

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

May 15, 2025

1. Call to Order

Chair Young called the meeting to order at 4:30 pm on Thursday, May 15, 2025, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Jennifer Toy	Union Sanitary District
	Angela Andrews	City of Hayward (arrived at 4:34 p.m.)
	Bryan Azevedo	City of San Leandro
	Ralph Johnson	Castro Valley Sanitary District
	Shelia Young	Oro Loma Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District

4. Public Forum

No members of the public were present.

C O N S E N T C A L E N D A R

5. Commission Meeting Minutes of April 17, 2025

6. List of Disbursements for April 2025

7. Treasurer's Report for April 2025

Commissioner Toy moved to approve the Consent Calendar. The motion was seconded by Commissioner Johnson and carried with the following vote:

Ayes: Toy, Azevedo, Johnson, Young

Noes: None

Absent: Andrews

R E G U L A R C A L E N D A R

8. General Manager's Report

The General Manager (GM) announced that the NBC Bay Area episode of OpenRoad with Doug McConnell, featuring the Oro Loma Sanitary District Horizontal Levee and the

EBDA First Mile Project, will air on May 18 at 6:30 p.m. The GM also provided an update on EBDA's requests for proposals to develop a roster of on-call professional services contracts.

9. Report from the Managers Advisory Committee (MAC)

The GM reviewed the MAC's activities, focusing on a discussion on the Advanced Quantitative Precipitation Information (AQPI) project.

10. Report from the Financial Management Committee

The GM reported on the May 12, 2025, meeting of the Financial Management Committee. The Committee recommended approval of the April list of disbursements and the Treasurer's Report. Additionally, the Committee supported approval of the budget and the two contract authorizations.

11. Resolution Adopting the East Bay Dischargers Authority's Fiscal Year 2025/2026 Budget

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Azevedo and carried with the following roll call vote:

Ayes: Toy, Andrews, Azevedo, Johnson, Young
Noes: None

12. Motion Authorizing the General Manager to Execute Amendment 1 to the Funding Agreement with the Association of Bay Area Governments for the First Mile Horizontal Levee Project in the Amount of \$200,000, for a Total Value of \$1,375,000

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Toy and carried unanimously.

13. Motion Authorizing the General Manager to an Agreement with Anchor QEA, Inc. for First Mile Horizontal Levee Project Design and Permitting Services in the Amount of \$1,174,998

Commissioner Azevedo moved to approve the item. The motion was seconded by Commissioner Johnson and carried unanimously.

14. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the May 12, 2025, meeting and O&M activities. The O&M Manager reviewed compliance and bacterial indicators and provided updates on ongoing projects, including the Hayward Effluent Pump Station (HEPS) Effluent Pump Replacement Project and the installation of force main vault high water level alarms. The GM provided an update on the Cargill Brine project. Lastly, the Committee supported the 2025/2026 Renewal and Replacement Fund project list and the land lease renewal with Oro Loma Sanitary District.

15. Report from the Personnel Committee

The GM reported on the Personnel Committee meeting held on May 14, 2025. The Committee supported the proposed changes to the Classification Plan and directed staff to bring the item to the Commission for approval in June.

16. Motion Approving Fiscal Year 2025/2026 Commission Chairperson and Vice Chairperson

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Toy and carried unanimously.

17. Items from Commission and Staff

The Commission extended its condolences to the City of Hayward and the Oro Loma Sanitary District for the tragic and unexpected losses of Mike Rabek and Kristopher Decker. Commissioner Johnson announced a LAFCO-sponsored meeting of Alameda County water and wastewater utilities, scheduled for Wednesday, May 21, in Hayward.

18. Closed Session

Pursuant to Government Code §54957(b)(1), the Commission entered a Closed Session at 5:02 p.m. to discuss the general manager's public employee performance evaluation.

19. Reconvene Open Session

The Commission reconvened to Open Session at 5:30 p.m. Chair Young noted there were no reportable actions from closed session.

20. Adjournment

Chair Young adjourned the meeting at 5:30 p.m. in memory of Kristopher Decker and Mike Rabek.



Jacqueline Zipkin
General Manager