

EAST BAY DISCHARGERS COMMISSION
EAST BAY DISCHARGERS AUTHORITY
ALAMEDA COUNTY, CALIFORNIA

RESOLUTION NO. 25-02

INTRODUCED BY Commissioner Andrews

**RESOLUTION ADOPTING THE EAST BAY DISCHARGERS AUTHORITY'S
FISCAL YEAR 2025/2026 BUDGET**

WHEREAS, the East Bay Dischargers Authority Joint Exercise of Powers Agreement ("JPA") requires that a Fiscal Year Budget be adopted annually, to provide an operating guideline and authorize expenditure of funds; and

WHEREAS, the General Manager has prepared a budget for Fiscal Year 2025/2026 which is attached to the accompanying Staff Report and reflects the anticipated need for the effective management of the East Bay Dischargers Authority ("Authority") during the ensuing fiscal year; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee reviewed the proposed FY 2025/2026 Budget and recommend adoption by the Commission; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee further recommend that unspent FY 2024/2025 funds for ongoing Special Projects shall be carried over into FY 2025/2026; and

WHEREAS, the Managers Advisory Committee and the Financial Management Committee further recommend that the Authority bill the Member Agencies for their allocated contributions on a semi-annual basis; and

NOW, THEREFORE, BE IT RESOLVED, the Commission of the East Bay Dischargers Authority hereby adopts the Fiscal Year 2025/2026 Budget for the Authority, as outlined in the accompanying Staff Report.

BE IT FURTHER RESOLVED, that the sums set forth in the Fiscal Year 2025/2026 Budget for the Authority, as outlined in the accompanying Staff Report are hereby appropriated for expenditure as detailed, and that any and all expenditures for or relating to the Budget, when expended or entered into under authority of or by the General Manager, are hereby approved and authorized, and warrants therefore may be drawn by the General Manager/Treasurer, commencing July 1, 2025, and ending June 30, 2026.

SAN LORENZO, CALIFORNIA, MAY 15, 2025, ADOPTED BY THE FOLLOWING VOTE:

AYES: JOHNSON, AZEVEDO, ANDREWS, TOY, YOUNG

NOES: None


ABSENT: None

ABSTAIN: None



CHAIR
EAST BAY DISCHARGERS AUTHORITY

ATTEST:



GENERAL MANAGER
EAST BAY DISCHARGERS AUTHORITY
EX OFFICIO SECRETARY

**ITEM NO. FM7 RESOLUTION ADOPTING THE EAST BAY DISCHARGERS
AUTHORITY'S FISCAL YEAR 2025-2026 BUDGET**

Recommendation

Adopt a resolution approving the Authority's FY 2025/2026 Budget.

Strategic Plan Linkage

3. **Financial:** Develop financial strategies and practice sound fiscal management to ensure wise use of ratepayers' resources.
 - b. Proactively manage expenditures to stay within adopted budget.

Background

The Authority's Amended and Restated JPA states the following:

The Commission will adopt an annual or biennial budget for the ensuing Fiscal Year(s) prior to July 1. The budget will include sufficient detail to constitute a fiscal control guideline, specify cash flow requirements from each Agency, grant reimbursements, and cash receipts and expenditures to be made for Operation and Maintenance Costs, Planning and Special Studies Costs, and Capital Costs for the Facilities, and other necessary and appropriate expenditures.

Driving factors and considerations for the Fiscal Year (FY) 2025/2026 budget were discussed with the Financial Management Committee in March 2025, and a draft budget was reviewed in April 2025.

Discussion

The proposed FY 2025/2026 Budget is presented in the following format:

1. By Program
2. By Account Number
3. Allocation to Member Agencies

Outside revenues and carryovers from prior budget cycles are shown in a separate column to more accurately represent the portion of the budget that the Member Agencies and LAVWMA will be responsible for. This includes revenues associated with EPA grants for Nature-Based Solutions, the Skywest water recycling project, and the Cargill brine project.

Overall, staff is proposing a 4% increase in the budget as compared to FY 2024/2025, or approximately \$271k. As noted last month, the increase is driven by the following:

- Salary and benefits costs are expected to increase by approximately 6%, including a 2.4% cost of living adjustment for salaries.
- The Authority's Pooled Liability and Property Insurance premiums are increasing

by 20% and 9%, respectively.

- PG&E costs are expected to continue to increase.
- Use of sodium hypochlorite (hypo) for disinfection has increased over the past year as staff works to prevent fecal coliform exceedances, at the same time the cost of the chemical has been rising.

Two minor updates were made to the budget since the April draft review:

- Funds associated with furniture purchases were removed, as the purchases will occur in Fiscal Year 2024/2025.
- The cost of the Oro Loma Sanitary District land lease was updated consistent with Item Number OM6.

FISCAL YEAR 2025/2026 BUDGET BY FUND

FUND NO	PROGRAM DESCRIPTION	EBDA'S TOTAL PROPOSED BUDGET FY 2025/2026	OUTSIDE REVENUES AND CARRYOVERS FY 2025/2026	AGENCY-FOCUSED PRIOR YEAR-TO-CURRENT YEAR COMPARISON*				Explanations for Changes of 10% or more
				AGENCY REVENUES for FY 2025/2026	AGENCY REVENUES for FY 2024/2025	DOLLAR CHANGE from FY 24/25 to FY 25/26	PERCENTAGE CHANGE from FY 24/25 to FY 25/26	
12	O&M EFFLUENT DISPOSAL							
12 06	General Administration	\$ 1,645,046	\$ -	\$ 1,645,046	\$ 1,571,346	\$ 73,700	4.5%	
12 10	Outfall & Force mains	\$ 244,210	\$ -	\$ 244,210	\$ 220,000	\$ 24,210	9.9%	
12 14	Marina Dechlor Facility	\$ 331,420	\$ -	\$ 331,420	\$ 310,000	\$ 21,420	6.5%	
12 16	Oro Loma Pump Station	\$ 678,420	\$ -	\$ 678,420	\$ 650,000	\$ 28,420	4.2%	
12 18	Hayward Pump Station	\$ 225,210	\$ -	\$ 225,210	\$ 194,000	\$ 31,210	13.9%	Increase due to rising PG&E cost and addition of labor, which in the past was charged to the pump stations but was budgeted elsewhere.
12 20	Union Pump Station	\$ 536,907	\$ -	\$ 536,907	\$ 465,000	\$ 71,907	13.4%	Increase due to rising PG&E cost and addition of labor, which in the past was charged to the pump stations but was budgeted elsewhere.
12 21	Bay & Effluent Monitoring	\$ 852,477	\$ -	\$ 852,477	\$ 772,494	\$ 79,983	9.4%	
	TOTAL FUND # 12	\$ 4,513,690	\$ -	\$ 4,513,690	\$ 4,182,840	\$ 330,850	7.3%	
13	SPECIAL PROJECTS							
13 36	NPDES Permit Fees	\$ 718,400	\$ -	\$ 718,400	\$ 707,899	\$ 10,501	1.5%	
13 37	NPDES Permit Issues	\$ 20,000	\$ -	\$ 20,000	\$ 100,000	\$ (80,000)	-400.0%	Nutrients permit response - level of effort decreased following adoption
13 48	Regional Monitoring Program	\$ 292,298	\$ -	\$ 292,298	\$ 293,778	\$ (1,480)	-0.5%	
13 49	Nutrient Surcharge	\$ 277,237	\$ -	\$ 277,237	\$ 270,608	\$ 6,629	2.4%	
13 46	Alternative Monitoring & Reporting	\$ 34,617	\$ -	\$ 34,617	\$ 33,609	\$ 1,008	2.9%	
13 53	Water Research Foundation	\$ 28,889	\$ -	\$ 28,889	\$ 28,494	\$ 396	1.4%	
13 77	Nature-Based Solutions	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	0.0%	
13 78	Biosolids Feasibility Study	\$ 11,000	\$ 11,000	\$ -	\$ -	\$ -	0.0%	
13 82	Bruce Wolfe Memorial Scholarship	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -	0.0%	
13 50	Air Toxics Pooled Emissions Study	\$ 84,164	\$ -	\$ 84,164	\$ 80,797	\$ 3,367	4.0%	
	TOTAL FUND # 13	\$ 1,767,605	\$ 311,000	\$ 1,456,605	\$ 1,516,184	\$ (59,580)	-4.1%	
	TOTAL OPERATING BUDGET	\$ 6,281,294	\$ 311,000	\$ 5,970,294	\$ 5,699,024	\$ 271,270	4.5%	
31	RENEWAL & REPLACEMENT							
	Contribution to R&R Fund	\$ 750,000	\$ -	\$ 750,000	\$ 750,000	\$ -	0.0%	
	TOTAL AGENCY FUNDING	\$ 7,031,294	\$ 311,000	\$ 6,720,294	\$ 6,449,024	\$ 271,270	4.0%	
14	WATER RECYCLING							
14 80	Skywest	\$ 48,000	\$ 48,000	\$ -	\$ -	\$ -	0.0%	
	TOTAL FUND # 14	\$ 48,000	\$ 48,000	\$ -	\$ -	\$ -	0.0%	
15	BRINE ACCEPTANCE							
15 68	Mixed Sea Salt Brine (Cargill)	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	0.0%	
	TOTAL FUND # 15	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	0.0%	
	TOTAL EXPENDITURES	\$ 7,179,294	\$ 459,000	\$ 6,720,294	\$ 6,449,024	\$ 271,270	4.04%	

* Includes all agencies (Members and LAVWMA)

FISCAL YEAR 2025/2026 BUDGET BY ACCOUNT

ACCOUNT NUMBER	ACCOUNT TITLE	EBDA'S TOTAL PROPOSED BUDGET FY 2025/2026	OUTSIDE REVENUES AND CARRYOVERS FY 2025/2026	AGENCY-FOCUSED PRIOR YEAR-TO-CURRENT YEAR COMPARISON*				Explanations for Changes of 10% or more
				AGENCY REVENUES for FY 2025/2026	AGENCY REVENUES for FY 2024/2025	DOLLAR CHANGE from FY 24/25 to FY 25/26	PERCENTAGE CHANGE from FY 24/25 to FY 25/26	
4010	Salary	\$ 701,730	\$ -	\$ 701,730	\$ 684,820	\$ 16,910	2.4%	
4020	Benefits	\$ 364,314	\$ -	\$ 364,314	\$ 315,100	\$ 49,214	13.5%	Increase in medical premiums.
4030	Commissioner Compensation	\$ 50,000	\$ -	\$ 50,000	\$ 45,000	\$ 5,000	10.0%	Increasing trend in number of meetings and per meeting stipend.
4070	Insurance	\$ 95,450	\$ 6,500	\$ 88,950	\$ 83,000	\$ 5,950	6.7%	
4080	Memberships & Subscriptions	\$ 178,450	\$ -	\$ 178,450	\$ 170,528	\$ 7,922	4.4%	
4100	Supplies, Fixed	\$ 12,000	\$ -	\$ 12,000	\$ 12,000	\$ -	0.0%	Expected expenditure for new desks.
4100	Supplies, Variable	\$ 440,000	\$ -	\$ 440,000	\$ 380,000	\$ 60,000	13.6%	Increase in use of sodium hypochlorite for disinfection based on FY 2024/2025 usage.
4110	Contract Services	\$ 81,683	\$ 5,000	\$ 76,683	\$ 70,898	\$ 5,785	7.5%	
4120	Professional Services	\$ 964,664	\$ 411,000	\$ 553,664	\$ 570,297	\$ (16,633)	-3.0%	
4140	Rents & Fees	\$ 1,009,537	\$ 1,500	\$ 1,008,037	\$ 984,787	\$ 23,250	2.3%	
4141	NPDES Fines	\$ 9,000	\$ -	\$ 9,000	\$ 9,000	\$ -	0.0%	
4150	Maintenance & Repair	\$ 939,500	\$ 29,000	\$ 910,500	\$ 880,000	\$ 30,500	3.3%	
4160	Monitoring	\$ 577,967	\$ 5,000	\$ 572,967	\$ 559,595	\$ 13,372	2.3%	
4170	Travel & Training	\$ 18,000	\$ -	\$ 18,000	\$ 18,000	\$ -	0.0%	
4191	Utility, Variable (PG&E)	\$ 987,000	\$ 1,000	\$ 986,000	\$ 916,000	\$ 70,000	7.1%	
SUBTOTAL ALL ACCOUNTS		\$ 6,429,294	\$ 459,000	\$ 5,970,294	\$ 5,699,024	\$ 271,270	4.5%	
CONTRIBUTION TO R&R FUND		\$ 750,000		\$ 750,000	\$ 750,000	\$ -	0.0%	
TOTAL EXPENDITURES		\$ 7,179,294	\$ 459,000	\$ 6,720,294	\$ 6,449,024	\$ 271,270	4.0%	

* Includes all agencies (Members and LAVWMA)

ESTIMATED ANNUAL INVOICES TO THE EBDA AGENCIES FOR FISCAL YEAR 2025/2026

	Member Agency Allocations					Non-Member Allocation		
	San Leandro	Oro Loma	CVSan	Hayward	USD	Subtotal	LAVWMA	Grand Total
Special Study Rate	13.0%	18.0%	6.0%	30.0%	33.0%	100.0%	varies*	100.0%
Variable Rate	9.2%	16.5%	7.1%	22.5%	44.7%	100.0%	varies*	100.0%
Variable Rate - MAs w/o CSL	-	18.1%	7.9%	24.8%	49.2%	100.0%	varies*	100.0%
Fixed Rate	13.7%	19.1%	10.3%	14.7%	42.1%	100.0%	varies*	100.0%
Fixed Rate - MAs w/o CSL	-	22.2%	11.9%	17.1%	48.8%	100.0%	varies*	100.0%
RRF	varies	22.2%	11.9%	17.1%	48.8%	100.0%	varies*	100.0%
Regional Monitoring Program	5.2%	10.2%	4.4%	30.8%	27.4%	78.0%	22.0%	100.0%
Nutrient Surcharge	8.5%	3.4%	1.7%	18.6%	50.4%	82.6%	17.4%	100.0%
NPDES	7.1%	12.1%	6.5%	17.2%	30.6%	73.4%	26.6%	100.0%
Alternative Monitoring and Reporting	16.7%	10.8%	5.8%	16.7%	16.7%	66.7%	33.3%	100.0%
Air Toxics Emissions Study	10%	16%	9%	23%	42%	100.0%	0%	100.0%

*Per LAVWMA Agreement, LAVWMA pays an extra 5% for sodium hypochlorite and a proportional share of force main. LAVWMA'S contribution is deducted first. The remaining portion is allocated among Member Agencies by percentages identified.

	CASTRO VALLEY					MEMBER AGENCY TOTALS	LIVERMORE AMADOR VALLEY WATER MANAGEMENT AGENCY		NON-MEMBER AND OTHER REVENUES TOTALS	GRAND TOTAL
	CITY OF SAN LEANDRO	ORO LOMA SANITARY DISTRICT	VALLEY SANITARY DISTRICT	CITY OF HAYWARD	UNION SANITARY DISTRICT		OTHER REVENUES			
O&M										
O&M Fixed Charges w/San Leandro	\$ 208,529	\$ 290,484	\$ 156,321	\$ 223,403	\$ 638,944	\$ 1,517,681	\$ 536,014		\$ 536,014	\$ 2,053,695
O&M Fixed Charges w/o San Leandro	-	25,102	13,456	19,335	55,179	113,072	10,423		10,423	123,495
O&M Variable Charges w/San Leandro	53,509	95,425	41,410	130,577	259,075	579,996	151,504		151,504	731,500
O&M Variable Charges w/o San Leandro	-	267,895	116,253	366,583	727,327	1,478,059	126,941		126,941	1,605,000
Total O&M	\$ 262,038	\$ 678,906	\$ 327,440	\$ 739,898	\$ 1,680,525	\$ 3,688,807	\$ 824,883	\$ -	\$ 824,883	\$ 4,513,690
Last year	\$ 247,365	\$ 639,099	\$ 304,233	\$ 671,572	\$ 1,528,471	\$ 3,390,739	\$ 792,100	\$ -	\$ 3,390,739	\$ 4,182,840
Special Projects										
NPDES Permit	52,058	89,046	47,948	126,720	226,041	\$ 541,813	196,587		\$ 196,587	\$ 738,400
Regional Monitoring Program	15,287	29,890	12,815	90,024	80,025	228,042	64,255		64,255	292,298
Nutrient Surcharge	23,526	9,496	4,664	51,447	139,751	228,883	48,354		48,354	277,237
Alternative Monitoring and Reporting	5,770	3,750	2,019	5,770	5,770	23,078	11,539		11,539	34,617
Water Research Foundation	2,665	4,753	2,063	6,504	12,904	28,889	-		-	28,889
EPA Grant for Nature-based Solutions	-	-	-	-	-	-	-	300,000	300,000	300,000
Biosolids Feasibility Study (prior year carryover)	-	-	-	-	-	-	-	11,000	11,000	11,000
Air Toxics Study	6,282	11,326	3,775	13,590	28,729	63,702	20,462		20,462	84,164
Special Studies Fee	130	180	60	300	330	1,000	-		-	1,000
Total Special Projects	\$ 105,717	\$ 148,442	\$ 73,344	\$ 294,355	\$ 493,549	\$ 1,115,408	\$ 341,197	\$ 311,000	\$ 652,197	\$ 1,767,605
Last Year	\$ 111,604	\$ 163,875	\$ 81,212	\$ 300,315	\$ 501,317	\$ 1,169,527	\$ 357,861	\$ 300,000	\$ 657,861	\$ 1,816,184
Total Operating Budget						\$ 4,804,215			\$ 1,477,079	\$ 6,281,294
Last Year						\$ 4,560,266			\$ -	\$ 5,999,024
Programs with Other Funding										
Skywest						-		48,000	48,000	48,000
Mixed Sea Salt Brine (Cargill)						-		100,000	100,000	100,000
Total						\$ -		\$ 148,000	\$ 148,000	\$ 148,000
Last Year						\$ -		\$ 236,000	\$ 236,000	\$ 236,000
Renewal and Replacement Fund										
RRF Contribution		166,500	89,250	128,250	366,000	750,000	-		-	750,000
Total RRF	\$ -	\$ 166,500	\$ 89,250	\$ 128,250	\$ 366,000	\$ 750,000	\$ -		\$ -	\$ 750,000
Last Year	\$ -	\$ 166,500	\$ 89,250	\$ 128,250	\$ 366,000	\$ 750,000	\$ -		\$ -	\$ 750,000
Grand Total for FY 2025/2026	\$ 367,755	\$ 993,848	\$ 490,034	\$ 1,162,503	\$ 2,540,074	\$ 5,554,215	\$ 1,166,079	\$ 459,000	\$ 1,625,079	\$ 7,179,294
Grand Total FY 2024/2025	\$ 358,969	\$ 969,474	\$ 474,695	\$ 1,100,137	\$ 2,395,788	\$ 5,310,266	\$ 1,149,961	\$ 536,000	\$ 1,685,961	\$ 6,995,024