



EAST BAY DISCHARGERS AUTHORITY
2651 Grant Avenue
San Lorenzo, CA 94580-1841
(510) 278-5910
FAX (510) 278-6547

A Joint Powers Public Agency

COMMISSION MEETING AGENDA

Thursday, October 16, 2025

4:00 PM

Oro Loma Sanitary District Boardroom
2655 Grant Avenue, San Lorenzo, CA

This meeting will be teleconferenced from the following location:
19701 Alana Road, Castro Valley, CA

Teleconference link: <https://us02web.zoom.us/j/89796898677>
Call-in: 1(669) 900-6833 and enter Webinar ID number: 897 9689 8677

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Forum

CONSENT CALENDAR

MOTION	5. Commission Meeting Minutes of September 18, 2025	6
	6. List of Disbursements for September 2025 – See Item No. FM4	14
	7. Preliminary Treasurer’s Report for September 2025 – See Item No. FM5	17

REGULAR CALENDAR

INFORMATION	8. General Manager’s Report (The General Manager will report on EBDA issues.)	9
INFORMATION	9. Report from the Managers Advisory Committee (The General Manager will report on Managers Advisory Committee activities.)	9
INFORMATION	10. Report from the Financial Management Committee (The General Manager will report on the meeting.)	11
INFORMATION	11. Report from the Personnel Committee (The General Manager will report on the meeting.)	23
INFORMATION	12. Items from the Commission and Staff (The Commission and staff may address items of general interest.)	33
	13. Adjournment	

Agenda Explanation
East Bay Dischargers Authority
Commission Agenda
October 16, 2025

Any member of the public may address the Commission at the commencement of the meeting on any matter within the jurisdiction of the Commission. This should not relate to any item on the agenda. It is the policy of the Authority that each person addressing the Commission limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Commission on an agenda item should do so at the time the item is considered. It is the policy of the Authority that oral comments be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available in the Boardroom and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Administration Manager at the EBDA office at (510) 278-5910 or juanita@ebda.org. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

**Next Scheduled Commission meeting is
November 20, 2025 at 4:00 pm**

GLOSSARY OF ACRONYMS

ACWA	Association of California Water Agencies	DSRSD	Dublin San Ramon Services District
AQPI	Advanced Quantitative Precipitation Information	DTSC	Department of Toxic Substances Control
AMP	Asset Management Plan	EBDA	East Bay Dischargers Authority
ANPRM	Advanced Notice of Proposed Rulemaking	EBRPD	East Bay Regional Park District
BAAQMD	Bay Area Air Quality Management District	EIS/EIR	Environmental Impact Statement/Report
BACC	Bay Area Chemical Consortium	EPA	United States Environmental Protection Agency
BACWA	Bay Area Clean Water Agencies	FOG	Fats, Oils and Grease
BPA	Basin Plan Amendment	GASB	Government Accounting Standards Board
BCDC	Bay Conservation and Development Commission	HEPS	Hayward Effluent Pump Station
BOD	Biochemical Oxygen Demand	JPA	Joint Powers Agreement
CARB	California Air Resources Board	LAVWMA	Livermore-Amador Valley Water Management Agency
CASA	California Association of Sanitation Agencies	LOCC	League of California Cities
CBOD	Carbonaceous Biochemical Oxygen Demand	MAC	Managers Advisory Committee
CDFA	CA Department of Food & Agriculture	MCC	Motor Control Center
CEC	Compound of Emerging Concern	MCL	Maximum Contaminant Level
CEQA	California Environmental Quality Act	MDF	Marina Dechlorination Facility
CFR	Code of Federal Regulations	MG	Million Gallons
CMMS	Computerized Maintenance Management System	MGD	Million Gallons per Day
COH	City of Hayward	MMP	Mandatory Minimum Penalty
CPUC	California Public Utilities Commission	MOU	Memorandum of Understanding
CSL	City of San Leandro	MSS	Mixed Sea Salt
CTR	California Toxics Rule	N	Nitrogen
CVCWA	Central Valley Clean Water Association	NACWA	National Association of Clean Water Agencies
CVSAN	Castro Valley Sanitary District	NBS	Nature-Based Solutions
CWA	Clean Water Act	NGO	Non-Governmental Organization
CWEA	CA Water Environment Association	NOX	Nitrogen Oxides
DO	Dissolved Oxygen	NPDES	National Pollutant Discharge Elimination System
DPR	Department of Pesticide Regulation	NPS	Non-Point Source

GLOSSARY OF ACRONYMS

O&M	Operations & Maintenance	SSMP	Sewer System Management Plan
OLEPS	Oro Loma Effluent Pump Station	SSO	Sanitary Sewer Overflow
OLSD	Oro Loma Sanitary District	SWRCB	State Water Resources Control Board
OMB	Office of Management and Budget	TDS	Total Dissolved Solids
P	Phosphorous	TIN	Total Inorganic Nitrogen
PAHs	Polynuclear Aromatic Hydrocarbons	TMDL	Total Maximum Daily Load
PCBs	Polychlorinated Biphenyls	TP	Total Phosphorus
PLC	Programmable Logic Controller	TRC	Total Residual Chlorine
PFAS	Per and Polyfluoroalkyl Substances	TSO	Time Schedule Order
POTW	Publicly Owned Treatment Works	TSS	Total Suspended Solids
QA/QC	Quality Assurance / Quality Control	UEPS	Union Effluent Pump Station
Region IX	Western Region of EPA (CA, AZ, NV & HI)	USD	Union Sanitary District
ReNUWit	Re-Inventing the Nation's Urban Water Infrastructure Engineering Research Center	UV	Ultraviolet Treatment
RFP	Request For Proposals	VFD	Variable Frequency Drive
RFQ	Request For Qualifications	VOCs	Volatile Organic Compounds
RMP	Regional Monitoring Program	WAS	Waste Activated Sludge
RO	Reverse Osmosis	WDR	Waste Discharge Requirements
RRF	Renewal and Replacement Fund	WEF	Water Environment Federation
RWB	Regional Water Board	WET	Whole Effluent Toxicity or Waste Extraction Test
RWQCB	Regional Water Quality Control Board	WIN	Water Infrastructure Network
SBS	Sodium Bisulfite	WLA	Waste Load Allocation (point sources)
SCADA	Supervisory Control and Data Acquisition	WPCF	Water Pollution Control Facility
SCAP	Southern California Alliance of POTWs	WQBEL	Water Quality Based Effluent Limitation
SEP	Supplementary Environmental Project	WQS	Water Quality Standards
SFEI	San Francisco Estuary Institute	WRDA	Water Resource Development Act
SFEP	San Francisco Estuary Partnership	WRF	Water Research Foundation
SLEPS	San Leandro Effluent Pump Station	WWTP	Wastewater Treatment Plant
SRF	State Revolving Fund	WWWIFA	Water and Wastewater Infrastructure Financing Agency

CONSENT CALENDAR

Consent calendar items are typically routine in nature and are considered for approval by the Commission with a single action. The Commission may remove items from the Consent Calendar for discussion. Items on the Consent Calendar are deemed to have been read by title. Members of the public who wish to comment on Consent Calendar items may do so during Public Forum.

- Item No. 5 Commission Meeting Minutes of September 18, 2025
- Item No. 6 List of Disbursements for September 2025 – See Item No. FM4
- Item No. 7 Preliminary Treasurer’s Report for September 2025 – See Item No. FM5

Recommendation

Approve Consent Calendar

ITEM NO. 5 COMMISSION MEETING MINUTES OF SEPTEMBER 18, 2025

1. Call to Order

Chair Johnson called the meeting to order at 4:00 pm on Thursday, September 18, 2025, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Shelia Young	Oro Loma Sanitary District
	Bryan Azevedo	City of San Leandro
	Angela Andrews	City of Hayward
	Jennifer Toy	Union Sanitary District
	Ralph Johnson	Castro Valley Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Paul Eldredge	Union Sanitary District

4. Public Forum

No members of the public were present.

C O N S E N T C A L E N D A R

5. Commission Meeting Minutes of July 17, 2025

6. List of Disbursements for July 2025

7. List of Disbursements for August 2025

8. Preliminary Treasurer's Report for July 2025

9. Preliminary Treasurer's Report for August 2025

Commissioner Toy moved to approve the Consent Calendar. The motion was seconded by Commissioner Azevedo and carried with the following vote:

Ayes: Young, Azevedo, Toy, Johnson

Noes: None

Absent: Andrews

REGULAR CALENDAR

10. General Manager's Report

The General Manager (GM) presented the Commission with a milestone award from the California Association of Sanitation Agencies (CASA) to celebrate EBDA's 50 years of service. The GM also briefed the Commission on a workshop hosted by the Bay Area One Water Network and announced that recruitment for an Administrative Assistant is now open.

11. Report from the Managers Advisory Committee (MAC)

The GM reported on the activities of the MAC, including a geolocation software presentation by Pelican Corp.

12. Report from the Financial Management Committee

The GM reported on the September 15, 2025, meeting of the Financial Management Committee. The Committee recommended approval of the disbursements for July and August, as well as the Preliminary Treasurer's Reports. The Committee also supported item 13, revising the Authority's Investment Policy and Strategy.

13. Resolution Approving Revisions to the Authority's Investment Policy and Investment Strategy

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Young and carried unanimously with the following vote:

Ayes: Young, Azevedo, Andrews, Toy, Johnson

Noes: None

Absent: None

14. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the September 16, 2025, meeting and O&M activities. The O&M Manager reviewed compliance and bacterial indicators and provided updates on ongoing projects. The GM provided updates on the Cargill project and the Advanced Quantitative Precipitation Information (AQPI) project. Lastly, the Committee supported approval of item 15.

15. Resolution Designating Authorized Representatives for FEMA and OES Disaster Assistance

Commissioner Young moved to approve the item. The motion was seconded by Commissioner Azevedo and carried unanimously with the following vote:

Ayes: Young, Azevedo, Andrews, Toy, Johnson

Noes: None

Absent: None

16. Report from the Regulatory Affairs Committee

The GM presented the Commission with a performance award from the National Association of Clean Water Agencies (NACWA) and provided an update on PFAS

regulations and legislation.

17. Resolution Honoring Michael S. Connor

Commissioner Andrews moved to approve the item. The motion was seconded by Commissioner Toy and carried unanimously with the following vote:

Ayes: Young, Azevedo, Andrews, Toy, Johnson

Noes: None

Absent: None

18. Items from Commission and Staff

Chair Johnson noted that CVSAN recently held a ribbon-cutting ceremony for their new building.

19. Adjournment

Chair Johnson adjourned the meeting at 4:51 p.m.

ITEM NO. 8 GENERAL MANAGER'S REPORT

The General Manager will discuss items of interest to EBDA.

ITEM NO. 9 REPORT FROM THE MANAGERS ADVISORY COMMITTEE

**MANAGERS ADVISORY COMMITTEE
AGENDA**

**Monday, October 6
2:00 pm**

- 1. Biosolids**
 - a. Discussion with StopWaste**
 - b. Update on HT Harvey wetlands study**
- 2. Nutrients**
 - a. Scenario analysis**
 - b. Next steps on allocations and trading**
- 3. EBDA Commission Agenda**
- 4. Managers Information Sharing and Networking**

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A Joint Powers Public Agency

ITEM NO. 10

FINANCIAL MANAGEMENT COMMITTEE AGENDA

Monday, October 13, 2025

12:30 PM

**East Bay Dischargers Authority
2651 Grant Avenue, San Lorenzo, CA**

Committee Members: Young (Chair); Toy

FM1. Call to Order

FM2. Roll Call

FM3. Public Forum

FM4. Disbursements for September 2025
(The Committee will review the List of Disbursements.)

FM5. Preliminary Treasurer's Reports for September 2025
(The Committee will review the Treasurer's Report.)

FM6. Year-End Financial Summary for Fiscal Year 2024/2025
(The Committee will review the FY2024/2025 financial summary.)

FM7. Reporting Policy Review
(The Committee will review the Policy.)

FM8. Adjournment

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Agenda Explanation
East Bay Dischargers Authority
Financial Management Committee
October 13, 2025

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**Next Scheduled Financial Management Committee is
November 17, 2025 at 12:30 pm**

ITEM NO. FM4 DISBURSEMENTS FOR SEPTEMBER 2025

Disbursements for the month of September totaled \$434,560.06.

Reviewed and Approved by:

Shelia Young, Chair	Date
Financial Management Committee	

Jacqueline T. Zipkin	Date
Treasurer	

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
September 2025

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
10178	09/15/2025	042472D	PUMP REPAIR SERVICE	HEPS EFFLUENT PUMP REPLACEMENT	75,498.00	75,498.00
10180	09/15/2025	3202	UNION SANITARY DISTRICT	UEPS O&M, PG&E, FM MAINTENANCE - JUL	50,232.44	50,232.44
10181	09/30/2025	35449	ANCHOR QEA, INC	FIRST MILE PROJECT	42,503.40	42,503.40
10170	09/15/2025	401869	CITY OF SAN LEANDRO	MDF O&M, EFFLUENT MONITORING, FM MAINTENANCE - JUL	29,758.85	29,758.85
10190	09/30/2025	20175	REGIONAL GOVERNMENT SERVICES	MANAGEMENT AND ADMINISTRATIVE SERVICES	15,649.30	15,649.30
10173	09/15/2025	3347199	DUANE MORRIS LLP	SPECIALIZED LEGAL SERVICES - CARGILL BRINE PROJECT	8,159.00	12,920.30
10173	09/15/2025	3350810	DUANE MORRIS LLP	SPECIALIZED LEGAL SERVICES - CARGILL BRINE PROJECT	3,616.50	
10173	09/15/2025	3350811	DUANE MORRIS LLP	SPECIALIZED LEGAL SERVICES - NUTRIENT PERMIT	1,144.80	
10187	09/30/2025	88202	NACWA	MEMBERSHIP DUES	11,580.00	11,580.00
10188	09/30/2025	20804	PACIFIC ECORISK	NPDES TOXICITY TESTING	6,506.00	6,506.00
10179	09/15/2025	4246-0445-5568-7627	U.S. BANK	PURCHASING CARD EXPENSES	4,311.55	4,311.55
10186	09/30/2025	75054	H.T. HARVEY	BIOSOLIDS SUITABILITY ASSESSMENT	3,460.45	3,460.45
10168	09/15/2025	733075	CALTEST	LAB TESTING SERVICES	1,825.04	1,825.04
10183	09/30/2025	59932	CALCON	UEPS TROUBLESHOOT COMMUNICATIONS ISSUES	1,032.00	1,734.00
10183	09/30/2025	59931	CALCON	SKYWEST TROUBLESHOOT POND EQUIPMENT POWER ISSUES	537.00	
10183	09/30/2025	59944	CALCON	UEPS COMMUNICATIONS ISSUES PARTS PROCUREMENT	165.00	
10172	09/15/2025	799382	CORRPRO COMPANIES, INC	FORCE MAIN BI-ANNUAL CATHODIC PROTECTION SYSTEM SURVEY	1,440.00	1,440.00
10169	09/15/2025	52205703	CITY OF HAYWARD	EMPLOYEE BENEFIT PROGRAMS - SEP	1,341.70	1,341.70
10189	09/30/2025	16797	REDWOOD PUBLIC LAW, LLP	LEGAL SERVICES	1,314.00	1,314.00
10176	09/15/2025	227257	MEYERS NAVE	LEGAL SERVICES - BRINE PROJECT	708.00	708.00
10167	09/15/2025	T193285	BAY AREA AIR QUALITY MGMT DISTRICT	MDF PERMIT TO OPERATE	565.00	565.00
10174	09/15/2025	10110000001	EBMUD	MDF WATER & SEWER SERVICE	346.18	346.18
10175	09/15/2025	12317	MBC CUSTODIAL SERVICES INC	JANITORIAL SERVICES - SEP	208.00	208.00
10182	09/30/2025	106549	AROUND THE BAY PEST CONTROL	MDF PEST CONTROL SERVICE	200.00	200.00
10177	09/15/2025	3107351438	PITNEY BOWES INC	DIGITAL MAILING SYSTEM QUARTERLY LEASE CHARGE	150.55	150.55
10171	09/15/2025	59003	COMPUTER COURAGE	WEBSITE HOSTING	150.00	150.00
10185	09/30/2025	71744	FOR2FI	MDF TELEPHONE SERVICE	134.54	134.54
10184	09/30/2025	4467547-CAL	CALTRONICS	COPIER USAGE AND MAINTENANCE	104.03	104.03
TOTAL CHECKS					262,641.33	262,641.33
ELECTRONIC PAYMENTS						
	09/03/2025	5105948980-0	PG&E	GAS & ELECTRIC SERVICE AUG	46,087.52	46,087.52
	09/30/2025	5105948980-0	PG&E	GAS & ELECTRIC SERVICE SEP	45,718.41	45,718.41
	09/29/2025	--	ADP, LLC	PAYROLL PERIOD: 9/16-30/2025	28,458.64	28,458.64
	09/12/2025	--	ADP, LLC	PAYROLL PERIOD: 9/01-15/2025	25,265.64	25,265.64
	09/11/2025	100000018026818	CALPERS	HEALTH PREMIUMS - SEP	8,250.62	8,250.62

EAST BAY DISCHARGERS AUTHORITY
List of Disbursements
September 2025

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
	09/03/2025	100000017990178	CALPERS	PENSION CONTRIBUTION, CLASSIC 8/16 - 31/2025	6,032.62	6,032.62
	09/17/2025	100000018020405	CALPERS	PENSION CONTRIBUTION, CLASSIC 9/01 - 15/2025	6,032.62	6,032.62
	09/03/2025	6921512	MISSION SQUARE	DEFERRED COMPENSATION CONTRIBUTION 8/31/2025	2,123.29	2,123.29
	09/18/2025	6453195	MISSION SQUARE	DEFERRED COMPENSATION CONTRIBUTION 9/15/2025	2,123.29	2,123.29
	09/24/2025	1003047978	STATE COMPENSATION INSURANCE FUND	WORKERS COMPENSATION PREMIUM - SEP	886.41	886.41
	09/18/2025	100000018033752	CALPERS	GASB 68 REPORTS AND SCHEDULES	350.00	350.00
	09/22/2025	CD_001210014	RINGCENTRAL INC	ADMIN OFFICE DIGITAL PHONE SERVICE - SEP	208.74	208.74
	09/04/2025	2509036918	INTERMEDIA.NET INC	EMAIL EXCHANGE HOSTING	98.72	98.72
	09/19/2025	--	ADP, LLC	PAYROLL FEES, 9/01-15/2025	94.37	94.37
	09/05/2025	--	ADP, LLC	PAYROLL FEES, 8/16-31/2025	94.37	94.37
	09/19/2025	6122414565	VERIZON WIRELESS	WIRELESS PHONE SERVICE - AUG	50.46	50.46
	09/11/2025	--	WELLS FARGO	SERVICE CHARGE	30.15	30.15
	09/30/2025	--	FREMONT BANK	SERVICE CHARGE	12.86	12.86
TOTAL ELECTRONIC PAYMENTS					171,918.73	171,918.73
TOTAL DISBURSEMENTS					434,560.06	434,560.06

ITEM NO. FM5 PRELIMINARY TREASURER'S REPORT SEPTEMBER 2025

The Treasurer's Report summarizes the Authority's financial activities by fund, providing an overview of its financial status. A detailed presentation of transactions, including income and expenditures, along with current account balances for checking and investment accounts, can be found in the Supplemental Treasurer's Report.

The average monthly yield for Local Agency Investment Fund (LAIF) is 4.21%, while the current 7-day yield for California Asset Management Program (CAMP) is 4.26%. To maximize returns, staff has increased the investments in CAMP. The liquidity of both CAMP and LAIF allows for easy transfers to the checking account to meet the daily cash flow needs.

As of September 30, 2025, the Authority's total cash balance is \$4,745,687.68. Continuous oversight is essential as we move forward to ensure sustained financial health and meet any future obligations.

Approval is recommended.

EAST BAY DISCHARGERS AUTHORITY

PRELIMINARY TREASURER'S REPORT

For the Period Ending September 30, 2025

FUND	FUND DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	\$ 1,722,440	\$ -	\$ 298,096	\$ 1,424,344
13	PLANNING & SPECIAL STUDIES	\$ 495,319	\$ -	\$ 47,109	\$ 448,211
14	RECLAMATION O & M (SKYWEST)	\$ 57,788	\$ 12,000	\$ 1,374	\$ 68,414
15	BRINE ACCEPTANCE	\$ 47,732	\$ -	\$ 12,484	\$ 35,248
31	RENEWAL & REPLACEMENT	\$ 2,836,129	\$ 8,839	\$ 75,498	\$ 2,769,470
<hr/>					
TOTALS		\$ 5,159,409	\$ 20,839	\$ 434,560	\$ 4,745,688
<hr/>					
Ending Balance per STR					\$ 4,745,688

SUPPLEMENTAL TREASURER'S REPORT

DATE	DESCRIPTION	RECEIPT	DISBURSEMENT	CAMP	LAIF	WELLS FARGO	ACCOUNT BALANCE				TOTAL CASH
							FREMONT	CAMP	LAIF	WELLS FARGO	
08/31/25	BALANCE						569,228.01	3,975,569.25	514,611.61	100,000.00	5,159,408.87
09/02/25	DIVIDENDS	8,838.87		8,838.87			569,228.01	3,984,408.12	514,611.61	100,000.00	5,168,247.74
09/03/25	ELECTRONIC BILL PAY		2,123.29				567,104.72	3,984,408.12	514,611.61	100,000.00	5,166,124.45
09/03/25	ELECTRONIC BILL PAY		6,032.62				561,072.10	3,984,408.12	514,611.61	100,000.00	5,160,091.83
09/03/25	ELECTRONIC BILL PAY		46,087.52				514,984.58	3,984,408.12	514,611.61	100,000.00	5,114,004.31
09/04/25	ELECTRONIC BILL PAY		98.72				514,885.86	3,984,408.12	514,611.61	100,000.00	5,113,905.59
09/05/25	PAYROLL FEES		94.37				514,791.49	3,984,408.12	514,611.61	100,000.00	5,113,811.22
09/11/25	BANK SERVICE CHARGE					30.15	514,791.49	3,984,408.12	514,611.61	99,969.85	5,113,781.07
09/11/25	ELECTRONIC BILL PAY		8,250.62				506,540.87	3,984,408.12	514,611.61	99,969.85	5,105,530.45
09/12/25	PAYROLL		18,266.74				488,274.13	3,984,408.12	514,611.61	99,969.85	5,087,263.71
09/12/25	PAYROLL TAX		6,998.90				481,275.23	3,984,408.12	514,611.61	99,969.85	5,080,264.81
09/15/25	DISBURSEMENT		179,455.61				301,819.62	3,984,408.12	514,611.61	99,969.85	4,900,809.20
09/17/25	ELECTRONIC BILL PAY		6,032.62				295,787.00	3,984,408.12	514,611.61	99,969.85	4,894,776.58
09/18/25	ELECTRONIC BILL PAY		350.00				295,437.00	3,984,408.12	514,611.61	99,969.85	4,894,426.58
09/18/25	ELECTRONIC BILL PAY		2,123.29				293,313.71	3,984,408.12	514,611.61	99,969.85	4,892,303.29
09/18/25	DEPOSIT - COH	12,000.00					305,313.71	3,984,408.12	514,611.61	99,969.85	4,904,303.29
09/19/25	ELECTRONIC BILL PAY		50.46				305,263.25	3,984,408.12	514,611.61	99,969.85	4,904,252.83
09/19/25	PAYROLL FEES		94.37				305,168.88	3,984,408.12	514,611.61	99,969.85	4,904,158.46
09/22/25	ELECTRONIC BILL PAY		208.74				304,960.14	3,984,408.12	514,611.61	99,969.85	4,903,949.72
09/24/25	ELECTRONIC BILL PAY		886.41				304,073.73	3,984,408.12	514,611.61	99,969.85	4,903,063.31
09/29/25	PAYROLL		21,459.72				282,614.01	3,984,408.12	514,611.61	99,969.85	4,881,603.59
09/29/25	PAYROLL TAX		6,998.92				275,615.09	3,984,408.12	514,611.61	99,969.85	4,874,604.67
09/30/25	DISBURSEMENT		83,185.72				192,429.37	3,984,408.12	514,611.61	99,969.85	4,791,418.95
09/30/25	ELECTRONIC BILL PAY		45,718.41				146,710.96	3,984,408.12	514,611.61	99,969.85	4,745,700.54
09/30/25	BANK SERVICE CHARGE		12.86				146,698.10	3,984,408.12	514,611.61	99,969.85	4,745,687.68
TRANSACTION TOTALS		20,838.87	434,529.91	8,838.87	-	30.15	146,698.10	3,984,408.12	514,611.61	99,969.85	4,745,687.68
ACCOUNT BALANCE							①	②	③	④	

Reconciliation - 9/30/2025

① Bank Statement Balance	\$ 240,116.07
Less: Outstanding Checks	93,417.97
	<u>\$ 146,698.10</u>
② CAMP Statement	\$ 3,998,690.22
Less: Accrual Income Dividend	14,282.10
	<u>\$ 3,984,408.12</u>
③ LAIF Statement	<u>\$ 514,611.61</u>
④ Wells Fargo Checking	<u>\$ 99,969.85</u>

The Supplemental Treasurer's Report is prepared monthly by the General Manager. It also serves as EBDA's cash and investments reconciliation.

ITEM NO. FM6 YEAR-END FINANCIAL SUMMARY FOR FISCAL YEAR 2024/2025

Recommendation

For the Committee's information only; no action is required.

Strategic Plan Linkage

1. **Financial:** Develop financial strategies and practice sound fiscal management to ensure wise use of ratepayers' resources.
 - b. Operate EBDA's system efficiently.
 - c. Proactively manage expenditures to stay within adopted budget.
 - d. Identify and manage opportunities for revenue generation.
 - e. Secure grant funding for innovative projects.

Background

As presented to the Committee in September 2025, EBDA's annual expenses for Fiscal Year 2024/2025 were under budget. Per the Authority's Budget Policy,

"At the end of each Fiscal Year, the General Manager shall provide year-end closing statements to each Member Agency and LAVWMA detailing that agency's share of actual expenditures, and comparing that to the amounts budgeted and collected. If an agency's share of actual expenditures exceeded the amount collected, EBDA shall invoice that agency for the additional funds owed. If the agency's share of actual expenditures was less than the amount collected, that agency shall have the option to request that EBDA hold all or a portion of the surplus funds as fulfillment of that agency's reserve contribution under the Emergency Reserves Policy, or that EBDA return the surplus funds to the agency as a credit on their next EBDA invoice."

Staff's understanding is that all Member Agencies currently prefer a credit against their FY 2025/2026 obligations.

Discussion

The following table shows the amounts owed by each agency for FY 2024/2025 for Operations & Maintenance (O&M) and Special Studies, as well as the amounts collected. The difference, plus revenues received from other sources, is the credit accruing to each agency. Reimbursements from Cargill have been deducted from the O&M expenses. No Capacity Exceedance Fees were incurred in FY 2024/2025.

As reported last month, EBDA was approximately \$1M under budget overall for the year. When accounting for carryovers associated with Special Studies that continue into the next fiscal year, the Member Agency-funded work was under budget by \$521k. Also, while Oro Loma, Castro Valley, Hayward, and USD pay their \$750k Renewal and Replacement Fund (RRF) contribution up front each fiscal year, because they only participate in certain projects, San Leandro and LAVWMA pay their RRF share as part of this annual true-up process.

Agenda Explanation
East Bay Dischargers Authority
Financial Management Committee
October 13, 2025

Each Member Agency has received a memo detailing their FY 2024/2025 payments and credits.

	San Leandro	O.L.S.D.	C.V.S.D.	Hayward	U.S.D.	LAVWMA	Total
Total O&M Expenses	\$ 226,225	\$ 568,346	\$ 273,703	\$ 622,745	\$ 1,409,919	\$ 707,727	\$ 3,808,665
Total O&M Paid	\$ 247,365	\$ 639,099	\$ 304,233	\$ 671,572	\$ 1,528,471	\$ 792,100	\$ 4,182,840
O&M Balance	\$ (21,140)	\$ (70,754)	\$ (30,530)	\$ (48,827)	\$ (118,551)	\$ (84,374)	\$ (374,175)
						\$	-
Total Special Studies Expenses	\$ 100,152	\$ 139,479	\$ 72,005	\$ 268,743	\$ 468,044	\$ 296,100	\$ 1,344,522
Total Special Studies Paid	\$ 111,604	\$ 163,875	\$ 81,212	\$ 300,315	\$ 501,317	\$ 357,861	\$ 1,516,185
Special Studies Balance	\$ (11,452)	\$ (24,396)	\$ (9,208)	\$ (31,573)	\$ (33,273)	\$ (61,761)	\$ (171,663)
Capacity Exceedance Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other O&M Revenue		\$ (593)	\$ (318)	\$ (457)	\$ (1,303)	\$ (943)	\$ (3,614)
Other Funding Credit	\$ -	\$ (593)	\$ (318)	\$ (457)	\$ (1,303)	\$ (943)	\$ (3,614)
Share of R&R Fund	\$ 565					\$ 27,339	\$ 27,904
Agency Total:	\$ (32,027)	\$ (95,743)	\$ (40,056)	\$ (80,856)	\$ (153,128)	\$ (119,739)	\$ (521,548)

ITEM NO. FM7 REPORTING POLICY REVIEW

Recommendation

Provide direction to staff related to any proposed Policy revisions.

Strategic Plan Linkage

2. **Financial:** Develop financial strategies and practice sound fiscal management to ensure wise use of ratepayers' resources.
 - f. Operate EBDA's system efficiently.
 - g. Proactively manage expenditures to stay within adopted budget.
 - h. Identify and manage opportunities for revenue generation.
 - i. Secure grant funding for innovative projects.

Background

It is a Government Finance Officers Association (GFOA) Best Practice to provide timely, complete and accurate financial data to decision makers. In addition, the Government Accounting Standards Board (GASB) states in its first Concept Statement that it "believes that financial reporting plays a major role in fulfilling government's duty to be publicly accountable."

In accordance with these standards and best practices, EBDA adopted a Finance - Reporting Policy in 2019. The policy had previously been contained within the Authority's Finance Policy and Procedure Manual. The Policy outlines the key financial reports published regularly by the Authority.

Discussion

Staff is presenting the Policy for the Committee's review as part of the normal policy review cycle. No revisions are recommended.

POLICY NUMBER: 1.4

NAME OF POLICY: Finance - Reporting

LAST REVISED: June 20, 2019

PREVIOUSLY REVISED: May 16, 2013

PURPOSE: The purpose of the Finance - Reporting Policy is to ensure that EBDA fulfills its legal requirements for disclosure of timely and reliable financial data, providing information vital to the ongoing management of Authority business. As part of the internal control process, reporting helps assure that transactions are conducted in accordance with Generally Accepted Accounting Principles and California Government Code requirements. Financial reporting further fulfills the Authority's duty as a government agency to be transparent and publicly accountable.

POLICY: It is the policy of the Authority that the following financial reports are produced and submitted in a timely manner in order to meet the decision-making needs of the Commission and provide transparency to the public.

Annually: Fiscal Year-End Audited Financial Statements
State Controller's Report of Financial Transactions
State Controller's Government Compensation of California Report
Physical Inventory (Renewal and Replacement Fund)
Expense Reimbursements Over \$100
CalPERS Valuation of Pension Plan
CalPERS CERBT OPEB Statement
Valuation of Retiree Health Benefits (OPEB)

Quarterly: Budget-to-Actual Expense/Revenue Report

Monthly: Treasurer's Report including Schedule of Investments

Periodic: Ad hoc reports as requested by the Commission

The above listing is not meant to be comprehensive, but representative of EBDA's major financial reporting requirements. All financial reports are subject to review by the Commission and other interested parties, and subject to the California Public Records Act.



EAST BAY DISCHARGERS AUTHORITY
2651 Grant Avenue
San Lorenzo, CA 94580-1841
(510) 278-5910
FAX (510) 278-6547

A Joint Powers Public Agency

ITEM NO. 11

PERSONNEL COMMITTEE AGENDA

Monday, October 13, 2025 at 4:00 PM

**East Bay Dischargers Authority
2651 Grant Avenue, San Lorenzo, CA**

**This meeting will be teleconferenced from the following location:
711 Hope St., Los Angeles, CA**

**Teleconference link: <https://us02web.zoom.us/j/86701635922>
Call-in: 1(669) 900-6833 and enter Webinar ID number: 867 0163 5922**

Committee Members: Andrews (Chair), Azevedo

- P1. Call to Order**
- P2. Roll Call**
- P3. Public Forum**
- P4. Review Commissioner Compensation Policy**
(The Committee will review the policy.)
- P5. Brown Act Review**
(The Committee will discuss legal council's annual review of the Brown Act.)
- P6. Adjournment**

Any member of the public may address the Commission at the commencement of the meeting on any matter within the jurisdiction of the Commission. This should not relate to any item on the agenda. It is the policy of the Authority that each person addressing the Commission limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Commission on an agenda item should do so at the time the item is considered. It is the policy of the Authority that oral comments be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available in the Boardroom and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact Juanita Villasenor at juanita@ebda.org or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Agenda Explanation
East Bay Dischargers Authority
Personnel Committee
October 13, 2025

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

<p>Next Scheduled Personnel Committee meeting is December 15, 2025 at 4:00 PM</p>
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ITEM NO. P4 REVIEW COMMISSIONER COMPENSATION POLICY

Recommendation

Provide direction to staff.

Strategic Plan Linkage

4. **Sustained Organization:** Sustain a functional, productive, resilient organization to ensure EBDA can strive to achieve its Mission and Vision.

Background

Per the Sanitary District Act of 1923, Commissioners may receive compensation for each day of service in an amount adopted by the Commission. In December 2020, the Commission adopted the Authority's Commissioner Compensation Policy, which governs the daily compensation rate and the activities that are eligible for compensation. The Policy was revised in May 2023, and again in November 2023 and November 2024. The current rate of compensation, which became effective on January 1, 2024, is \$300. Per the Sanitary District Act, Commissioners are paid per day of service to the Authority, not per meeting, and Commissioner compensation is limited to no more than six (6) days of service in a calendar month.

Discussion

Staff is seeking input from the Commission on whether the daily Commissioner compensation rate should be adjusted, and/or whether any other changes to the Policy are warranted. The current rate of \$300 per day of service may be increased by up to 5% per year over 2 years, with a ceiling of \$330.75. The following table includes current rates for EBDA's sanitary district members and other local agencies.

Pending feedback from the Committee, staff will bring the Policy back to the Commission for consideration next month. Any rate increase would be effective on January 1.

BOARD MEMBER COMPENSATION OVERVIEW SELECTED PUBLIC AGENCIES WITHIN THE REGION	
Agency	Stipend Per Compensable Mtg
West County Wastewater District	\$440.00
East Bay Dischargers Authority	\$300.00
Alameda County Water District	\$290.00
Castro Valley Sanitary District	\$265.00
Oro Loma Sanitary District	\$265.00
Las Gallinas Valley Sanitary District	\$252.70
Union Sanitary District	\$218.99
Livermore-Amador Water Management Agency	\$200.00
Dublin San Ramon Services District	\$195.00
Fairfield Suisun Sewer District	\$182.72
Delta Diablo	\$170.00

POLICY NUMBER: 5

NAME OF POLICY: Commissioner Compensation

LAST REVISED: ~~November 21, 2024~~ TBD

PREVIOUSLY REVISED: November 21, 2024~~November 16, 2023~~

PURPOSE: The purpose of this Policy is to prescribe the manner in which Authority Commissioners may be compensated and/or reimbursed for actual and necessary expenses related to official business of the Authority as well as for attendance at professional, educational, or vocational meetings.

POLICY: It is the policy of the Authority to provide fair and appropriate compensation for Commissioners performing their official duties.

Per the Sanitary District Act of 1923, Health and Safety Code sections 6400 et seq. Health and Safety Code section 6489(a) provides that board members may receive compensation not to exceed one hundred dollars (\$100) “for each day’s attendance at meetings of the board or for each day’s service rendered as a director by request of the board, not exceeding a total of six days in any calendar month, together with any expenses incident thereto.” Health and Safety Code section 6489(b) provides that the board may adopt by ordinance an increased amount of compensation received by board members above the amount of one hundred dollars (\$100) per day.

On this basis, Commissioners shall be paid per day, not per meeting. Effective January 1, 2024, the current daily compensation rate is \$300 for each day of service. This compensation rate shall be reviewed once each calendar year in October and may be adjusted by up to 5% annually effective January 1 by action of the Commission. The Authority shall compensate Commissioners for up to six (6) days of service per month.

The following activities shall be considered Commission service eligible for compensation:

- Attendance at Authority Commission Meetings, Committee Meetings, or other Commission workshops or meetings subject to the Brown Act
- Representing the Authority at meetings or events at the request of Authority staff or Commission
- Meetings with legislators while representing the Authority

- Attendance at an Authority tour or special training
- Meetings with the General Manager regarding the Commission agenda or other business within the subject matter jurisdiction of the Authority

For the events above, Commissioners shall be entitled to the daily service stipend as well as reimbursement for associated travel costs.

For other activities, including conferences, meetings, and professional development, Commissioners shall be compensated by their appointing Member agency. Commissioners may seek exceptions whereby the Authority provides compensation by requesting pre-approval by the Commission. The Commission may consider pre-approving compensation for these and any other activities on a case-by-case basis.

For additional clarity, the following activities are ineligible for compensation:

- Attendance at meeting of a Standing, Liaison, Ad Hoc, or Advisory Committee of the Board on which the Commissioner does not serve
- Attendance at any meeting solely with Authority staff other than those identified above
- Internal Authority events with non-business or community-public relations functions, including groundbreakings, ribbon cuttings, dedications, and anniversary celebrations
- Social gatherings such as retired Commissioner dinners, pre-conference activities, and nonpartisan welcoming or retirement events for the staff or fellow appointees of local agencies and organizations
- Any activity for which a Commissioner is representing their appointing Member agency and/or receives compensation from another agency

All EBDA Commissioner compensation shall comply with relevant sections of the Codes of the State of California, and this Policy is subordinate to any applicable revisions to State law. EBDA Commissioner compensation shall be subject to disclosure.

ITEM NO. P5 BROWN ACT REVIEW

Recommendation

Receive and review the foregoing updates to the Brown Act.

Strategic Plan Linkage

4. **Sustained Organization:** Sustain a functional, productive, resilient organization to ensure EBDA can strive to achieve its Mission and Vision.
 - a. Foster partnership between the Commission and staff to jointly achieve EBDA's Mission and Vision.
6. **Internal Collaboration:** Expand cooperation among EBDA Member Agencies to improve economies of scale, reduce duplication of effort, and enhance each Agency's capacity.
 - a. Engage in proactive communication with Commission and Managers Advisory Committee (MAC).

Background

The Ralph M. Brown Act ("Brown Act" or "Act") (Gov. Code section 54950 et seq.), governs the public's rights to attend and participate in meetings of local legislative bodies, and provides procedural requirements for such meetings. The Brown Act is updated from time to time by the State legislature, or Gubernatorial Orders. The Personnel Committee annually reviews the Ralph M. Brown Act for changes that may have an effect on how EBDA conducts its Committee and Commission meetings.

The Brown Act requires, with specified exceptions, that all meetings of a legislative body of a local agency be open and public and that all persons be permitted to attend and participate. Beginning in 2021, the California Legislature codified revised standards for remote participation to accommodate teleconferencing as a public health measure during the COVID-19 pandemic. This includes, but is not limited to, Assembly Bill ("AB") 2449 (2022) which authorizes a member of a legislative body to participate in a public meeting remotely if "emergency circumstances" or "just cause" exists. These rules are set to expire on January 1, 2026.

Discussion

In anticipation of the expiration of the temporary remote meeting provisions enacted during and after the pandemic, the California Legislature has enacted comprehensive changes to the Brown Act under Senate Bill ("SB") 707 (Durazo). SB 707 was signed into law by Governor Newsom on October 3, 2025.

SB 707 creates significant updates to the Brown Act effective July 1, 2026, that require two-way teleconferencing in most public meetings and sets forth other mandates modernizing California's open meeting laws in efforts to expand public participation and access, especially for individuals who are disabled, are working, or are not English-speaking. This report provides an overview of key provisions of SB 707 that will take effect July 1, 2026.

EBDA Must Be An “Eligible Legislative Body” To Be Subject to All Provisions of SB 707

It is important to note that not all provisions of SB 707 apply to EBDA. Certain provisions under SB 707 apply only to “eligible legislative bodies” as defined by the statute. SB 707 defines “eligible legislative body” as a new section to the Government Code, Government Code Section 54953.4 (e)(2), as follows:

- A. A city council of a city with a population of 30,000 or more.
- B. A county board of supervisors of a county, or city and county, with a population of 30,000 or more.
- C. A city council of a city located in a county with a population of 600,000 or more.
- D. The board of directors of a special district that has an internet website and meets any of the following conditions:
 - a. The boundaries of the special district include the entirety of a county with a population of 600,000 or more, and the special district has over 200 full-time equivalent employees.
 - b. The special district has over 1,000 full-time equivalent employees.
 - c. The special district has annual revenues, based on the most recent Financial Transaction Report data published by the California State Controller, that exceed four hundred million dollars (\$400,000,000), adjusted annually for inflation commencing January 1, 2027, as measured by the percentage change in the California Consumer Price Index from January 1 of the prior year to January 1 of the current year, and the special district employs over 200 full-time equivalent employees.

As applicable here, Section D applies if EBDA meets any of the conditions set forth in subsections (a) through (c) above. If the definition of “full-time equivalent employees” is interpreted such that it excludes the employees of any of the Authority’s participating agencies, EBDA does not meet these conditions because it has less than 200 employees. Even if “full-time equivalent employees” is interpreted such that it includes the employees of the Authority’s participating agencies, EBDA does not meet these conditions because the number of employees would not exceed 1,000 and the Authority’s annual revenue does not exceed \$400,000,000. Thus, EBDA is unlikely to be an eligible legislative body subject to most provisions of SB 707.

Provisions of SB 707 That Apply to EBDA and All Agencies

The following provisions of SB 707 will apply to the EBDA Commission and Committees if SB 707:

1. Updated Social Media Rules

The Brown Act prohibits a majority of the members of a legislative body from using a series of communications of any kind to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body. An exception currently exists that allows members of a legislative body to use social media for communication with constituents without violating meeting rules, if a majority of members do not use it to discuss business amongst themselves. The exception is currently set to expire January 1, 2026. SB 707 will make this exception permanent.

To comply with this exception, Commission and Committee members may use social media to communicate with constituents without violating the Brown Act, but members cannot use social media platforms to communicate with other Commission or Committee members regarding any item of business that is within the jurisdiction of EBDA.

2. Oral Report Out Following Closed-Session

As stated above, the Brown Act requires, with specified exceptions, that all meetings of a legislative body of a local agency be open and public and that all persons be permitted to attend and participate. Existing law authorizes a legislative body to hold a closed session only as specified by statute. One such ground relates to matters by designated representative to discuss the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees. (Govt. Code §54957.6.) Such closed session cannot be held during a special meeting. (Govt. Code § 54956(b).) Legislative bodies are then required to announce actions taken in closed sessions during the open meeting in which the final action is to be taken. SB 707 revises and expands on this existing law in the following ways:

- Executive compensation: SB 707 requires an oral report summarizing the recommendation made in closed session before final action can be taken on compensation for a local agency executive.
- Unrepresented employees: SB 707 specifically extends this oral report-out requirement to include unrepresented employees or a department head, requiring that a summary of the compensation recommendation be reported orally before final action is taken.
- Fiscal impact of closed session actions: In addition to reporting the title of a position affected by a closed session action, the new law requires the oral report include an estimate of the fiscal impact of that action.

3. Brown Act Material

SB 707 amends previous law, which only authorized a legislative body to require a copy of the Brown Act be given to any person elected or appointed to a legislative body, to make it a requirement for the local agency. EBDA staff will ensure a copy of the Act is given to each newly appointed Commissioner.

4. Remote Participation

Beginning in 2021, the Legislature codified revised standards for remote participation to accommodate teleconferencing as a public health measure during the COVID-19 pandemic. In particular, AB 2449 (2022) permitted members of Brown Act bodies to participate remotely for (1) “just cause,” defined as the need to provide care to a child or close relation, having a contagious illness, needs related to a physical or mental disability,

or being on official travel for the agency; or (2) “emergency circumstances,” which include physical or family emergencies that prevent a member from attending.

Effective September 13, 2022, AB 2449 authorized a member of a legislative body to participate in a public meeting remotely if “emergency circumstances” or “just cause” exists. AB 2449’s primary difference from the pre-pandemic Brown Act rules on teleconferencing is that the member’s teleconference location does not have to be identified on the agenda or accessible to the public.

AB 2302 (Addis), which took effect on January 1, 2025, clarified the limitations on the allowable maximum of remote participation with a formulation based upon the frequency with which the body meets rather than a specified number of meetings per year. AB 2302 currently limits the allowed number of remote appearances for members of Brown Act bodies to:

- Two times per year if the body regularly meets once per month or less;
- Five times per year if the body regularly meets twice per month; or
- Seven times per year if the body regularly meets three or more times per month.

SB 707 makes permanent the above provisions, which were scheduled to sunset effective January 1, 2026. It also extends the ability for Committee and Commission members to participate remotely by extending and expanding the “just cause” exception, which now includes illness, caregiving needs, or being immunocompromised.

5. Enhanced Public Access

- **Recording:** SB 707 removes the specific language which defines recording devices as “audio or video recorder or a still or motion picture camera” to allow for any recording device. By removing the restricted (and outdated) language specifying the types of recording devices, SB 707 expands the public’s right to record public proceedings.
- **Website:** Current laws mandate a website for only specified agencies and make it optional for others. SB 707 encourages public engagement by requiring all legislative bodies to maintain a public meeting webpage. This revision will have no practical impact on the Commission given EBDA’s current website practices and procedures.

Other Provisions of SB 707 That Will Not Apply to EBDA

The following is an overview of key provisions of SB 707 that apply only to eligible legislative bodies.

1. **Mandatory Virtual Access:** Eligible agencies must provide a way for the public to attend either through a two-way audio-visual platform or a two-way telephonic service with webcasting. This mandate will be effective from July 1, 2026, until January 1, 2030. Eligible agencies must also adopt a policy regarding disruption

of telephonic or internet services that occur during meetings which must include, among other terms, a procedure to recess the open session for at least one hour and make a good faith attempt to restore the service, before meetings can resume. To reconvene without remote access, the body must vote to find that the public interest in continuing the meeting outweighs remote access concerns.

2. Agenda translation: For eligible legislative bodies, agendas must be translated into "applicable languages." These languages are defined as the top three non-English languages spoken by 20% or more of the local population who speak English "less than very well". This mandate will be effective from July 1, 2026, until January 1, 2030.

ITEM NO. 12 ITEMS FROM THE COMMISSION AND STAFF

The Commission and staff may comment on items of general interest.

ITEM NO. 13 ADJOURNMENT