EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

May 21, 2026

1. Call to Order

Chair Johnson called the meeting to order at 4:00 pm on Thursday, May 21, 2026, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

Commissioner Andrews requested to participate in today's Commission Meeting remotely due to emergency circumstances with insufficient time to place the proposed action on the posted agenda, pursuant to Govt. Code Section 54954.2 (b)(4).

Commissioner Andrews stated that she has just cause to attend remotely due to contagious illness that prevents her from attending in person, pursuant to Govt. Code Section 54953.8.3 (c)(2). She also stated that there is no one else in the room over age 18.

Commissioner Young moved to approve the remote participation. The item was seconded by Commissioner Boldt and carried with the following roll call vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson
Noes: None

2. Pledge of Allegiance

3. Roll Call

Present:	Shelia Young	Oro Loma Sanitary District
	Dylan Boldt	City of San Leandro
	Angela Andrews	City of Hayward
	Jennifer Toy	Union Sanitary District
	Ralph Johnson	Castro Valley Sanitary District
Absent:	None	
Staff:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Karen Li	East Bay Dischargers Authority
	Eric Casher	Legal Counsel
	David Donovan	City of Hayward
	Alex Ameri	City of Hayward
	Hayes Morehouse	City of San Leandro
	Paul Eldredge	Union Sanitary District
	Jimmy Dang	Oro Loma Sanitary District
	Roland Williams	Castro Valley Sanitary District

4. Public Forum

There were no public comments.

NOTICE OF PUBLIC HEARING

5. Public Hearing Regarding Vacancies, Recruitment, and Retention Efforts of the East Bay Dischargers Authority in Compliance with Assembly Bill 2561
General Manager Zipkin reviewed the status of vacancies, recruitment, and retention efforts, noting that the Authority's employee retention rate is 100%.

6. Close Public Hearing
Chair Johnson noted that no members of the public were present and, with no further discussion, closed the public hearing.

CONSENT CALENDAR

7. Commission Meeting Minutes of March 19, 2026
8. List of Disbursements for March 2026
9. List of Disbursements for April 2026
10. Treasurer's Report for March 2026
11. Treasurer's Report for April 2026
Commissioner Toy moved to approve the Consent Calendar. The item was seconded by Commissioner Boldt and carried with the following roll call vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson
Noes: None

REGULAR CALENDAR

12. General Manager's Report
The General Manager (GM) GM advised that Bay Area Clean Water Agencies (BACWA) received a notice of intent to award grant funding from the Environmental Protection Agency (EPA) Region 9's San Francisco Bay Program. The grant includes continued funding for the EBDA First Mile Horizontal Levee Project. The GM also noted that she has been invited to be nominated to serve on the California Association of Sanitation Agencies (CASA) Board of Directors.

13. Report from the Managers Advisory Committee
The General Manager (GM) deferred to specific Committee discussions.

14. Report from the Financial Management Committee
The GM reported on the May 18, 2026, Financial Management Committee Meeting. The Committee recommended approval of the March and April disbursements and Treasurer's Reports. The Committee reviewed the Third Quarter Expense Summary and the draft fiscal year 2026/2027 Budget. The Committed supported Commission approval of Items 15 and 16 as presented.

15. Approve Revisions to the Authority's Audit Policy
Commissioner Young moved to approve. The item was seconded by Commissioner Toy and carried with the following roll call vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson
Noes: None

16. Authorization for the General Manager to Execute an Agreement with Nigro & Nigro, PC for Financial Audit Services in the Amount of $57,000
Commissioner Toy moved to approve. The item was seconded by Commissioner Young and carried with the following roll call vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson
Noes: None

17. Report from the Operations and Maintenance Committee
The Operations and Maintenance (O&M) Manager and GM reported on the May 19, 2026, O&M Committee Meeting and ongoing O&M activities. The O&M Manager reviewed permit compliance data and provided facility updates, including the OLEPS Emergency Outfall Cleaning and the status of the Skywest recycled water system. The GM provided an update on the Cargill project. Lastly, the O&M Manager reviewed the draft Fiscal Year 2026-2027 Renewal and Replacement Fund Project List.

18. Report from the Personnel Committee
The GM reported on the May 18, 2026, Personnel Committee Meeting. The Committee reviewed the State Controller's Government Compensation in California Report, 2026/2027 Committee Preference Form, and the General Manager's self-assessment. The Committee reviewed the 2026/2027 Compensation Plan and recommends increasing the Health & Wellness Program monthly stipend to $100. The Committee directed staff to conduct a salary study for all positions in the Classification Plan. The Committee supported Commission approval of Items 19 and 20 as presented.

19. Approve the Authority's Compensation Plan for Fiscal Year 2026-2027
Commissioner Young moved to approve. The item was seconded by Commissioner Boldt and carried with the following roll call vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson
Noes: None

20. Approve an Annual Authority Contribution of $1000 for Five Years to the California Association of Sanitation Agencies Education Foundation in Support of the Bruce Wolfe Memorial Scholarship
Commissioner Toy moved to approve. The item was seconded by Commissioner Boldt and carried with the following roll call vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson
Noes: None

21. Approve Fiscal Year 2026-2027 Commission Chairperson and Vice Chairperson
Commissioner Young moved to approve. The item was seconded by Commissioner Toy and carried with the following roll call vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson
Noes: None

22. Items from the Commission and Staff
General Manager Zipkin requested that the Commission adjourn the meeting in memory Deborah Quinn, honoring her for her decades of service to EBDA.

CLOSED SESSION

23. Conference with Real Property Negotiations
Pursuant to Government Code §54956.8, the Commission entered a Closed Session at 4:45 p.m. to discuss the property at 15850 Jess Ranch Road.

24. Public Employee Performance Evaluation
Pursuant to Government Code §54957(b)(1), the Commission discussed the General Manager's public employee performance evaluation.

RECONVENE OPEN SESSION

25. Closed Session Report
The Commission reconvened to Open Session and Chair Johnson noted there were no reportable actions from the closed session.

26. Adjournment
Chair Johnson adjourned the meeting at 6:02 p.m. in memory of Deborah Quinn.

Jacqueline Zipkin
General Manager