EAST BAY DISCHARGERS AUTHORITY
COMMISSION MEETING MINUTES

October 15, 2026

1. Call to Order

The meeting was called to order at 4:00 pm on Thursday, October 15, 2026, at the Oro Loma Sanitary District, 2655 Grant Avenue, San Lorenzo, CA 94580.

2. Pledge of Allegiance

3. Roll Call

Present:	Shelia Young	Oro Loma Sanitary District
	Angela Andrews	City of Hayward
	Marty Kludjian	Union Sanitary District
	Ralph Johnson	Castro Valley Sanitary District
	Dylan Boldt	City of San Leandro
Absent:	None	
Staff:	Jacqueline Zipkin	East Bay Dischargers Authority
	Howard Cin	East Bay Dischargers Authority
	Juanita Villasenor	East Bay Dischargers Authority
	Karen Li	East Bay Dischargers Authority
	Erica Gonzalez	Legal Counsel
	Alex Ameri	City of Hayward
	Hayes Morehouse	City of San Leandro
	Jimmy Dang	Oro Loma Sanitary District
	Paul Eldredge	Union Sanitary District
	Naomi Lue	Castro Valley Sanitary District

4. Public Forum

There were no public comments.

CONSENT CALENDAR

5. Commission Meeting Minutes of September 17, 2026
6. List of Disbursements for September 2026
7. Preliminary Treasurer's Report for September 2026

Commissioner Young moved to approve the Consent Calendar. The item was seconded by Commissioner Andrews and carried with the following vote:

Ayes: Young, Andrews, Kludjian, Johnson, Boldt
Noes: None

REGULAR CALENDAR

8. General Manager's Report

The General Manager (GM) discussed proposed revisions to the Agromin Corporation Memorandum of Understanding, which will be brought to the Commission for

consideration.

9. Report from the Managers Advisory Committee
The General Manager (GM) reported on the activities of the Managers Advisory Committee, including discussion of an Engineering Program Manager pilot program offered by the Bay Area Air District for permit assistance.

10. Report from the Financial Management Committee
The GM reported on the October 14, 2026, Financial Management Committee meeting. The Committee recommended approval of the September disbursements and Preliminary Treasurer's Reports. The Reporting Policy and Emergency Reserves Policy were reviewed and discussed; no changes or revisions are recommended.

11. Report from the Operations and Maintenance Committee
The Operations and Maintenance (O&M) Manager and GM reported on the October 14, 2026, O&M Committee meeting and ongoing O&M activities. The O&M Manager reviewed permit compliance data and provided status updates on the OLEPS recycled water pumps and the Skywest system. The GM provided an update on the Cargill Project, noting that Cargill has acquired the southern segment of the former Shell pipeline.

12. Authorize the General Manager to Issue a Purchase Order to R-Computer in the Amount of $35,600 for a Network Server
Following further discussion of the costs and risks of a cloud-based network, Commissioner Kludjian moved to approve the item. It was seconded by Commissioner Andrews and carried with the following vote:

Ayes: Young, Andrews, Kludjian, Johnson, Boldt
Noes: None

13. Authorize the General Manager to Issue a Change Order to the Purchase Order with Shape Incorporated for Sewage Pumps, Parts, and Service at the Marina Dechlorination Facility in the Amount of $20,000 for a Total Purchase Order Value of $45,000
Commissioner Johnson moved to approve the item. It was seconded by Commissioner Kludjian and carried with the following vote:

Ayes: Young, Andrews, Kludjian, Johnson, Boldt
Noes: None

14. Report from the Personnel Committee
The GM reported on the October 12, 2026, Personnel Committee meeting. The GM reviewed the succession plan for the Administration Manager. The Personnel Committee will convene additional meetings as needed to ensure the recruitment process moves forward expeditiously. The Committee reviewed the draft Health and Wellness Program Guidelines and recommended revising the reimbursement language from $300 per quarter to $1,200 per year, which was supported by the Commission. Updates to the Brown Act and Commissioner Compensation Policy were reviewed and discussed with the Commission. No changes or revisions to the Commissioner Compensation Policy were recommended.

15. Motion to Approve Revisions to the Authority's Conflict of Interest Code

Commissioner Kludjian moved to approve the item. It was seconded by Commissioner Andrews and carried with the following vote:

Ayes: Young, Andrews, Kludjian, Johnson, Boldt
Noes: None

16. Items from the Commission and Staff

Commissioner Young requested that the Purchasing Policy be placed on the agenda to discuss the General Manager's signing authority limit at the next meeting of the Commission.

17. Adjournment

Chair Boldt adjourned the meeting at 4:51 pm.

Jacqueline Zipkin
General Manager