

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

January 16, 2025

1. Call to Order

Chair Young called the meeting to order at 4:00 P.M. on Thursday, January 16, 2025 at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Jennifer Toy	Union Sanitary District
	Ralph Johnson	Castro Valley Sanitary District
	Bryan Azevedo	City of San Leandro
	Angela Andrews	City of Hayward
	Shelia Young	Oro Loma Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District
	Roland Williams	Castro Valley Sanitary District
	Kateryna Pryor	Foster & Foster, Inc

4. Public Forum

No members of the public were present.

CONSENT CALENDAR

5. Commission Meeting Minutes of December 19, 2024

6. List of Disbursements for December 2024

7. Treasurer's Report for December 2024

Commissioner Andrews moved to approve the Consent Calendar. The motion was seconded by Commissioner Azevedo and carried with the following vote:

Ayes:	Toy, Johnson, Azevedo, Andrews, Young
Noes:	None
Absent:	None
Abstain:	None

REGULAR CALENDAR

8. Resolution Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants and Adding Premium Reimbursements for Eligible Participants

The GM introduced Kateryna Pryor of Foster & Foster, Inc, the Authority's contracted actuary. Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Toy and carried with the following vote:

Ayes: Toy, Johnson, Azevedo, Andrews, Young
Noes: None
Absent: None
Abstain: None

9. General Manager's Report

The General Manager (GM) provided status updates on the Authority's transition to Fremont Bank and the EBDA branded apparel order. Due to the President's Day holiday, the Financial Management and Operations & Maintenance committees must reschedule February meetings. The GM discussed a draft risk assessment on the potential human health risks associated with PFAS released by the Environmental Protection Agency.

10. Report from the Managers Advisory Committee (MAC)

The General Manager provided an update on the activities of the MAC, including guest speakers from the San Francisco Public Utilities Commission (SFPUC). The SFPUC is launching an effort to seek funding for wastewater infrastructure and nutrient projects.

11. Report from the Financial Management Committee

The GM reported on the January 13 meeting of the Financial Management Committee. The Committee recommended approval of the revisions to the Purchasing and Internal Controls and the Fraud Prevention policies. Lastly, the Committee supported the changes in other post-employment benefits.

12. Motion to Approve Revisions to the Internal Controls and Fraud Prevention Policy

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Andrews and carried with the following vote:

Ayes: Toy, Johnson, Azevedo, Andrews, Young
Noes: None
Absent: None
Abstain: None

13. Motion to Approve Revisions to the Purchasing Policy

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following vote:

Ayes: Toy, Johnson, Azevedo, Andrews, Young
Noes: None
Absent: None
Abstain: None

14. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the January 13, 2025 meeting and O&M activities. The O&M Manager provided updates on ongoing projects, including the Hayward Effluent Pump Station (HEPS) Effluent Pump Replacement Project and station control upgrades at the Oro Loma Effluent Pump Station (OLEPS). The General Manager provided updates on the Cargill brine project and the Advanced Quantitative Precipitation Information (AQPI) Program.

15. Items from Commission and Staff

Commissioner Andrews announced a toiletry drive for the Los Angeles wildfire victims taking place on January 25 at Southland Mall in Hayward. Commissioner Azevedo invited everyone to a Martin Luther King Day clean-up at Halcyon Park in San Leandro.

16. Adjournment

Chair Young adjourned the meeting at 4:37 pm.



Jacqueline Zipkin
General Manager