

EAST BAY DISCHARGERS AUTHORITY
2651 Grant Avenue

2651 Grant Avenue San Lorenzo, CA 94580-1841 (510) 278-5910 FAX (510) 278-6547

A Joint Powers Public Agency

ITEM NO. 10

FINANCIAL MANAGEMENT COMMITTEE AGENDA

Tuesday, February 18, 2025

12:30 PM

East Bay Dischargers Authority 2651 Grant Avenue, San Lorenzo, CA

Committee Members: Andrews (Chair); Toy

FM1. Call to Order

FM2. Roll Call

FM3. Public Forum

FM4. Disbursements for January 2025

(The Committee will review the List of Disbursements.)

FM5. Treasurer's Reports for January 2025

(The Committee will review the Treasurer's Report.)

FM6. Insurance Program Review

(The Committee will review changes from the Authority's insurance providers.)

FM7. State Controller's Special District Financial Transactions Report Fiscal

Year 2023/2024

(The Committee will review the report submitted to the State Controller's Office.)

FM8. Adjournment

Any member of the public may address the Committee at the commencement of the meeting on any matter within the jurisdiction of the Committee. This should not relate to any item on the agenda. Each person addressing the Committee should limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Committee on any agenda item should do so at the time the item is considered. Oral comments should be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Juanita Villasenor at juanita@ebda.org or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are also posted on the East Bay Dischargers Authority website located at http://www.ebda.org.

Next Scheduled Financial Management Committee is Monday, March 17, 2025

ITEM NO. <u>FM4</u> DISBURSEMENTS FOR JANUARY 2025

| Disbursements for the month of January totaled \$427,637.21. | | | | | | |
|--|------|--|--|--|--|--|
| Reviewed and Approved by: | | | | | | |
| | | | | | | |
| Angela Andrews, Chair Financial Management Committee | Date | | | | | |
| Jacqueline T. Zipkin Treasurer | Date | | | | | |

EAST BAY DISCHARGERS AUTHORITY List of Disbursements January 2025

| Check # | Payment Date | Invoice # | Vendor Name | Description | Invoice Amount | Disbursement Amount |
|---------|--------------|---------------------|----------------------------------|---|----------------|------------------------|
| 26694 | 01/31/2025 | 042238D | PUMP REPAIR SERVICE | HEPS EFFLUENT PUMP REPLACEMENT | 75,498.00 | 112,313.00 |
| 26694 | 01/31/2025 | 042239D | PUMP REPAIR SERVICE | HEPS EFFLUENT PUMP REPLACEMENT | 36,815.00 | |
| 26671 | 01/15/2025 | 7399 | CSRMA | POOLED LIABILITY PROGRAM RENEWAL | 45,765.00 | 45,765.00 |
| 26696 | 01/31/2025 | 003153 | UNION SANITARY DISTRICT | UEPS O&M, PG&E, FM MAINTENANCE - NOV | 38,139.82 | 38,139.82 |
| 26693 | 01/31/2025 | 7047 | ORO LOMA SANITARY DISTRICT | OLEPS O&M, ADMIN BUILDING, SKYWEST - OCT | 35,106.15 | 35,106.15 |
| 26687 | 01/31/2025 | 398716 | CITY OF SAN LEANDRO | MDF O&M, EFFLUENT MONITORING, FM MAINTENANCE - NOV | 21,816.58 | 21,816.58 |
| 26695 | 01/31/2025 | 17923 | REGIONAL GOVERNMENT SERVICES | MANAGEMENT AND ADMINISTRATIVE SERVICES | 8,425.65 | 8,425.65 |
| 26673 | 01/15/2025 | 222411 | MEYERS NAVE | LEGAL SERVICES - BRINE PROJECT | 8,002.00 | 8,277.00 |
| 26673 | 01/15/2025 | 222412 | MEYERS NAVE | LEGAL SERVICES - NUTRIENTS PERMIT | 275.00 | |
| 26676 | 01/15/2025 | 13287 | REDWOOD PUBLIC LAW, LLP | LEGAL SERVICES | 7,739.00 | 7,739.00 |
| 26682 | 01/31/2025 | 58198 | CALCON | FORCE MAIN VAULT UPGRADES | 5,633.66 | 7,314.06 |
| 26682 | 01/31/2025 | 58196 | CALCON | SKYWEST REPLACED VALVE BOX RADIO | 1,020.30 | |
| 26682 | 01/31/2025 | 58197 | CALCON | HEPS PLC PROGRAMMING | 660.10 | |
| 26691 | 01/31/2025 | 34608 | FOSTER & FOSTER | ACTUARIAL CONSULTING SERVICES | 5,000.00 | 5,000.00 |
| 26679 | 01/15/2025 | 4246-0445-5568-7627 | U.S. BANK | PURCHASING CARD EXPENSES | 2,976.63 | 2,976.63 |
| 26681 | 01/31/2025 | 0125-24 | BEECHER ENGINEERING, INC | ELECTRICAL ENGINEERING SERVICES | 1,680.00 | 1,680.00 |
| 26686 | 01/31/2025 | 52205707 | CITY OF HAYWARD | EMPLOYEE BENEFIT PROGRAMS - JAN | 1,377.18 | 1,377.18 |
| 26688 | 01/31/2025 | 51734 | CRANE TECH INC | OLEPS 15-TON BRIDGE CRANE ANNUAL INSPECTION & CERTIFICATION | 1,075.00 | 1,075.00 |
| 26683 | 01/31/2025 | 725243 | CALTEST | LAB TESTING SERVICES | 949.72 | 949.72 |
| 26678 | 01/15/2025 | 489415 | SOUTHERN COUNTIES LUBRICANTS LLC | HEPS PUMP OIL | 449.34 | 748.89 |
| 26678 | 01/15/2025 | 489168 | SOUTHERN COUNTIES LUBRICANTS LLC | HEPS PUMP OIL | 299.55 | |
| 26680 | 01/31/2025 | 2963612 | ALLIANT INSURANCE | POLLUTION LIABILITY INSURANCE RENEWAL | 722.26 | 722.26 |
| 26667 | 01/15/2025 | 726194 | CALTEST | LAB TESTING SERVICES | 677.32 | 677.32 |
| 26689 | 01/31/2025 | 4167 | DAVISON SYSTEMS, LLC | CMMS SUBSCRIPTION RENEWAL | 500.00 | 500.00 |
| 26685 | 01/31/2025 | 8449 | CAYUGA INFORMATION SYSTEMS | IT SERVICES | 498.75 | 498.75 |
| 26669 | 01/15/2025 | OCT-DEC 2024 | CHARLES V. WEIR | QUARTERLY HEALTH PREMIUM REIMBURSEMENT | 442.74 | 442.74 |
| 26672 | 01/15/2025 | OCT-DEC 2024 | KARL D. ROYER | QUARTERLY HEALTH PREMIUM REIMBURSEMENT | 442.74 | 442.74 |
| 26675 | 01/15/2025 | 37292574 | PITNEY BOWES INC | DIGITAL MAILING SYSTEM POSTAGE ACCOUNT | 300.00 | 300.00 |
| 26674 | 01/15/2025 | 275770346 | ORKIN | MDF PEST CONTROL SERVICE | 253.99 | 253.99 |
| 26677 | 01/15/2025 | CD_000999865 | RINGCENTRAL INC | DIGITAL PHONE SERVICE | 210.24 | 210.24 |
| 26670 | 01/15/2025 | 57387 | COMPUTER COURAGE | WEBSITE HOSTING | 150.00 | 150.00 |
| 26692 | 01/31/2025 | 11994 | MBC CUSTODIAL SERVICES INC | JANITORIAL SERVICES - DEC | 130.00 | 130.00 |
| 26690 | 01/31/2025 | 44777800001 | EBMUD | ADMIN WATER SERVICE | 86.20 | 86.20 |
| 26684 | 01/31/2025 | 4275902-CAL | CALTRONICS | COPIER USAGE AND MAINTENANCE | 80.19 | 80.19 |
| | | | | | | |

EAST BAY DISCHARGERS AUTHORITY List of Disbursements January 2025

| Check # | Payment Date | Invoice # | Vendor Name | Description | Invoice Amount | Disbursement Amount |
|---------|--------------|-----------------|-----------------------------------|---|----------------|------------------------|
| 26668 | 01/15/2025 | 4263117 | CALTRONICS | COPIER SUPPLIES SHIPPING | 15.00 | 15.00 |
| | | | | | 303,213.11 | 303,213.11 |
| | | | | ELECTRONIC PAYMENTS | | |
| | 01/31/2025 | 5105948980-0 | PG&E | GAS & ELECTRIC SERVICE | 47,064.59 | 47,064.59 |
| | 01/09/2025 | 10000001773286 | CALPERS | HEALTH PREMIUMS - JAN | 8,319.94 | 8,319.94 |
| | 01/10/2025 | 100000017737285 | CALPERS | PENSION CONTRIBUTION, CLASSIC 12/16 - 31/2024 | 5,877.93 | 5,877.93 |
| | 01/21/2025 | 100000017769767 | CALPERS | PENSION CONTRIBUTION, CLASSIC 1/01 - 15/2025 | 5,877.93 | 5,877.93 |
| | 01/22/2025 | 6250386 | MISSION SQUARE | DEFERRED COMPENSATION CONTRIBUTION 1/15/2025 | 2,281.89 | 2,281.89 |
| | 01/13/2025 | 6070631 | MISSION SQUARE | DEFERRED COMPENSATION CONTRIBUTION 12/31/2024 | 2,115.22 | 2,115.22 |
| | 01/23/2025 | 1002368908 | STATE COMPENSATION INSURANCE FUND | WORKERS COMPENSATION PREMIUM - JAN | 893.00 | 893.00 |
| | 01/21/2025 | 51048304397166 | AT&T | MDF TELEPHONE SERVICE | 403.73 | 403.73 |
| | 01/06/2025 | 2501212215 | INTERMEDIA.NET INC | EMAIL EXCHANGE HOSTING | 91.36 | 91.36 |
| | 01/23/2025 | 6102501442 | VERIZON WIRELESS | WIRELESS PHONE SERVICE | 63.79 | 63.79 |
| | | | | TOTAL ELECTRONIC PAYMENTS | 72,989.38 | 72,989.38 |
| | | | | PAYROLL | | |
| | 01/30/2025 | | ADP, LLC | PAYROLL PERIOD: 1/16-31/2025 | 26,775.02 | 26,775.02 |
| | 01/14/2025 | | ADP, LLC | PAYROLL PERIOD: 1/01-15/2025 | 24,463.02 | 24,463.02 |
| | 01/03/2025 | | ADP, LLC | PAYROLL FEES, 12/16-31/2024 | 105.74 | 105.74 |
| | 01/24/2025 | | ADP, LLC | PAYROLL FEES, 1/01-15/2025 | 90.94 | 90.94 |
| | | | | TOTAL PAYROLL | 51,434.72 | 51,434.72 |
| | | | | TOTAL DISBURSEMENTS | 427,637.21 | 427,637.21 |

ITEM NO. <u>FM5</u> TREASURER'S REPORT FOR JANUARY 2025

The cash balance as of January 31, 2025 is \$4,873,352.02. EBDA's LAIF balance is \$1,344,893.94, and the average monthly effective yield for January is 4.366%. EBDA's CAMP balance is \$1,616,634.34, and CAMP's 7-day yield is 4.52%.

Approval is recommended.

EAST BAY DISCHARGERS AUTHORITY

TREASURER'S REPORT

January 2025

| FUND | FUND DESCRIPTION | EGINNING SH BALANCE | DEBITS (INCREASE) | CREDITS (DECREASE) | С | ENDING ASH BALANCE |
|------|-----------------------------|------------------------|----------------------|-----------------------|----|-----------------------|
| | | | | | | |
| 12 | OPERATIONS & MAINTENANCE | \$ 1,270,324 | \$ 1,039,450 | \$ 289,177 | \$ | 2,020,597 |
| 13 | PLANNING & SPECIAL STUDIES | \$ (310,690) | \$ 626,510 | \$ 275 | \$ | 315,546 |
| 14 | RECLAMATION O & M (SKYWEST) | \$ 64,294 | \$ - | \$ 8,407 | \$ | 55,888 |
| 15 | BRINE ACCEPTANCE | \$ 137,305 | \$ - | \$ 8,825 | \$ | 128,479 |
| 31 | RENEWAL & REPLACEMENT | \$ 2,433,107 | \$ 40,688 | \$ 120,954 | \$ | 2,352,842 |
| | | | | | | |
| | TOTALS | \$ 3,594,341 | \$ 1,706,649 | \$ 427,637 | \$ | 4,873,352 |
| | Ending Balance per STR | | | | \$ | 4,873,352 |

SUPPLEMENTAL TREASURER'S REPORT

| DATE 12/31/24 | TRANSACTION | RECEIPT | DISBURSEMENT CHECKING | PAYROLL | PAYROLL TRANSFER | LAIF | САМР | WELLS FARGO CHECKING BALANCE 583,270.30 | BALANCE | FREMONT CHECKING BALANCE 100.00 | LAIF BALANCE 1,329,432.28 | CAMP BALANCE 1,610,187.65 | TOTAL CASH 3,594,340.60 |
|------------------|---|--|--------------------------|-----------|---------------------|-----------|----------|---|--|--|---------------------------------|---------------------------------|-------------------------------|
| 01/02/25 | DIVIDENDS | 6,446.69 | | | | | 6,446.69 | 583,270.30 | 0 71,350.37 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,600,787.29 |
| 01/03/25 | DEPOSIT | 2,100.00 | | | | | | 585,370.30 | 0 71,350.37 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,602,887.29 |
| 01/03/25 | PAYROLL FEES | | | 105.74 | | | | 585,370.30 | 0 71,244.63 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,602,781.55 |
| 01/06/25 | ELECTRONIC BILL PAY | | 91.36 | | | | | 585,278.94 | 4 71,244.63 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,602,690.19 |
| 01/09/25 | DEPOSIT - ORO LOMA | 374,032.35 | | | | | | 959,311.29 | 9 71,244.63 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,976,722.54 |
| 01/09/25 | ELECTRONIC BILL PAY | | 8,319.94 | | | | | 950,991.3 | 5 71,244.63 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,968,402.60 |
| 01/10/25 | ELECTRONIC BILL PAY | | 5,877.93 | | | | | 945,113.42 | 2 71,244.63 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,962,524.67 |
| 01/13/25 | DEPOSIT | 1,006.20 | | | | | | 946,119.62 | 2 71,244.63 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,963,530.87 |
| 01/13/25 | ELECTRONIC BILL PAY | | 2,115.22 | | | | | 944,004.40 | 0 71,244.63 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,961,415.65 |
| 01/14/25 | PAYROLL | | | 24,463.02 | | | | 944,004.40 | 0 46,781.61 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,936,952.63 |
| 01/15/25 | DISBURSEMENT | | 67,998.55 | | | | | 876,005.8 | 5 46,781.61 | 100.00 | 1,329,432.28 | 1,616,634.34 | 3,868,954.08 |
| 01/15/25 | INTEREST | 15,461.66 | | | | 15,461.66 | | 876,005.8 | 5 46,781.61 | 100.00 | 1,344,893.94 | 1,616,634.34 | 3,884,415.74 |
| 01/21/25 | DEPOSIT - CSL | 130,727.90 | | | | | | 1,006,733.7 | 5 46,781.61 | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,015,143.64 |
| 01/21/25 | ELECTRONIC BILL PAY | | 403.73 | | | | | 1,006,330.02 | 2 46,781.61 | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,014,739.91 |
| 01/21/25 | ELECTRONIC BILL PAY | | 5,877.93 | | | | | 1,000,452.09 | 9 46,781.61 | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,008,861.98 |
| 01/22/25 | ELECTRONIC BILL PAY | | 2,281.89 | | | | | 998,170.20 | 0 46,781.61 | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,006,580.09 |
| 01/23/25 | ELECTRONIC BILL PAY | | 63.79 | | | | | 998,106.4 | 1 46,781.61 | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,006,516.30 |
| | ELECTRONIC BILL PAY | | 893.00 | | | | | 997,213.4 | | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,005,623.30 |
| | PAYROLL FEES | | | 90.94 | | | | 997,213.4 | , | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,005,532.36 |
| | DEPOSIT - USD | 452,596.54 | | | | | | 1,449,809.9 | • | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,458,128.90 |
| | DEPOSIT - CVSAN | 149,296.75 | | | | | | 1,599,106.70 | • | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,607,425.65 |
| | DEPOSIT - LAVWMA | 574,980.54 | | | | | | 2,174,087.2 | | 100.00 | 1,344,893.94 | 1,616,634.34 | 5,182,406.19 |
| | PAYROLL | | | 26,775.02 | | | | 2,174,087.2 | | 100.00 | 1,344,893.94 | 1,616,634.34 | 5,155,631.17 |
| | ELECTRONIC BILL PAY | | 47,064.59 | | | | | 2,127,022.6 | | 100.00 | 1,344,893.94 | 1,616,634.34 | 5,108,566.58 |
| 01/31/25 | DISBURSEMENT | | 235,214.56 | | | | | 1,891,808.09 | 9 19,915.65 | 100.00 | 1,344,893.94 | 1,616,634.34 | 4,873,352.02 |
| | TOT: CURRENT BALANG Reconciliation - 1/31/2025 | ,,- | 376,202.49 | 51,434.72 | - | 15,461.66 | 6,446.69 | 1,891,808.0 9 | 9 19,915.65 ① | 100.00 ③ | 1,344,893.94 ④ | 1,616,634.34 ③ | 4,873,352.02 |
| 1 | Bank Statement Balance | \$ 2,127,292.65 | | | | | | | | | | | |
| | Less: Outstanding Checks | 235,484.56 | | | | | | | | | | | |
| | • | \$ 1,891,808.09 | | | | | | | | | | | |
| | Payroll Bank Statement Fremont Bank | \$ 19,915.65 \$ 100.00 | | | | | | | The Supplemen monthly by the EBDA's cash and | General Man | ager. It also se | erves as | |
| 4 | LAIF Statement | \$ 1,344,893.94 | | | | | | L | | | | | |
| (3) | CAMP Statement Less: Accrual Income Dividend | \$ 1,622,883.38 6,249.04 \$ 1,616,634.34 | | | | | | | | | | | |

ITEM NO. FM6 INSURANCE PROGRAM REVIEW

Recommendation

For the Committee's information only; no action is required.

Strategic Plan Linkage

- 3. **Financial:** Develop financial strategies and practice sound fiscal management to ensure wise use of ratepayers' resources.
 - b. Proactively manage expenditures to stay within adopted budget.

Background

The Authority is a member of the California Sanitation Risk Management Authority JPA (CSRMA). CSRMA offers shared risk and group purchase programs to its members. The shared risk programs, which include Pooled Liability, are member owned and operated. Interest-earning funds are placed on deposit with CSRMA, where they are used to pay claims and related expenses. Funds not spent or reserved are refunded to members through retrospective rating adjustments and dividend payments. In addition, members have access to an array of group purchase programs including primary insurance, auto physical damage, and storage tank programs.

Discussion

Pooled Liability Program (PLP)

The Authority participates in CSRMA's Pooled Liability Program (PLP), which provides members with third-party liability coverage specifically designed to meet the exposures faced by the wastewater industry. The PLP, which renewed on December 31, 2024, provides members with General, Auto, Errors and Omissions, Employment Practices, and Excess Liability coverages. The CSRMA Executive Board approved the renewal with the total coverage limits in the PLP at \$25,750,000. The reinsurance agreements now include PFAS and Cyber exclusions. In addition, the CSRMA Board recently implemented the Employment Practices Liability (EPL) Deductible Reduction Incentive Program. Members who meet the eligibility requirements will maintain their EPL deductible at \$25,000. Total costs for the PLP program increased by 17.66%, due to many factors including increased exposures, loss development in the PLP, and re/insurance market conditions. While the program premiums increased overall, the cost for individual members varies based on changes in exposure. As shown in the summary table below, EBDA's PLP premium increased for 2025. PLP participants will not receive a dividend this year due to minimum threshold requirements in CSRMA's Dividend Policy & Procedure.

Property Program

The CSRMA Property Program 2024/2025 renewal costs increased by 8.8%. In July 2021, CSRMA implemented a pooled layer for the Property Program funded by program participants in response to the hardening insurance market. Catastrophic events, inflation, and increased costs to rebuild/replace damaged structures are driving property insurance rate increases.

Additional CSRMA Coverage

Additional coverages afforded by CSRMA to the Authority include:

- Public Entity Vehicle Physical Damage Program Physical damage coverage for the Authority owned vehicle.
- Pollution Liability Program Third-party pollution legal liability and clean-up for above ground storage tank exposure at OLEPS.
- Public Official Bond Program Surety bonds for the General and Operations & Maintenance Managers.

Workers' Compensation

The Authority does not participate in the CSRMA Workers' Compensation Program due to the minimum premium requirement of \$15,000. Instead, the Authority purchases workers' compensation coverage through the State Compensation Insurance Fund.

The following table summarizes the Authority's insurance costs and increases from last vear:

| Insurance Program | 2025 Cost | Change from 2024 |
|--|-----------|------------------|
| Pooled Liability | \$45,765 | \$7,589 |
| Property | \$41,819 | \$3,407 |
| Public Entity Vehicle Physical Damage | \$311 | \$3 |
| Pollution Liability Program | \$722 | |
| Public Official Bond Program – 3 years | \$4,376 | |
| Workers' Comp | \$10,716 | \$180 |

ITEM NO. <u>FM7</u> STATE CONTROLLER'S SPECIAL DISTRICT FINANCIAL TRANSACTIONS REPORT FISCAL YEAR 2023/2024

Recommendation

For the Committee's information only; no action is required.

Strategic Plan Linkage

3. Financial: Develop financial strategies and practice sound fiscal management to ensure wise use of ratepayers' resources.

Background

The Special District Financial Transactions Report is required to be submitted each year to the State Controller's Office (SCO) by January 31. The report is prepared in conformance with requirements set by the SCO and submitted electronically.

Discussion

In accordance with the Authority's Audit Policy, Cropper Accountancy, the contract auditor, prepared this year's annual report. Although this report aligns with the Authority's audited financial statements and does not introduce any new information, it is provided for the Committee's review and knowledge of its submission.

SPECIAL DISTRICT FINANCIAL TRANSACTIONS REPORT COVER PAGE

Special District Name: East Bay Dischargers Authority

| Fiscal Year: 2024 | ID Number: 12500108500 | | | | |
|--|---|--|--|--|--|
| Certification: | ef, the report forms fairly reflect the financial transactions of th | | | | |
| special district in accordance with the requirements as pro- | • | | | | |
| Special District Fiscal Officer | | | | | |
| Tali | General Manager | | | | |
| Signature | Title | | | | |
| Jacqueline Zipkin | January 24, 2025 | | | | |
| Name (Please Print) | Date | | | | |
| | e within seven months after the close of the fiscal year or within the report shall contain underlying data from audited financial ed accounting principles, if this data is available. | | | | |
| If submitted manually, please complete, sign, and mail this | s cover page to either address below: | | | | |
| Mailing Address: Local Government Reporting Section - Special District Local Government Programs and Services Division California State Controller's Office P.O. Box 942850 Sacramento, CA 94250 | Express Mailing Address: Local Government Reporting Section - Special District Local Government Programs and Services Division California State Controller's Office 3301 C Street, Suite 740 Sacramento, CA 95816 | | | | |
| | | | | | |

The Financial Transactions Report was successfully submitted to the State Controller's Office on 1/24/2025 2:47:10 PM

Special District Name: East Bay Dischargers Authority Special Districts' Financial Transactions Report General Information

Fiscal Year: 2024

| District Maili | ng Address | | | | | | |
|---|---------------------------------|---------|-----------------------------|-----------------|------------------|--|--|
| Street 1 | 2651 Grant Avenue | | | ☐ Has A | ddress Changed? | | |
| Street 2 | | | | | | | |
| City | San Lorenzo | Sta | te CA Zip 94580 | | | | |
| Email | juanita@ebda.org | | | | | | |
| Members of | the Governing Body | | | | | | |
| | First Name | M. I. | Last Name | Title | | | |
| Member 1 | Anjali | | Lathi | Chair | | | |
| Member 2 | Fred | | Simon | Vice-Chair | | | |
| Member 3 | Ralph | | Johnson | Commissioner | | | |
| Member 4 | Angela | | Andrews | Commissioner | | | |
| Member 5 | Bryan | | Azevedo | Commissioner | | | |
| Member | | | | | | | |
| District Fisca | al Officers | | | | | | |
| Fi | rst Name | И.I. La | st Name | Title | Email | | |
| Official 1 | acqueline | Zi | pkin | General Manager | jzipkin@ebda.org | | |
| Officials | | | | | | | |
| Report Prepa | ared By | | | | | | |
| First Name | Katy | M. I. | Last Name Klamp | | | | |
| Telephone | (925) 932-3860 | Email | katy@cropperaccountancy.com | | | | |
| -Independent | Auditor | | | | | | |
| Firm Name | Cropper Accountancy Corporation | | | ٦ | | | |
| First Name | John | M. I. | Last Name Cropper | | | | |
| Telephone | (925) 932-3860 | | | | | | |
| 1. Is this district a component unit of a City, County, or Special District (Choose one)? If "Yes", answer question 2. Yes No | | | | | | | |
| 2. Is this district a blended component unit (BCU) or a discretely presented component unit (DPCU) of a City, County, or Special District (Choose one)? Refer to the Financial Transactions Report (FTR) instructions for definitions of these terms. If the district is a BCU, answer questions 3 - 5. BCU DPCU | | | | | | | |
| | | | | | | | |
| 3. Is financial data of this BCU included in the financial statements or Annual Comprehensive Financial Report (ACFR) of a City, County, or Special District (Choose one)? | | | | | | | |
| ○ City ○ County ○ Special District | | | | | | | |
| 4. In which City, County, or Special District financial statements or ACFR is the financial data of this BCU included? | | | | | | | |
| City name: | | | | | | | |
| County na | me: | | = | | | | |
| Special District name: | | | | | | | |

| 5. Is financial data of this BCU included in the City, County, or Special District FTR (Choose one)? O Yes O No | | | | | | | | |
|---|--|--|--|--|--|--|--|--|
| | | | | | | | | |
| 6. In preparing the District's financial transactions reports for governmental fund type accounts, which basis of accounting was used? (Choose one): | | | | | | | | |
| ○ Cash basis ○ Modified cash basis ○ Modified accrual basis ○ Full accrual basis ● N/A | | | | | | | | |
| | | | | | | | | |
| 7. In preparing the District's financial transactions reports for proprietary fund type accounts (Internal Service Funds and Enterprise Funds), which basis of accounting was used? (Choose one): | | | | | | | | |
| ○ Cash basis ○ Modified cash basis ○ Modified accrual basis ● Full accrual basis ○ N/A | | | | | | | | |
| | | | | | | | | |
| 8. In preparing the District's financial transactions reports for fiduciary fund type accounts, which basis of accounting was used? (Choose one): | | | | | | | | |
| ○ Cash basis ○ Modified cash basis ○ Modified accrual basis ○ Full accrual basis ● N/A | | | | | | | | |

Special District Name: East Bay Dischargers Authority Special Districts' Financial Transactions Report Sewer Enterprise Fund

Statement of Revenues, Expenses, and Changes in Fund Net Position

Fiscal Year: 2024 **Operating Revenues** R01. Service Charges 5,575,112 R02. Permit and Inspection Fees R03. Connection Fees Standby and Availability Charges R04. R05. Service-Type Assessments Service Penalties R06. R07. Other Operating Revenues 39,094 **Total Operating Revenues** R08. \$5,614,206 **Operating Expenses** R09. Transmission R10. Treatment and Disposal 3,761,939 R11. Taxes R12. Personnel Services R13. **Contractual Services** R14. Materials and Supplies General and Administrative Expenses R15. 1,483,781 Depreciation and Amortization Expenses R16. 912,488 R17. Other Operating Expenses R18. **Total Operating Expenses** \$6,158,208 R19. Operating Income (Loss) \$-544,002 **Nonoperating Revenues** R20. Investment Income 147,603 R21. Rents, Leases, Concessions, and Royalties Taxes and Assessments SD22. Current Secured and Unsecured (1%) SD23. Voter-Approved Taxes SD24. Pass-through Property Taxes (ABX1 26) SD25. **Property Assessments** SD26. Special Assessments SD27. Special Taxes SD28. Prior-Year Taxes and Assessments SD29. Penalties and Cost of Delinquent Taxes and Assessments Intergovernmental - Federal R30. Aid for Construction R31. Other Intergovernmental - Federal 271,435 Intergovernmental - State R32. Aid for Construction SD33. Homeowners Property Tax Relief

SD34.

Timber Yield

| R35. | In-Lieu Taxes | |
|-------------|--|--------------|
| R36. | Other Intergovernmental – State | |
| | | |
| R37. | Intergovernmental – County | |
| R38. | Intergovernmental – Other | |
| R39. | Gain on Disposal of Capital Assets | |
| R40. | Other Nonoperating Revenues | 96,479 |
| R41. | Total Nonoperating Revenues | \$515,517 |
| 5 40 | Nonoperating Expenses | |
| R42. | Interest Expense | |
| R43. | Loss on Disposal of Capital Assets | 420,000 |
| R44. | Other Nonoperating Expenses | 348,913 |
| R45. | Total Nonoperating Expenses | \$768,913 |
| R46. | Income (Loss) Before Capital Contributions, Transfers, and Special | \$-797,398 |
| | and Extraordinary Items | |
| | Capital Contributions | |
| R47. | Federal | |
| R48. | State | |
| R49. | Connection Fees (Capital) | |
| R50. | County | |
| R51. | Other Government | |
| R52. | Other Capital Contributions | |
| R53. | Total Capital Contributions | \$0 |
| R54. | Transfers In | 825,241 |
| R55. | Transfers Out | -825,241 |
| | Special and Extraordinary Items | |
| R55.5 | Special Item | |
| R55.6 | Extraordinary Item | |
| R55.7 | Total Special and Extraordinary Items | \$0 |
| R56. | Change in Net Position | \$-797,398 |
| R57. | Net Position (Deficit), Beginning of Fiscal Year | \$27,355,753 |
| R58. | Adjustment | |
| R59. | Reason for Adjustment | |
| R60. | Net Position (Deficit), End of Fiscal Year | \$26,558,355 |
| | Net Position (Deficit) | |
| R61. | Net Investment in Capital Assets | 23,993,135 |
| R62. | Restricted | 0 |
| R63. | Unrestricted | 2,565,220 |
| R64. | Total Net Position (Deficit) | \$26,558,355 |
| | | |

Special District Name: East Bay Dischargers Authority Special Districts' Financial Transactions Report Statement of Net Position Proprietary Funds

Fiscal Year: 2024

| | | Enterprise | Internal Service |
|-------|--|--------------|------------------|
| Α | ssets | | |
| С | Current Assets | | |
| D04 | Cash and Investments | | |
| R01. | Unrestricted | 3,815,396 | |
| R02. | Restricted | | |
| R03. | Accounts Receivable (net) | 32,094 | |
| R04. | Taxes Receivable | | |
| R05. | Interest Receivable (net) | 21,640 | |
| R05.5 | Lease Receivable | | |
| R06. | Due from Other Funds | | |
| R07. | Due from Other Governments | 266,321 | |
| R08. | Inventories | 153,441 | |
| R09. | Prepaid Items | 41,653 | |
| R10. | Other Current Assets 1 | 2,646 | |
| R11. | Other Current Assets 2 | | |
| R12. | Total Current Assets | \$4,333,191 | \$0 |
| N | loncurrent Assets | | |
| R13. | Cash and Investments, Restricted | | |
| R14. | Investments | | |
| R14.5 | Lease Receivable | | |
| R15. | Other Loans, Notes, and Contracts Receivable | | |
| | Capital Assets | | |
| R16. | Land | 442,339 | |
| R17. | Buildings and Improvements | 20,565,243 | |
| R18. | Equipment | 905,768 | |
| R18.5 | Infrastructure | 36,369,660 | |
| R18.6 | Lease Assets (Lessee) | 6,450 | |
| R19. | Other Intangible Assets – Amortizable | | |
| R20. | Construction in Progress | 674,523 | |
| R21. | Intangible Assets – Nonamortizable | | |
| R22. | Other Capital Assets | | |
| R23. | Less: Accumulated Depreciation/Amortization | -34,970,848 | |
| R23.5 | Net Pension Asset | | |
| R23.6 | Net OPEB Asset | | |
| R24. | Other Noncurrent Assets 1 | | |
| R25. | Other Noncurrent Assets 2 | | |
| R26. | Total Noncurrent Assets | \$23,993,135 | \$0 |
| R27. | Total Assets | \$28,326,326 | \$0 |
| | | \$20,320,320 | \$0 |

Deferred Outflows of Resources

| R28. F | Related to Pensions | 611,194 | | | | | | |
|---------|--|--------------|-----|--|--|--|--|--|
| R28.5 F | Related to OPEB | 32,294 | | | | | | |
| R28.6 F | Related to Debt Refunding | | | | | | | |
| R29. C | Other Deferred Outflows of Resources | | | | | | | |
| R30. | Total Deferred Outflows of Resources | \$643,488 | \$0 | | | | | |
| R31. | Total Assets and Deferred Outflows of Resources | \$28,969,814 | \$0 | | | | | |
| L | Liabilities | | | | | | | |
| C | Current Liabilities | | | | | | | |
| R32. | Accounts Payable | 552,075 | | | | | | |
| R33. | Contracts and Retainage Payable | 105,690 | | | | | | |
| R34. | Interest Payable | | | | | | | |
| R35. | Due to Other Funds | | | | | | | |
| R36. | Due to Other Governments | 747,524 | | | | | | |
| R37. | Deposits and Advances | | | | | | | |
| R38. | Compensated Absences | | | | | | | |
| R39. | Long-Term Debt, Due Within One Year | 0 | 0 | | | | | |
| R40. | Other Long-Term Liabilities, Due Within One Year | | | | | | | |
| R41. | Other Current Liabilities 1 | 6,450 | | | | | | |
| R42. | Other Current Liabilities 2 | | | | | | | |
| R43. | Total Current Liabilities | \$1,411,739 | \$0 | | | | | |
| N | Noncurrent Liabilities | | | | | | | |
| R44. | Deposits and Advances | | | | | | | |
| R45. | Compensated Absences | 135,426 | | | | | | |
| R46. | General Obligation Bonds | | | | | | | |
| R47. | Revenue Bonds | | | | | | | |
| R48. | Certificates of Participation | | | | | | | |
| R49. | Other Bonds | | | | | | | |
| R50. | Loans (Other Long-Term Debt) | | | | | | | |
| R51. | Notes (Other Long-Term Debt) | | | | | | | |
| R52. | Other (Other Long-Term Debt) | | | | | | | |
| R53. | Construction Financing – Federal | | | | | | | |
| R54. | Construction Financing – State | | | | | | | |
| R54.5 | Lease Liability | | | | | | | |
| R55. | Lease-Obligations (Purchase Agreements) | | | | | | | |
| R56. | Net Pension Liability | 587,810 | | | | | | |
| R57. | Net OPEB Liability | 5,159 | | | | | | |
| R58. | Other Noncurrent Liabilities 1 | | | | | | | |
| R59. | Other Noncurrent Liabilities 2 | | | | | | | |
| R60. | Total Noncurrent Liabilities | \$728,395 | \$0 | | | | | |
| R61. | Total Liabilities | \$2,140,134 | \$0 | | | | | |
| | Deferred Inflows of Resources | | | | | | | |
| R62. F | Related to Pensions | 169,506 | | | | | | |
| R62.5 F | Related to OPEB | 101,819 | | | | | | |
| R62.6 F | Related to Debt Refunding | | | | | | | |
| DC0 7 F | Polated to Lagge | | | | | | | |

R62.7 Related to Leases

| R63. | Other Deferred Inflows of Resources | | |
|------|---|--------------|-----|
| R64. | Total Deferred Inflows of Resources | \$271,325 | \$0 |
| R65. | Total Liabilities and Deferred Inflows of Resources | \$2,411,459 | \$0 |
| R66. | Total Net Position (Deficit) | \$26,558,355 | \$0 |
| | Net Position (Deficit) | | |
| R67. | Net Investment in Capital Assets | 23,993,135 | |
| R68. | Restricted | | |
| R69. | Unrestricted | 2,565,220 | |
| R70. | Total Net Position (Deficit) | \$26,558,355 | \$0 |

Special District of East Bay Dischargers Authority Special District Financial Transactions Report Footnotes

| Fiscal Year: 2024 | | | |
|---------------------|-------------------------------------|--|--|
| FORM DESC | FIELD NAME | FOOTNOTES | |
| SewerEnterpriseFund | (R07)OtherOperatingRevenues | Sale of reclaimed water \$36,000 Other operating revenue \$3,094 | |
| SewerEnterpriseFund | (R31)OtherIntergovernmentalFederal | Federal grant managed by the Association of Bay Area Governments (ABAG) | |
| SewerEnterpriseFund | (R40)OtherNonoperatingRevenues | Cargill reimbursements \$76,479 Zone 7 brine \$20,000 | |
| SewerEnterpriseFund | (R44)OtherNonoperatingExpenses | Cargill project costs totaling \$76,478 Federal grant expenses of \$271,435 Bruce Wolfe memorial \$1,000 | |
| SewerEnterpriseFund | (R54)TransfersIn | Transfers of capital assets to Operating and Maintenance fund from Renewal and Replacement fund | |
| SewerEnterpriseFund | (R55)TransfersOut | Transfers of capital assets to Operating and Maintenance fund from Renewal and Replacement fund | |
| ProprietaryFunds | (R01)Entpr-Unrestricted | Collections in 2023 were slower, and there were timing issues. | |
| ProprietaryFunds | (R10)Entpr-OtherCurrentAssets1 | Deposits | |
| ProprietaryFunds | (R20)Entpr-ConstructioninProgress | 2024 had ongoing projects in CIP for operations center and Oro Loma pump station | |
| ProprietaryFunds | (R41)Entpr-OtherCurrentLiabilities1 | Current portion of ROU lease liability | |
| ProprietaryFunds | (R43)Entpr-TotalCurrentLiabilities | There was more due to member agencies in 2024 than 2023. | |

Total Footnote: 11