

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

April 17, 2025

1. Call to Order

Chair Young called the meeting to order at 4:00 pm on Thursday, April 17, 2025, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Jennifer Toy	Union Sanitary District
	Julie Roche	City of Hayward
	Bryan Azevedo	City of San Leandro
	Ralph Johnson	Castro Valley Sanitary District
	Shelia Young	Oro Loma Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District

4. Public Forum

No members of the public were present.

NOTICE OF PUBLIC HEARING

5. Public Hearing to Discuss the Status of Vacancies, Recruitments, and Retention Efforts of the East Bay Dischargers Authority Pursuant to Assembly Bill 2561

6. Close Public Hearing

Chair Young accepted the report and closed the public hearing at 4:02 pm.

C O N S E N T C A L E N D A R

7. Commission Meeting Minutes of March 20, 2025

8. List of Disbursements for March 2025

9. Treasurer's Report for March 2025

Commissioner Azevedo moved to approve the Consent Calendar. The motion was seconded by Commissioner Toy and carried unanimously.

REGULAR CALENDAR

10. General Manager's Report

The General Manager (GM) advised that the NBC Bay Area's OpenRoad with Doug McConnell episode featuring the Oro Loma Sanitary District Horizontal Levee and the EBDA First Mile Project will air on May 11 (subsequently rescheduled to May 18). The GM will be presenting at Save the Bay's Climate Conversations: Rising Seas, Resilient Communities event on April 23. The East Bay Leadership Council invited the GM to join its executive board as a liaison to the Water, Energy, & Environment Task Force. The GM provided status updates on open requests for proposals. Lastly, the GM informed the Commission of a Closed Session in May to complete her annual performance review.

11. Report from the Managers Advisory Committee (MAC)

The GM reviewed the MAC's activities, including a presentation by Todd Beecher, the Authority's contract electrical engineer, on Oro Loma Effluent Pump Station (OLEPS) backup power.

12. Report from the Financial Management Committee

The GM reported on the April 14, 2025, meeting of the Financial Management Committee. The Committee recommended approval of the March list of disbursements and the Treasurer's Report. The Commission reviewed the draft FY 2025/2026 budget and discussed the impact of possible tariffs on the planned replacement of office furniture. The Commission directed staff to proceed with the furniture purchase using funds from the current budget. The revised budget proposal will be brought to the Commission for approval in May.

13. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the April 14, 2025, meeting and O&M activities. Hayes Morehouse, Water Pollution Control Manager for the City of San Leandro, discussed Carbonaceous Biochemical Oxygen Demand (CBOD) exceedances at the San Leandro Plant and an action plan to identify the cause of the disruption. The O&M Manager provided updates on ongoing projects, including the Hayward Effluent Pump Station (HEPS) Effluent Pump Replacement Project and the OLEPS Water System and Automatic Transfer Switch Upgrade Project. The O&M Manager also discussed the recent inspection conducted by the Alameda County Department of Environmental Health. The GM reviewed the status of special projects, including the Cargill Brine and Advanced Quantitative Precipitation Information projects.

14. Report from the Regulatory Affairs Committee

The GM reported on the meeting of the Regulatory Affairs Committee held on April 15, 2025. The GM reviewed the Nutrients Watershed Permit Group Annual Report and science summary report. The GM discussed the Supreme Court ruling in the City and County of San Francisco vs. Environmental Protection Agency case and the possible impacts on EBDA.

15. Committee Preference Form for Fiscal Year 2025/2026

Committee Preference Forms for FY 2025/2026 were provided to the Commissioners. Staff asked that Commissioners submit completed forms by Friday, May 23.

16. Items from Commission and Staff

Commissioner Azevedo announced a community clean-up event taking place at the San Leandro Marina on April 26, 2025 from 8:00 – 11:00 am.

17. Adjournment

Chair Young adjourned the meeting 5:04 pm.



Jacqueline Zipkin
General Manager