87 | 107,555.67 | 1,313,851.40 | 1,582,826.30 | 5,966,767.24 |
| 08/29/24 | PAYROLL | | | 24,481.36 | | | | 2,962,533.87 | 83,074.31 | 1,313,851.40 | 1,582,826.30 | 5,942,285.88 |
| 08/29/24 | DISBURSEMENT | | 671,663.19 | | | | | 2,290,870.68 | 83,074.31 | 1,313,851.40 | 1,582,826.30 | 5,270,622.69 |

| | | | | | | | | | | | | |
|------------------------|-------------------|-------------------|------------------|----------|----------|-----------------|---------------------|------------------|---------------------|---------------------|--|---------------------|
| TOTAL | 494,305.94 | 866,115.74 | 49,250.36 | - | - | 7,251.30 | | | | | | |
| CURRENT BALANCE | | | | | | | 2,290,870.68 | 83,074.31 | 1,313,851.40 | 1,582,826.30 | | 5,270,622.69 |
| | | | | | | | ① | ② | ③ | ④ | | |

Reconciliation - 08/31/2024

| | |
|-------------------------------|------------------------|
| ① Bank Statement Balance | \$ 3,018,024.06 |
| Less: Outstanding Checks | 727,153.38 |
| | <u>\$ 2,290,870.68</u> |
| ② Payroll Bank Statement | \$ 83,074.31 |
| ③ LAIF Statement | \$ 1,313,851.40 |
| ④ CAMP Statement | \$ 1,590,085.57 |
| Less: Accrual Income Dividend | 7,259.27 |
| | <u>\$ 1,582,826.30</u> |

The Supplemental Treasurer's Report is prepared monthly by the General Manager. It also serves as EBDAs cash and investments reconciliation.

ITEM NO. FM6 PRELIMINARY FOURTH QUARTER EXPENSE SUMMARY, FISCAL YEAR 2023/2024

Recommendation

Review year end expenses.

Background

This report presents a preliminary final expense summary for Fiscal Year 2023/2024.

Discussion

The Year End Expense Summary for FY 2023/2024 is attached for the Committee's review. Expenses are presented by Program and by Account Number. These categories have been grouped to provide a summary overview of Authority expenses. The tables include discussion of particular items that varied significantly (>10%) from the budget. Staff notes that this is a preliminary summary, and additional expenses and reimbursements may come in before the fiscal year is officially closed.

Overall, staff is estimating EBDA's annual net expenses to be 14% under budget. Implementation of the new chlorine residual effluent limit resulted in reduced chemical expenses. Savings also resulted from leaving the Administrative Support Specialist position vacant, as well as efficient maintenance of the force main through a transition in service providers. In addition, revenues totaling nearly over \$300k from Cargill and the EPA Nature-based Solutions grant.

The FY 2023/2024 underrun is expected to be approximately \$800k. Consistent with EBDA's Budget Policy, these funds will be returned to the agencies in the form of a credit in the proportions they were contributed. No Capacity Exceedance Fees were incurred by agencies during wet weather in FY 2023/2024.

East Bay Dischargers Authority

EXPENSE SUMMARY BY PROGRAM

FY 2023/2024 THROUGH JUNE 30, 2024 (100% of YEAR)

| | YTD Expenses | Budget | Revenues Cargill, Grant, & Skywest | Variance | % of Budget | Explanations for Variance Over 10% |
|--|--------------------|--------------------|---|--------------------|-------------|---|
| O&M EFFLUENT DISPOSAL | | | | | | |
| General Administration | \$1,176,626 | \$1,487,812 | | (\$311,186) | 79% | Administrative Support Specialist position remains vacant. Variance includes disbursement from CERBT fund. Also, professional services, contract services, and travel were lower than budgeted. |
| Outfall & Forcemains | \$110,641 | \$269,800 | | (\$159,159) | 41% | Budget was conservative as we transitioned service providers. |
| Marina Dechlor Facility | \$409,068 | \$614,100 | | (\$205,032) | 67% | Decrease in chemical costs due to permit change. |
| Oro Loma Pump Station | \$583,935 | \$613,000 | | (\$29,065) | 95% | |
| Hayward Pump Station | \$197,249 | \$186,000 | | \$11,249 | 106% | |
| Union Pump Station | \$482,722 | \$466,000 | | \$16,722 | 104% | |
| Bay & Effluent Monitoring | \$645,866 | \$729,867 | | (\$84,001) | 88% | Lower use of sodium hypochlorite than anticipated. |
| TOTAL O&M EFFLUENT DISPOSAL | \$3,606,107 | \$4,366,579 | \$0 | (\$760,472) | 83% | |
| SPECIAL PROJECTS | | | | | | |
| NPDES Permit Fees | \$685,195 | \$693,023 | | (\$7,828) | 99% | |
| NPDES Permit Issues | \$1,580 | -- | | \$1,580 | - | Consultant assistance with nutrients permit comment letter. |
| Alternative Monitoring and Reporting | \$33,120 | \$32,314 | | \$806 | 102% | |
| Regional Monitoring Program | \$284,503 | \$293,760 | | (\$9,258) | 97% | |
| Nutrient Surcharge | \$240,143 | \$240,143 | | \$0 | 100% | |
| Water Research Foundation | \$27,553 | \$27,665 | | (\$112) | 100% | |
| Strategic Planning | \$363 | -- | | \$363 | - | Completed last Fiscal Year. |
| Nature-Based Solutions Study | \$271,435 | -- | \$271,435 | \$0 | - | All expenses reimbursed by EPA Grant. |
| Solar Feasibility Study | \$4,364 | \$5,000 | | (\$636) | 87% | Project is complete. |
| Bruce Wolfe Memorial | \$1,000 | \$1,000 | | \$0 | 100% | |
| TOTAL SPECIAL PROJECTS | \$1,549,255 | \$1,292,905 | \$271,435 | (\$15,085) | 99% | |
| TOTAL AGENCY-FUNDED PROGRAMS | \$5,155,362 | \$5,659,484 | \$271,435 | (\$775,557) | 86% | |
| WATER RECYCLING | | | | | | |
| Skywest Golf Course | \$37,971 | \$36,000 | \$37,971 | \$0 | 105% | |
| TOTAL WATER RECYCLING | \$37,971 | \$36,000 | \$37,971 | | 105% | |
| BRINE ACCEPTANCE | | | | | | |
| Brine Acceptance | \$58,452 | -- | \$58,452 | \$0 | -- | All work performed is reimbursed by Cargill. |
| TOTAL BRINE ACCEPTANCE | \$58,452 | | \$58,452 | | | |
| TOTAL ALL PROGRAMS | \$5,251,785 | \$5,695,484 | \$367,858 | (\$811,557) | 86% | |

East Bay Dischargers Authority

PRELIMINARY EXPENSE SUMMARY BY ACCOUNT

FY 2023/2024 THROUGH JUNE 30, 2024 (100% OF YEAR)

| | YTD Expenses | Budget | Revenues Cargill, Grant, & Skywest | Variance | % of Budget | Explanations for Variance Over 10% |
|------------------------------------|--------------------|--------------------|--|--------------------|----------------|--|
| 4010 - Salary | \$632,427 | \$663,595 | \$17,805 | (\$48,973) | 93% | |
| 4020 - Benefits | \$192,829 | \$257,217 | | (\$64,388) | 75% | Variance reflects distribution from CERBT fund. |
| 4030 - Commissioner Compensation | \$37,007 | \$45,000 | | (\$7,993) | 82% | Budget assumes maximum number of meetings. |
| 4070 - Insurance | \$85,031 | \$75,900 | \$5,000 | \$4,131 | 105% | |
| 4080 - Memberships & Subscriptions | \$162,107 | \$166,472 | | (\$4,365) | 97% | |
| 4100 - Supplies, Variable | \$384,675 | \$670,000 | | (\$285,325) | 57% | Decrease in chemical costs due to permit change. |
| 4100 - Supplies, Fixed | \$8,696 | \$23,000 | | (\$14,304) | 38% | Deferred replacement of several computers. |
| 4110 - Contract Services | \$43,109 | \$60,841 | | (\$17,732) | 71% | Fewer contractor resources required than projected for pump stations. |
| 4120 - Professional Services | \$645,460 | \$398,831 | \$321,609 | (\$74,981) | 81% | Revenues from Cargill and grant bring item under budget overall. |
| 4140 - Rents & Fees | \$938,866 | \$939,446 | | (\$580) | 100% | |
| 4141 - NPDES Fines | \$0 | \$9,000 | | (\$9,000) | 0% | Reserve funds in case of enforcement. |
| 4150 - Maintenance & Repair | \$663,823 | \$937,100 | \$20,304 | (\$293,581) | 69% | Force Main budget was conservative as we transitioned service providers. |
| 4160 - Monitoring | \$505,082 | \$558,282 | \$2,320 | (\$55,520) | 90% | |
| 4170 - Travel | \$9,684 | \$18,000 | | (\$8,316) | 54% | Reduced travel due to many meetings transitioning to video conference. |
| 4191 - Utility, Variable | \$940,649 | \$864,800 | \$820 | \$75,029 | 109% | |
| 4200 - Acquisitions & Other | \$2,339 | \$8,000 | - | (\$5,661) | 29% | Budgeted Skywest capital funds were spent on Skywest O&M. |
| TOTAL ALL ACCOUNTS | \$5,251,785 | \$5,695,484 | \$367,858 | (\$811,557) | 86% | |