

EAST BAY DISCHARGERS AUTHORITY COMMISSION MEETING MINUTES

February 19, 2026

1. Call to Order

Chair Johnson called the meeting to order at 4:00 pm on Thursday, February 19, 2026, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Shelia Young	Oro Loma Sanitary District
	Fred Simon	City of San Leandro
	Angela Andrews	City of Hayward
	Jennifer Toy	Union Sanitary District
	Ralph Johnson	Castro Valley Sanitary District

Absent: None

Staff:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Karen Li	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	Alex Ameri	City of Hayward
	Jimmy Dang	Oro Loma Sanitary District
	Roland Williams	Castro Valley Sanitary District

4. Public Forum

There were no public comments.

CONSENT CALENDAR

5. Commission Meeting Minutes of January 15, 2026

6. List of Disbursements for January 2026

7. Treasurer's Report for January 2026

Commissioner Andrews moved to approve the Consent Calendar. The motion was seconded by Commissioner Toy and carried unanimously.

Ayes: Young, Simon, Andrews, Toy, Johnson

REGULAR CALENDAR

8. General Manager's Report

The General Manager (GM) congratulated the City of Hayward and the Oro Loma Sanitary District for receiving awards from the California Water Environment Association (CWEA) San Francisco Bay Section. She also provided a synopsis of the National Association of Clean Water Agencies (NACWA) conference she recently attended.

9. Report from the Managers Advisory Committee

The GM reported on the activities of the Managers Advisory Committee (MAC), focusing on FY2026/2027 budget considerations and nutrient issues.

10. Report from the Financial Management Committee

The GM reported on the February 18, 2026, Financial Management Committee Meeting. The Committee recommended approval of the January disbursements and Treasurer's Report. The Committee reviewed the insurance programs and the Budget Policy; no changes were recommended. In support of the proposed changes to the Internal Controls and Fraud Prevention Policy, the Committee directed staff to bring the item to the Commission for approval. Lastly, the Committee supported amending the H.T. Harvey and Associates agreement, increasing the original contract amount from \$40,275 to \$52,895.

11. Motion Authorizing the General Manager to Execute Amendment No. 1 to the Professional Services Agreement with H.T. Harvey and Associates for a Biosolids Suitability Assessment in the Amount of \$12,620, for a Total Not to Exceed Amount of \$52,895

Commissioner Young moved to approve the motion. The motion was seconded by Commissioner Toy and carried unanimously.

Ayes: Young, Simon, Andrews, Toy, Johnson

12. Report from the Operations and Maintenance Committee

The Operations and Maintenance (O&M) Manager and GM reported on the February 17, 2026, O&M Committee Meeting and ongoing O&M activities. The O&M Manager reviewed permit compliance data and provided facility updates, including the HEPS Pump No. 3 motor failure and the Skywest power outage, while the GM provided updates on the Cargill and AQPI projects.

13. Report from the Personnel Committee

The GM reported on the February 18, 2026, Personnel Committee Meeting. The Authority's newly hired Administrative Assistant, Karen Li, was welcomed. The Committee reviewed updates to the 457 deferred compensation plan and fiscal year 2026/2027 wage and benefit assumptions. The Committee discussed the Compensation Plan and directed staff to research adding additional CalPERS health plans and health and wellness programs. The Committee supported the proposed changes to both the Personnel Policy and Rules of the Commission, and directed staff to bring these items to the Commission for approval. At the January meeting, the Commission proposed designating Commissioners Young and Andrews as the EBDA representatives to the Alameda County Special Districts Association. After further discussion, the Commission recommended Commissioner Andrews as the representative with Commissioner Young as the alternate.

14. Motion Designating Authority Representatives to the Alameda County Special Districts Association

Commissioner Toy moved to approve the motion with the noted change. The motion was seconded by Commissioner Simon and carried unanimously.

Ayes: Young, Simon, Andrews, Toy, Johnson

15. Items from Commission and Staff

There were no comments from Commission and staff.

16. Adjournment

Chair Johnson adjourned the meeting at 4:45 p.m.



Jacqueline Zipkin
General Manager