

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

DECEMBER 18, 2025

1. Call to Order

Chair Johnson called the meeting to order at 4:00 pm on Thursday, December 18, 2025, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Shelia Young	Oro Loma Sanitary District
	Bryan Azevedo	City of San Leandro
	Angela Andrews	City of Hayward
	Jennifer Toy	Union Sanitary District
	Ralph Johnson	Castro Valley Sanitary District

Absent: None

Attendees:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	Alex Ameri	City of Hayward
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District
	John Cropper	Cropper Rowe, LLP

4. Public Forum

No members of the public addressed the Commission.

CONSENT CALENDAR

5. Commission Meeting Minutes of November 20, 2025

6. List of Disbursements for November 2025

7. Treasurer's Report for November 2025

8. Final Adjusted Treasurer's Reports for June, July, August, September, and October 2025

Commissioner Azevedo moved to approve the Consent Calendar. The motion was seconded by Commissioner Toy and carried unanimously.

Ayes: Young, Azevedo, Andrews, Toy, Johnson

Noes: None

Absent: None

REGULAR CALENDAR

9. Motion to Accept the Audited Basic Financial Statements for Fiscal Year Ending June 30, 2025

Cropper Rowe, LLP, presented the Authority's audited financial statements for fiscal year 2024/2025, for which it issued an unmodified opinion. The auditor discussed a prior year adjustment detailed in note disclosure 14.

Commissioner Azevedo moved to approve the motion. The motion was seconded by Commissioner Andrews and carried unanimously.

Ayes: Young, Azevedo, Andrews, Toy, Johnson

Noes: None

Absent: None

10. General Manager's Report

The General Manager (GM) discussed horizontal levees, including a City of Palo Alto project, and outreach to elected officials for the First Mile Project. A tour is scheduled for staff from Governor Newsom's office and the California Senators' offices on January 14, 2026. Lastly, the GM discussed a King Tide Tour hosted by Greenbelt Alliance and Hayward Area Recreation and Park District.

11. Report from the Managers Advisory Committee

The General Manager (GM) reported on the activities of the Managers Advisory Committee (MAC). The MAC discussed the Advanced Quantitative Precipitation Information (AQPI) project and nutrients, and received a presentation by HT Harvey on their proposed sampling plan for the Biosolids Wetland Feasibility Study.

12. Report from the Financial Management Committee

The General Manager reported on the meeting of the Financial Management Committee held on December 15, 2025. The Committee recommended approval of the November disbursements, Treasurer's Report, and the final adjusted treasurer's reports. The Committee reviewed the audited financial report with Cropper Rowe, LLP, and recommended acceptance.

13. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the December 16, 2025, meeting and O&M activities. The O&M Manager reviewed compliance and bacterial data. The O&M Manager also provided a facilities update, including the Marina Dechlorination Facility (MDF) Automation Upgrade Project. The GM provided updates on the Cargill project and the AQPI project.

14. Items from Commission and Staff

Commissioner Young moved to adjourn the meeting in memory of Stephen Cassidy, Isabel Polvorosa, and Steven Lockhart, honoring them for their service to the EBDA community.

15. Adjournment

Chair Johnson adjourned the meeting at 4:55 p.m. in memory of the following individuals: Stephen Cassidy, Isabel Polvorosa, and Steven Lockhart.



Jacqueline Zipkin
General Manager