

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

June 20, 2025

1. Call to Order

Chair Young called the meeting to order at 2:00 pm on Friday, June 20, 2025, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Jennifer Toy	Union Sanitary District
	Angela Andrews	City of Hayward (arrived at 2:23 p.m.)
	Bryan Azevedo	City of San Leandro
	Ralph Johnson	Castro Valley Sanitary District
	Shelia Young	Oro Loma Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	Alex Ameri	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District

4. Public Forum

No members of the public were present.

C O N S E N T C A L E N D A R

5. Commission Meeting Minutes of May 15, 2025

6. List of Disbursements for May 2025

7. Treasurer's Report for May 2025

Commissioner Toy moved to approve the Consent Calendar. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes: Toy, Azevedo, Johnson, Young

Noes: None

Absent: Andrews

R E G U L A R C A L E N D A R

8. General Manager's Report

The General Manager (GM) discussed the annual evaluation process for the Authority's legal counsel, Redwood Public Law, LLP. The GM also announced the recent passing of Michael Connor, the former General Manager of EBDA, and reflected on his contributions

to the wastewater community.

9. Report from the Managers Advisory Committee (MAC)

The GM reviewed discussions from the MAC meeting, including the implementation of the nutrient permit.

10. Report from the Financial Management Committee

The GM reported on the June 18, 2025, meeting of the Financial Management Committee. The Committee recommended approval of the May list of disbursements and the Treasurer's Report. The Committee also supported approval of the recycled water fee for the City of Hayward and the Regional Government Services contract.

11. Motion Setting the City of Hayward Recycled Water Fee for Fiscal Year 2025/2026 at \$12,000 per Quarter

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Toy and carried with the following roll call vote:

Ayes: Toy, Azevedo, Johnson, Young

Noes: None

Absent: Andrews

12. Motion Authorizing the General Manager to Execute a Professional Services Agreement with Regional Government Services for Finance and Administrative Services in the Amount of \$175,000

Commissioner Toy moved to approve the item. The motion was seconded by Commissioner Azevedo and carried with the following roll call vote:

Ayes: Toy, Azevedo, Johnson, Young

Noes: None

Absent: Andrews

13. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the June 16, 2025, meeting and O&M activities. The O&M Manager reviewed compliance and bacterial indicators and provided updates on ongoing projects, including the Hayward Effluent Pump Station (HEPS) Effluent Pump Replacement Project. The GM provided updates on the Cargill Brine and AQPI projects. Lastly, the Committee supported approval of the project list and funding items.

14. Motion to Approve the Renewal and Replacement Fund Project list for Fiscal Year 2025/2026

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes: Toy, Andrews, Azevedo, Johnson, Young

Noes: None

15. Motion Authorizing the General Manager to Issue a Purchase Order to Univar Solutions USA LLC. For Sodium Bisulfite 25% Solution for Fiscal Year 2025/2026 in the Amount of \$50,000

Commissioner Toy moved to approve the item. The motion was seconded by Commissioner Andrews and carried with the following roll call vote:

Ayes: Toy, Andrews, Azevedo, Johnson, Young

Noes: None

16. Motion Authorizing the General Manager to Execute On-Call Professional Services Agreements with AECOM Technical Services, Inc.; Arup US, Inc.; Ascent Environmental, Inc.; Beecher Engineering, Inc.; Brown and Caldwell; Carollo Engineers, Inc.; Currie Engineers; DCM Consulting, Inc.; EOA, Inc.; JDH Corrosion Consultants, Inc.; West Yost; and Woodard and Curran, Inc.; Each for a Not to Exceed Amount of \$100,000

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Toy and carried with the following roll call vote:

Ayes: Toy, Andrews, Azevedo, Johnson, Young

Noes: None

17. Motion Approving Revisions to the Authority's Classification Plan

Commissioner Johnson moved to approve the item. The motion was seconded by Commissioner Azevedo and carried with the following roll call vote:

Ayes: Toy, Andrews, Azevedo, Johnson, Young

Noes: None

18. Motion Approving the Authority's Fiscal Year 2025/2026 Compensation Plan

Commissioner Toy moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes: Toy, Andrews, Azevedo, Johnson, Young

Noes: None

19. Motion Accepting Fiscal Year 2025/2026 Committee Appointments and Schedule

Commissioner Toy moved to approve the item. The motion was seconded by Commissioner Johnson and carried with the following roll call vote:

Ayes: Toy, Andrews, Azevedo, Johnson, Young

Noes: None

20. Items from Commission and Staff

Jimmy Dang, the General Manager of Oro Loma Sanitary District, invited everyone to a celebration of life for Kristopher Decker on Wednesday, June 25, at 12:30 p.m. Commissioners extended their condolences for Michael S. Connor.

21. Adjournment

Chair Young adjourned the meeting at 2:40 p.m. in memory of Michael S. Connor.



Jacqueline Zipkin
General Manager