



**COMMISSION MEETING AGENDA**

**Thursday, July 16, 2026**

**4:00 PM**

**Oro Loma Sanitary District Board Room  
2600 Grant Avenue, San Lorenzo, CA**

**Video Conference link: <https://us02web.zoom.us/j/86163754557>**

**Call-in: 1(669) 900-6833 and enter Webinar ID number: 861 6375 4557**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Public Forum**

**CONSENT CALENDAR**

<b>MOTION</b>	<b>5. Commission Meeting Minutes of June 18, 2026</b>	<b>8</b>
	<b>6. List of Disbursements for June 2026 – See Item No. FM4</b>	<b>16</b>
	<b>7. Preliminary Treasurer’s Report for June 2026 – See Item No. FM5</b>	<b>19</b>

**REGULAR CALENDAR**

<b>INFORMATION</b>	<b>8. General Manager’s Report</b> (The General Manager will report on EBDA issues.)	<b>12</b>
<b>PRESENTATION</b>	<b>9. Teach Earth Action Community Engagement on First Mile Horizontal Levee Project</b> (Representatives from Teach Earth Action will present their work.)	<b>12</b>
<b>INFORMATION</b>	<b>10. Report from the Managers Advisory Committee</b> (The General Manager will report on Managers Advisory Committee activities.)	<b>12</b>
<b>INFORMATION</b>	<b>11. Report from the Financial Management Committee</b> (The General Manager will report on the meeting.)	<b>13</b>
<b>RESOLUTION</b>	<b>12. Resolution Approving the Authority’s Investment Policy and Investment Strategy – See Item No. FM6</b> (The Commission will consider the resolution.)	<b>21</b>
<b>MOTION</b>	<b>13. Authorize the General Manager to Execute a Memorandum of Understanding with Agromin Corporation Regarding Jess Ranch Due Diligence – See Item No. FM7</b> (The Commission will consider the item.)	<b>36</b>

INFORMATION	<b>14. Report from the Operations and Maintenance Committee</b> (The Operations & Maintenance and General Managers will report on the meeting.)	<b>45</b>
MOTION	<b>15. Authorize the General Manager to Execute a Work Order-Based Agreement with D.W. Nicholson Corporation in the Amount of \$300,000, including Task Order Number 1 for As-Needed Services in an Amount Not to Exceed \$25,000, Task Order Number 2 for OLEPS Hydropneumatic Tank Replacement in the Amount of \$94,360, Task Order Number 3 for Force Main Concrete Vault Lid Replacement in the Amount of \$30,620, and Task Order Number 4 for OLEPS Diesel Fuel Line Replacement in the Amount of \$27,903 – See Item No. OM6</b> (The Commission will consider the item.)	<b>52</b>
MOTION	<b>16. Authorize the General Manager to Execute a Work Order-Based Agreement with GSE, Inc. in the Amount of \$300,000, including Task Order Number 1 for As-Needed Services in an Amount Not to Exceed \$25,000, Task Order Number 2 for OLEPS Building Sump Upgrade in the Amount of \$58,250, Task Order Number 3 for Force Main Replacement Manway Hatch Covers in the Amount of \$39,400, and Task Order Number 4 for OLEPS Conex Storage Container Site Prep in the Amount of \$25,000 – See Item No. OM7</b> (The Commission will consider the item.)	<b>54</b>
MOTION	<b>17. Authorize the General Manager to Execute an On-Call Professional Services Agreement with Pacific Wastewater Optimization for Engineering and Construction Management Services in the Amount of \$100,000 – See Item No. OM8</b> (The Commission will consider the item.)	<b>56</b>
RESOLUTION	<b>18. Resolution Approving the Summary Vacation of Public Service Easements on Union Sanitary District Property (Alameda County Recorder Reel 5322, Image 534) – See Item No. OM9</b> (The Commission will consider the resolution.)	<b>58</b>
INFORMATION	<b>19. Report from the Personnel Committee</b> (The General Manager will report on the meeting.)	<b>67</b>
MOTION	<b>20. Accept Revised Fiscal Year 2026/2027 Committee Appointments and Schedule – See Item No. P6</b> (The Commission will consider the item.)	<b>74</b>
INFORMATION	<b>21. Items from the Commission and Staff</b> (The Commission and staff may address items of general interest.)	<b>76</b>
	<b>22. Adjournment</b>	<b>76</b>

Agenda Explanation  
East Bay Dischargers Authority  
Commission Agenda  
July 16, 2026

Any member of the public may address the Commission at the commencement of the meeting on any matter within the jurisdiction of the Commission. This should not relate to any item on the agenda. It is the policy of the Authority that each person addressing the Commission limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Commission on an agenda item should do so at the time the item is considered. It is the policy of the Authority that oral comments be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available in the Boardroom and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Administration Manager at the EBDA office at (510) 278-5910 or [juanita@ebda.org](mailto:juanita@ebda.org). Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

**Next Scheduled Commission meeting is  
September 17, 2026 at 4:00 pm**

THIS PAGE INTENTIONALLY LEFT BLANK

## GLOSSARY OF ACRONYMS

<b>ACSDA</b>	Alameda County Special Districts Association	<b>DSRSD</b>	Dublin San Ramon Services District
<b>ACWA</b>	Association of California Water Agencies	<b>DTSC</b>	Department of Toxic Substances Control
<b>AIR DISTRICT</b>	Bay Area Air District (fmr. BAAQMD)	<b>EBDA</b>	East Bay Dischargers Authority
<b>AQPI</b>	Advanced Quantitative Precipitation Information	<b>EBRPD</b>	East Bay Regional Park District
<b>AMP</b>	Asset Management Plan	<b>EIS/EIR</b>	Environmental Impact Statement/Report
<b>ANPRM</b>	Advanced Notice of Proposed Rulemaking	<b>EPA</b>	United States Environmental Protection Agency
<b>BACC</b>	Bay Area Chemical Consortium	<b>FOG</b>	Fats, Oils and Grease
<b>BACWA</b>	Bay Area Clean Water Agencies	<b>GASB</b>	Government Accounting Standards Board
<b>BPA</b>	Basin Plan Amendment	<b>HEPS</b>	Hayward Effluent Pump Station
<b>BCDC</b>	Bay Conservation and Development Commission	<b>JPA</b>	Joint Powers Agreement
<b>BOD</b>	Biochemical Oxygen Demand	<b>LAFCO</b>	Local Agency Formation Commission
<b>CARB</b>	California Air Resources Board	<b>LAVWMA</b>	Livermore-Amador Valley Water Management Agency
<b>CASA</b>	California Association of Sanitation Agencies	<b>LOCC</b>	League of California Cities
<b>CBOD</b>	Carbonaceous Biochemical Oxygen Demand	<b>MAC</b>	Managers Advisory Committee
<b>CDFA</b>	CA Department of Food & Agriculture	<b>MCC</b>	Motor Control Center
<b>CEC</b>	Compound of Emerging Concern	<b>MCL</b>	Maximum Contaminant Level
<b>CEQA</b>	California Environmental Quality Act	<b>MDF</b>	Marina Dechlorination Facility
<b>CFR</b>	Code of Federal Regulations	<b>MG</b>	Million Gallons
<b>CMMS</b>	Computerized Maintenance Management System	<b>MGD</b>	Million Gallons per Day
<b>COH</b>	City of Hayward	<b>MMP</b>	Mandatory Minimum Penalty
<b>CPUC</b>	California Public Utilities Commission	<b>MOU</b>	Memorandum of Understanding
<b>CSL</b>	City of San Leandro	<b>MSS</b>	Mixed Sea Salt
<b>CTR</b>	California Toxics Rule	<b>N</b>	Nitrogen
<b>CVCWA</b>	Central Valley Clean Water Association	<b>NACWA</b>	National Association of Clean Water Agencies
<b>CVSAN</b>	Castro Valley Sanitary District	<b>NBS</b>	Nature-Based Solutions
<b>CWA</b>	Clean Water Act	<b>NGO</b>	Non-Governmental Organization
<b>CWEA</b>	CA Water Environment Association	<b>NOX</b>	Nitrogen Oxides
<b>DO</b>	Dissolved Oxygen	<b>NPDES</b>	National Pollutant Discharge Elimination System
<b>DPR</b>	Department of Pesticide Regulation	<b>NPS</b>	Non-Point Source

## GLOSSARY OF ACRONYMS

<b>O&amp;M</b>	Operations & Maintenance	<b>SSMP</b>	Sewer System Management Plan
<b>OLEPS</b>	Oro Loma Effluent Pump Station	<b>SSO</b>	Sanitary Sewer Overflow
<b>OLSD</b>	Oro Loma Sanitary District	<b>SWRCB</b>	State Water Resources Control Board
<b>OMB</b>	Office of Management and Budget	<b>TDS</b>	Total Dissolved Solids
<b>P</b>	Phosphorous	<b>TIN</b>	Total Inorganic Nitrogen
<b>PAHs</b>	Polynuclear Aromatic Hydrocarbons	<b>TMDL</b>	Total Maximum Daily Load
<b>PCBs</b>	Polychlorinated Biphenyls	<b>TP</b>	Total Phosphorus
<b>PLC</b>	Programmable Logic Controller	<b>TRC</b>	Total Residual Chlorine
<b>PFAS</b>	Per and Polyfluoroalkyl Substances	<b>TSO</b>	Time Schedule Order
<b>POTW</b>	Publicly Owned Treatment Works	<b>TSS</b>	Total Suspended Solids
<b>QA/QC</b>	Quality Assurance / Quality Control	<b>UEPS</b>	Union Effluent Pump Station
<b>Region IX</b>	Western Region of EPA (CA, AZ, NV & HI)	<b>USD</b>	Union Sanitary District
<b>ReNUWIt</b>	Re-Inventing the Nation's Urban Water Infrastructure Engineering Research Center	<b>UV</b>	Ultraviolet Treatment
<b>RFP</b>	Request For Proposals	<b>VFD</b>	Variable Frequency Drive
<b>RFQ</b>	Request For Qualifications	<b>VOCs</b>	Volatile Organic Compounds
<b>RMP</b>	Regional Monitoring Program	<b>WAS</b>	Waste Activated Sludge
<b>RO</b>	Reverse Osmosis	<b>WDR</b>	Waste Discharge Requirements
<b>RRF</b>	Renewal and Replacement Fund	<b>WEF</b>	Water Environment Federation
<b>RWB</b>	Regional Water Board	<b>WET</b>	Whole Effluent Toxicity or Waste Extraction Test
<b>RWQCB</b>	Regional Water Quality Control Board	<b>WIN</b>	Water Infrastructure Network
<b>SBS</b>	Sodium Bisulfite	<b>WLA</b>	Waste Load Allocation (point sources)
<b>SCADA</b>	Supervisory Control and Data Acquisition	<b>WPCF</b>	Water Pollution Control Facility
<b>SCAP</b>	Southern California Alliance of POTWs	<b>WQBEL</b>	Water Quality Based Effluent Limitation
<b>SEP</b>	Supplementary Environmental Project	<b>WQS</b>	Water Quality Standards
<b>SFEI</b>	San Francisco Estuary Institute	<b>WRDA</b>	Water Resource Development Act
<b>SFEP</b>	San Francisco Estuary Partnership	<b>WRF</b>	Water Research Foundation
<b>SLEPS</b>	San Leandro Effluent Pump Station	<b>WWTP</b>	Wastewater Treatment Plant
<b>SRF</b>	State Revolving Fund	<b>WWWIFA</b>	Water and Wastewater Infrastructure Financing Agency

## **CONSENT CALENDAR**

Consent calendar items are typically routine in nature and are considered for approval by the Commission with a single action. The Commission may remove items from the Consent Calendar for discussion. Items on the Consent Calendar are deemed to have been read by title. Members of the public who wish to comment on Consent Calendar items may do so during Public Forum.

- Item No. 5 Commission Meeting Minutes of June 18, 2026
- Item No. 6 List of Disbursements for June 2026 – See Item No. FM4
- Item No. 7 Treasurer’s Report for June 2026 – See Item No. FM5

### **Recommendation**

Approve Consent Calendar

**ITEM NO. 5 COMMISSION MEETING MINUTES OF JUNE 18, 2026**

**1. Call to Order**

Chair Johnson called the meeting to order at 4:00 pm on Thursday, June 18, 2026, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

**2. Pledge of Allegiance**

**3. Roll Call**

Present:	Shelia Young	Oro Loma Sanitary District
	Dylan Boldt	City of San Leandro
	Angela Andrews	City of Hayward
	Jennifer Toy	Union Sanitary District
	Ralph Johnson	Castro Valley Sanitary District

Absent: None

Staff:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Karen Li	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	David Donovan	City of Hayward
	Hayes Morehouse	City of San Leandro
	Paul Eldredge	Union Sanitary District
	Marty Kludjian	Union Sanitary District
	Jimmy Dang	Oro Loma Sanitary District
	Roland Williams	Castro Valley Sanitary District
	Naomi Lue	Castro Valley Sanitary District

**4. Public Forum**

There were no public comments.

**C O N S E N T C A L E N D A R**

**5. Commission Meeting Minutes of May 21, 2026**

**6. List of Disbursements for May 2026**

**7. Treasurer's Report for May 2026**

Commissioner Andrews moved to approve the Consent Calendar. The item was seconded by Commissioner Toy and carried with the following vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson

Noes: None

## REGULAR CALENDAR

### **8. General Manager's Report**

The General Manager (GM) announced the Eden Area Shoreline Resilience Collaborative workshop taking place on Saturday, June 27 at the San Lorenzo Community Center, and the July 11 Greenbelt Alliance bike tour of the Hayward shoreline beginning at the trail head on Grant Avenue, San Lorenzo.

### **9. Report from the Managers Advisory Committee**

The General Manager (GM) reported that the Managers Advisory Committee discussed the Jess Ranch Project.

### **10. Report from the Financial Management Committee**

The GM reported on the June 17, 2026, Financial Management Committee Meeting. The Committee recommended approval of the May disbursements and Treasurer's Reports. The GM advised that following the Commission's direction, the Authority's Wells Fargo Bank checking account was closed in June. The Committee supported Commission approval of Items 11, 12, and 13, as presented.

### **11. Fix the City of Hayward Recycled Water Fee for Fiscal Year 2026/2027 at \$12,000 per Quarter**

Commissioner Young moved to approve. The item was seconded by Commissioner Andrews and carried with the following vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson

Noes: None

### **12. Authorize the General Manager to Execute Amendment 1 to the Professional Services Agreement with Regional Government Services for Finance and Administrative Services in the Amount of \$138,000 for a Total Contract Value of \$313,000**

Commissioner Toy moved to approve. The item was seconded by Commissioner Boldt and carried with the following vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson

Noes: None

### **13. Adopt the East Bay Dischargers Authority's Fiscal Year 2026/2027 Budget**

Commissioner Young moved to approve. The item was seconded by Commissioner Boldt and carried with the following roll call vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson

Noes: None

### **14. Report from the Operations and Maintenance Committee**

The Operations and Maintenance (O&M) Manager and GM reported on the June 16, 2026, O&M Committee Meeting and ongoing O&M activities. The O&M Manager reviewed permit compliance data and provided facility updates, including the status of the HEPS

painting project and the Skywest recycled water system. The O&M Manager also discussed preventative maintenance activities. The GM provided an update on the Cargill project. The Committee supported Commission approval of Items 15 and 16 as presented.

**15. Approve the Renewal and Replacement Fund Project List for Fiscal Year 2026/2027**

Commissioner Boldt moved to approve. The item was seconded by Commissioner Young and carried with the following vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson

Noes: None

**16. Authorize the General Manager to Execute a Transfer Agreement for the East Bay Dischargers Authority Union Effluent Pump Station, Including Surge Tower and Force Main Segment**

Commissioner Toy moved to approve. The item was seconded by Commissioner Boldt and carried with the following vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson

Noes: None

**17. Report from the Regulatory Affairs Committee**

The GM reported on the June 17, 2026, Regulatory Affairs Committee Meeting. The Committee reviewed the NPDES compliance data, BACWA Key Regulatory Issues Summary, and Nutrients Group Annual Report. The Committee supported Commission approval of Item 18 as presented.

**18. Authorization for the General Manager to Execute an Amendment to the Agreement with EOA, Inc. for Permitting Support in the Amount of \$90,000, for a Total Contract Amount of \$190,000**

Commissioner Toy moved to approve. The item was seconded by Commissioner Andrews and carried with the following vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson

Noes: None

**19. Approve Amendments to the General Manager's Amended and Restated Employment Agreement**

Commissioner Young moved to approve. The item was seconded by Commissioner Boldt and carried with the following vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson

Noes: None

**20. Accept Fiscal Year 2026-2027 Committee Appointments and Schedule**

Commissioner Boldt moved to approve. The item was seconded by Commissioner Andrews and carried with the following vote:

Ayes: Young, Boldt, Andrews, Toy, Johnson  
Noes: None

**21. Items from the Commission and Staff**

Paul Eldredge, General Manager of Union Sanitary District (USD), advised that Commissioner Toy is rotating off the EBDA Commission and introduced USD Director Marty Kludjian, whose appointment to EBDA is effective July 1. Commissioner Toy expressed her appreciation of the EBDA Commission and staff. The Commission thanked Jennifer Toy for her service over the past couple of years. Lastly, Commissioner Andrews invited everyone to a Juneteenth celebration at Mt. Eden High School in Hayward on Saturday, June 20.

**C L O S E D S E S S I O N**

**22. Conference with Real Property Negotiations**

Pursuant to Government Code §54956.8, the Commission discussed the property at 15850 Jess Ranch Road.

**23. Conference with Legal Counsel – Anticipated Litigation**

Pursuant to Government Code §54956.9(d)(2), the Commission discussed potential litigation.

**R E C O N V E N E O P E N S E S S I O N**

**24. Closed Session Report**

The Commission reconvened to Open Session and Chair Johnson noted there were no reportable actions from the closed session.

**26. Adjournment**

Chair Johnson adjourned the meeting at 5:18 pm.

Jacqueline Zipkin  
General Manager

**ITEM NO. 8 GENERAL MANAGER'S REPORT**

The General Manager will discuss items of interest to EBDA.

**ITEM NO. 9 TEACH EARTH ACTION COMMUNITY ENGAGEMENT ON FIRST MILE HORIZONTAL LEVEE PROJECT**

Following a brief introduction by the General Manager, students and faculty from Chabot College's [Teach Earth Action](#) will present their work on the First Mile Horizontal Levee Project.

**ITEM NO. 10 REPORT FROM THE MANAGERS ADVISORY COMMITTEE**

**MANAGERS ADVISORY COMMITTEE  
AGENDA**

**Monday, July 6, 2026  
2:00 pm**

- 1. Biosolids - Jess Ranch Composting Facility**
- 2. NPDES Permit Reissuance**
- 3. First Mile Horizontal Levee Project Update**
- 4. Nutrients**
  - a. Compliance Milestone Report Clarification**
  - b. Basin Plan Amendment**
  - c. Water Quality Trading**
- 5. EBDA Commission Agenda**
- 6. Managers Information Sharing and Networking**



**ITEM NO. 11**

**FINANCIAL MANAGEMENT COMMITTEE AGENDA**

**Friday, July 10, 2026 at 9:00 AM**

**East Bay Dischargers Authority  
2651 Grant Avenue, San Lorenzo, CA**

**Committee Members: Boldt (Chair); Johnson**

**FM1. Call to Order**

**FM2. Roll Call**

**FM3. Public Forum**

**FM4. Disbursements for June 2026**  
(The Committee will review the List of Disbursements.)

**FM5. Preliminary Treasurer's Reports for June 2026**  
(The Committee will review the Treasurer's Report.)

**FM6. Resolution Approving the Authority's Investment Policy and Investment Strategy**  
(The Committee will consider the resolution.)

**FM7. Authorize the General Manager to Execute a Memorandum of Understanding with Agromin Corporation Regarding Jess Ranch Due Diligence**  
(The Committee will consider the item.)

**FM8. Adjournment**

Any member of the public may address the Committee at the commencement of the meeting on any matter within the jurisdiction of the Committee. This should not relate to any item on the agenda. Each person addressing the Committee should limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Committee on any agenda item should do so at the time the item is considered. Oral comments should be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the Juanita Villasenor at [juanita@ebda.org](mailto:juanita@ebda.org) or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Agenda Explanation  
East Bay Dischargers Authority  
Financial Management Committee  
July 10, 2026

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are also posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

**Next Scheduled Financial Management Committee  
September 16, 2026 at 10:00 am**



**EAST BAY DISCHARGERS AUTHORITY**  
**List of Disbursements**  
**June 2026**

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
10458	06/30/2026	3026071	REGIONAL MONITORING PROGRAM C/O SFEI	PARTICIPANT FEE - 2026 BUDGET	72,171.25	72,171.25
10434	06/15/2026	7287	ORO LOMA SANITARY DISTRICT	OLEPS O&M, ADMIN BUILDING, SKYWEST - APR	27,108.41	52,363.19
10434	06/15/2026	7296	ORO LOMA SANITARY DISTRICT	OLEPS O&M, ADMIN BUILDING, SKYWEST - MAY	25,254.78	
10440	06/30/2026	41803	ANCHOR QEA, INC	FIRST MILE PROJECT	45,856.32	45,856.32
10431	06/15/2026	404775	CITY OF SAN LEANDRO	MDF O&M, EFFLUENT MONITORING, FM MAINTENANCE - APR	35,970.10	35,970.10
10456	06/30/2026	70295R.01	REDWOOD PAINTING CO	HEPS PAINTING PROJECT	17,500.00	17,500.00
10436	06/15/2026	20620	REDWOOD PUBLIC LAW, LLP	LEGAL SERVICES - THRU MAY 31, 2026 (JESS RANCH)	7,560.00	9,823.00
10436	06/15/2026	20619	REDWOOD PUBLIC LAW, LLP	LEGAL SERVICES - THRU MAY 31, 2026	2,263.00	
10452	06/30/2026	21413	PACIFIC ECORISK	NPDES TOXICITY TESTING	6,506.00	6,506.00
10432	06/15/2026	EA08-0426	EOA, INC	CONSULTING SERVICES FOR NPDES PERMIT REISSUANCE	5,230.50	5,230.50
10459	06/30/2026	783693	SOUTHERN COUNTIES LUBRICANTS LLC	OLEPS DIESEL FUEL	4,235.18	4,235.18
10437	06/15/2026	21194	REGIONAL GOVERNMENT SERVICES	MANAGEMENT AND ADMINISTRATIVE SERVICES	3,899.50	3,899.50
10457	06/30/2026	21361	REGIONAL GOVERNMENT SERVICES	MANAGEMENT AND ADMINISTRATIVE SERVICES	3,748.90	3,748.90
10453	06/30/2026	1003	PACIFIC WASTEWATER OPTIMIZATION	ENGINEERING SERVICES	3,200.00	3,200.00
10445	06/30/2026	INV5000860	CRANE TECH INC	OLEPS 15-TON BRIDGE CRANE SERVICE CALL	3,024.19	3,024.19
10438	06/15/2026	4246-0445-5568-7627	U.S. BANK	PURCHASING CARD EXPENSES	2,890.44	2,890.44
10444	06/30/2026	52205712	CITY OF HAYWARD	EMPLOYEE BENEFIT PROGRAMS - JUNE	1,841.74	1,841.74
10447	06/30/2026	09	GREENBELT ALLIANCE	HASPA COMMUNITY OUTREACH	1,770.52	1,770.52
10446	06/30/2026	9955481834	GRAINGER, INC	MDF SUMP PUMP CHECK VALVES	1,399.57	1,399.57
10455	06/30/2026	253729	R-COMPUTER	MDF UPSs	1,342.85	1,342.85
10439	06/15/2026	S2299028.001	WILLE ELECTRIC SUPPLY CO, INC	MDF & OLEPS 4-FOOT LED LIGHT BULBS	801.55	1,335.92
10439	06/15/2026	S2300950.001	WILLE ELECTRIC SUPPLY CO, INC	MDF & OLEPS 4-FOOT LED LIGHT BULBS	534.37	
10433	06/15/2026	232307	MEYERS NAVE	LEGAL SERVICES - BRINE PROJECT	1,020.00	1,315.00
10433	06/15/2026	56200B42409	MEYERS NAVE	LEGAL SERVICES - BRINE PROJECT	295.00	
10442	06/30/2026	741022	CALTEST ANALYTICAL LABORATORY	LAB TESTING SERVICES	1,155.36	1,155.36
10449	06/30/2026	36000	INTEC SOLUTIONS INC	OLEPS VFD PMS	1,020.00	1,020.00
10430	06/15/2026	61895	CALCON	HEPS - SECURITY CAMERAS SERVICE CALL & NEW HARD DRIVE	965.33	965.33
10443	06/30/2026	8484	CAYUGA INFORMATION SYSTEMS	IT SERVICES - APR	472.50	577.50
10443	06/30/2026	8485	CAYUGA INFORMATION SYSTEMS	IT SERVICES - MAY	105.00	
10435	06/15/2026	53150	R-COMPUTER	COMPUTER SOFTWARE SUPPORT	540.00	540.00
10441	06/30/2026	0626-27	BEECHER ENGINEERING, INC	WO2 OLEPS ATS DESIGN	265.00	265.00
10451	06/30/2026	12685	MBC CUSTODIAL SERVICES INC	JANITORIAL SERVICES - JUNE	208.00	208.00
10454	06/30/2026	3107896883	PITNEY BOWES INC	DIGITAL MAILING SYSTEM QUARTERLY LEASE CHARGE	150.55	150.55

**EAST BAY DISCHARGERS AUTHORITY**  
**List of Disbursements**  
**June 2026**

Check #	Payment Date	Invoice #	Vendor Name	Description	Invoice Amount	Disbursement Amount
10448	06/30/2026	77007	H.T. HARVEY	BIOSOLIDS SUITABILITY ASSESSMENT	70.00	70.00
10450	06/30/2026	May-26	JACQUELINE ZIPKIN	REIMBURSABLE EXPENSES	69.17	69.17
<b>TOTAL CHECKS</b>					<b>280,445.08</b>	<b>280,445.08</b>
<b>ELECTRONIC PAYMENTS</b>						
	06/02/2026	5105948980-0	PG&E	GAS & ELECTRIC SERVICE - APR	45,618.11	45,618.11
	06/23/2026	5105948980-0	PG&E	GAS & ELECTRIC SERVICE - MAY	37,552.29	37,552.29
	06/29/2026	--	ADP, LLC	PAYROLL PERIOD: 6/16-30/2026	40,535.05	40,535.05
	06/12/2026	--	ADP, LLC	PAYROLL PERIOD: 6/01-15/2026	26,183.09	26,183.09
	06/29/2026	100000018339367	CALPERS	CERBT FUND CONTRIBUTION FY 2025-2026	18,264.00	18,264.00
	06/11/2026	100000018303134	CALPERS	HEALTH PREMIUMS - JUN	8,595.82	8,595.82
	06/03/2026	100000018272406	CALPERS	PENSION CONTRIBUTION, CLASSIC 5/16 - 31/2026	6,032.62	6,032.62
	06/16/2026	100000018298958	CALPERS	PENSION CONTRIBUTION, CLASSIC 6/01 - 15/2026	6,032.62	6,032.62
	06/03/2026	6051161	MISSION SQUARE	DEFERRED COMPENSATION CONTRIBUTION 5/31/2026	2,171.11	2,171.11
	06/17/2026	6973636	MISSION SQUARE	DEFERRED COMPENSATION CONTRIBUTION 6/15/2026	2,171.11	2,171.11
	06/10/2026	1003631776	STATE COMPENSATION INSURANCE FUND	WORKERS COMPENSATION PREMIUM - JUN	951.35	951.35
	06/23/2026	CD_001457013	RINGCENTRAL INC	ADMIN OFFICE DIGITAL PHONE SERVICE - MAY	208.77	208.77
	06/16/2026	100000018298996	CALPERS	PENSION CONTRIBUTION, PEPRA 6/01 - 15/2026	197.82	197.82
	06/03/2026	100000018272446	CALPERS	PENSION CONTRIBUTION, PEPRA 5/16 - 31/2026	197.82	197.82
	06/24/2026	60781	COMPUTER COURAGE	WEBSITE HOSTING - JUN	150.00	150.00
	06/17/2026	84330	FOR2FI	MDF TELEPHONE SERVICE - JUN	139.17	139.17
	06/05/2026	--	ADP, LLC	PAYROLL FEES, 5/16-31/2026	112.85	112.85
	06/03/2026	2606036275	INTERMEDIA.NET INC	EMAIL EXCHANGE HOSTING	109.81	109.81
	06/30/2026	--	FREMONT BANK	SERVICE CHARGE	108.10	108.10
	06/22/2026	--	ADP, LLC	PAYROLL FEES, 6/01-15/2026	97.45	97.45
	06/22/2026	6144988753	VERIZON WIRELESS	WIRELESS PHONE SERVICE - MAY	50.46	50.46
<b>TOTAL ELECTRONIC PAYMENTS</b>					<b>195,479.42</b>	<b>195,479.42</b>
<b>TOTAL DISBURSEMENTS</b>					<b>475,924.50</b>	<b>475,924.50</b>

**ITEM NO. FM5 PRELIMINARY TREASURER'S REPORTS FOR JUNE 2026**

The Treasurer's Report summarizes the Authority's financial activities by fund, providing an overview of its financial status. A detailed presentation of transactions, including income and expenditures, along with current account balances for checking and investment accounts, can be found in the Supplemental Treasurer's Report.

The average monthly yield for Local Agency Investment Fund (LAIF) is 3.82%, while the current 7-day yield for California Asset Management Program (CAMP) is 3.79%. The liquidity of both CAMP and LAIF allows for easy transfers to the checking account to meet the daily cash flow needs.

As of June 30, 2026, the Authority's total cash balance is \$4,244,224. In June, the General Manager / Treasurer closed the Authority's checking account at Wells Fargo Bank, and the remaining funds were transferred to the Local Agency Investment Fund (LAIF) account. Continuous oversight is essential as we move forward to ensure sustained financial health and meet any future obligations.

**Approval is recommended.**

**EAST BAY DISCHARGERS AUTHORITY**  
**PRELIMINARY TREASURER'S REPORT**  
**For the Period Ending June 30, 2026**

FUND	FUND DESCRIPTION	BEGINNING CASH BALANCE	DEBITS (INCREASE)	CREDITS (DECREASE)	ENDING CASH BALANCE
12	OPERATIONS & MAINTENANCE	\$ 1,765,374	\$ -	\$ 307,755	\$ 1,457,619
13	PLANNING & SPECIAL STUDIES	\$ 319,377	\$ -	\$ 125,099	\$ 194,279
14	RECLAMATION O & M (SKYWEST)	\$ 58,826	\$ -	\$ 4,611	\$ 54,215
15	BRINE ACCEPTANCE	\$ 195,825	\$ 12,698	\$ 1,315	\$ 207,208
31	RENEWAL & REPLACEMENT	\$ 2,349,976	\$ 18,072	\$ 37,145	\$ 2,330,903
<b>TOTALS</b>		<b>\$ 4,689,378</b>	<b>\$ 30,770</b>	<b>\$ 475,925</b>	<b>\$ 4,244,224</b>
Ending Balance per STR					\$ 4,244,224



**ITEM NO. FM6 RESOLUTION APPROVING THE AUTHORITY'S INVESTMENT POLICY AND INVESTMENT STRATEGY**

**Recommendation**

Approve the Authority's existing Investment Policy.

**Background**

The Authority engaged PFM Asset Management (PFM) in late 2018 to assist in the development of an Authority Investment Policy, in compliance with applicable law regarding public agency investments in California. The Policy was originally approved by the Commission in 2019 and has been updated as necessary to stay compliant with State law. The most recent revisions and reapproval occurred in September 2025. The consensus recommendation of the California Debt and Investment Advisory Commission (CDIAC) is to review the Investment Policy on an annual basis.

The Policy provides for a broad range of potential investments that the Authority may legally undertake. However, given the Authority's cashflow needs, staff resources, and the magnitude of funds to be invested, a narrower range of investment vehicles is appropriate. This narrower, more practical approach is reflected in the Authority's Investment Strategy. The Investment Strategy was originally adopted in March 2019 and most recently reviewed in September 2025.

**Discussion**

Staff has reviewed the Authority's Investment Policy and is recommending that it be re-adopted with no changes. There have been no legal changes or requirements enacted that would require revisions. The Policy is attached for the Committee's consideration.

Staff has also reviewed the attached Investment Strategy and similarly recommends no changes. Staff continues to conclude that the administrative burden of investing EBDA's liquid funds in diversified and/or more volatile financial instruments significantly outweigh the benefits and potential gains. The Authority's strategy of investing its idle long-term funds in California's Local Agency Investment Fund (LAIF), California Asset Management Program (CAMP), both pooled investments by public agencies, or certificates of deposit (CDs), represent relatively low-risk, low-administration investments.

EBDA had a series of laddered CDs through Wells Fargo Advisors that have been moved to the Authority's cash accounts as they have matured. The last CD matured in 2021. The Authority has not reinvested in CDs because interest rates have been low. Therefore, all of EBDA's long-term funds are currently invested in LAIF and CAMP.

Over the past several years, CAMP has significantly out-performed LAIF. However more recently, the CAMP yield has dropped, making them more comparable. CAMP's current seven-day yield is 3.79%, whereas LAIF's average monthly yield is 3.82%. Both LAIF and CAMP are fully liquid and therefore funds can easily be moved in and out of each pool as interest rates change.

**POLICY NUMBER:** 1.1

---

**NAME OF POLICY:** Finance - Investments

---

**ADOPTED:** July 16, 2026

**LAST REVIEWED:** July 16, 2026

**LAST REVISED:** December 16, 2021

---

**PURPOSE:** All financial assets, including those reflected in special revenue funds, capital project funds, internal service funds and other funds that may be created from time to time, shall be administered in accordance with the provisions of this Policy and are accounted for in the Annual Financial Report. This Investment Policy is used to guide Authority staff in investment decisions and transactions.

---

**POLICY:** It is the policy of East Bay Dischargers Authority (Authority) to invest public funds in a manner which prioritizes security over investment return, while meeting the daily cash flow demands of the Authority, and conforming to California Government Code Sections 53601 through 53686 and other statutes governing the investment of public funds.

#### **DETAILED DISCUSSION:**

##### **A. OBJECTIVES:**

When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

1. **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the East Bay Dischargers Authority shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

2. **Liquidity:** The investment portfolio will remain sufficiently liquid to enable the East Bay Dischargers Authority to meet all operating requirements which might be reasonably anticipated.

3. **Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio. (CGC 53600.5)

**B. STANDARD OF CARE:**

- **Prudence:** All investments shall be made within the policy framework of liquidity, safety, and investment return, with the judgment and care a person of prudence and intelligence would, under the circumstances then prevailing, exercise in the management of his/her affairs.
- **Ethics and Conflict of Interest:** The Authority officers and employees involved in the investment process or in a position to influence investment decisions shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Officers and employees involved in the investment process shall abide by CGC Section 109, et seq. and the California Political Reform Act.
- **Delegation of Authority:** The authority to manage investment programs is granted to the Investment Committee, which is comprised of the two members of the Financial Management Committee appointed by the Commission, and the General Manager/Treasurer. The responsibility for the operation and day-to-day maintenance of the investment program is delegated to the Authority's General Manager/Treasurer. The General Manager/Treasurer shall file with the Authority an official bond. The Authority shall pay the cost of said bonds.

**C. PROCEDURES:**

The General Manager/Treasurer shall establish written procedures and a system of internal controls for the operation of the investment program consistent with this investment policy to be incorporated into the Authority's Financial Management System Policy and Procedures Manual. Procedures should include references to: safekeeping, PSA repurchase agreements, wire transfer agreements, collateral/depository agreements, and banking services contracts, as appropriate. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Financial Management Committee.

The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The General Manager/Treasurer is a trustee and a fiduciary subject to the prudent investor standard. (CGC 53600.3)

**D. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS:**

The General Manager/Treasurer will select financial institutions that are authorized to provide banking and investment services. The authorized financial institutions shall be selected on the basis of credit worthiness, financial strength, and experience. In addition, a list will also be maintained of approved security broker/dealers who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

For brokers/dealers of government securities and other investments, the General Manager/Treasurer shall select only broker/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations and familiar with the Government Code restrictions on public agency investments and have a substantial experience with other public agency investments.

Before engaging in investment transactions with a broker/dealer, the General Manager/Treasurer shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for the Authority's account with that firm has reviewed the Authority's Investment Policy and that the firm understands the policy and intends to present investment recommendations and transactions to the Authority that are appropriate under the terms and conditions of the Investment Policy.

**E. AUTHORIZED AND SUITABLE INVESTMENTS:**

- The allowable investment instruments applicable to all local agencies, including the East Bay Dischargers Authority, are shown in the documents listed below and included by reference in this investment policy. California Government Code Section 5920-5924
- California Government Code Section 16429.1-16429.4
- California Government Code Section 53500-53505
- California Government Code Section 53600-53609
- California Government Code Section 53630-53686

See CGC 53601 for a detailed summary of the limitations and special conditions that apply to each of the above listed investment securities. A table summarizing allowable investments is included as Figure 1 in the California Debt and Investment Advisory Commission's Local Agency Investment Guidelines, available at the following website: <https://www.treasurer.ca.gov/cdiac/laiq/guideline.pdf>. The Guidelines and table are updated periodically to reflect changes in law. The most recent version at the time of Policy adoption is attached here for reference.

**F. PROHIBITED INVESTMENTS:**

Under the provisions of CGC 53601.6 and 53631.5, the Authority shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools or any investment that may result in a zero interest accrual if held to maturity.

**G. COLLATERALIZATION:**

All certificates of deposits and repurchase agreements must be collateralized by U.S. Treasury Obligations. Collateral must be held by a third party and valued on a monthly basis. The percentage of collateralization on Repurchase Agreements will adhere to the amount required under CGC 53601(i)(2).

**H. DIVERSIFICATIONS:**

It is the policy of the Authority to diversify its investment portfolio. With the exception of funds invested in LAIF, United State Treasury Bills, notes, and bonds, the Authority will diversify its investments by security type and, within each type, by institution. Invested assets shall be diversified to eliminate the risk of loss resulting from over-concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. Diversification shall be determined and revised periodically by the General Manager/Treasurer in consultation with the Financial Management Committee. In establishing specific diversification strategies, the following guidelines shall apply:

- 1) Portfolio maturities shall be matched against projected liabilities to avoid an over-concentration in a specific series of maturities.
- 2) Maturities selected shall provide for stability and liquidity.
- 3) Disbursement needs including payroll dates shall be anticipated by the scheduled maturity of specific investments, marketable U.S. Treasury Bills or Notes or other cash equivalent instruments, such as money market mutual funds.

**I. PERFORMANCE STANDARDS:**

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs of the Authority. The Authority shall establish a performance benchmark. Benchmarks may change over time based on changes in market conditions, investment preferences, or cash flow requirements. The Authority shall establish performance benchmarks that acknowledge the possibility of unanticipated changes in financial markets.

**J. INTERNAL CONTROLS:**

The Authority shall establish a set of internal controls which shall be documented in writing. The internal controls will be reviewed by the Authority and with the independent auditor. The controls shall be designed to prevent employee error, misrepresentations by third parties, or imprudent actions by officers or employees of the Authority.

**K. SAFEKEEPING & CUSTODY:**

All security transactions entered into by the Authority shall be conducted on delivery-versus-payment (DVP) basis. All securities purchased or acquired shall be delivered to the Authority by book entry, physical delivery, or by third party custodial agreement. (CGC 53601). The General Manager/Treasurer shall deposit securities in which the Authority holds funds in a safe deposit box in the name of East Bay Dischargers Authority.

**L. REPORTING:**

The General Manager/Treasurer shall submit to the Commission a monthly report. The report shall include a complete description of the portfolio, the type of investment, the issuers, maturity dates, par values and the current market values of each component of the portfolio, including funds managed by third party contractors. The report will also include the source of the portfolio valuation. In the case of funds invested in the State of California's Local Agency Investment Fund (LAIF), FDIC Insured accounts, or investment pools such as California Asset Management Program (CAMP), current statements from those institutions will satisfy the above reporting requirement. The report will also include a certification that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy and, (2) the Authority will meet its expenditure obligations for the next six months. [CGC 53646(b)]. The General Manager/Treasurer shall maintain a complete and timely record of all investment transactions.

**M. INVESTMENT POLICY ADOPTION:**

The Investment Policy shall be adopted by the Commission of the East Bay Dischargers Authority. Moreover, the Policy shall be reviewed on an annual basis, and modifications must be approved by the Commission.

**GLOSSARY:**

**ASK PRICE:** The price at which a seller offers to sell a security to a buyer.

**ASSET-BACKED SECURITIES:** Bonds created from various types of consumer debt.

Returns on these securities come from customer payments on their outstanding loans. The primary types of asset-backed securities are mortgages, home equity loans, auto loans, leases, credit card receivables and student loans.

**BANKERS' ACCEPTANCE:** A letter of credit issued in a foreign trade transaction which allows exporters to receive payment prior to importation of their goods. Banks provide short-term financing to facilitate the transaction and may sell the obligation to a third party. Bankers' Acceptances are secured by the issuer of the bill, while the underlying goods also serve as collateral.

**BANK DEPOSITS:** Collateral in the form of currency that may be in the form of demand accounts (checking) or investments in accounts that have a fixed term and negotiated rate of interest.

**BENCHMARK:** A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

**BID PRICE:** The price at which a buyer offers to purchase a security from the seller.

**BOND:** A debt investment in which an investor loans money to an entity (corporate or governmental) that borrows the funds for a defined period of time at a fixed interest rate called a coupon payment. Bonds are used by companies, municipalities, states and the U.S. government to finance a variety of projects and operating activities.

**BROKER:** A broker aligns buyers and sellers of securities and receives a commission when a sale occurs. Brokers generally do not hold inventory or make a market for securities.

**CALIFORNIA LOCAL AGENCY OBLIGATIONS:** Bonds that are issued by a California county, Authority, Authority and county, including a chartered Authority or county, school district, community college district, public district, county board of education, county superintendent of schools, or any public or municipal corporation.

**CD (CERTIFICATE OF DEPOSIT):** Time deposits issued by a bank, savings or federal credit union, or state-licensed branch of a foreign bank. Negotiable Certificates of Deposits rely on the credit rating of the issuing entity.

**COLLATERAL:** Securities, evidence of deposit, or other property that a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

**COLLATERALIZATION:** Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

**COMMERCIAL PAPER:** Short-term unsecured promissory note issued by a company or financial institution. Commercial paper is issued at a discount and matures at face value. Usually a maximum maturity of 270 days, and given a short-term debt rating by one or more nationally recognized statistical rating organizations (NRSROs).

**COUNTY POOLED INVESTMENT FUNDS:** The aggregate of all funds from public agencies placed in the custody of the county treasurer or chief finance officer for investment and reinvestment.

**COUPON:** The annual rate of interest that a bond's issuer promises to pay the bondholder, expressed as a percentage of the bond's face value.

**CREDIT RISK:** Credit risk is the likelihood that an issuer will be unable to make scheduled payments of interest or principal on an outstanding obligation.

**CUSTODIAN:** An agent such as a broker or a bank that stores a customer's investments for safekeeping. The custodian does not have fiduciary responsibilities.

**DEALER:** A dealer, as opposed to a broker, acts as a principal in security transactions, selling securities from, and buying securities for his/her own position.

**DEFAULT:** To default is to fail to repay principal or make timely interest payments on a bond or other debt investment security, or failure to fulfill the terms of a note or contract.

**DELIVERY VERSUS PAYMENT (DVP):** A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

**DIVERSIFICATION:** Dividing investment funds among a variety of securities offering independent returns.

**DURATION:** The weighted average time to maturity of a bond where the weights are the present values of future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates.

**FIDUCIARY:** An individual who holds something in trust for another and bears liability for its safekeeping.

**FLOATING RATE INVESTMENTS:** Notes whose interest rate is adjusted according to the interest rates of other financial instruments. These instruments provide protection against rising or falling interest rates, but may pay lower yield than fixed rate notes.

**FUTURES:** Commodities which are sold in the present time and are to be delivered at a future date.

**INTEREST ONLY STRIPS:** Securities with cash flow based entirely on the monthly interest payments received from a mortgage, Treasury, or bond payment. No principal is included in these types of securities.

**INVERSE FLOATING RATE INVESTMENTS:** Variable-rate notes (such as inverse floating rate notes) whose coupon and value increase as interest rates decrease.

**INVESTMENT PROGRAM:** The process of modern portfolio management. The process includes establishing investment policy, analysis of the economic and capital markets environment, portfolio monitoring and rebalancing, and measuring performance.

**LIQUIDITY:** The ease with which investments can be converted to cash at their present market value. Liquidity is significantly affected by the number of buyers and sellers trading a given security and the number of units of the security available for trading.

**LOCAL AGENCY BONDS:** These bonds are issued by a county, Authority, Authority and county, including a chartered Authority or county, school district, community college district, public district, county board of education, county superintendent of schools, or any public or municipal corporation.

**LOCAL AGENCY INVESTMENT FUND (LAIF):** A voluntary investment fund open to state and local government entities and certain non-profit organizations in California in which the organization pools their funds for investment. LAIF is managed by the State of California Treasurer's Office.

**MARKET RISK:** Market risk is the risk that investments will change in value based on changes in general market prices.

**MARKET VALUE:** The price at which a security is trading and could presumably be purchased or sold.

**MASTER REPURCHASE AGREEMENT:** A written contract which includes provisions specific to the governmental agency that is signed by an authorized officer with each counterparty. A master agreement will often specify details to the nature of transactions, the relationship of the parties to the agreement, parameters pertaining to the ownership and custody of collateral, and remedies in the event of default by either party.

**MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.

**MEDIUM TERM NOTES (MTN):** Unsecured, investment-grade senior debt securities of major corporations that are sold either on a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

**MONEY MARKET:** The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

**MORTGAGE-BACKED SECURITIES:** A debt instrument with a pool of real estate loans as the underlying collateral. The mortgage payments of the real estate assets are used to pay interest and principal on the bonds.

**MORTGAGE PASS-THROUGH SECURITIES:** A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

**MUTUAL FUNDS:** An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments. **Money market mutual funds** invest exclusively in short-term (1-day to 1-year) debt obligations such as Treasury bills, certificates of deposit, and commercial paper. The principal objective is the preservation of capital and generation of current income.

**OFFER:** The price asked by a seller of securities. See Ask Price and Bid Price.

**OPTION:** A contract that provides the right or obligation, depending on the buyer or seller's position within the contract, to buy or to sell a specific amount of a specific security within a predetermined time period at a specified price. A call option provides the right to buy the underlying security. A put option provides the right to sell the underlying security. The seller of the contracts is called the writer.

**PORTFOLIO:** A collection of securities held by an investor.

**PRIMARY DEALER:** A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

**PRINCIPAL ONLY STRIPS:** Securities with cash flow based entirely on the principal payments received from an obligation.

**RANGE NOTES:** A range note is a bond that pays interest if a specified interest rate remains above or below a certain level and/or remains within a certain range.

**RATE OF RETURN:** The yield obtainable on a security based on its purchase price or its current market price.

**REPURCHASE AGREEMENT (RP, Repo):** A contractual transaction between an investor and an issuing financial institution (bank or securities dealer). The investor exchanges cash for temporary ownership or control of collateral securities, with an agreement between the parties that on a future date, the financial institution will repurchase the securities.

**SAFEKEEPING:** A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held by the bank in the customer's name.

**SECONDARY MARKET:** A market made for the purchase and sale of outstanding issues following the initial distribution.

**SECURITIES AND EXCHANGE COMMISSION (SEC):** A federal government agency comprised of five commissioners appointed by the President and approved by the Senate. The SEC was established to protect the individual investor from fraud and malpractice in the marketplace. The Commission oversees and regulates the activities of registered investment advisers, stock and bond markets, broker/dealers, and mutual funds.

**STATE OBLIGATIONS:** Registered treasury notes or bonds of the 50 United States, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the 50 United States.

**STRIPS:** Bonds, usually issued by the U.S. Treasury, whose two components, interest and repayment of principal, are separated and sold individually as zero-coupon bonds. Strips are an acronym for Separate Trading of Registered Interest and Principal of Securities.

**SUPRANATIONALS:** International financial institutions that are generally established by agreements among nations, with member nations contributing capital and participating in management. Supranational bonds finance economic and infrastructure development and support environmental protection, poverty reduction, and renewable energy around the globe.

**TRUSTEE:** An individual or organization, which holds or manages and invests assets for the benefit of another. The trustee is legally obliged to make all trust-related decisions with the trustor's interests in mind, and may be liable for damages in the event of not doing so.

**U.S. AGENCY OBLIGATIONS:** Federal agency or United States government-sponsored enterprise obligations (GSEs), participations, or other instruments. The obligations are issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. Issuers include: Fannie Mae, Farmer Mac, Federal Farm Credit Banks, Freddie Mac, Federal Home Loan Banks, Financing Corporation, Tennessee Valley Authority, Resolution Trust Funding Corporation, World Bank, Inter-American Development Bank, and PEFCO.

**U.S. TREASURY OBLIGATIONS (TREASURIES):** Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk and are the benchmark for interest rates on all other securities in the U.S. and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

**Treasury Bills:** All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury Bills (T-bills). The Treasury currently issues 3-month and 6-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth cash flows.

**Treasury Notes:** All securities issued with initial maturities of 2- to 10-years are called Treasury Notes (T-notes), and pay interest semi-annually.

**Treasury Bonds:** All securities issued with initial maturities greater than 10-years are called Treasury Bonds (T-bonds). Like Treasury Notes, they pay interest semi-annually.

**WAL: Weighted Average Life:** The average life of all the securities that comprise a portfolio, typically expressed in days or years.

**YIELD:** The income earned on an investment, typically expressed as a percentage of the investment's value. Yield does not include capital gains.

**Income Yield** is obtained by dividing the current dollar income by the current market price for the security.

**Net Yield** or **Yield to Maturity** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

**ZERO-COUPON BOND:** A bond on which interest is not payable until maturity (or earlier redemption), but compounds periodically to accumulate to a stated maturity amount. Zero-coupon bonds are typically issued at a discount and repaid at par upon maturity.

# East Bay Dischargers Authority Investment Strategy

Last Updated: September 18, 2025

In the interest of prudent investment of EBDA's funds, and to preserve the primary investment objectives of safety, liquidity and yield, EBDA adopts the following strategy:

- Within the framework of California Government Code Section 53601-53606 detailing allowable investments, EBDA will invest its idle funds in Certificates of Deposits (CDs), the State of California's Local Agency Investment Fund (LAIF), and California Asset Management Program (CAMP).
- Staff may select which of the above financial instruments in which to invest and in what amounts, as long as there is less than a 50 basis point (0.5%) differential between the instruments. If the differential is higher, staff shall direct funds to the instrument with higher returns.
- Individual securities such as CDs will have a maturity of no longer than three (3) years and be FDIC insured.
- The portfolio mix will be adjusted as needed to react to changes in liquidity requirements, market changes, and legal constraints.

This strategy will be evaluated and reviewed at least annually for cost-effectiveness. Guidance on permissible investment instruments, standards of care for invested funds, and the role of staff in the investment program are located in EBDA's Investment Policy.

**EAST BAY DISCHARGERS COMMISSION**  
**EAST BAY DISCHARGERS AUTHORITY**  
**ALAMEDA COUNTY, CALIFORNIA**

RESOLUTION NO. 26-02

INTRODUCED BY \_\_\_\_\_

**RESOLUTION APPROVING THE AUTHORITY'S  
INVESTMENT POLICY AND INVESTMENT STRATEGY**

**WHEREAS**, the East Bay Dischargers Authority (Authority) is a Joint Powers Agency that has the fiduciary responsibility to manage funds and assets of its member agencies; and

**WHEREAS**, it is the policy of the Authority to invest public funds in a manner that conforms to California Government Code and other statutes governing the investment of public funds; and

**WHEREAS**, said Investment Policy shall be reviewed annually and any changes must be approved by the Commission of the East Bay Dischargers Authority (Commission) by resolution; and

**WHEREAS**, a separate Investment Strategy has been approved for investment of the funds under Authority control; and

**WHEREAS**, the Policy and Strategy have been reviewed by the Financial Management Committee and recommended for approval by the Commission.

**NOW, THEREFORE, BE IT RESOLVED**, the Commission of the Authority hereby adopts the Investment Policy and Investment Strategy.

SAN LORENZO, CALIFORNIA, JULY 16, 2026, ADOPTED BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
CHAIR  
EAST BAY DISCHARGERS COMMISSION

ATTEST: \_\_\_\_\_  
GENERAL MANAGER  
EAST BAY DISCHARGERS AUTHORITY  
EX OFFICIO SECRETARY

**ITEM NO. FM7 AUTHORIZE THE GENERAL MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH AGROMIN CORPORATION REGARDING JESS RANCH DUE DILIGENCE**

**Recommendation**

Approve a motion authorizing the General Manager to execute a Memorandum of Understanding with Agromin Corporation to share due diligence costs for the Jess Ranch Biosolids Compost Project.

**Strategic Plan Linkage**

6. **Internal Collaboration:** Expand cooperation among EBDA Member Agencies to improve economies of scale, reduce duplication of effort, and enhance each Agency's capacity.
  - c. Advance a joint Biosolids Management Strategy.

**Background**

Management of biosolids is a significant center of cost and risk for EBDA agencies and wastewater utilities nationally. In late 2021, in an effort to assess opportunities to jointly manage biosolids costs and risks, EBDA issued a *Regional Biosolids Collaboration Primer* to companies interested in potentially co-developing a project. The Primer stated, “[t]o control their own destiny and buffer against future price increases, the EBDA and LAVWMA agencies are interested in collectively developing a biosolids management strategy or facility. The agencies are most interested in low-tech, proven solutions such as land application on farmland owned by the agencies, and/or compost, though other cost-effective technologies will be considered... Since limiting haul distances reduces the greenhouse gas footprint of the management strategy, it is desirable for the project to also maintain or reduce truck miles traveled.” In response to the Primer, EBDA and member agency staff met with several companies interested in deploying liquid fertilizer or drying/pyrolysis technologies. Because those technologies were expensive, and no lower-tech, lower cost options were locally available, no project was pursued.

Since that time, market consolidation reducing the number of haulers serving Bay Area agencies, significant quantities of biosolids coming into the market as a result of San Jose's decision to begin dewatering and hauling biosolids offsite, rising fuel costs, restrictions on end uses as part of the state's efforts to divert organics from landfill, and other factors have only served to increase the price and risk associated with EBDA agencies' biosolids management. In March 2026, EBDA was approached by a representative of Connie Jess, the property owner of a site called Jess Ranch, about purchasing the property and entitlements supporting its development as composting facility. A description of the 160-acre property and its status is attached.

Over the past 12 years, a number of companies, including Denali and Synagro, have leased the property with the intention to permit and develop a composting facility. The project was granted a Conditional Use Permit following the certification of an EIR for the project by the Alameda County Board of Supervisors. In addition, the Alameda County

Waste Management Authority (Stopwaste) has amended the County Integrated Waste Management Plan to include the project.

The compost facility would have the capacity to process 100,000 tons per year of biosolids, along with 100,000 tons per year of green waste. The EBDA member agencies plus Livermore (Dublin-San Ramon Services District has dedicated land disposal for biosolids and therefore does not need offsite management) hauled approximately 43,000 tons of biosolids in 2025. Staff believes that demand from other Bay Area wastewater agencies facing the same challenges and desiring closer processing options would easily fill the remaining capacity and potentially subsidize EBDA's expenses.

Recognizing that this project is well-aligned with EBDA's stated goals, EBDA staff, working with the Managers Advisory Committee (MAC), has been in discussions with Jess Ranch representatives as well as [Agromin Corporation](#) (Agromin), a compost company that is interested in operating the compost facility, marketing the compost product, and participating in project development.

### **Discussion**

In its Fiscal Year 2026/2027 Budget, EBDA's Commission authorized up to \$300,000 for due diligence activities related to determining the feasibility of the Jess Ranch Project. Agromin has a common interest in pursuing due diligence tasks and expressed interest in sharing consultant costs with EBDA. The proposed Memorandum of Understanding outlines a series of tasks for which EBDA would procure and contract consulting support. Agromin would reimburse EBDA for half of the costs incurred. Staff intends to phase the due diligence studies such that key threshold questions about project feasibility, including regulatory and permitting risks, are addressed first. If, based on the outcome of one any study, EBDA determines that the project is not practically or financially feasible, due diligence efforts could be discontinued.

In parallel with the due diligence tasks outlined in the MOU, EBDA will begin considering the following:

- **Project Development Strategy:** This analysis would evaluate different models for project development including traditional design-bid-build and competitive procurement for operations and maintenance, design-build-operate, and public-private partnership models. The analysis would assess costs and risks, including cost and availability of capital, as well as schedule considerations.
  
- **Governance:** Staff is recommending that EBDA be the lead for due diligence and potentially property purchase phase. However, there is likely value in creating a new legal entity (e.g. new joint powers authority) to take on project development and long-term operations of a compost facility. Cost-sharing mechanisms and allocations also need to be assessed. This analysis would assess options and risks

associated with different governance approaches and lay out a roadmap for next steps.

Following the due diligence phase, if EBDA or its members elect to move forward with the project, a competitive procurement process would be undertaken to select a private partner with which to execute the preferred project development approach.

**MEMORANDUM OF UNDERSTANDING  
(Jess Ranch Due Diligence)**

This Memorandum of Understanding (“MOU”) between East Bay Dischargers Authority, a joint exercise of powers authority (“EBDA”), and Agromin Corporation, a California corporation (“Agromin”), is entered as of \_\_\_\_\_ (“Effective Date”). EBDA and Agromin (each, a “Party” and together, the “Parties”) hereby agree as follows:

**1. The Property and the Project.**

a. Agromin and EBDA desire to explore the potential acquisition of certain real property located at the southern terminus of West Grant Line Road in the County of Alameda, as depicted on the Site Map attached hereto as Exhibit “A” and incorporated herein (the “Property”).

b. The Property has received certain governmental approvals and land use entitlements for the construction and operation of a composting facility on the Property (the “Project”). Such approvals and entitlements include County of Alameda approval of a conditional use permit and environmental impact report, Alameda County Waste Management Authority determination of conformance with the County Integrated Waste Management Plan, Army Corps of Engineers wetlands approval, US Fish and Wildlife Service incidental take approval, and other discretionary permits and approvals. Additional permits and approvals, including but not limited to permits from the Bay Area Air District (BAAD), Central Valley Regional Water Quality Control Board, and California Department of Resources Recycling and Recovery (CalRecycle) will also be required to be obtained for the Project.

c. The Parties are interested in facilitating the construction and operation of the Project, and its operation as a composting facility that can accept and process biosolids from EBDA’s operations. The Parties have not determined the roles and participation of each Party in the acquisition of the Property, the design and construction of the Project, the operation of the Project, and the supply of biosolids to the Project. As the Parties consider these issues, both Parties desire to jointly conduct due diligence activities as needed for each Party to independently analyze the condition of the Property and the feasibility of the Project for the Parties’ intended use.

d. This MOU does not constitute a commitment by either Party to enter into or to conduct negotiations towards any agreement to purchase the Property, or to design, construct or operate the Project. As a public agency, EBDA is subject to numerous statutory requirements with respect to such matters, and will need to analyze what transaction structure or structures may lawfully be used in order to comply with such statutory requirements.

**2. Due Diligence Activities.** Agromin and EBDA agree to jointly conduct due diligence activities with respect to the Property and the Project. EBDA will enter into service agreements with the providers of all due diligence tasks, and will be responsible for administering and supervising such agreements. Pending the outcome of any task, EBDA may elect not to proceed with further due diligence activities. The due diligence tasks may include the following:

a. Air Permitting Feasibility Assessment. EBDA will retain a qualified consultant mutually acceptable to the Parties to review the feasibility of obtaining permits from the Bay Area Air Quality Management District (BAAQMD or BAAD), including performing a preliminary health risk assessment. The assessment will also address required offsets and likely permit terms.

b. Review of Governmental Approvals. EBDA and Agromin will both review the governmental approvals that have been obtained for the Project and the Property, and those approvals that need to be obtained for the construction and operation of the Project for the Parties' intended use on the Property. EBDA will retain a qualified consultant mutually acceptable to the Parties to review the outstanding governmental approvals and advise on feasibility and next steps for obtaining remaining approvals.

c. Preliminary Engineering and Cost Estimate. EBDA will retain a qualified consultant mutually acceptable to the Parties to perform preliminary engineering for the Project, building on the engineering information provided by the Property owner. The goals of the engineering will be to assess Project feasibility and to sufficiently scope the Project such that capital costs can reasonably be estimated.

d. Environmental Assessment. EBDA will obtain a Phase I environmental assessment or peer review of a previous Phase I pertaining to the Property from a qualified environmental consultant mutually acceptable to the Parties. If recommended by the Phase I environmental assessment or peer review, EBDA will obtain other reports or studies with respect to the environmental condition of the Property.

e. Review of Physical Condition of Property. EBDA will obtain information with respect to the physical condition of the Property, including soils, engineering, or similar reports pertaining to the Property which are provided by the owner of the Property. If needed, EBDA will obtain a geotechnical study of the Property from a qualified consultant mutually acceptable to the Parties.

d. Title Report. EBDA will obtain a preliminary title report for the Property from a title insurance company mutually acceptable to the parties.

e. Appraisal. EBDA will obtain a real estate appraisal for the Property from a qualified appraiser mutually acceptable to the Parties.

f. Other. EBDA will obtain such other reports, tests and studies regarding the Property as mutually desired by both Parties.

**3. Allocation of Due Diligence Costs.** Starting from the Effective Date of this agreement, EBDA and Agromin shall both be responsible for one-half of the costs of all third-party due diligence activities which EBDA obtains pursuant to Section 2 of this MOU. Costs incurred by any party prior to the execution of this agreement are not included in this allocation. EBDA shall send periodic invoices to Agromin for its one-half share of the cost of such due diligence activities, together with copies of contractor and consultant invoices for services to be reimbursed, and Agromin shall pay such amounts to EBDA within thirty (30) days of receipt of such invoices from EBDA. Each Party shall bear its own costs and expenses for its own review of due diligence materials, and any internal staff time in connection with the activities undertaken hereunder.

**4. Rights to Due Diligence Materials.** EBDA and Agromin shall each receive copies of all reports, test results, and other written materials produced in connection with the due diligence materials obtained hereunder. EBDA and Agromin shall each have all rights to review, use and rely upon the due diligence materials obtained hereunder.

**5. Miscellaneous Provisions.**

a. This MOU, including any exhibits hereto, may be amended only by mutual written agreement of the Parties.

b. Nothing contained in this MOU shall constitute any form of agency relationship, joint venture or partnership between EBDA and Agromin.

c. Any action by any Party to this MOU shall be brought in the appropriate court of competent jurisdiction within the County of Alameda, State of California, notwithstanding any other provision of law which may provide that such action may be brought in some other location. This MOU shall be construed and enforced in accordance with the laws of the State of California.

d. Each party acknowledges that this MOU sets forth all covenants, promises, conditions and understanding between the Parties regarding the matters set forth herein, and there are no promises, conditions, or understandings, either oral or in writing, between the parties other than as set forth herein. No subsequent alteration, amendment, change or addition to this MOU shall be binding upon the Parties unless reduced to writing and signed by them.

e. No waiver by a Party of any provision of this MOU shall be considered a waiver of any other provision or any subsequent breach of the same or any other provision, including the time for performance of any such provision.

f. This MOU constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior discussions, negotiations, and agreements whether oral or written. Both Parties have had an equal opportunity to participate in the drafting of this MOU. The usual construction of an agreement as to the drafting party shall not apply to this MOU.

The Parties have executed this Memorandum of Understanding effective as of the date set forth above.

**EAST BAY DISCHARGERS AUTHORITY,**  
a joint exercise of powers authority

By: \_\_\_\_\_  
Jacqueline Zipkin, General Manager

**AGROMIN CORPORATION,**  
a California corporation

By: \_\_\_\_\_

Its: \_\_\_\_\_

EXHIBIT A

SITE MAP



THIS PAGE INTENTIONALLY LEFT BLANK



**ITEM NO. 14**

**OPERATIONS & MAINTENANCE COMMITTEE AGENDA**

**Tuesday, July 14, 2026 at 12:00 PM**

**East Bay Dischargers Authority  
2651 Grant Avenue, San Lorenzo, CA and 2910 Hilltop Drive, Richmond, CA**

**Video Conference link: <https://us02web.zoom.us/j/82434371978>  
Call-in: 1(669) 900-6833 and enter Webinar ID number: 824 3437 1978**

**Committee Members: Andrews (Chair); Kludjian**

**OM1. Call to Order**

**OM2. Roll Call**

**OM3. Public Forum**

**OM4. EBDA Permit Compliance**

(The Committee will be updated on EBDA's NPDES compliance.)

**OM5. Status Report**

(The Committee will be updated on EBDA's O&M activities.)

**OM6. Authorize the General Manager to Execute a Work Order-Based Agreement with D.W. Nicholson Corporation in the Amount of \$300,000, including Task Order Number 1 for As-Needed Services in an Amount Not to Exceed \$25,000, Task Order Number 2 for OLEPS Hydropneumatic Tank Replacement in the Amount of \$94,360, Task Order Number 3 for Force Main Concrete Vault Lid Replacement in the Amount of \$30,620, and Task Order Number 4 for OLEPS Diesel Fuel Line Replacement in the Amount of \$27,903**

(The Commission will consider the item.)

**OM7. Authorize the General Manager to Execute a Work Order-Based Agreement with GSE, Inc. in the Amount of \$300,000, including Task Order Number 1 for As-Needed Services in an Amount Not to Exceed \$25,000, Task Order Number 2 for OLEPS Building Sump Upgrade in the Amount of \$58,250, Task Order Number 3 for Force Main Replacement Manway Hatch Covers in the Amount of \$39,400, and Task Order Number 4 for OLEPS Conex Storage Container Site Prep in the Amount of \$25,000**

(The Committee will consider the item.)

**OM8. Authorize the General Manager to Execute an On-Call Professional Services Agreement with Pacific Wastewater Optimization for Engineering and Construction Management Services in the Amount of \$100,000**

(The Committee will consider the item.)

**OM9. Resolution Approving the Summary Vacation of Public Service Easements on Union Sanitary District Property (Alameda County Recorder Reel 5322, Image 534)**

(The Committee will consider the item.)

**OM10.Adjournment**

Any member of the public may address the Commission at the commencement of the meeting on any matter within the jurisdiction of the Commission. This should not relate to any item on the agenda. It is the policy of the Authority that each person addressing the Commission limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Commission on an agenda item should do so at the time the item is considered. It is the policy of the Authority that oral comments be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available in the Boardroom and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, contact Juanita Villasenor at [juanita@ebda.org](mailto:juanita@ebda.org) or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

<p style="text-align: center;"><b>Next Scheduled Operations and Maintenance Committee September 14, 2026 at 12:00 pm</b></p>
--

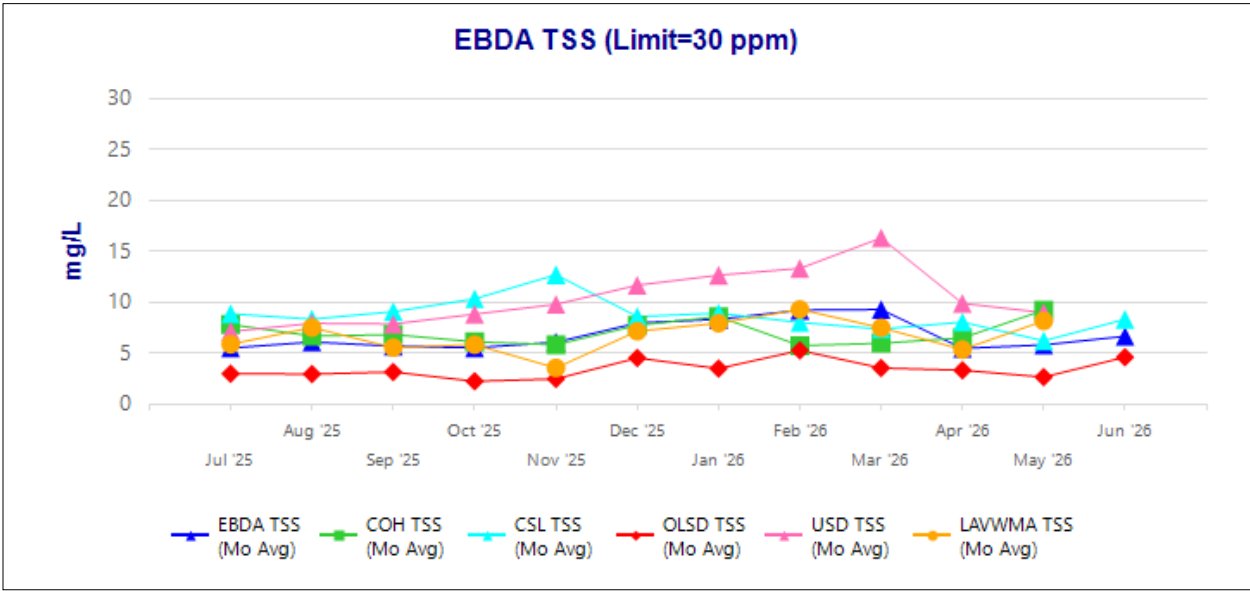
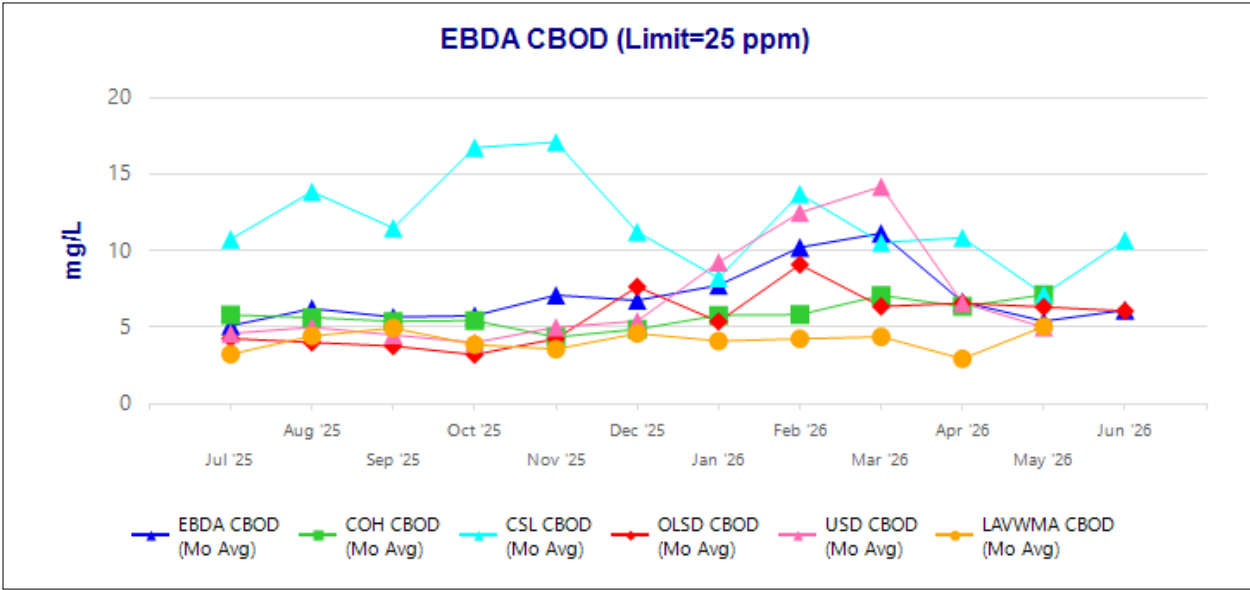
**ITEM NO. OM4 EBDA PERMIT COMPLIANCE**

**Recommendation**

For the Committee’s information only; no action is required.

**Discussion**

EBDA has continued NPDES compliance. Member Agency CBOD and TSS performance are shown below. A table with bacterial indicators follows.



## EBDA Bacterial Indicators

Date	FECAL	ENTERO
	MPN/ 100mL	MPN/ 100mL
Limit (90th Percentile)	1100	1100
Limit (Geomean)	500	280
<b>July 2025 Geomean</b>	<b>25</b>	<b>4</b>
<b>August 2025 Geomean</b>	<b>16</b>	<b>6</b>
<b>September 2025 Geomean</b>	<b>64</b>	<b>8</b>
<b>October 2025 Geomean</b>	<b>33</b>	<b>4</b>
<b>November 2025 Geomean</b>	<b>14</b>	<b>61</b>
<b>December 2025 Geomean</b>	<b>15</b>	<b>5</b>
<b>January 2026 Geomean</b>	<b>21</b>	<b>10</b>
<b>February 2026 Geomean</b>	<b>6</b>	<b>10</b>
<b>March 2026 Geomean</b>	<b>3</b>	<b>4</b>
<b>April 2026 Geomean</b>	<b>4</b>	<b>5</b>
5/4/2026	22	4
5/5/2026	4	6
5/6/2026	NA	8
5/11/2026	4	2
5/12/2026	2	4
5/13/2026	NA	6
5/18/2026	< 2	2
5/19/2026	< 2	2
5/25/2026	4	2
5/26/2026	49	2
<b>May 2026 Geomean</b>	<b>5</b>	<b>3</b>
6/1/2026	23	41
6/2/2026	11	< 10
6/8/2026	21	2
6/9/2026	33	4
6/15/2026	2	< 2
6/16/2026	4	4
6/22/2026	33	10
6/23/2026	26	12
6/29/2026	11	2
6/30/2026	33	4
<b>June 2026 Geomean</b>	<b>15</b>	<b>5</b>

**ITEM NO. OM5 STATUS REPORT**

**Union Effluent Pump Station (UEPS)**

No change; all equipment is operational.

**Hayward Effluent Pump Station (HEPS)**

**Effluent Pump #3 Motor Failure**

On June 24, the warranty repaired HEPS Effluent Pump #3 motor was installed. The repaired motor has been operating without any issues since that date.



**Painting Project**

Now that the repaired HEPS Effluent Pump #3 motor is installed, Redwood Painting Co. can complete the HEPS painting project. The painting should be completed in the next couple of weeks.

**Oro Loma Effluent Pump Station (OLEPS)**

No change; all equipment is operational.

## **Skywest Pump Station**

### **Recycled Water Production**

During the month of June 2026, the Skywest Recycled Water System operated for two days on generator/battery power and produced 1.09 million gallons of recycled water.

## **Marina Dechlorination Facility (MDF)**

### **NPDES Compliance Inspection**

On June 25, Regional Water Board staff conducted a compliance inspection at the EBDA Common Outfall and MDF. The initial indication is that the inspection went well, and EBDA is awaiting the final inspection report. More details will follow in the next agenda packet.

## **Operations Center**

No change; all equipment is operational.

## **Miscellaneous Items**

### **Underground Service Alerts**

EBDA received twelve (12) Underground Service Alert (USA) tickets during the month of June 2026. Five of the twelve tickets were for contractors working at USD.

## **Special Projects**

### **Cargill Brine Project**

Cargill is moving forward with a revised project plan that involves lining an existing steel pipeline previously used to transfer jet fuel, and connecting that pipeline to their Newark salt facility, and to EBDA's outfall downstream of MDF. They have reached agreements with the pipeline's owners, Shell and Air Products, to allow them to conduct due diligence activities this year. Cargill has begun inspection activities on the pipeline, in coordination with EBDA. Cargill also continues to meet with key stakeholders to inform them of their updated plans and engage them for the required agreements that Cargill will need to obtain.

Cargill's overall schedule is currently projected as follows:

- Feasibility: Now – 2027
- Planning: 2027 – 2029
- Construction: 2029 – 2031
- Operation: 2031+

### **Advanced Quantitative Precipitation Information (AQPI) Project**

The regional AQPI project continues to move forward with the goal of improving the prediction of rainfall events in the Bay Area. The East Bay radar was installed at [Rocky](#)

[Ridge](#) in Las Trampas Regional Wilderness Park in December 2022, and data from the site became available in December 2023. The last radar in the system – the regional C-band – was installed at Mount Barnaby in Marin County the week of November 10, 2025, and is now fully operational.

The program is currently transitioning from the stewardship of Sonoma Water, which has acted as program manager and grant administrator for the project since its inception, to the Center for Western Weather and Water Extremes (CW3E) at Scripps Institution of Oceanography, UC San Diego, which will operate, maintain, and improve the AQPI system. Local funding by participating agencies will begin in Fiscal Year 2026-2027, with EBDA's share being \$60k annually. Bay Area Clean Water Agencies (BACWA) has agreed to serve as the fiscal agent to invoice and pass through the funds.

CW3E has recently determined that one combined contract can be used to document commitments and responsibilities of CW3E, BACWA, and the participating agencies. A legal subcommittee has been formed with participating agencies' counsels to develop the combined agreement. Staff expects to seek Commission approval for the agreement this Fall, along with a separate agreement to reimburse Sonoma Water for costs associated with installation of the C-band radar.

**ITEM NO. OM6 AUTHORIZE THE GENERAL MANAGER TO EXECUTE A WORK ORDER-BASED AGREEMENT WITH D.W. NICHOLSON CORPORATION IN THE AMOUNT OF \$300,000, INCLUDING TASK ORDER NUMBER 1 FOR AS-NEEDED SERVICES IN AN AMOUNT NOT TO EXCEED \$25,000, TASK ORDER NUMBER 2 FOR OLEPS HYDROPNEUMATIC TANK REPLACEMENT IN THE AMOUNT OF \$94,360, TASK ORDER NUMBER 3 FOR FORCE MAIN CONCRETE VAULT LID REPLACEMENT IN THE AMOUNT OF \$30,620, AND TASK ORDER NUMBER 4 FOR OLEPS DIESEL FUEL LINE REPLACEMENT IN THE AMOUNT OF \$27,903**

**Recommendation**

Approve the agreement.

**Strategic Plan Linkage**

2. **Operations & Maintenance:** Ensure reliable operations & maintenance of the EBDA system to protect public health and the Bay.
  - a. Implement EBDA's Asset Management Plan.

**Background**

In 2007, the Authority adopted a resolution (Resolution 07-09) adopting California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures. This resolution was subsequently updated in 2020 (Resolution 20-29) to conform to the latest statute. CUPCCAA allows agencies to use simplified, informal bidding practices for projects under the statutory thresholds (currently \$220,000 or less). EBDA's Purchasing Policy states that "Projects of \$220,000 or less may be let by informal procedures set forth in the Authority's informal bidding resolution and in the Act." The Policy further provides for adoption of work order-based contracts to facilitate delivery of small projects.

**Discussion**

EBDA recently requested bids from contractors on several small projects for fiscal year (FY) 2026/2027. D.W. Nicholson Corporation (DWN) was the lowest responsive bidder on three of the projects on the Renewal and Replacement Fund Project List approved by the Commission in June.

Consistent with the Authority's Purchasing Policy, staff is recommending that the Commission approve a two-year, \$300,000 work order-based contract with DWN that bundles a number of small projects and provides flexibility to contract for additional small projects with values of less than \$220,000. Staff recommends that the contract be adopted with the following initial work orders for which DWN was the low-bidder:

<b>Work Order</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Work Order Price</b>	<b>Total Project Budget*</b>
1	As-needed Services	As-needed delivery of small tasks.	\$25,000	NA
2	OLEPS Hydropneumatic Tank Replacement	Purchase and installation of a new tank. The tank was fabricated in 1978 and far outlasted its life expectancy.	\$94,360	\$120,000
3	Force Main Concrete Vault Lid Replacement	One of the concrete vault lids on the EBDA force main near Eden Landing Road is starting to degrade and needs to be replaced.	\$30,620	\$50,000
4	OLEPS Diesel Fuel Line Replacement	Replacement of some of the old diesel fuel lines inside OLEPS that are starting to weep. This project is necessary to stay in compliance with Alameda County Certified Unified Program Agency (CUPA) requirements.	\$27,903	\$35,000

\* Includes engineering, contingencies, and project and construction management.

Once the Authority has entered into the Agreement, additional task orders may be created on an as-needed basis. The Authority is not committed to pay the full amount of the agreement.

**ITEM NO. OM7 AUTHORIZE THE GENERAL MANAGER TO EXECUTE A WORK ORDER-BASED AGREEMENT WITH GSE, INC. IN THE AMOUNT OF \$300,000, INCLUDING TASK ORDER NUMBER 1 FOR AS-NEEDED SERVICES IN AN AMOUNT NOT TO EXCEED \$25,000, TASK ORDER NUMBER 2 FOR OLEPS BUILDING SUMP UPGRADE IN THE AMOUNT OF \$58,250, TASK ORDER NUMBER 3 FOR FORCE MAIN REPLACEMENT MANWAY HATCH COVERS IN THE AMOUNT OF \$39,400, AND TASK ORDER NUMBER 4 FOR OLEPS CONEX STORAGE CONTAINER SITE PREP IN THE AMOUNT OF \$25,000**

### **Recommendation**

Approve the agreement.

### **Strategic Plan Linkage**

2. **Operations & Maintenance:** Ensure reliable operations & maintenance of the EBDA system to protect public health and the Bay.
  - a. Implement EBDA's Asset Management Plan.

### **Background**

As described in Item No. OM6, the Authority adopted a resolution (Resolution 07-09) adopting California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures in 2007. This resolution was subsequently updated in 2020 (Resolution 20-29) to conform to the latest statute. CUPCCAA allows agencies to use simplified, informal bidding practices for projects under the statutory thresholds (currently \$220,000 or less). EBDA's Purchasing Policy states that "Projects of \$220,000 or less may be let by informal procedures set forth in the Authority's informal bidding resolution and in the Act." The Policy further provides for adoption of work order-based contracts to facilitate delivery of small projects.

### **Discussion**

EBDA recently requested bids from contractors on several small projects for fiscal year (FY) 2026/2027. GSE, Inc. (GSE) was the lowest responsive bidder on three of the projects on the Renewal and Replacement Fund Project List approved by the Commission in June.

Consistent with the Authority's Purchasing Policy, staff is recommending that the Commission approve a two-year, \$300,000 work order-based contract with GSE that bundles a number of small projects and provides flexibility to contract for additional small projects with values of less than \$220,000. Staff recommends that the contract be adopted with the following initial work orders for which GSE was the low-bidder:

<b>Work Order</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Work Order Price</b>	<b>Total Project Budget*</b>
1	As-needed Services	As-needed delivery of small tasks.	\$25,000	NA
2	OLEPS Building Sump Upgrade	Connect the OLEPS building sump, which currently discharges into the OLEPS wet wells, to the OLSD treatment plant drain.	\$58,250	\$85,000
3	Force Main Replacement Manway Hatch Covers	Fabrication of six replacement manway hatch covers for the EBDA force main.	\$39,400	\$50,000
4	OLEPS Conex Storage Container Site Prep	Purchase of a 40-foot Conex Storage Container with four rollup garage doors on one side. EBDA will purchase the storage container separately but GSE will complete the site prep work under the container. The GSE site prep will be completed on a time and material basis.	\$25,000	\$25,000 for site prep  \$50,000 total budget

\* Includes engineering, contingencies, and project and construction management.

Once the Authority has entered into the Agreement, additional task orders may be created on an as-needed basis. The Authority is not committed to pay the full amount of the agreement.

**ITEM NO. OM8 AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN ON-CALL PROFESSIONAL SERVICES AGREEMENT WITH PACIFIC WASTEWATER OPTIMIZATION FOR ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES IN THE AMOUNT OF \$100,000**

**Recommendation**

Approve the agreement.

**Strategic Plan Linkage**

2. **Operations & Maintenance:** Ensure reliable operations & maintenance of the EBDA system to protect public health and the Bay.
  - a. Implement EBDA's Asset Management Plan.

**Background**

Consistent with the Authority's Purchasing Policy, in Spring 2025, staff conducted a Request for Qualifications (RFQ) process to select professional services providers to assist the Authority on an as-needed basis. Because EBDA is a relatively small agency and does not frequently issue very large professional services contracts, the Authority has often received very few responses to Requests for Proposals for engineering and environmental work related to capital projects or special studies. Additionally, because the Authority has a very small staff, it is often helpful to reach out to consultants with specific expertise for relatively minor questions; however, without contracts in place, access to such consultants is limited.

In June 2025, the Commission authorized on-call professional services agreements with twelve consultants selected through the pre-qualification process. Each agreement has a five-year term, expiring in 2030. These agreements have been very successfully utilized in the past year to perform small consulting assignments, allowing Authority staff to access specialized experts and while minimizing administrative burden.

**Discussion**

Subsequent to the RFQ process, staff became aware of an additional small consulting firm, Pacific Wastewater Optimization (PWO), interested in providing service to the Authority. PWO's principal, Jason Warner, was previously the General Manager of Oro Loma Sanitary District, and he therefore has an intimate knowledge of EBDA's operations and facilities. In FY 2025/2026, staff utilized PWO's services for several small projects within the General Manager's signature authority, and was very satisfied with performance. PWO was able to scope and complete several small tasks much more economically than the larger consulting firms already under contract.

Staff is recommending adding PWO to the roster of available consultants by authorizing a \$100,000 On-call Professional Services Agreement with the same terms approved for other consultants, including an initial as-needed work order with a value of \$25,000. The proposed agreement would expire on June 30, 2030, aligning the timing with the other

contracts. The task order-based agreement outlines contractual requirements, including indemnification, insurance, and other terms, but does not specify specific work to be completed or actual costs. Once the Authority has entered into the Agreement, task orders may be created on an as-needed basis. The Authority is not committed to pay the full amount of the agreement.

**ITEM NO. OM9 RESOLUTION APPROVING THE SUMMARY VACATION OF PUBLIC SERVICE EASEMENTS ON UNION SANITARY DISTRICT PROPERTY (ALAMEDA COUNTY RECORDER REEL 5322, IMAGE 534)**

**Recommendation**

Approve the resolution.

**Strategic Plan Linkage**

2. **Operations & Maintenance:** Ensure reliable operations & maintenance of the EBDA system to protect public health and the Bay.
  - a. Implement EBDA's Asset Management Plan.
  - c. Protect EBDA's infrastructure, including the easement and force main.
6. **Internal Collaboration:** Expand cooperation among EBDA Member Agencies to improve economies of scale, reduce duplication of effort, and enhance each Agency's capacity.

**Background**

The Authority currently owns and is financially responsible for the Oro Loma Effluent Pump Station (OLEPS), Hayward Effluent Pump Station (HEPS), and the Union Effluent Pump Station (UEPS). The San Leandro Effluent Pump Station (SLEPS) was transferred to the City of San Leandro coincident with the approval of the Amended and Restated Joint Exercise of Powers Agreement (Amended JPA) in 2020.

As discussed last month, USD is currently undertaking a major treatment plant upgrade, the Enhanced Treatment Site Upgrade (ETSU) Project, to improve treatment performance and reduce nutrient discharges. The ETSU Project includes relocation and replacement of the UEPS and the associated force main on the Treatment Plant site that connects the pump station to the EBDA Force Main off of USD's property. The Amended JPA states that EBDA will transfer ownership of the UEPS and associated facilities when the station is relocated.

Because of the active ETSU construction at USD, the Authority has been receiving a higher-than-normal number of Underground Service Alert (USA) Tickets for the EBDA Force Main on the USD Treatment Plant site. USD and EBDA staff determined that the simplest way to alleviate this issue is to effectuate the transfer of the UEPS and associated infrastructure, including the surge tower and connecting force main, prior to USD's pump station relocation. This allows USD to assume ownership and responsibility for USA tickets for this area. At its June 2026 meeting, the Commission approved a Property Transfer Agreement under which EBDA would transfer the pump station, surge tower, and the force main from the pump station to approximately 100 feet downstream of the most easterly temporary ETSU Phase 1B tie in to USD's ownership.

In addition to the pump station, surge tower, and force main, EBDA is the holder of an easement over USD property, which is recorded in the Official Records of Alameda County

on Reel 5322, Image 534. The Easement allows EBDA to pass wastewater the pump station and appurtenant facilities on USD property, including the right to operate, maintain, construct and repair.

Under the express terms of the Agreement, EBDA has agreed to terminate all rights in the property encumbered by the Easement and on which the EBDA facilities are currently located through recordation of a Quit Claim Deed. The proposed resolution would effectuate termination by vacating the Easement as prescribed by state law and authorize the General Manager to execute said Deed.

### **Discussion**

The Easement is a public service easement as defined in Streets and Highways Code Section 8306. Chapter 4 of the Public Streets, Highways and Service Easements Vacation Law, commencing with Streets and Highways Code Section 8330, provides for summary vacation of public service easements. Pursuant to Streets and Highways Code Section 8333, public agencies may summarily vacate public service easements in any of the following circumstances: (1) the easement has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation, (2) the date of dedication or acquisition is less than five years and more than one year immediately preceding the proposed vacation and the easement has not been used continuously since that date, or (3) the easement has been superseded by relocation, or determined to be excess by the easement holder, and there are no other public facilities located within the easement.

Because the Easement located on USD property will be superseded and/or be in excess and there will be no EBDA facilities located within the Easement following the property transfer, it may be summarily vacated. Pursuant to Streets and Highways Code Section 8335, in order to summarily vacate the easements, EBDA's Commission must adopt a resolution of vacation. EBDA staff therefore recommends that the Commission adopt a resolution to summarily vacate the Easement.

USD staff plans to bring the Property Transfer Agreement to its Board for consideration following EBDA's approval of this resolution.

**EAST BAY DISCHARGERS COMMISSION**  
**EAST BAY DISCHARGERS AUTHORITY**  
**ALAMEDA COUNTY, CALIFORNIA**

RESOLUTION NO. 26-03

INTRODUCED BY \_\_\_\_\_

**RESOLUTION APPROVING THE SUMMARY VACATION OF PUBLIC SERVICE  
EASEMENTS ON UNION SANITARY DISTRICT PROPERTY (ALAMEDA COUNTY  
RECORDER REEL 5322, IMAGE 534)**

**WHEREAS**, a public service and right-of-way easement was previously granted to the East Bay Dischargers Authority (“EBDA”) to pass wastewater through use of the effluent pump station and appurtenant facilities located on Union Sanitary District (“District”) property, which is recorded in the Official Records of Alameda County on Reel 5322, Image 534, and is further depicted in Exhibit A, attached hereto and incorporated herein (“Easement”); and

**WHEREAS**, pursuant to the terms of the written Transfer Agreement (“Agreement”) between the EBDA and the District, the District intends to assume ownership of the effluent pump station, including the surge tower and force main segment; and

**WHEREAS**, under the express terms of the Agreement, approved by the EBDA Commission (Commission) on June 18, 2026, EBDA has agreed to terminate all rights in the property encumbered by the Easement and on which the EBDA facilities are currently located; and

**WHEREAS**, the Agreement further provides that to effectuate such termination, EBDA will execute a Quit Claim Deed in the form attached hereto as Exhibit B; and

**WHEREAS**, Chapter 4 of the Public Streets, Highways and Service Easements Vacation Law, commencing with Streets and Highways Code Section 8330, provides for summary vacation of streets and public services easements; and

**WHEREAS**, the Easement is a public service easement as defined in Streets and Highways Code Section 8306; and

**WHEREAS**, Section 8333, subdivision (c) of the Street and Highway Code, authorizes the Commission to summarily vacate a public service easement when “the easement has been superseded by relocation, or determined to be excess by the easement holder, and there are no other public facilities located within the easement”; and

**WHEREAS**, upon execution of the Agreement, the portion of the Easement containing EBDA sewer facilities will be superseded. Remaining portions of the Easement that do not contain EBDA sewer facilities are in excess; and

**WHEREAS**, the Commission desires to summarily vacate the Easement upon such actions described herein that will render it superseded and in excess.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission of the East Bay Dischargers Authority as follows:

1. The Commission finds that the recitals above are true and correct and incorporated fully herein as findings of the Commission and that this Resolution is adopted pursuant to Section 8335 of the Streets and Highways Code.
2. The Commission finds that the Easement, as described in Exhibit A, will be superseded and/or be in excess following the execution of the Transfer Agreement.
3. The Commission finds that there are no other public facilities or utilities located within the Easement.
4. Based upon the findings contained within this Resolution and the provisions of Section 8333 of the Streets and Highways Code, the Commission hereby orders that the Easement, as described in Exhibit A, is summarily vacated.
5. The Commission authorizes the EBDA General Manager to cause this Resolution to be recorded.
6. The Commission declares that, upon the recordation of this Resolution and pursuant to Section 8351 of the Streets and Highways Code, the Easement described in Exhibit A will no longer exist from and after the date of such recordation.
7. The Commission, for the purpose of title clarity and subject to the recordation of this Resolution, authorizes the General Manger to execute the Quit Claim Deed of the Easement, in similar form as that attached hereto as Exhibit B, to the owner of the property upon which the Easement was located and to cause the delivery of such Quit Claim Deed to the property owner.

**SAN LORENZO, CALIFORNIA, JULY 16, 2026, ADOPTED BY THE FOLLOWING VOTE:**

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

\_\_\_\_\_  
**CHAIR**  
**EAST BAY DISCHARGERS COMMISSION**

**ATTEST:** \_\_\_\_\_  
**GENERAL MANAGER**  
**EAST BAY DISCHARGERS AUTHORITY**  
**EX OFFICIO SECRETARY**

**Exhibit A**  
Easement



additional facilities, including a pump station, a surge tower, and other appurtenances. Such right-of-way and easement shall be in, on, under, along and across any part of that certain real property in the County of Alameda, State of California, more particularly described in Exhibit "A" attached hereto and made a part hereof as though fully set forth herein.

Co-concomitant and co-extensive with the above rights and for the purpose of Grantee, its successors and assigns, to enjoy full and complete rights to the right-of-way and easement above referred to, is the further right in Grantee, its agents, successors, and assigns, of ingress and egress over and on the adjacent lands belonging to Grantor in order to effect the purposes of the easement hereinabove referred to. This right is conditioned upon the reasonable exercise thereof within the purposes of that certain Joint Powers Agreement, dated February 15, 1974, and any modifications or additions thereto. Grantee agrees that it will make such reasonable use such that its use is compatible with the use of the Grantor's existing and planned future sanitary facilities.

Grantor, its agents, successors, or assigns, shall not place or permit to be placed on said easement and right-of-way any building or structure, nor to use the surface of said real property hereinabove described, such that the use interferes with the full enjoyment by

Grantee of its rights herein granted except as said rights may be modified by written consent of the Grantee.

IN WITNESS WHEREOF, Grantor has executed this deed on the date first above written.

UNION SANITARY DISTRICT,

a Public Corporation

BY: *Conrad Anderson*

COUNTERSIGNED:

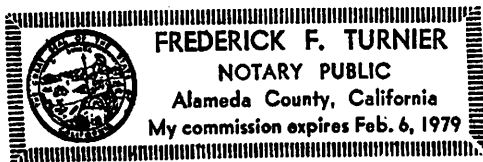
BY: *Byron Tomlinson*

STATE OF CALIFORNIA)  
COUNTY OF ALAMEDA ) ss:

On March 13, 1978, before me, the undersigned, a Notary Public in and for said State, personally appeared CONRAD ANDERSON AND BYRON Tomlinson, known to me to be the persons who executed the within instrument on behalf of the public corporation therein named, and acknowledged to me that such public corporation executed the same.

WITNESS my hand and official seal.

*Frederick F. Turnier*  
Notary Public



PAGE 1 OF 2 PAGES  
 E.B.D.A. PARCEL NO. 434-11  
 OWNER - UNION SANITARY DISTRICT  
 ASSESSOR PARCEL NO. PORTION OF  
 482-40-2-11 & 2-22  
 DATE - APRIL 29, 1977  
 REVISED - DECEMBER 19, 1977

EXHIBIT "A"  
 GRANT OF EASEMENT

THAT PARCEL OF LAND IN THE TOWNSHIP OF WASHINGTON, COUNTY OF ALAMEDA,  
 STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

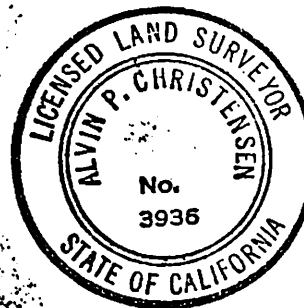
COMMENCING AT THE INTERSECTION OF THE EASTERLY LINE OF THAT PARCEL OF  
 LAND DESCRIBED IN THE DEED TO UNION SANITARY DISTRICT, RECORDED UNDER  
 RECORDER'S SERIES NUMBER 74-84661 IN THE RECORDS OF ALAMEDA COUNTY,  
 CALIFORNIA, SAID LINE ALSO BEING THE INTERSECTION OF THE WESTERLY LINE  
 OF THAT PARCEL OF LAND DESCRIBED IN DEED TO ALAMEDA COUNTY FLOOD  
 CONTROL AND WATER CONSERVATION DISTRICT RECORDED UNDER RECORDER'S  
 SERIES NUMBER 74-84660 IN THE RECORDS OF ALAMEDA COUNTY, CALIFORNIA  
 WITH THE SOUTHERLY LINE OF BENSON ROAD; THENCE ALONG SAID EASTERLY  
 LINE OF THE PARCEL OF LAND DESCRIBED IN DEED TO UNION SANITARY DISTRICT,  
 SOUTH 0°56'36" WEST, 23.83 FEET TO THE TRUE POINT OF BEGINNING;  
 THENCE CONTINUING ALONG SAID EASTERLY LINE OF THE PARCEL OF LAND  
 DESCRIBED IN DEED TO UNION SANITARY DISTRICT SOUTH 0°56'36" WEST,  
 40.07 FEET; THENCE LEAVING SAID EASTERLY LINE, SOUTH 87°30'38" WEST,  
 174.41 FEET; THENCE SOUTHWESTERLY ALONG THE ARC OF A 209.98 FOOT  
 RADIUS TANGENT CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 86°36'11",  
 A DISTANCE OF 317.40 FEET; THENCE TANGENT TO LAST SAID CURVE,  
 SOUTH 0°54'26" WEST, 196.07 FEET; THENCE NORTH 89°05'34" WEST,

PAGE 2 OF 2 PAGES  
 E.B.D.A. PARCEL NO. 434-11  
 OWNER - UNION SANITARY DISTRICT  
 ASSESSOR PARCEL NO. PORTION OF  
 482-40-2-11 & 2-22  
 DATE - APRIL 29, 1977  
 REVISED - DECEMBER 19, 1977

2.75 FEET; THENCE SOUTH 0°54'26" WEST, 18.00 FEET;  
 THENCE SOUTH 89°05'34" EAST, 21.75 FEET; THENCE SOUTH 0°54'26" WEST,  
 54.50 FEET; THENCE NORTH 89°05'34" WEST, 39.00 FEET;  
 THENCE NORTH 0°54'26" EAST, 13.50 FEET; THENCE NORTH 89°05'34" WEST  
 65.00 FEET; THENCE NORTH 0°54'26" EAST, 42.00 FEET; THENCE  
 SOUTH 89°05'34" EAST, 45.00 FEET; THENCE NORTH 0°54'26" EAST,  
 213.07 FEET; THENCE NORTHERLY ALONG THE ARC OF A 249.98 FOOT RADIUS TANGENT  
 CURVE TO THE RIGHT, THROUGH A CENTRAL ANGLE OF 86°36'11", A DISTANCE  
 OF 377.85 FEET; THENCE TANGENT TO LAST SAID CURVE, NORTH 87°30'38" EAST,  
 176.81 FEET TO THE TRUE POINT OF BEGINNING.  
 CONTAINING 0.788 ACRES, MORE OR LESS.

THE BASIS OF BEARING FOR THIS DESCRIPTION IS THE CALIFORNIA COORDINATE  
 SYSTEM, ZONE 3. TO OBTAIN GROUND LEVEL DISTANCE MULTIPLY DISTANCE  
 SHOWN BY 1.0000692.

*Alvin P. Christensen*  
 ALVIN POWELL CHRISTENSEN, L.S. 3936



78-056982



# BENSON ROAD

T.P.O.B.

50°56'36"W 23.83'

N87°30'38"E 176.81'

EBDA PAR. NO. 439-11

S87°30'38"W 174.41'

S0°56'36"W 40.07'

R= 249.98'  
Δ= 86°36'11"  
L= 377.85'

R= 209.98'  
Δ= 86°36'11"  
L= 317.40'

PARCEL NO. 434-11  
(0.788 Acres)

A.C.F.C.  
& W.C.D.

UNION  
SANITARY DISTRICT  
RECORDER'S SERIES  
NO. 74-84661

RECORDER'S  
SERIES  
NO. 74-84660

S89°05'34"E 45.00'

N0°54'26"E 213.07'

S0°54'26"W 196.07'

N0°54'26"E 42.00'

N89°05'34"W 2.75

S0°54'26"W 18.00

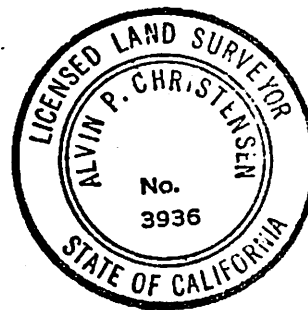
S89°05'34"E 21.75

S0°54'26"W 54.50

N89°05'34"W 65.00

N89°05'34"W 39.00

N0°54'26"E 13.50



THE BASIS OF BEARING IS THE CALIFORNIA COORDINATE SYSTEM, ZONE 3. TO OBTAIN GROUND LEVEL DISTANCE MULTIPLY DISTANCE SHOWN BY 1.0000692

*Alvin P. Christensen*  
ALVIN P. CHRISTENSEN, L.S. 3936

OPERATION	BY	DATE	<b>EAST BAY DISCHARGERS AUTHORITY</b> <b>PARCEL NO. 434-11 UNION SANITARY DISTRICT</b> <b>GRANT OF EASEMENT</b>	EBC Approval by:
Surveyed:				Reach:
Drawn:	A.R.	12-19-77		<b>400</b>
Designed:	A.R.	12-19-77		Sheet
Checked:	AR	12-19-77	<b>1 Page 68 of 84</b>	Sheets
Scale:	1" = 100'		<b>EAST BAY CONSULTANTS</b> A JOINT VENTURE • MURRAY-McCORMICK, INC. • WILSEY & HAM 7700 EDGEWATER DRIVE, SUITE 654, OAKLAND CA., 94621 (415) 635-0750	EBC Job No: 1891-153
Rev. Date:				

CERTIFICATE OF ACCEPTANCE

10-056982

THIS IS TO CERTIFY that the interest in real property conveyed by that  
GRANT OF WASTEWATER FACILITIES EASEMENT, dated MARCH 13, 1978,  
 from UNION SANITARY DISTRICT  
 to EAST BAY DISCHARGERS AUTHORITY, a joint powers agency pursuant to the laws of  
 the State of California, is hereby accepted by the undersigned Chairman and  
 Manager on behalf of said Authority pursuant to the authorization conferred by  
 resolution of the Commission of said Authority on the 16th day of March,  
 1978, and the Grantee consents to recordation thereof by its duly authorized  
 officers.

DATED: March 16, 1978

EAST BAY DISCHARGERS AUTHORITY,  
A Joint Powers Agency

BY: *Jack D. Maltester*  
Chairman

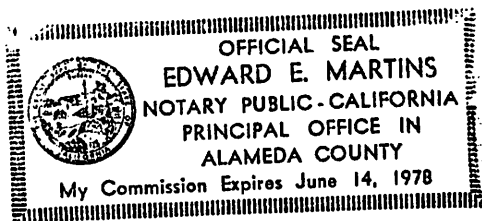
BY: *Wayne A. Bruce*  
Manager

PUBLIC AGENCY

STATE OF CALIFORNIA )  
COUNTY OF ALAMEDA )<sup>SS</sup>

On March 16, 1978, before me, the undersigned, a Notary Public  
 in and for said State, personally appeared JACK D. MALTESTER and  
WAYNE A. BRUCE, known to me to be the Chairman and Manager of  
 the Commission of the EAST BAY DISCHARGERS AUTHORITY, and known to me to be the  
 persons who executed the within instrument on behalf of said political subdivision  
 and acknowledged to me that such political subdivision executed the same.

WITNESS my hand and official seal.



*Edward E. Martins*

**Exhibit B**

Quit Claim Deed – Exhibit H to Transfer Agreement

**RECORDING REQUESTED BY  
AND WHEN RECORDED RETURN TO:**

Union Sanitary District  
Attn: General Manager  
5072 Benson Road  
Union City, CA 94587

[Exempt from recording fee per Gov. Code  
§ 27383]

SPACE ABOVE THIS LINE FOR  
RECORDER'S USE ONLY

**APNs:** \_\_\_\_\_

**QUITCLAIM DEED**

This Quitclaim Deed is made this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by East Bay Dischargers Authority, a joint exercise of powers authority (the "**Grantor**") to Union Sanitary District, a California sanitary district ("**Grantee**").

NOW THEREFORE, FOR VALUE RECEIVED, Grantor does hereby remise, release and forever quitclaim to Grantee all of Grantor's right, title and interest in and to that certain real property ("**Property**") situated in unincorporated Contra Costa County, State of California, more particularly described in **Exhibit A** attached hereto and by this reference incorporated herein, including any and all rights as set forth in an easement recorded in the Official Records of Alameda County at Reel 5322, Image 534, together with all of Grantor's right, title, and interest in and to the facilities, and other improvements located on or about said Property.

IN WITNESS WHEREOF, Grantor has caused this Quitclaim Deed to be executed on its behalf by its respective officers thereunto duly authorized as of this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**GRANTOR:**

**EAST BAY DISCHARGERS AUTHORITY,**  
a joint exercise of powers authority

By: \_\_\_\_\_  
Jacqueline Zipkin, General Manager  
***[Notary Acknowledgment Required]***



**ATTACHMENT A  
Property Description**

**[insert legal description of site encompassing EBDA Facilities and easement]**

**CERTIFICATE OF ACCEPTANCE**

Pursuant to Government Code section 27281, this is to certify that the interest in real property conveyed by the Quitclaim Deed from East Bay Dischargers Authority, a joint exercise of powers authority, as Grantor, to Union Sanitary District, a California sanitary district, as Grantee, is accepted by the undersigned officer or agent on behalf of the Board of Directors of the Union Sanitary District, a California sanitary district, pursuant to authority conferred by Resolution Number \_\_\_\_\_, of the Board of Directors of Grantee adopted on \_\_\_\_\_, 202\_\_, and the Grantee consents to the recordation thereof.

UNION SANITARY DISTRICT,  
a California sanitary district

By: \_\_\_\_\_  
Paul R. Eldredge, General Manager  
***[Notary Acknowledgment Required]***

THIS PAGE INTENTIONALLY LEFT BLANK



**ITEM NO. 19**

**PERSONNEL COMMITTEE AGENDA**

**Monday, July 13, 2026 at 1:00 PM**

**East Bay Dischargers Authority  
2651 Grant Avenue, San Lorenzo, CA**

**Committee Members: Young (Chair), Andrews**

- P1. Call to Order**
- P2. Roll Call**
- P3. Public Forum**
- P4. Review Authority’s Conflict of Interest Code**  
(The Committee will review the Authority’s Conflict of Interest code.)
- P5. General Manager Travel Report**  
(The Committee will review the GM travel report.)
- P6. Accept Revised Fiscal Year 2026/2027 Committee Appointments and Schedule**  
(The Committee will consider the revised appointments and schedule.)
- P7. Adjournment**

Any member of the public may address the Commission at the commencement of the meeting on any matter within the jurisdiction of the Commission. This should not relate to any item on the agenda. It is the policy of the Authority that each person addressing the Commission limit their presentation to three minutes. Non-English speakers using a translator will have a time limit of six minutes. Any member of the public desiring to provide comments to the Commission on an agenda item should do so at the time the item is considered. It is the policy of the Authority that oral comments be limited to three minutes per individual or ten minutes for an organization. Speaker's cards will be available in the Boardroom and are to be completed prior to speaking.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in an Authority meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact Juanita Villasenor at [juanita@ebda.org](mailto:juanita@ebda.org) or (510) 278-5910. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the Authority staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

In compliance with SB 343, related writings of open session items are available for public inspection at East Bay Dischargers Authority, 2651 Grant Avenue, San Lorenzo, CA 94580. For your convenience, agenda items are posted on the East Bay Dischargers Authority website located at <http://www.ebda.org>.

**Next Scheduled Personnel Committee meeting is  
October 12, 2026 – 1pm**

## **ITEM NO. P4 REVIEW AUTHORITY'S CONFLICT OF INTEREST CODE**

### **Recommendation**

Review the Authority's Conflict of Interest code.

### **Strategic Plan Linkage**

3. **Financial:** Develop financial strategies and practice sound fiscal management to ensure wise use of ratepayers' resources.

### **Background**

A Conflict of Interest Code (Code) tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700). The Political Reform Act requires each local government agency to review its Code at least every even-numbered year. The County Board of Supervisors (County) is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county. Agencies must submit a Biennial Notice attesting that they have reviewed the Code and indicate whether or not amendments are necessary no later than October 1. If amendments to an agency's Code are necessary, the amended Code must be submitted to the reviewing body for approval within 90 days. An agency's amended Code is not effective until it has been approved by the code reviewing body. Updates to the Authority's Code were last approved by the Alameda County Board of Supervisors on October 22, 2024.

### **Discussion**

Staff and legal counsel have reviewed the Authority's Conflict of Interest Code and recommend minor edits. The proposed Code is attached in tracked changes for the Committee's review. The most substantive edit concerns filing of Statements of Economic Interests. Effective this year (2026), SB 852 requires that all public officials who manage public investments electronically file their Form 700 directly with the FPPC.

Pending feedback from the Committee, staff will bring the revised Policy to the Commission for approval in September. Upon approval by the Commission, the Policy will be submitted to the County.

## CONFLICT OF INTEREST CODE

### OF EAST BAY DISCHARGERS AUTHORITY OF ALAMEDA COUNTY

**SECTION 1. Purpose.** Pursuant to the provisions of Government Code sections 87300 et seq., EAST BAY DISCHARGERS AUTHORITY (“AUTHORITY”) OF ALAMEDA COUNTY hereby adopts the following Conflict of Interest Code. Nothing contained herein is intended to modify or abridge the provisions of the California Political Reform Act of 1974.

**SECTION 2. Incorporation of Regulation.** The California Fair Political Practices Commission adopted a regulation (Title 2 California Code of Regulations section 18730) which contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency’s code. Therefore, the terms of Title 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the California Fair Political Practices Commission are hereby incorporated herein by this reference. The provisions of Title 2 California Code of Regulations section 18730 and the provisions below, designating officials and employees and establishing disclosure categories, along with the applicable sections of the California Political Reform Act, shall constitute the Conflict of Interest Code of the Authority.

**SECTION 3. Designated Positions and Disclosure Categories.** Persons holding a Designated Position listed below shall file a Statement of Economic Interest in the form of a Form 700. Those individuals holding a Designated Position are deemed to be in a position to make, or participate in the making of, decisions on behalf of the AUTHORITY which may foreseeably have a material effect on their economic interests.

<u>Designated Position</u>	<u>Disclosure Category</u>
Commission Member	1
General Manager	1
Treasurer/Controller	1
Legal Counsel	1
Consultant	2

**Disclosure Category 1:** Designated Positions in this category shall disclose all of the following interests: investments, interests in real property within the AUTHORITY’s jurisdiction\*, ~~personal~~ sources of income (including gifts, loans, and travel payments), business entity income, and business positions held or received during the previous calendar year.

**Disclosure Category 2:** Persons in this category shall disclose investments, ~~and~~ business positions ~~in business entities~~, and sources of income from business entities or sources of the type to provide bids, supplies, vehicles and equipment of the type used by the AUTHORITY, or conduct business with the AUTHORITY.

**Disclosure Category 3:** Consultants shall disclose all of the interests required to be disclosed pursuant to Disclosure Category 2, subject to the following limitation: The General Manager may determine in writing that a particular consultant, although a “Designated Position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements of the broadest disclosure category, but instead must comply with more tailored disclosure requirements specific to that consultant. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

\*The AUTHORITY’s “jurisdiction” as set forth above in the disclosure categories is Alameda County. For the purpose of this Conflict of Interest Code, an interest in real property is located within the jurisdiction of the AUTHORITY if any part of the property is located in, or within two miles of, Alameda County, or if the property is located within two miles of any land owned or used by the AUTHORITY.

**SECTION 4. Place, Manner and Time of Filing.**

(a) Individuals holding a Designated Position shall file their Statements of Economic Interests with the AUTHORITY, except that individuals holding a Designated Position with discretionary authority over the Authority’s funds must file their Statements of Economic Interests electronically directly through the FPPC e-filing system, which- The AUTHORITY will make the sStatements filed with the Authority will be made available for public inspection and reproduction (Government Code Section 81008). The AUTHORITY will retain copies of the Statements of Economic Interests and file the original statements with the Alameda County Clerk of the Board of Supervisors.

(b) All designated filers shall comply with the provisions of Title 2 California Code of Regulations section 18730 along with the applicable sections of the California Political Reform Act, (and as that section may be amended), which contains detailed instructions regarding the scope and types of interests to be reported as well as the manner of reporting them. The regulation can be found online at:

<https://www.fppc.ca.gov/content/dam/fppc/NS-Documents/LegalDiv/Regulations/Index/Chapter7/Article2/18730Provisions-of-Conflict-of-Interest-Codes.pdf>.

(c) Initial Statements. All designated filers shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an Initial Statement within 30 days after the effective date of the amendment.

(d) Assuming Office Statements. All persons assuming Designated Positions after the effective date of this code shall file an Assuming Office Statement within 30 days after assuming the Designated Positions.

(e) Leaving Office Statements. All persons who leave Designated Positions shall file a Leaving Office Statement within 30 days after leaving office.

(f) Annual Statements. All designated filers shall file an Annual Statement no later than April 1 every calendar year.

**SECTION 5. Disqualification.** No designated filer shall make, participate in making, or in any way attempt to use their position to influence the making of any governmental decision which they know or has a reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of the official's immediate family or on any reportable interest of the public official as defined in Title 2 California Code of Regulations section 18730(b)(9).

## ITEM NO. P5 GENERAL MANAGER TRAVEL REPORT

### **Recommendation:**

For Committee information only.

### **Strategic Plan Linkage**

4. **Sustained Organization:** Sustain a functional, productive, resilient organization to ensure EBDA can strive to achieve its Mission and Vision.
  - b. Provide professional development opportunities and competitive pay and benefits to attract and retain high caliber staff.
7. **External Collaboration:** Collaborate with external stakeholders to build strong relationships for joint problem-solving and to expand EBDA's and its Member Agencies' reach.
  - a. Provide industry leadership through active engagement with wastewater associations including Bay Area Clean Water Agencies (BACWA), California Association of Sanitation Agencies (CASA), California Water Environment Association (CWEA), and Water Environment Federation (WEF).

### **Background**

The pandemic brought in-person conferences and meetings to a halt, and has transitioned many meetings to online platforms on an indefinite basis. However, many committees and conferences have resumed in-person meetings. The General Manager (GM) has therefore returned to local and some state and national travel to represent EBDA. This report summarizes ongoing and anticipated travel over the next year for the Committee's information.

### **Discussion**

The following tables summarize ongoing travel around the Bay Area, and anticipated conference travel for the fiscal year.

Agenda Explanation  
 East Bay Dischargers Authority  
 Personnel Committee  
 July 13, 2026

**Local Travel – Ongoing**

<b>Who?</b>	<b>Where?</b>	<b>Why?</b>	<b>How Often?</b>
EBDA Member Facilities	Within District	Coordination/Problem Solving	1-3x per month
BACWA Executive Board	Rotates among BACWA Members	Strategize on permitting, training, service issues for EBDA	Monthly
Nutrient Management Steering Committee	Richmond	Engage as a BACWA Board Member on Bay nutrient science and policy issues with Water Board and other regional agencies	Quarterly
Regional Water Board	Oakland	Represent EBDA at informational or permit-relevant meetings	1-2x/year
East Bay Leadership Council	Walnut Creek	Represent EBDA on EBLC's Executive Committee and Water & Energy Task Force	1-2x/month
BACWA/CASA Strategic Planning	Pardee/Lafayette/San Francisco	Attend planning retreats to strategize on key issues	2-3x/year

**Planned Travel for 2026/2027**

<b>Who?</b>	<b>Where?</b>	<b>Why?</b>	<b>When?</b>	<b>How Much?</b>
CASA	Napa  Indian Wells	Gather info on California utility management trends, serve as member of Board of Directors, Chair of State Legislative Committee, member of Program Committee, and organizer of the Women's Networking Event	August 5-7  January 27-29	\$1900 x 2
Restore America's Estuaries	San Francisco	Lead discussion on First Mile Horizontal Levee	September 22-23	\$400
NACWA Clean Water Law	Santa Monica	Gather info on regulatory and legal issues affecting wastewater	November 11-13	\$2300
WEF Utility Management	Vancouver	Gather info on utility challenges and solutions and network with other leaders	February 16-19	\$1800
CSDA GM Summit	Lake Tahoe	Gather info on agency challenges and solutions and network with other leaders	June 21-23	\$1600

**ITEM NO. P6 ACCEPT REVISED FISCAL YEAR 2026/2027 COMMITTEE APPOINTMENTS AND SCHEDULE**

**Recommendation**

Approve, by motion, revised Committee appointments and calendar for Fiscal Year 2026/2027.

**Discussion**

Following feedback at the June 2026 Commission meeting, staff is proposing revised appointments to Authority Committees.

<b>Committee</b>	<b>Members</b>	<b>Day and Time</b>
Financial Management	Boldt and Johnson	Wednesday, 10:00 am
Operations & Maintenance	Andrews and Kludjian	Tuesday, 12:00 pm
Personnel	Young and Andrews	Monday, 1:00 pm
Regulatory Affairs	Johnson and Young	Tuesday, 1:00 pm

A proposed revised schedule of Committee and Commission meetings for Fiscal Year 2026/2027 is attached. Financial Management and Operations & Maintenance Committees meet monthly. Personnel and Regulatory Affairs Committees alternate every other month.

**EAST BAY DISCHARGERS AUTHORITY**  
**Commission and Committee Meetings**  
**July 2026 - June 2027**

<b>Commission</b>	<b>Financial Management</b>	<b>O&amp;M</b>	<b>Personnel</b>	<b>Regulatory Affairs</b>
<b>Commissioners</b>	<b>Boldt (Chair), Johnson</b>	<b>Andrews (Chair), Kludjian</b>	<b>Young (Chair), Andrews</b>	<b>Johnson (Chair), Young</b>
<b>Thursday 4:00 PM</b>	<b>Wednesday 10:00 AM</b>	<b>Tuesday 12:00 PM</b>	<b>Monday 1:00 PM</b>	<b>Tuesday 1:00 PM</b>
July 16, 2026	July 15, 2026	July 14, 2026	July 13, 2026	--
Commission Recess, no meetings scheduled in August.				
September 17, 2026	September 16, 2026	September 15, 2026	--	September 15, 2026
October 15, 2026	October 14, 2026	October 13, 2026	October 12, 2026	--
November 19, 2026	November 18, 2026	November 17, 2026	--	November 17, 2026
December 17, 2026	December 16, 2026	December 15, 2026	December 14, 2026	--
January 21, 2027	January 20, 2027	January 19, 2027	--	January 19, 2027
February 18, 2027	February 17, 2027	February 16, 2027	February 15, 2027*	--
March 18, 2027	March 17, 2027	March 16, 2027	--	March 16, 2027
April 15, 2027	April 14, 2027	April 13, 2027	April 12, 2027	--
May 20, 2027	May 19, 2027	May 18, 2027	--	May 18, 2027
June 17, 2027	June 16, 2027	June 15, 2027	June 14, 2027	--

Meetings are subject to rescheduling and/or cancelation. Please see the website for the latest agenda information.

Personnel and Regulatory Affairs Committees meet every other month. Additional meetings may be scheduled as needed.

\*Due to the holiday, the meeting will be rescheduled.

*Revised: July 16, 2026*

**ITEM NO. 21 ITEMS FROM THE COMMISSION AND STAFF**

The Commission and staff may comment on items of general interest.

**ITEM NO. 22 ADJOURNMENT**